

RICHMOND PUBLIC LIBRARY

BOARD OF TRUSTEES

July 24, 2019

East End Branch Library
1200 North 25th Street
Richmond, Virginia 23223

11:45 a.m.



Richmond Public Library Board

101 E. Franklin Street
Richmond, VA 23219
(804) 646-4256 / fax: (804) 646-7685



Library Board of Trustees Meeting

Wednesday, July 24, 2019

11:45 a.m.

A G E N D A

Call to order:

11:45 a.m.

Mr. Butterfield

Consent Agenda:

Mr. Butterfield

- Approval of Agenda
- Approval of Minutes
- Approval of Pending Gifts
- Approval of Statistical Report

Public Comment Period:

Reports:

12:00 p.m.

- Library Friends
- Library Foundation

Ms. DeBoer/Mr. Dishon
Ms. Hansen

Administration Reports:

Mr. Firestine

Board Committee Reports:

12:10 p.m.

- Chairman
- Finance Committee
- Facilities Committee
- Governance Committee

Mr. Butterfield
Ms. Weaver
Mr. Firestine
Mr. Lydiard

Unfinished Business:

12:30 p.m.

Mr. Butterfield

New Business

12:40 p.m.

Adjourn

Mr. Butterfield

Next Meeting (No Meeting in August):

September 25, 2019
Hull Street Branch Library
1400 Hull Street
Richmond, Virginia

Library Board Meeting Minutes - DRAFT
June 26, 2019

PRESENT: Chair Kevin Butterfield, Vice Chair William Yates, Barbara Burton, Danita Green, David Lydiard, Larry Olanrewaju, Daisy Weaver,

STAFF: Scott Firestine, Clay Dishon, City Attorney Laura Drewry, Cheryl Clarke, Lisa Crisman, Karin Hansen, Gianna Pack

ABSENT: Tanya Francis, Gail Zwirner, and Friends of the Library Chair Ruth DeBoer

Meeting of the Richmond Public Library (RPL) Library Board of Trustees (LBOT) was called to order by Chairman Kevin Butterfield at 11:49 a.m. at the West End Branch Library located at 5420 Patterson Avenue, Richmond, Virginia 23226.

Consent Agenda Amended	Approve the May 22, 2019 meeting minutes, Statistical Reports, and the Pending Gifts Report as submitted. <i>Motion: David Lydiard, Second by William Yates – Approved Unanimously.</i>
Public Comment Period	No one from the public was present.
REPORTS	
Friends of the Library (FOL)	Scott Firestine: <ul style="list-style-type: none">• June 29 from 10 a.m. to 4 p.m. – Member's Only Book Sale for current members and anyone who joins the Friends at the sale.• July – No meeting in July.• The Annual Meeting is scheduled for September 15 at 2 p.m.• Newsletter in process.
Library Foundation	Scott Firestine: <ul style="list-style-type: none">• The Foundation Social was well attended and everyone enjoyed the tools and toys in the new Innovation Lab.• The Foundation has hired a new accounting service, Bookkeeping Solutions and Consulting, LLC.
Administration	Highlights and Additions to Director's Report: Mr. Firestine did a brief summary of his Director's Report that was submitted in the Board Packet with discussion: <ul style="list-style-type: none">• Interviews are completed and in the process of hiring a part-time Library Associate to work in the Law Library. This will allow more coverage in the evenings.• Completed the move of the Law Library and Children's areas, as well as opened the young adult area adjacent to the Innovation Lab.• The West End Branch Library will have a celebration, June 28 at 5:00 p.m., of the new umbrellas added to the outside patio. The event will feature music and refreshments to thank the community for its support. All LBOT members are invited.• The Westover Hills Library Branch will celebrate their 60th Anniversary on July 8 at 5:30 p.m. All LBOT members are invited.

REPORTS (CONTINUED)	
Administration (Continued)	<ul style="list-style-type: none"> • Fine-free youth cards have been a big success. Great feedback on the services and the Ripple library card. • Ms. Drewry has been working with Mr. Haskell Brown on the RFP for the Main Library Facilities Master Plan to be back out in circulation in early July. • The RFP for the Integrated Library System continues to be delayed by contract negotiations. • The part-time social worker from the Daily Planet, also known as our Community Connector, is doing great work. Report included in the June report. • The Mayor has submitted an Ordinance to adopt banning guns in all City buildings if the General Assembly takes action. The General Assembly is scheduled to hold a special session July 8, 2019. • The Virginia Library Association – Mr. Firestine is a member of the Legislative Committee. This year they are going to seek the full funding for State Aid. For many years, the General Assembly has not funded Libraries full amount. For example, FY20 funding year, we should receive about \$191,000—if RPL were to receive full funding, that amount would be \$317,000. The last time the State fully funded libraries was 2001. • The American Library Association (ALA) Conference was held in Washington, DC on June 20-25, 2019. Several staff members attended. • Mr. Lydiard inquired about the circulation numbers being so erratic. Mr. Butterfield suggested that a bar graph be created of the Branches that shows gate count and circulation to give a clearer picture if it can be done. Mr. Firestine will follow up and review formulas to ensure accuracy.
BOARD COMMITTEE REPORTS	
Chair	<p>Kevin Butterfield:</p> <ul style="list-style-type: none"> • Attended some of the Trustee programs that were held at the ALA Conference; enjoyed sessions on the Community Connector.
Finance	<p>Daisy Weaver: Ms. Weaver reported there was a brief Finance Committee meeting prior to the Board meeting.</p> <ul style="list-style-type: none"> • There is an increase on the bottom line of the approved City Budget that was adopted for FY20 due to the 3% raise to all City staff and rising health care costs. There was a \$44,000 cut due to one vacancy. Other Departments received larger cuts. • The Law Library Special Fund amount is a reconciliation over a period of time. Mr. Firestine will follow up on the status and report back to the Board. • The Foundation Board will give a check in July to catch up on their contributions to the Library.

BOARD COMMITTEE REPORTS (CONTINUED)	
Facilities	<p>Scott Firestine:</p> <ul style="list-style-type: none"> • Studio Update – Verizon is finally installing wiring and equipment at the Main Library to simulcast the signal from the television station. Target date: mid-July. • HVAC Project for the Special Collections area is ahead of schedule. The contractor should be complete in July. • Verizon Towers – As of June 25, the Library was notified by email that Verizon staff will review the site and install towers on the Main Library roof. In January 2019, CAO Selina Cuffee-Glenn signed an approved City Council Ordinance that authorized a contract with Verizon to place these towers on the roof of the Main Library. Mr. Firestine will forward the document to the members.
Governance	<p>David Lydiard: There are currently three LBOT positions Vacant effective June 30, 2019. There are three members rotating off the LBOT on June 30, 2019. Those members are Danita Green, Gail Zwirner, and Larry Olanrewaju. Board members were given the opportunity to review and discuss four potential candidates to fill three vacant positions.</p> <p>Approve David Lydiard to move forward with making suggested recommendations on behalf of the Library Board of Trustees for two candidates and keep one position vacant.</p> <p><i>Motion: Daisy Weaver, Second by William Yates – Approved Unanimously.</i></p>
UNFINISHED BUSINESS	
<p>Mr. Butterfield wrapped up the book discussion, <i>Palaces for the People</i> by Eric Klinenber. He mentioned the author of the book spoke at the American Library Association Conference.</p> <p>Departing Board Members were acknowledged and thanked for their hard work and efforts in participating on the Richmond Public Library Board of Trustees and are always welcome to attend meetings.</p>	
NEW BUSINESS	
No New Business discussed.	

There being no further business, the meeting was adjourned at 12:47 p.m. by a ***Motion from Larry Olanrewaju, Second by Danita Green.***

The next meeting will be held on Wednesday, July 24, 2019, at 11:45 a.m. at the East End Branch Library, 1200 North 25th Street, Richmond, Virginia 23223

Approved: _____
Mr. Kevin Butterfield, Chair

Recorder: Gianna Pack
Executive Assistant

Director's Report

July 2019

Director Activities for June 22 to July 22, 2019:

June 24	Active Shooter Training – Auditorium
June 26	Positive Youth Development Policy Roundtable Discussion – City Hall
June 28	Capital Planning Development Task Force Workshop – DPU
June 28	West End Branch Library – Shaded on the Patio Event
July 1	Richmond Amazon Account for Public Library with Johnathan Kern, Procurement
July 3	Review National Building Videos
July 4-5	Extended Holiday for the 4th of July
July 8	Westover Hills Branch Library 60th Anniversary
July 9	Discussion of Sirsi's Edits to Contract with City Attorney, Susan McKenney
July 9	University of Richmond CCE Collaboration with RPL, Kevin Butterfield and Alexandra Byrum
July 10	Summer VPLDA Executive Committee Conference Call
July 12	Collaboration and Best Practices – Human Services in Local Government – Union Presbyterian Seminary
July 15	Met with Reporter Jeremy Lazarus, Richmond Free Press
July 15	Richmond Public Library and Eviction Meeting – Main Library
July 16	Science Museum of Virginia and RPL Collaboration Meeting – Main Library
July 16	Met with Photographer Regina Boone, Richmond Free Press
July 17	Presentation to the Mayor's Fellow Interns – Main Library
July 22	Attended a Transition of HR Functions Meeting – City Hall
July 22	Attended City Council Informal Meeting – Voting on LBOT Candidates
July 22	Attended City Council Meeting – City Hall
July 27-Aug 3	Director on Vacation

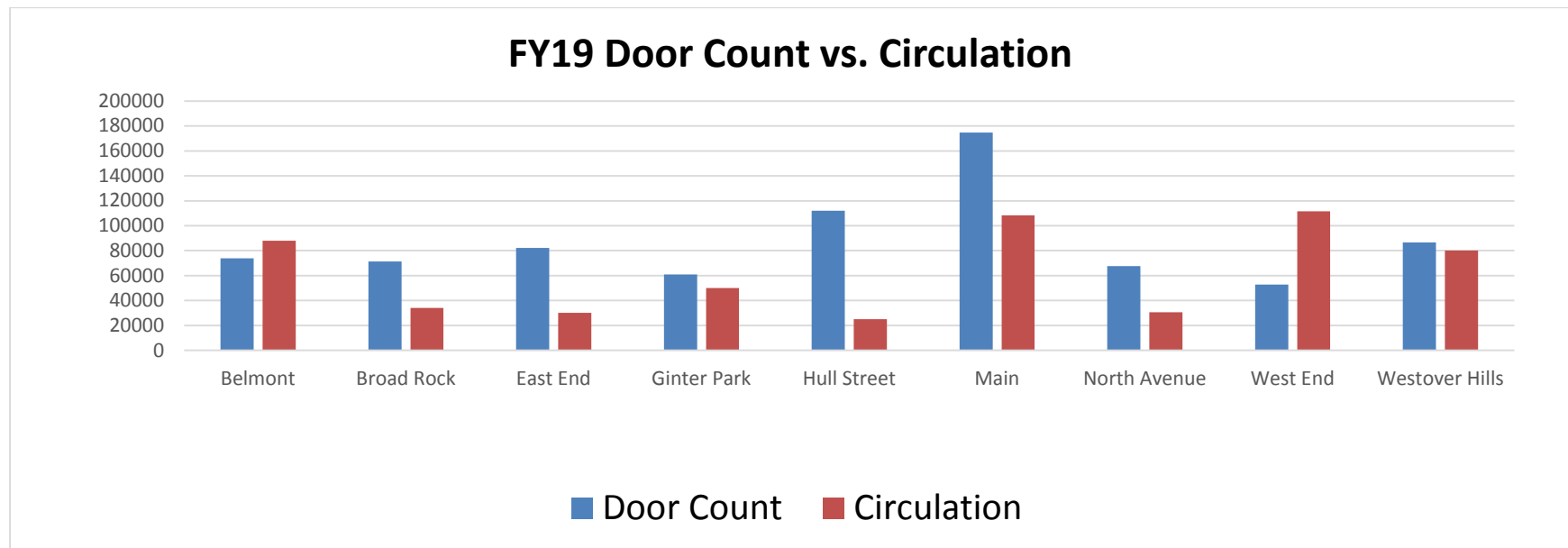
Hiring Update:

- Cheryl Jones retires effective July 31, 2019.
- 1 – Library Associate Full-Time West End (Heather Hobgood) – Start Date: July 22, 2019
- 1 – Library Associate Part-Time Main (Kathryn Coker) – Start Date: July 22, 2019
- 1 – Library Technician Part-Time Broad Rock (David Fahey) – Start Date: August 5, 2019

CIRCULATION															
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	YTD % Change
Belmont	FY16	10,263	10,897	9,891	9,684	8,546	8,203	7,784	8,963	8,980	8,301	8,208	10,590	110,310	
	FY17	12,068	12,314	9,973	9,766	9,727	9,071	9,709	9,715	10,114	9,238	9,446	10,411	121,552	
	FY18	10,836	10,486	8,290	8,385	7,353	6,096	7,651	7,545	8,099	7,402	7,632	7,864	97,639	-24%
	FY19	8,429	8,074	8,103	7,888	7,303	6,144	7,099	6,630	8,077	6,712	6,436	7,110	88,005	-11%
Broad Rock	FY16	5,958	5,859	5,765	5,288	4,905	4,931	4,223	4,448	4,834	4,282	3,336	4,401	58,230	
	FY17	4,883	4,773	4,248	4,706	3,966	3,454	3,729	3,192	3,595	3,377	3,851	4,136	47,910	
	FY18	4,574	4,062	3,726	3,809	3,665	3,096	3,308	2,986	3,132	3,304	2,910	3,289	41,861	-14%
	FY19	3,910	3,609	2,671	3,217	2,505	2,086	2,488	2,801	2,843	2,389	2,419	3,119	34,057	-23%
East End	FY16	4,119	4,565	4,313	3,747	3,411	3,375	3,653	3,286	3,303	3,206	3,822	4,629	45,429	
	FY17	4,572	4,371	3,581	3,420	2,945	3,029	3,463	2,981	3,529	4,977	3,515	3,460	43,843	
	FY18	3,635	3,481	3,033	2,948	2,632	2,281	2,698	2,574	2,838	2,637	2,865	3,325	34,947	-25%
	FY19	2,996	2,648	2,614	2,820	2,587	2,176	2,915	2,451	2,249	2,046	2,087	2,534	30,123	-16%
Ginter Park	FY16	2,942	402	469	481	144	440	405	354	512	586	292	1,238	8,265	
	FY17	6,247	5,924	5,374	5,770	5,031	4,517	4,812	4,582	5,401	4,641	4,868	5,310	62,477	
	FY18	5,751	6,070	5,338	5,152	4,854	3,898	4,327	4,370	4,522	4,653	4,023	5,263	58,221	-7%
	FY19	5,211	5,163	4,864	4,278	3,762	2,812	3,864	3,653	4,408	3,384	4,174	4,381	49,954	-17%
Hull Street	FY16	4,172	3,508	3,727	4,159	3,901	3,776	3,252	3,318	3,280	2,845	3,158	3,459	42,555	
	FY17	3,174	3,245	3,088	3,131	3,400	2,477	2,816	2,962	2,989	2,348	2,766	2,843	35,239	
	FY18	2,947	3,155	2,178	2,106	2,202	1,772	2,218	2,304	2,241	2,034	1,824	2,147	27,128	-30%
	FY19	2,010	2,305	3,323	1,844	1,838	1,852	2,287	1,870	1,854	1,828	1,976	2,026	25,013	-8%
Main	FY16	12,022	11,975	8,749	11,056	10,376	10,221	10,620	11,464	11,338	11,585	11,658	12,075	133,139	
	FY17	12,103	12,264	10,330	10,655	9,611	9,049	9,629	9,600	10,821	8,969	9,826	10,528	123,385	
	FY18	10,304	11,144	9,794	9,946	9,126	7,750	9,149	8,706	9,223	8,069	7,769	8,155	109,135	-13%
	FY19	8,719	8,877	8,655	9,774	9,099	8,202	9,418	8,749	9,621	9,177	8,795	9,300	108,386	-1%

CIRCULATION (CONTINUED)															
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	YTD % Change
North Avenue	FY16	5,048	4,863	4,990	5,133	4,410	4,830	4,300	4,239	4,267	3,927	3,708	4,024	53,739	
	FY17	4,235	4,448	3,768	3,564	3,308	3,260	2,972	2,943	3,186	2,714	3,017	2,985	40,400	
	FY18	3,112	3,455	3,238	3,802	3,011	2,562	3,094	3,328	3,093	2,580	2,271	2,269	35,815	-13%
	FY19	2,979	2,493	2,709	2,918	2,390	2,059	2,604	2,264	2,367	2,887	2,243	2,657	30,570	-17%
West End	FY16	13,330	12,920	11,542	11,076	9,860	9,475	9,940	10,262	10,600	10,194	10,044	6,429	125,672	
	FY17	983	1,070	785	752	628	604	647	568	745	502	591	613	8,488	
	FY18	826	3,012	7,426	8,165	7,940	6,974	7,981	7,390	8,641	8,882	9,802	11,202	88,241	90%
	FY19	11,660	11,438	10,076	10,172	8,539	7,313	9,145	7,434	9,007	8,380	8,746	9,681	111,591	21%
Westover Hills	FY16	9,531	9,735	11,638	8,747	7,425	4,424	7,991	7,874	9,497	8,201	8,610	9,047	102,720	
	FY17	9,530	9,400	8,231	8,065	7,407	7,223	7,564	7,848	8,405	6,798	8,059	8,058	96,588	
	FY18	8,685	8,571	7,262	7,133	6,933	6,324	6,895	6,548	6,576	6,660	6,186	7,501	85,274	-13%
	FY19	8,071	7,787	7,566	7,102	6,120	5,364	7,072	6,155	6,511	6,120	5,793	6,435	80,096	-6%
Econtent	FY16	3,902	4,065	3,902	3,767	3,840	3,701	4,311	3,969	3,916	3,735	3,978	3,787	46,873	
	FY17	4,107	3,770	3,470	3,611	3,568	3,899	3,962	3,701	4,370	4,102	3,906	4,494	46,960	
	FY18	4,676	4,689	4,042	4,125	3,923	3,874	4,566	4,224	4,835	4,935	5,409	5,320	54,618	14%
	FY19	5,985	6,407	5,683	5,581	5,278	5,874	6,375	5,874	6,532	6,132	6,424	6,798	72,943	25%
RPL Total	FY16	56,905	53,327	50,782	49,707	44,861	41,798	45,042	45,928	48,244	45,355	44,784	44,460	571,193	
	FY17	59,644	60,356	53,498	53,685	48,876	46,061	47,568	47,645	51,795	44,958	48,914	54,186	617,186	
	FY18	57,515	60,843	56,558	57,424	54,326	48,350	54,710	52,552	55,906	55,332	53,155	59,017	665,688	7%
	FY19	59,970	58,801	56,264	55,594	49,421	43,882	53,267	47,881	53,469	49,055	49,093	54,041	630,738	-6%

DOOR COUNT FY19	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	TOTAL
Belmont	6,612	6,824	6,242	6,544	5,408	4,738	6,278	5,945	6,520	6,361	6,255	6,072	73,799
Broad Rock	7,042	7,205	6,046	7,302	5,356	4,513	5,374	5,678	5,909	5,689	5,540	5,565	71,219
East End	7,418	8,274	7,070	6,668	5,665	5,823	7,026	6,056	6,613	6,591	7,620	7,310	82,134
Ginter Park	6,765	5,940	4,278	4,981	4,189	3,364	4,823	4,350	5,202	4,927	5,165	7,029	61,013
Hull Street	10,678	10,946	9,371	8,486	12,574	5,686	7,241	7,499	8,487	10,094	10,284	10,664	112,010
Main	14,277	15,263	13,877	14,752	13,491	11,006	14,839	14,305	16,479	16,427	14,529	15,581	174,826
North Avenue	6,785	6,946	5,140	5,822	4,422	4,524	4,998	5,179	5,859	5,591	5,877	6,378	67,521
West End	4,778	4,757	4,199	4,495	3,544	3,341	4,439	4,294	4,824	4,492	4,566	5,127	52,856
Westover Hills	6,286	7,256	6,752	7,180	7,608	5,430	8,121	6,953	7,659	8,690	7,563	7,184	86,682
TOTALS FY 2019	70,641	73,411	62,975	66,230	62,257	48,425	63,139	60,259	67,552	68,862	67,399	70,910	782,060
TOTALS FY 2018	62,057	74,617	69,494	70,700	63,466	55,560	63,750	65,351	68,782	69,881	70,586	71,037	805,281
TOTALS FY 2017	72,398	78,366	68,881	69,394	61,547	52,517	49,906	64,911	71,163	64,777	69,506	68,301	791,667



PROGRAMS FY19	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	TOTAL FY19	TOTAL FY18
Belmont														
Adult Programs	29	19	19	23	19	13	27	24	23	20	19	11	246	197
Adult Attend	133	84	57	155	69	60	129	138	132	169	118	77	1,321	1,071
Young Adult Programs	1	1	1	0	1	1	1	1	1	2	0	1	11	7
Young Adult Attend	0	3	5	0	0	2	0	4	9	0	0	0	23	17
Juvenile Programs	22	4	0	8	6	2	8	6	5	9	6	14	90	243
Juvenile Attend	421	38	0	219	124	44	161	172	132	265	223	154	1,953	4,984
Total Attend	554	125	62	374	193	106	290	314	273	434	341	231	3,297	6,072
Total Programs	52	24	20	31	26	16	36	31	29	31	25	26	347	447
Broad Rock														
Adult Programs	14	5	11	25	33	7	12	29	34	30	28	3	231	265
Adult Attend	63	108	52	213	97	20	62	211	206	124	153	27	1,336	1,310
Young Adult Programs	2	6	5	7	5	3	4	4	3	4	5	4	52	8
Young Adult Attend	11	49	62	89	69	25	55	74	37	40	113	84	708	79
Juvenile Programs	34	18	18	24	15	27	31	22	32	32	34	16	303	244
Juvenile Attend	239	255	134	554	284	124	175	455	227	541	397	252	3,637	2,135
Total Attend	313	412	248	856	450	169	292	740	470	705	663	363	5,681	3,524
Total Programs	50	29	34	56	53	37	47	55	69	66	67	23	586	517
East End														
Adult Programs	32	21	32	28	28	25	19	31	41	39	41	39	376	264
Adult Attend	217	147	178	308	218	213	219	367	347	527	404	299	3,444	2,125
Young Adult Programs	2	0	5	7	4	8	3	8	8	4	4	2	55	12
Young Adult Attend	29	0	25	21	20	23	10	37	25	4	9	66	269	155
Juvenile Programs	16	18	10	12	13	11	3	8	10	11	17	16	145	100
Juvenile Attend	315	85	82	151	113	93	71	41	89	235	170	919	2,364	2,121
Total Attend	561	232	285	480	351	329	300	445	461	766	583	1,284	6,077	4,401
Total Programs	50	39	47	47	45	44	25	47	59	54	62	57	576	376

PROGRAMS FY19 (CONTINUED)	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	TOTAL FY19	TOTAL FY18
Ginter Park														
Adult Programs	16	10	24	25	23	13	22	35	30	22	26	21	267	190
Adult Attend	216	192	226	288	147	121	226	312	317	263	177	166	2,651	1,741
Young Adult Programs	2	0	0	0	1	0	0	1	1	0	0	1	6	8
Young Adult Attend	29	0	0	0	1	0	0	14	12	0	0	29	85	181
Juvenile Programs	16	8	7	10	7	6	9	8	5	18	16	19	129	197
Juvenile Attend	315	125	35	81	24	48	108	45	21	111	242	382	1,537	7,788
Total Attend	560	317	261	369	172	169	334	371	350	374	419	577	4,273	9,710
Total Programs	34	18	31	35	31	19	31	44	36	40	42	41	402	395
Hull Street														
Adult Programs	9	7	10	15	4	4	4	8	6	7	5	6	85	104
Adult Attend	64	80	106	164	19	30	69	56	249	83	35	17	972	1,267
Young Adult Programs	10	3	1	2	0	2	1	1	2	1	2	1	26	52
Young Adult Attend	237	15	13	25	0	4	0	5	7	0	13	4	323	446
Juvenile Programs	13	12	11	16	4	4	6	8	7	9	6	12	108	155
Juvenile Attend	682	323	198	261	21	55	156	156	59	69	37	192	2,209	3,782
Total Attend	983	418	317	450	40	89	225	217	315	152	85	213	3,504	5,495
Total Programs	32	22	22	33	8	10	11	17	15	17	13	19	219	311
Main														
Adult Programs	0	0	14	0	0	11	13	13	21	17	17	18	124	358
Adult Attend	0	0	420	0	0	404	626	737	698	748	434	542	4,609	8,986
Young Adult Programs	5	2	1	6	4	3	9	7	5	7	9	7	65	8
Young Adult Attend	46	95	1	108	81	41	152	45	40	47	59	63	778	441
Juvenile Programs	31	0	19	26	0	23	28	24	28	29	30	27	265	169
Juvenile Attend	726	0	373	464	0	495	642	413	391	564	629	814	5,511	4,649
Total Attend	772	95	794	572	81	940	1,420	1,195	1,129	1,359	1,122	1,419	10,898	14,076
Total Programs	36	2	34	32	4	37	50	44	54	53	56	52	454	535

PROGRAMS FY19 (CONTINUED)	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	TOTAL FY19	TOTAL FY18
North Avenue														
Adult Programs	17	13	21	33	21	16	23	29	32	42	36	36	319	313
Adult Attend	244	171	110	271	84	149	167	119	215	916	163	294	2,903	2,796
Young Adult Programs	3	3	1	0	7	6	8	4	7	8	4	3	54	64
Young Adult Attend	11	15	34	0	41	35	26	21	36	75	24	30	348	583
Juvenile Programs	29	18	24	21	39	26	23	24	27	20	18	11	280	297
Juvenile Attend	594	795	329	430	267	519	163	436	472	473	299	298	5,075	4,484
Total Attend	849	981	473	701	392	703	356	576	723	1,464	486	622	8,326	7,863
Total Programs	49	34	46	54	67	48	54	57	66	70	58	50	653	674
West End														
Adult Programs	10	13	11	16	9	9	15	16	11	14	11	9	144	279
Adult Attend	101	110	81	118	54	49	70	65	115	98	103	77	1,041	715
Young Adult Programs	2	0	2	2	1	0	1	1	1	1	1	0	12	7
Young Adult Attend	0	0	31	5	0	0	0	0	2	7	5	0	50	109
Juvenile Programs	15	20	15	20	12	15	18	17	22	13	21	17	205	175
Juvenile Attend	288	341	283	526	313	237	417	12	230	152	369	437	3,605	2,625
Total Attend	389	451	395	649	367	286	487	77	347	28	477	514	4,696	3,449
Total Programs	27	33	28	38	22	24	34	34	34	257	33	26	590	461
Westover Hills														
Adult Programs	4	14	12	13	17	12	18	23	33	30	24	14	214	81
Adult Attend	68	143	71	89	177	123	330	253	1,237	528	342	237	3,598	754
Young Adult Programs	3	1	1	2	0	0	1	2	1	3	2	1	17	1
Young Adult Attend	14	2	8	6	0	0	3	2	11	44	15	34	139	1
Juvenile Programs	30	21	21	32	18	18	16	20	23	21	16	18	254	142
Juvenile Attend	334	358	252	607	331	224	238	574	570	371	317	430	4,606	1,897
Total Attend	416	503	331	702	508	347	571	829	1,818	943	674	701	8,343	2,776
Total Programs	37	36	34	47	35	30	35	45	57	54	42	33	485	224
Grand Total Attend	5,397	3,534	3,166	5,153	2,554	3,138	4,275	4,764	5,886	6,225	4,850	5,924	55,095	57,366
Grand Total Programs	367	237	296	373	291	265	323	374	419	642	398	327	4,312	3,940

COMPUTER USE FY19	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	TOTAL
Belmont Workstation	1,397	1,518	1,288	1,314	1,135	947	1,234	1,071	1,246	1,249	1,268	1,144	14,811
WIFI	367	371	376	1,054	962	867	1,169	1,066	1,035	879	1,210	892	10,248
Broad Rock Workstation	2,500	2,489	1,865	2,147	1,766	1,512	2,097	2,099	2,252	2,004	1,968	2,083	24,782
WIFI	586	592	601	1,026	814	674	850	870	833	829	993	776	9,444
East End Workstation	1,628	2,064	1,709	1,805	1,558	1,233	1,888	1,666	1,776	1,563	1,657	1,733	20,280
WIFI	377	381	386	1,050	864	842	1,184	1,117	1,004	1,123	1,278	1,189	10,795
Ginter Park Workstation	1,435	1,637	1,447	1,554	1,182	1,009	1,363	1,244	1,517	1,540	1,421	1,590	16,939
WIFI	160	176	179	1,078	819	707	1,087	972	988	1,055	1,217	1,123	9,561
Hull Street Workstation	1,660	2,151	1,894	1,627	1,508	1,360	1,784	501	1,889	1,811	1,844	1,842	19,871
WIFI	93	94	95	950	960	983	1,142	911	809	745	1,169	942	8,893
Main Workstation	3,144	3,634	3,413	3,535	2,843	3,947	2,554	3,396	3,994	3,465	3,483	3,896	41,304
Childrens Workstation	216	239	167	192	182	149	157	178	133	209	125	58	2,005
WIFI	2,748	2,775	2,817	4,687	4,006	3,947	5,070	4,227	5,211	4,099	5,036	3,851	48,475
North Avenue Workstation	1,501	1,472	1,377	1,392	1,197	999	1,319	1,319	1,325	1,429	1,289	1,300	15,919
WIFI	324	327	332	1,031	648	739	752	809	816	728	975	926	8,407
West End Workstation	778	818	716	735	623	575	741	671	902	870	748	761	8,938
WIFI	324	327	332	542	514	494	542	540	643	588	743	553	6,142
Westover Hills Workstation	1,487	1,697	1,436	1,571	1,234	967	1,364	1,464	1,421	1,341	1,334	1,218	16,534
WIFI	416	420	426	813	678	614	771	643	697	578	819	635	7,511
TOTALS FY 2019	21,141	23,182	20,857	28,103	23,493	22,565	27,068	24,764	28,491	26,105	28,577	26,512	300,859
TOTALS FY 2018	15,815	21,725	22,930	24,159	20,415	10,066	22,675	23,448	21,326	22,134	22,591	20,439	247,723
TOTALS FY 2017	18,053	20,329	18,204	17,496	15,525	12,916	6,925	15,994	17,966	21,582	23,985	20,701	209,676

TECHNICAL SERVICES - ITEMS BY LOCATION											
FY19	Belmont	Broad Rock	East End	Ginter Park	Hull Street	MAIN	North Avenue	West End	Westover Hills	OverDrive	Monthly Total Added
Jul-18	309	155	167	243	175	506	168	346	309	-	2,378
Aug-18	340	190	172	233	153	569	175	413	359	158	2,762
Sep-18	208	130	144	142	84	388	139	276	235	79	1,825
Oct-18	365	172	165	204	98	707	221	451	363	62	2,808
Nov-18	198	118	113	134	91	356	145	244	248	1	1,648
Dec-18	117	65	49	79	30	326	54	158	124	239	1,241
Jan-19	199	99	118	157	95	430	127	244	222	110	1,801
Feb-19	237	101	161	158	65	384	111	260	226	223	1,926
Mar-19	190	90	137	137	67	404	115	237	189	-	1,566
Apr-19	338	183	189	233	121	596	180	384	354	54	2,632
May-19	492	251	271	341	155	772	245	549	507	212	3,795
Jun-19	532	323	321	389	219	809	283	526	531	182	4,115
Branch Total FY 2019:	3,525	1,877	2,007	2,450	1,353	6,247	1,963	4,088	3,667	1,320	28,497
Branch Total FY 2018:	3,247	2,040	1,972	2,414	1,985	5,549	1,890	3,480	3,292	1,673	26,119
Average:	294	156	167	204	113	521	164	341	306	110	2,375

NEW PATRON CARDS FY19	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Belmont	141	148	138	108	88	76	122	75	105	99	103	141	1,344
Broad Rock	155	148	141	136	107	85	126	130	159	151	136	173	1,647
East End	123	121	114	96	102	78	100	107	103	110	106	124	1,284
Ginter Park	142	151	162	117	68	41	60	46	63	55	108	72	1,085
Hull Street	95	121	129	64	60	90	98	95	98	115	110	123	1,198
Main	294	339	341	276	250	192	355	274	341	251	314	333	3,560
North Avenue	116	124	94	90	99	64	93	95	112	123	111	120	1,241
West End	143	128	95	80	79	41	100	76	94	78	88	139	1,141
Westover Hills	150	140	114	120	78	94	118	121	100	92	79	134	1,340
Online Reg E-Card	333	302	295	241	186	150	149	131	146	138	165	150	2,386
Total 2019	1,692	1,722	1,623	1,328	1,117	911	1,321	1,150	1,321	1,212	1,320	1,509	16,226
Total 2018	1,251	1,488	1,573	1,229	1,018	871	1,216	1,198	996	1,138	1,067	1,161	14,206

RICHMOND PUBLIC LIBRARIES - General Fund Budget

Monthly Budget Report

June 30, 2019

<u>General Fund Revenue</u>	<u>FY2018-19 Budget</u>	<u>FY2018-19 Actual YTD</u>	<u>% Recognized</u>	<u>Unrecognized</u>
Lost and Damage Books	\$ 21,782	\$ 17,578	81%	\$ 4,204
Overdue Book Fines	\$ 66,121	\$ 45,882	69%	\$ 20,239
Reservation - Book Records	\$ 500	\$ 330	66%	\$ 170
Room Rental Fees	\$ 300	\$ -	0%	\$ 300
Sales Copy Centers	\$ 17,476	\$ 16,006	92%	\$ 1,470
State Library Aid	\$ 170,000	\$ -	0%	\$ 170,000
	\$ 276,179	\$ 79,795	29%	\$ 196,384

General Fund Operating

	<u>FY2018-19 Budget</u>	<u>FY2018-19 Actual YTD</u>	<u>% Expended</u>	<u>Unobligated</u>
Personnel	\$ 2,947,148	\$ 2,819,244	96%	\$ 127,904
Fringes	\$ 1,443,563	\$ 1,256,549	87%	\$ 187,014
Books/Materials	\$ 544,944	\$ 606,639	111%	\$ (61,695)
Operating Expenses	\$ 973,601	\$ 897,809	92%	\$ 75,791
Total	\$ 5,909,256	\$ 5,580,241	94%	\$ 329,015

Encumbrances YTD \$ 162,066

RICHMOND PUBLIC LIBRARIES - Special Fund Budget

<u>Special Fund Revenue</u>	<u>FY2018-19 Anticipated</u>	<u>FY2018-19 Actual YTD</u>	<u>% Recognized</u>	<u>Unrecognized</u>
00314 - Gift to the Library	\$ 105,000	\$ 114,655	109%	\$ (9,655)
00308 - Verizon E-Rate Grant	\$ 137,500	\$ 66,074	48%	\$ 71,426
00309 - Public Law Library	\$ 400,000	\$ 1,561,165.00	390%	\$ (1,161,165)
00311 - Gates Foundation	\$ -	\$ -	0%	\$ -
00312 - RPL Foundation	\$ 40,000	\$ 16,200	41%	\$ 23,800
00313 - Friends of the RPL	\$ 30,000	\$ 6,875	23%	\$ 23,125
00000 - Grade Level Reading	\$ -	\$ -	0%	\$ -
	\$ 712,500	\$ 1,764,969	248%	\$ (1,052,469)

<u>Special Fund Expenditures</u>	<u>FY18 Rollover & FY19 Receipts</u>	<u>FY2018-19 Actual YTD</u>	<u>% Expended</u>	<u>Unobligated</u>
00314 - Gift to the Library	\$ 200,362	\$ 113,066	56%	\$ 87,296
00308 - Verizon E-Rate Grant	\$ (34,364)	\$ 16,980	-49%	\$ (51,344)
00309 - Public Law Library	\$ 418,339	\$ 350,660	84%	\$ 67,679
Personnel		\$ 50,630		
Fringes		\$ 14,121		
Books/Materials		\$ 283,842		
Operating Expenses		\$ 2,067		
00311 - Gates Foundation	\$ 12,576	\$ -	0%	\$ 12,576
00312 - RPL Foundation	\$ (45,162)	\$ 39,744	-88%	\$ (84,906)
00313 - Friends of the RPL	\$ 47,048	\$ 17,019	36%	\$ 30,029
	\$ 598,799	\$ 537,469	90%	\$ 61,330

Encumbrances YTD \$ 36,029

Richmond Public Library
FY19 Operating Budget
as of
June 30, 2019

ACCOUNT	DESCRIPTION	Budget	Actual Expended 30-Jun-19	% Spent	Balance Available 30-Jun-19
60000	SALARIES - FULL TIME	\$ 2,674,932	\$ 2,533,310	94.7%	\$ 141,622
61000	SALARIES - PART TIME	\$ 272,216	\$ 264,163	97.0%	\$ 8,053
62000	SALARIES - TEMPORARY	\$ -	\$ 21,771	0.0%	\$ (21,771)
63000	FICA	\$ 195,217	\$ 166,198	85.1%	\$ 29,019
63001	RET CON RSRs	\$ 613,658	\$ 547,645	89.2%	\$ 66,013
63002	MEDCARE FICA	\$ 45,655	\$ 38,869	85.1%	\$ 6,786
63003	GROUP LIFE	\$ 16,493	\$ 14,952	90.7%	\$ 1,541
63006	H/C ACT TEMP	\$ 572,540	\$ 473,009	82.6%	\$ 99,531
63008	STATE UNEMPLOYMENT	\$ -	\$ -	0.0%	\$ -
63011	HEALTH SAVINGS	\$ -	\$ 15,875	0.0%	\$ (15,875)
64104	EDUCATION PAY	\$ -	\$ -	0.0%	\$ -
64105	BONUS PAY	\$ -	\$ -	0.0%	\$ -
	Personnel Expenses	\$ 4,390,711	\$ 4,075,793	92.8%	\$ 314,918
71141	BOOKS	\$ 501,332	\$ 599,554	119.6%	\$ (98,221)
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 6,953	\$ -	0.0%	\$ 6,953
72122	MAGS & NEWSPAPER	\$ 36,659	\$ 7,085	19.3%	\$ 29,574
	Collection Development	\$ 544,944	\$ 606,639	111.3%	\$ (61,695)
70131	ADVERTISING	\$ 1,995	\$ 439	22.0%	\$ 1,556
70161	DATA PROCESSING - OCLC	\$ 240,645	\$ 210,762	87.6%	\$ 29,883
70161	PLANNING MGMT SERVICES	\$ 129,032	\$ 86,116	66.7%	\$ 42,916
70218	VEHICLE REPAIR	\$ 3,154	\$ 4,218	133.7%	\$ (1,063)
70311	PRINTED SUPPLIES	\$ 1,300	\$ 1,258	96.7%	\$ 42
70413	MILEAGE ALLOWANCE	\$ 2,760	\$ 188	6.8%	\$ 2,572
70551	SECURITY	\$ 357,121	\$ 347,924	97.4%	\$ 9,197
70552	CONTRACT AND TEMP PERSONNEL	\$ 145,825	\$ 165,069	113.2%	\$ (19,244)
71012	OFFICE STATIONARY SUPPLIES	\$ 13,220	\$ 7,889	59.7%	\$ 5,332
71016	ADVERTISING	\$ -	\$ -	0.0%	\$ -
71143	LIBRARY OPERATING SUPPLIES	\$ 17,946	\$ 16,838	93.8%	\$ 1,108
72113	POSTAGE	\$ 4,569	\$ 4,329	94.7%	\$ 240
72121	CONFERENCES & CON	\$ 2,092	\$ 5,120	244.8%	\$ (3,028)
72123	MEMBERSHIP DUES	\$ 1,352	\$ 1,011	74.8%	\$ 341
72124	TRAINING	\$ 1,189	\$ 2,229	187.4%	\$ (1,040)
72131	COMPUTER SUPPLIES	\$ 28,537	\$ 28,779	100.8%	\$ (242)
72153	EQUIPMENT	\$ 12,200	\$ 1,851	0.0%	\$ 10,349
73104	BANK FEES	\$ -	\$ 6,470	0.0%	\$ (6,470)
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 2,200	\$ 1,416	64.4%	\$ 784
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ 452	91.7%	\$ 41
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77501	DIT CHARGES	\$ -	\$ 2,153	0.0%	\$ (2,153)
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 7,970	\$ 3,299	41.4%	\$ 4,671
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
	Other Expenses	\$ 973,601	\$ 897,809	92.2%	\$ 75,791
	TOTAL GENERAL FUND	\$ 5,909,256	\$ 5,580,241	94.4%	\$ 329,015

Richmond Public Library
FY20 Operating Budget

ACCOUNT	DESCRIPTION	Adopted FY19	Adopted FY20	Difference
60000	SALARIES - FULL TIME	\$ 2,748,595	\$ 3,068,562	\$ (319,967)
61000	SALARIES - PART TIME	\$ 381,163	\$ 340,544	\$ 40,619
62000	SALARIES - TEMPORARY	\$ -	\$ -	\$ -
63000	FICA	\$ 194,045	\$ 211,410	\$ (17,365)
63001	RET CON RSRS	\$ 611,444	\$ 685,267	\$ (73,823)
63002	MEDCARE FICA	\$ 45,382	\$ 49,443	\$ (4,061)
63003	GROUP LIFE	\$ 16,396	\$ 18,134	\$ (1,738)
63006	H/C ACT TEMP	\$ 572,542	\$ 681,425	\$ (108,883)
63008	STATE UNEMPLOYMENT	\$ -	\$ -	\$ -
63011	HEALTH SAVINGS	\$ -	\$ -	\$ -
64104	EDUCATION PAY	\$ -	\$ -	\$ -
64105	BONUS PAY	\$ -	\$ -	\$ -
Personnel Expenses		\$ 4,569,567	\$ 5,054,785	\$ (485,218)
71141	BOOKS	\$ 500,274	\$ 561,783	\$ (61,509)
71141	DATABASES	\$ -	\$ -	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 6,953	\$ 9,823	\$ (2,870)
72122	MAGS & NEWSPAPER	\$ 36,659	\$ 36,596	\$ 63
Collection Development		\$ 543,886	\$ 608,202	\$ (64,316)
70131	ADVERTISING	\$ 1,995	\$ 2,297	\$ (302)
70161	DATA PROCESSING - OCLC	\$ 17,483	\$ 17,483	\$ -
70161	PLANNING MGMT SERVICES	\$ 244,688	\$ 205,572	\$ 39,116
70218	VEHICLE REPAIR	\$ 2,000	\$ 2,000	\$ -
70311	PRINTED SUPPLIES	\$ 1,300	\$ 3,000	\$ (1,700)
70412	TRANSPORTATION	\$ -	\$ -	\$ -
70413	MILEAGE ALLOWANCE	\$ 2,612	\$ 2,763	\$ (151)
70551	SECURITY	\$ 296,050	\$ 294,553	\$ 1,497
70552	CONTRACT AND TEMP PERSONNEL	\$ 20,000	\$ 27,500	\$ (7,500)
71012	OFFICE STATIONARY SUPPLIES	\$ 8,086	\$ 8,955	\$ (869)
71016	ADVERTISING	\$ -	\$ -	\$ -
71143	LIBRARY OPERATING SUPPLIES	\$ 17,946	\$ 17,946	\$ 20,220
72113	POSTAGE	\$ 4,569	\$ 4,456	\$ 113
72121	CONFERENCES & CON	\$ 2,092	\$ 2,240	\$ (148)
72123	MEMBERSHIP DUES	\$ 1,352	\$ 1,352	\$ -
72124	TRAINING	\$ 1,189	\$ 1,189	\$ -
72131	COMPUTER SUPPLIES	\$ 28,537	\$ 25,662	\$ 2,875
72153	EQUIPMENT	\$ 12,200	\$ 12,200	\$ -
76119	PAGERS	\$ -	\$ -	\$ -
77103	FUEL-D/O VEHICLE	\$ 2,200	\$ 2,555	\$ (355)
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ 493	\$ -
77201	INTERNAL PRINTING	\$ -	\$ -	\$ -
80001	DEPRECIATION	\$ -	\$ -	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 6,965	\$ 6,965	\$ 7,160
80007	VEHICLE EXPENSES	\$ -	\$ -	\$ -
Other Expenses		\$ 671,757	\$ 639,181	\$ 32,576
TOTAL GENERAL FUND		\$ 5,785,210	\$ 6,302,168	\$ (516,958)

Richmond Public Library
Foundation, Friends, Groups and Individual Donations
FY 2018-2019

Consent Agenda: Pending Library Board Approval - Wednesday, July 24, 2019

Date	Donor Name	Current Month Amount	Purpose/Location	YTD Account Balance		
				Gift	Foundation	Friends
12-Jun-19	City of Richmond Public Library Foundation	\$ 20,000.00	Adult, YA and Children Programs		\$ 20,000.00	
	Monthly Total	\$ 20,000.00				
	YTD Total	\$ 37,630.00	Year To Date Total	\$ 1,430.00	\$ 36,200.00	\$ -

Richmond Free Press

Richmond Public Library's main branch goes through overhaul in way space is used

Jeremy M. Lazarus | 7/19/2019, 6 a.m., Website: <http://richmondfreepress.com/news/2019/jul/19/richmond-public-librarys-main-branch-goes-through/>



Scott Firestine, director of the Richmond Public Library, stands in the new children's area at the Main Library in Downtown that includes computers for young patrons and their parents to use. The glassed-in area behind Mr. Firestine contains the new innovation center that is equipped with a 3D scanner, printer and other modern technology, which are among multiple changes happening inside the building at 101 E. Franklin St. Photo by [Regina H. Boone](#)

“We’re shaking off the dust,” said Scott Firestine, director of the Richmond Public Library.

That’s his description of the changes sweeping through the Main Library in Downtown.

Along with halting fines on materials that children and youths borrow and expanding distribution of library cards to provide physical and online access to books and materials, Mr. Firestine is leading an overhaul of the way the space is used in the building.

On the first floor, the change includes the relocation of the children’s area to a far bigger space on the Main Street side of the main reading room; expansion of the area for teens by moving out bookcases filled with nonfiction items; and the creation of a public innovation center that allows patrons to learn how to use a 3D scanner and printer, a fabric printer and virtual reality equipment in a former reference space.

The second floor reading room also is now dominated by public use computers, with the stacks of magazines that once filled an array of shelves moved to the basement. Current editions of magazines are limited to built-in holders along two walls. The revamp is aimed at making the space livelier, more open and more attractive to patrons, Mr. Firestine said.

At a time when people can get books and music on their cell phones and find much of the information they need on the internet, libraries are being challenged to find ways to remain relevant, he said.

“We needed to rethink how we present ourselves,” he said.

Patrons also have been urging change, he added, citing the modern facilities and range of offerings at libraries in Henrico and Chesterfield counties. The Richmond library already has invested in technology and made it simple to access and borrow online without charge music, videos, movies and other items. Mr. Firestine noted that if all goes well, by end of the year the library should be able to upgrade the computer catalog to make it easier for people to find, check out and renew materials using a phone app.

In June, the library also ushered in a fine-free program for patrons 18 and younger. “No matter when they bring the items back, they can borrow more and not face a fine,” Mr. Firestine said.

But just as important, Mr. Firestine said, has been the makeover of the Main Library’s physical space. Located at 101 E. Franklin St., the Main Branch is actually two buildings — the original Dooley Library that opened in 1932 and the larger addition on the east side that opened in 1972. One big step has been to open up the space in the 1972 addition. That includes clearing out many of the big bookcases. While the mystery and fiction

bookcases still fill the Franklin Street side of the room, the bookcases with nonfiction items on the 1st Street side are gone, helping to create a larger, more open sunlit area for teens and children. A couple of shelves that feature new books and other items are all that remain.

Mr. Firestine said the collection of older material was moved into empty spaces in the bookcases on the building's 2nd Street side or relocated to the basement stacks, from which they can be retrieved.

To make room for the expanded children's space on the Main Street side, the law library that once occupied part of that space also has been relocated to the former children's space on the 1st Street side of the building.

With the change, the law library now has more room. The reconfiguration also includes combining the circulation and reference operations. Instead of checking out or returning material near the front door, patrons do so at the huge center desk in the reading area where they also can ask questions and get help locating items.

The changes have not pleased everyone. Longtime library patron Sidney Simmons, who loved browsing the art and history sections, was shocked to find many of the books he once could take off the shelves had been relocated to the basement stacks.

"We're talking about the large art books," he said. Instead of being able to select the book he wanted to look at, he now has to look up a specific title in the computer catalog and ask a librarian to retrieve it. "I didn't want to have to do that," he said. He also noted the large array of history books, particularly those on Richmond history, are no longer easily available.

Mr. Firestine acknowledged that some of the changes will require getting used to. Currently, the basement cannot be opened to patrons.

"Maybe one day," he said.

The shows will go on — soon

Three cameras nearly fill a second floor room at the Main Public Library in Downtown — the new home of a public access TV station for Richmond residents to have their own shows.

But the cameras and programming have yet to begin broadcasting.

"Everything is ready to go," said Library Director Scott Firestine. "We're just waiting for Verizon to finish installing its equipment so we can simulcast via Fios as well as Comcast."

The space at the library replaces a studio on Arthur Ashe Jr. Boulevard that Comcast previously operated for 27 years at no charge that enabled Richmond residents to air their own live and prerecorded programs. Comcast ended the service for Channel 95 last November after reaching an agreement with the Richmond Public Library to take on the studio.

At that time, Mr. Firestine said he anticipated quickly getting the station back on the air after obtaining the equipment and cameras from Comcast.

However, in an update Monday, he said his hopes were stymied by Verizon's slow pace. He said the company finally has installed lines to connect to the Fios service and now needs only to install a final part. He said the library has a list of people waiting to provide programming. Mr. Firestine also said he envisions programming focusing on Richmond Public Library's services.

"It's been frustrating, but I'm told everything is close," he said.
If all goes well, Mr. Firestine said, the station could be on the air within a few weeks.