

RICHMOND PUBLIC LIBRARY

BOARD OF TRUSTEES

January 22, 2020

Main Library
101 East Franklin
Richmond, Virginia 23219

11:45 a.m.



Richmond Public Library Board

101 E. Franklin Street
Richmond, VA 23219
(804) 646-4256 / fax: (804) 646-7685



Library Board of Trustees Meeting

Wednesday, January 22, 2020

11:45 a.m.

A G E N D A

Call to order: 11:45 a.m. Mr. William Yates

Consent Agenda: Mr. William Yates

- Approval of Agenda
- Approval of Minutes
- Approval of Pending Gifts
- Approval of Statistical Report

Public Comment Period:

Reports: 12:00 p.m.
• Library Friends Ms. DeBoer/Mr. Dishon
• Library Foundation Ms. Hansen

Administration Reports: Mr. Firestine

Board Committee Reports: 12:10 p.m.
• Chairman Mr. Yates
• Finance Committee Ms. Weaver
• Facilities Committee Mr. Firestine
• Governance Committee Mr. Lydiard

Unfinished Business: 12:30 p.m. Mr. Yates
• Strategic Plan Updates – Review and Consider Updates.

New Business 12:40 p.m. Mr. Yates
• Approve RPL Holiday Schedule

Adjourn Mr. Yates

Next Meeting:
February 26, 2020
Broad Rock Branch Library
4820 Old Warwick Road
Richmond, Virginia 23224
11:45 a.m.

Library Board Meeting Minutes - DRAFT
December 4, 2019

PRESENT: Chair William Yates, Vice Chair David Lydiard, Emily Altman, Christine Peterson, Daisy Weaver, Janet Woody

STAFF: Scott Firestine, Clay Dishon, City Attorney Laura Drewry, Cheryl Clarke, Karin Hansen, Gianna Pack, and Friends of the Library Chair Ruth DeBoer

ABSENT: Barbara Burton, Tanya Francis

Meeting of the Richmond Public Library (RPL) Library Board of Trustees (LBOT) was called to order by Vice Chairman William Yates at 11:38 a.m. at the Main Library located at 101 E. Franklin Street, Richmond, Virginia 23219. A quorum was present.

Consent Agenda	Approve the October 23, 2019 Meeting Minutes, Statistical Reports, and the Pending Gifts Report as submitted. <i>Motion: Christine Peterson, Second by Janet Woody – Approved Unanimously.</i>
Public Comment Period	None present.
REPORTS	
Friends of the Library (FOL) <u>Clay Dishon</u>	<ul style="list-style-type: none">• Excellent book sale in early November and sales exceeded expectations.• FOL 60th Anniversary exhibit was during the month of November. The exhibit was well received.• There will be a Half Price Book Sale on Saturday, January 11, 2020 at the Main Library.• FOL is providing donated and deaccessioned reading material to correctional facilities.
Library Foundation <u>Karin Hansen</u>	<ul style="list-style-type: none">• RPL Foundation produced an Impact Report to review and promote their development efforts and activities.• The Annual Fund campaign support letters were mailed in early November. Gifts are being received.• Giving Tuesday, a national fundraising campaign that occurs after Thanksgiving, was promoted on the Library's website: www.rvalibrary.org.• The annual audit is complete. There were no concerns or critical findings. The Foundation Finance is currently reviewing.• The Foundation Board meets Wednesday, December 11 at 4:00 p.m. with a social starting at 5:00 p.m. All Library Board Members and staff are invited to attend.
Administration <u>Scott Firestine</u>	Highlights and Additions to Director's Report: During the Director's Report, Mr. Firestine highlighted on the following items: <ul style="list-style-type: none">• All of the vacant positions were advertised on December 1 through December 16. Interviewing and hiring is scheduled in early January 2020.• YAVA - Young Adult Virginia Author award – November 2, 2019, the award was given to Katy Upperman. She will return to do a young adult program at the Main Library and Boushall Middle School in mid-March 2020.• Integrated Library System (ILS): Contract approved and signed. RPL plans to begin migration and implementation in February 2020.

REPORTS (CONTINUED)	
Administration (Continued) <u>Scott Firestine</u>	<ul style="list-style-type: none"> • An architect was selected for the RFP Main Facilities Master Plan. The award is in Procurement Services Department to officially notify, then it is kept for 10 days for other vendors to ask questions. Once cleared from the process, the contract can be signed. • RVA Access TV Station: Developing policy and procedures for operations of the public access station. Working with the City to find funding for equipment upgrades. RPL is working with the dedicated volunteers for guidance in how to proceed. There is a public access channel with Verizon and Comcast.
BOARD COMMITTEE REPORTS	
Chair <u>William Yates</u>	<p>The Library Director's Annual Review was completed.</p>
Finance Daisy Weaver Christine Peterson <u>Scott Firestine</u>	<p>Ms. Peterson gave an overview of the Budget. She stated the City was going to change to a performance-based budget instead of a zero-based budget as in the past. FY2020 Budget is \$6.3 million. Projecting an increase for FY2021 to \$6.7. Requesting more funds for books and materials, as well as funding for unfunded vacant positions.</p> <p>Mr. Lydiard asked if there could be an indicator, next to the Encumbered and questioned accounts on the Operations Budget.</p>
Facilities <u>Scott Firestine</u>	<p>Capital Improvement Projects (CIP) is a separate budget from the Operations and Personnel Budget. Mr. Firestine gave a brief history on the two projects that have been requested for several years.</p> <ul style="list-style-type: none"> • 500231 Library Projects (Maintenance)—Addresses the HVAC Replacement in the Special Collections area, Roofs of Branch Libraries, and a construction project at Main improving the first floor Children's restrooms by converting them into public restrooms. This will also address any security concerns. Going forward in 2021-2025, the focus will be on security and surveillance, as well as furnishings at all Library locations. • 273500 – Funding that will pay for the Master Plan.
Governance <u>David Lydiard</u>	<p>Mr. Lydiard mentioned that Ms. Francis has not been to a meeting since March 27, 2019. He has discussed with her about sending in a letter of resignation, but has not received any correspondence to date. The Chair sent City Council a letter requesting Ms. Francis be removed from the LBOT due to not complying with its By-Laws.</p> <p>The search for a member with facilities experience to fill the vacant seat on the LBOT is ongoing. Mr. Lydiard mentioned he received some interested responses, but they are from individuals that do not live within the City limits. Ms. Peterson said she did know someone who was interested and will send Mr. Lydiard the contact information.</p>

UNFINISHED BUSINESS

- E-Book Action on Macmillan Publishers – After discussion, the LBOT members were in agreement to boycott on e-books that have restrictions from Macmillan Publishers. Ms. Peterson moved that the Richmond Public Library Board of Trustees propose to boycott Macmillan Publishers’ digital encumbered offerings for the foreseeable future and direct the Library Director to draft a statement to Macmillan and a statement to our patrons.
Motion: Christine Peterson, Second by David Lydiard – Approved Unanimously.
- Strategic Plan – Mr. Yates recommended to table further discussions and vote of approval to the January 22, 2020 meeting. The LBOT members were in agreement.
- Office Closings – Approve the amended RPL Holiday Schedule to include Monday, December 23 for the additional holiday the Mayor gave to all employees for CY2019 only.
Motion: Emily Altman, Second by Janet Woody – Approved Unanimously.

NEW BUSINESS

- Approve the 2020 LBOT Meeting Schedule.
Motion: David Lydiard, Second by Daisy Weaver – Approved Unanimously.

There being no further business, the meeting was adjourned at 1:08 p.m. by unanimous consensus from the members that were present in the meeting.

The next meeting will be held on Wednesday, January 22, 2020, at 11:45 a.m. at the Main Library, 101 East Franklin Street, Richmond, Virginia.

Approved: _____
Mr. William Yates, Chair

Recorder: Gianna Pack
Executive Assistant

Director's Report

January 2020

Director Activities for December 2, 2019 through January 17, 2020:

Dec 4	Attended the Foundation Executive Committee Meeting
Dec 4	Attended the Friends of the Library Board Meeting
Dec 5	Attended Geraldine Olanrewaju's Viewing – Mimms Funeral Home
Dec 6	Attended the Foundation Finance Committee Meeting
Dec 6	Richmond Grand Illumination – Kanawaha Plaza
Dec 9	City Council Meeting – City Hall
Dec 11	Eviction Discussion with DCAO Regional Gordon and Christine Peterson – Main Library
Dec 11	Attended the Foundation Board Meeting – Gellman Room
Dec 11	Attended the Foundation Holiday Social – Gellman Room
Dec 12	Attended the 5th District Holiday Party – Grayland Avenue Community Center
Dec 13	Attended the CALD-TALDC Meeting – Charles City
Dec 16	Met with Elizabeth Kramer – J. Sargent Reynolds
Dec 17	Narcan Dispensing Clinic – Gellman Room
Dec 23-25	All Libraries Closed for Winter Holiday
Jan 1, 2020	All Libraries Closed for New Year's Holiday
Jan 6	Met with City Auditors to Discuss Audit on Special Funds – Main Library
Jan 7	Mayor Stoney Held a Press Conference Announcing the Eviction Diversion Program – Main Library
Jan 11	Friends of the Library Held a Half Price Book Sale from 10A-4:00P – Main Library
Jan 15	Attended OEM and Library Meeting – Main Library

Hiring Update: Interviewing for vacant positions is ongoing. Currently RPL has over 15 FTE vacancies. This is a significant problem and is necessitating that we utilize temporary workers and overtime due to the long delays and inefficiencies of the City Human Resources Department.

RFP for the Integrate Library System (ILS on-line catalog) Update: Migration of the Library's catalog to an SAAS solution for improved search, database control, and maintenance to begin mid-January 2020.

RFP for the Main Library Facilities Master Plan Update: In process by Department of Procurement Services (DPS) and Legal. We await a signed contract to begin work.

Access RVA Comcast Channel Update: The Public Television station project is ongoing. Equipment is very dated. Library staff is learning from the volunteers and continuing with the process established by Comcast until a revised policy and procedure can be developed. We are reallocating a position to oversee the operations of the program. Interviewing and hiring will be done by the end of February 2020.

1st Floor Restroom Renovation Update: Construction continues of new toilet rooms on the first floor at the Main Library. Internal demolition of walls, fixtures, and flooring is mostly complete. Boring of slab to begin mid-January to prepare for new plumbing runs.

Macmillan Publishing Update: RPL is boycotting e-books from Macmillan Publishing with embargo restrictions. We have not purchased e-books with that restriction since November 1, 2019, when the embargo went into effect.

Director's Report (Continued)

January 2020

Special Funds Audit: Met with the City Auditors on January 6, 2020, to discuss the start of the Special Funds Audit. The Auditors are very eager to help RPL find balance of all the Special Fund accounts including the Law Library revenue.

Eviction Exhibit: Met with Human Services DCAO Regional Gordon and Library Board Member Christine Peterson on December 11, 2019, to discuss the Eviction Exhibit that will be held at the Main Library. RPL will hold an exhibit with HOME for Eviction in January 2020. This will be part of the VCU Common Book 2019 topic. We wish to engage the community and the Mayor's Eviction Task force around this topic.

RPL Mascot Ripple: Ripple's special story time is held annually in December. Ripple visited all locations to spread holiday cheer during story times at all locations the first and second week of December.

Floating Collections Trial: Floating is a tool libraries began using over 15 years ago to increase efficiencies, reduce delivery times, improve holds turnover, disperse items and titles, and freshen collections in locations. Starting in January 2020, we began floating audiobooks and large print items to better share our collections, leverage the capacity of the library system, reduce items in transit, and improve variety at all locations. We wanted to test it and see if it will be a system that will improve collections for our patrons.

3D Printer-Main Library: The 3D Printer located in the Innovation Lab is now available for public printing. Previously, people could only print projects made in one of our Innovation Lab classes. However, now the public can use it for their own designs. They will need to complete an orientation and submit their designs for approval via the website before being appointed a time for printing. We offer orientations in the Innovation Lab on the 2nd Saturday of each month. We will add a video training in the future.

The 3D Printer Procedures are easily located at <https://rvalibrary.org/services/innovation-lab/3d-printer-procedures/>. If anyone has questions, they can email medialab.rpl@gmail.com.

CIRCULATION															
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	YTD % Change
Belmont	FY17	12,068	12,314	9,973	9,766	9,727	9,071	9,709	9,715	10,114	9,238	9,446	10,411	121,552	
	FY18	10,836	10,486	8,290	8,385	7,353	6,096	7,651	7,545	8,099	7,402	7,632	7,864	97,639	
	FY19	8,429	8,074	8,103	7,888	7,303	6,144	7,099	6,630	8,077	6,712	6,436	7,110	88,005	-11%
	FY20	7,451	7,560	7,207	7,097	5,795	5,963							41,073	-3%
Broad Rock	FY17	4,883	4,773	4,248	4,706	3,966	3,454	3,729	3,192	3,595	3,377	3,851	4,136	47,910	
	FY18	4,574	4,062	3,726	3,809	3,665	3,096	3,308	2,986	3,132	3,304	2,910	3,289	41,861	
	FY19	3,910	3,609	2,671	3,217	2,505	2,086	2,488	2,801	2,843	2,389	2,419	3,119	34,057	-23%
	FY20	3,652	3,036	2,939	2,998	2,323	2,389							17,337	13%
East End	FY17	4,572	4,371	3,581	3,420	2,945	3,029	3,463	2,981	3,529	4,977	3,515	3,460	43,843	
	FY18	3,635	3,481	3,033	2,948	2,632	2,281	2,698	2,574	2,838	2,637	2,865	3,325	34,947	
	FY19	2,996	2,648	2,614	2,820	2,587	2,176	2,915	2,451	2,249	2,046	2,087	2,534	30,123	-16%
	FY20	2,696	2,663	2,476	2,574	2,020	2,240							14,669	3%
Ginter Park	FY17	6,247	5,924	5,374	5,770	5,031	4,517	4,812	4,582	5,401	4,641	4,868	5,310	62,477	
	FY18	5,751	6,070	5,338	5,152	4,854	3,898	4,327	4,370	4,522	4,653	4,023	5,263	58,221	
	FY19	5,211	5,163	4,864	4,278	3,762	2,812	3,864	3,653	4,408	3,384	4,174	4,381	49,954	-17%
	FY20	4,397	4,580	4,030	3,823	3,332	3,021							23,183	7%
Hull Street	FY17	3,174	3,245	3,088	3,131	3,400	2,477	2,816	2,962	2,989	2,348	2,766	2,843	35,239	
	FY18	2,947	3,155	2,178	2,106	2,202	1,772	2,218	2,304	2,241	2,034	1,824	2,147	27,128	
	FY19	2,010	2,305	3,323	1,844	1,838	1,852	2,287	1,870	1,854	1,828	1,976	2,026	25,013	-8%
	FY20	3,082	1,912	2,065	2,508	2,128	2,012							13,707	8%
Main	FY17	12,103	12,264	10,330	10,655	9,611	9,049	9,629	9,600	10,821	8,969	9,826	10,528	123,385	
	FY18	10,304	11,144	9,794	9,946	9,126	7,750	9,149	8,706	9,223	8,069	7,769	8,155	109,135	
	FY19	8,719	8,877	8,655	9,774	9,099	8,202	9,418	8,749	9,621	9,177	8,795	9,300	108,386	-1%
	FY20	10,098	9,666	8,766	9,068	7,683	7,728							53,009	-6%

CIRCULATION (CONTINUED)															
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	YTD % Change
North Avenue	FY17	4,235	4,448	3,768	3,564	3,308	3,260	2,972	2,943	3,186	2,714	3,017	2,985	40,400	
	FY18	3,112	3,455	3,238	3,802	3,011	2,562	3,094	3,328	3,093	2,580	2,271	2,269	35,815	
	FY19	2,979	2,493	2,709	2,918	2,390	2,059	2,604	2,264	2,367	2,887	2,243	2,657	30,570	-17%
	FY20	2,962	2,210	2,462	2,197	1,689	1,925								-7%
West End	FY17	983	1,070	785	752	628	604	647	568	745	502	591	613	8,488	
	FY18	826	3,012	7,426	8,165	7,940	6,974	7,981	7,390	8,641	8,882	9,802	11,202	88,241	
	FY19	11,660	11,438	10,076	10,172	8,539	7,313	9,145	7,434	9,007	8,380	8,746	9,681	111,591	21%
	FY20	11,712	10,702	9,142	8,743	8,067	8,072							56,438	9%
Westover Hills	FY17	9,530	9,400	8,231	8,065	7,407	7,223	7,564	7,848	8,405	6,798	8,059	8,058	96,588	
	FY18	8,685	8,571	7,262	7,133	6,933	6,324	6,895	6,548	6,576	6,660	6,186	7,501	85,274	
	FY19	8,071	7,787	7,566	7,102	6,120	5,364	7,072	6,155	6,511	6,120	5,793	6,435	80,096	-6%
	FY20	7,419	7,175	5,888	6,137	5,631	5,376							37,626	0%
Econtent	FY17	4,107	3,770	3,470	3,611	3,568	3,899	3,962	3,701	4,370	4,102	3,906	4,494	46,960	
	FY18	4,676	4,689	4,042	4,125	3,923	3,874	4,566	4,224	4,835	4,935	5,409	5,320	54,618	
	FY19	5,985	6,407	5,683	5,581	5,278	5,874	6,375	5,874	6,532	6,132	6,424	6,798	72,943	25%
	FY20	7,526	7,283	6,250	5,145	4,926	5,365							36,495	-9%
RPL Total	FY17	61,902	61,579	52,848	53,440	49,591	46,583	49,303	48,092	53,155	47,666	49,845	52,838	626,842	
	FY18	57,515	60,843	56,558	57,424	54,326	48,350	54,710	52,552	55,906	55,332	53,155	59,017	665,688	
	FY19	59,970	58,801	56,264	55,594	49,421	43,882	53,267	47,881	53,469	49,055	49,093	54,041	630,738	-6%
	FY20	60,995	56,787	51,225	50,290	43,594	44,091	-	-	-	-	-	-	306,982	0%

DOOR COUNT FY2020	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL
Belmont	6,934	7,335	6,992	6,550	6,032	5,865							39,708
Broad Rock	5,768	5,768	5,457	5,571	4,162	4,596							31,322
East End	7,605	8,331	6,965	6,743	6,084	6,056							41,784
Ginter Park	13,767	11,850	10,575	9,608	7,109	4,819							57,728
Hull Street	11,614	10,646	9,344	8,181	6,499	6,550							52,834
Main	16,244	15,626	14,553	14,962	12,244	11,434							85,063
North Avenue	6,383	6,431	5,580	6,712	5,102	3,812							34,020
West End	5,102	4,752	4,127	3,845	3,438	3,736							25,000
Westover Hills	8,342	8,287	7,657	7,986	6,575	5,861							44,708
TOTALS FY20:	81,759	79,026	71,250	70,158	57,245	52,729	-	-	-	-	-	-	412,167
TOTALS FY19:	70,641	73,411	62,975	66,230	62,257	48,425	63,139	60,259	67,552	68,862	67,399	70,910	782,060
TOTALS FY18:	62,057	74,617	69,494	70,700	63,466	55,560	63,750	65,351	68,782	69,881	70,586	71,037	805,281

PROGRAMS FY2020	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL FY20	TOTAL FY19
Belmont														
Adult Programs	15	13	11	16	10	15							80	246
Adult Attend	90	70	52	102	88	49							451	1,321
Young Adult Programs	1	1	1	0	3	2							8	11
Young Adult Attend	12	31	2	0	0	0							45	23
Juvenile Programs	8	4	3	0	2	2							19	90
Juvenile Attend	258	95	11	0	9	10							383	1,953
Total Attend	360	196	65	102	97	59	0	0	0	0	0	0	879	3,297
Total Programs	24	18	15	16	15	19	0	0	0	0	0	0	107	347
Broad Rock														
Adult Programs	4	6	18	4	17	18							67	231
Adult Attend	22	37	84	33	81	61							318	1,336
Young Adult Programs	4	4	5	3	6	14							36	52
Young Adult Attend	94	57	73	45	99	65							433	708
Juvenile Programs	16	17	15	15	13	20							96	303
Juvenile Attend	318	277	129	265	361	332							1,682	3,637
Total Attend	434	371	286	343	541	458	0	0	0	0	0	0	2,433	5,681
Total Programs	24	27	38	22	36	52	0	0	0	0	0	0	199	517
East End														
Adult Programs	40	35	40	40	26	28							209	376
Adult Attend	264	175	214	285	222	269							1,429	3,444
Young Adult Programs	2	1	4	3	4	2							16	55
Young Adult Attend	14	18	11	5	7	3							58	269
Juvenile Programs	10	18	20	14	13	13							88	145
Juvenile Attend	84	1	72	137	97	88							479	2,364
Total Attend	362	194	297	427	326	360	0	0	0	0	0	0	1,966	6,077
Total Programs	52	54	64	57	43	43	0	0	0	0	0	0	313	376

PROGRAMS FY2020 (CONTINUED)	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL FY20	TOTAL FY19
Ginter Park														
Adult Programs	20	25	32	23	15	12							127	267
Adult Attend	170	276	396	397	196	118							1,553	2,651
Young Adult Programs	2	2	2	1	2	3							12	6
Young Adult Attend	41	12	10	5	10	15							93	85
Juvenile Programs	10	15	3	7	4	3							42	129
Juvenile Attend	181	169	17	98	45	74							584	1,537
Total Attend	392	457	423	500	251	207	0	0	0	0	0	0	2,230	4,273
Total Programs	32	42	37	31	21	18	0	0	0	0	0	0	181	395
Hull Street														
Adult Programs	7	5	8	14	12	12							58	85
Adult Attend	95	19	23	41	52	61							291	972
Young Adult Programs	3	3	2	2	1	2							13	26
Young Adult Attend	87	14	8	4	2	0							115	323
Juvenile Programs	16	8	2	8	4	4							42	108
Juvenile Attend	313	134	12	26	28	27							540	2,209
Total Attend	495	167	43	71	82	88	0	0	0	0	0	0	946	3,504
Total Programs	26	16	12	24	17	18	0	0	0	0	0	0	113	219
Main														
Adult Programs	18	24	30	21	22	18							133	124
Adult Attend	313	765	786	784	454	487							3,589	4,609
Young Adult Programs	13	8	8	10	9	13							61	65
Young Adult Attend	111	39	64	114	104	186							618	778
Juvenile Programs	30	25	29	23	12	19							138	265
Juvenile Attend	827	592	623	480	251	329							3,102	5,511
Total Attend	1,251	1,396	1,473	1,378	809	1,002	0	0	0	0	0	0	7,309	10,898
Total Programs	61	57	67	54	43	50	0	0	0	0	0	0	332	454

PROGRAMS FY2020	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL FY20	TOTAL FY19
North Avenue														
Adult Programs	46	38	10	27	8	13							142	319
Adult Attend	285	210	122	140	75	55							887	2,903
Young Adult Programs	2	0	6	5	2	0							15	54
Young Adult Attend	18	0	57	21	20	0							116	348
Juvenile Programs	11	8	0	10	8	9							46	280
Juvenile Attend	273	246	0	84	22	291							916	5,075
Total Attend	576	456	179	245	117	346	0	0	0	0	0	0	1,919	8,326
Total Programs	59	46	16	42	18	22	0	0	0	0	0	0	203	653
West End														
Adult Programs	11	10	9	12	7	7							56	144
Adult Attend	121	87	64	101	46	50							469	1,041
Young Adult Programs	1	1	1	0	1	1							5	12
Young Adult Attend	9	5	5	0	5	6							30	50
Juvenile Programs	10	17	14	9	5	4							59	205
Juvenile Attend	174	248	188	45	33	36							724	3,605
Total Attend	304	340	257	146	84	92	0	0	0	0	0	0	1,223	4,696
Total Programs	22	28	24	21	13	12	0	0	0	0	0	0	120	590
Westover Hills														
Adult Programs	18	23	16	23	24	15							119	214
Adult Attend	424	429	219	434	506	125							2,137	3,598
Young Adult Programs	3	2	1	1	2	0							9	17
Young Adult Attend	59	66	9	11	11	0							156	139
Juvenile Programs	22	18	10	20	11	11							92	254
Juvenile Attend	396	535	449	717	304	176							2,577	4,606
Total Attend	879	1,030	677	1,162	821	301	0	0	0	0	0	0	4,870	8,343
Total Programs	43	43	27	44	37	26	0	0	0	0	0	0	220	485
Grand Total Attend	5,053	4,607	3,700	4,374	3,128	2,913	0	0	0	0	0	0	23,775	55,095
Grand Total Programs	343	331	300	311	243	260	0	0	0	0	0	0	1,788	4,312

COMPUTER USE FY2020	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL
Belmont Workstation	1,175	1,255	1,219	1,251	1,041	972							6,913
WIFI	963	1,047	931	1,045	787	802							5,575
Broad Rock Workstation	2,131	2,080	1,995	1,952	1,353	1,512							11,023
WIFI	903	826	770	784	448	595							4,326
East End Workstation	1,968	2,168	1,819	1,736	1,310	1,388							10,389
WIFI	1,236	1,281	1,068	1,100	877	867							6,429
Ginter Park Workstation	1,617	1,418	1,506	1,533	1,109	1,130							8,313
WIFI	1,229	1,173	936	1,032	708	829							5,907
Hull Street Workstation	1,741	1,770	1,772	1,710	1,543	1,552							10,088
WIFI	1,035	889	905	1,092	921	818							5,660
Main Workstation	4,023	3,970	3,808	3,898	2,956	2,896							21,551
Children's Workstation	226	304	132	159	117	72							1,010
WIFI	3,921	4,529	3,597	4,034	3,033	3,715							22,829
North Avenue Workstation	1,346	1,448	1,287	1,357	1,281	1,101							7,820
WIFI	928	856	824	934	712	841							5,095
West End Workstation	754	834	825	768	628	675							4,484
WIFI	568	476	655	893	581	664							3,837
Westover Hills Workstation	1,520	1,497	1,282	1,345	1,106	1,111							7,861
WIFI	833	853	705	824	619	627							4,461
TOTALS FY20:	28,117	28,674	26,036	27,447	21,130	22,167	-	-	-	-	-	-	153,571
TOTALS FY19:	21,141	23,182	20,857	28,103	23,493	22,565	27,068	24,764	28,491	26,105	28,577	26,512	300,859
TOTALS FY18:	15,815	21,725	22,930	24,159	20,415	10,066	22,675	23,448	21,326	22,134	22,591	20,439	247,723

TECHNICAL SERVICES - ITEMS BY LOCATION										
FY2020	Belmont	Broad Rock	East End	Ginter Park	Hull Street	MAIN	North Avenue	West End	Westover Hills	OverDrive
Jul-19	215	148	147	172	117	379	119	206	213	-
Aug-19	359	260	201	268	145	572	160	409	347	66
Sep-19	318	205	203	312	164	565	168	325	330	162
Oct-19	396	224	251	274	177	696	195	427	410	54
Nov-19	276	165	177	212	128	472	132	320	306	76
Dec-19	302	165	195	224	124	580	147	361	319	114
Jan-20										
Feb-20										
Mar-20										
Apr-20										
May-20										
Jun-20										
Branch Total FY20:	1,866	1,167	1,174	1,462	855	3,264	921	2,048	1,925	472
Branch Total FY19:	3,525	1,877	2,007	2,450	1,353	6,247	1,963	4,088	3,667	1,320
Average:	311	195	196	244	143	544	154	341	321	79

NEW PATRON CARDS													
FY2020	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Belmont	138	187	114	101	78	78							696
Broad Rock	129	152	159	137	93	94							764
East End	120	114	124	107	67	67							599
Ginter Park	96	79	62	63	60	51							411
Hull Street	125	130	140	84	90	88							657
Main	383	411	370	282	360	253							2,059
North Avenue	160	128	169	96	70	64							687
West End	152	125	119	69	92	64							621
Westover Hills	153	120	137	95	81	85							671
Online Reg E-Card	162	229	255	209	167	210							1,232
Total FY20:	1,618	1,675	1,649	1,243	1,158	1,054	-	-	-	-	-	-	8,397
Total FY19:	1,692	1,722	1,623	1,328	1,117	911	1,321	1,150	1,321	1,212	1,320	1,509	16,226

Richmond Public Library
FY20 Operating Budget
as of
December 31, 2019

ACCOUNT	DESCRIPTION	Budget	Actual and Encumbered 31-Dec-19	% Spent	Balance Available 31-Dec-19
60000	SALARIES - FULL TIME	\$ 3,068,562	\$ 1,283,254	41.8%	\$ 1,785,308
61000	SALARIES - PART TIME	\$ 340,544	\$ 170,983	50.2%	\$ 169,560
62000	SALARIES - TEMPORARY	\$ -	\$ 719	0.0%	\$ (719)
63000	FICA	\$ 211,410	\$ 86,658	41.0%	\$ 124,752
63001	RET CON RSRS	\$ 685,267	\$ 263,528	38.5%	\$ 421,739
63002	MEDCARE FICA	\$ 49,443	\$ 20,267	41.0%	\$ 29,176
63003	GROUP LIFE	\$ 18,134	\$ 7,065	39.0%	\$ 11,069
63006	H/C ACT TEMP	\$ 681,425	\$ 251,725	36.9%	\$ 429,700
63008	STATE UNEMPLOYMENT	\$ -	\$ -	0.0%	\$ -
63011	HEALTH SAVINGS	\$ -	\$ 134	0.0%	\$ (134)
64104	EDUCATION PAY	\$ -	\$ -	0.0%	\$ -
64105	BONUS PAY	\$ -	\$ -	0.0%	\$ -
	Personnel Expenses	\$ 5,054,784	\$ 2,084,333	41.2%	\$ 2,970,451
71141	BOOKS	\$ 561,783	\$ 313,701	55.8%	\$ 248,082
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 9,823	\$ -	0.0%	\$ 9,823
72122	MAGS & NEWSPAPER	\$ 36,596	\$ 6,816	18.6%	\$ 29,780
	Collection Development	\$ 608,202	\$ 320,517	52.7%	\$ 287,685
70131	ADVERTISING	\$ 2,297	\$ 465	20.2%	\$ 1,832
70161	PLANNING MGMT SERVICES	\$ 223,055	\$ 127,745	57.3%	\$ 95,310
70218	VEHICLE REPAIR	\$ 2,000	\$ 62	3.1%	\$ 1,938
70311	PRINTED SUPPLIES	\$ 3,000	\$ 500	16.7%	\$ 2,501
70413	MILEAGE ALLOWANCE	\$ 2,763	\$ 101	3.7%	\$ 2,662
70551 1	SECURITY	\$ 294,553	\$ 293,628	99.7%	\$ 925
70552 2	CONTRACT AND TEMP PERSONNEL	\$ 27,500	\$ 48,956	178.0%	\$ (21,456)
71012	OFFICE STATIONARY SUPPLIES	\$ 8,955	\$ 1,034	11.5%	\$ 7,921
71016	ADVERTISING	\$ -	\$ -	0.0%	\$ -
71143	LIBRARY OPERATING SUPPLIES	\$ 20,220	\$ 11,969	59.2%	\$ 8,251
72113	POSTAGE	\$ 4,456	\$ 3,000	67.3%	\$ 1,456
72121	CONFERENCES & CON	\$ 2,240	\$ 1,226	54.7%	\$ 1,014
72123	MEMBERSHIP DUES	\$ 1,352	\$ 435	32.2%	\$ 917
72124 3	TRAINING	\$ 1,189	\$ 2,193	184.4%	\$ (1,004)
72131 4	COMPUTER SUPPLIES	\$ 25,662	\$ 23,663	92.2%	\$ 1,999
72153	EQUIPMENT	\$ 12,200	\$ 10,345	0.0%	\$ 1,855
73104	BANK FEES	\$ -	\$ 4,980	0.0%	\$ (4,980)
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 2,555	\$ 690	27.0%	\$ 1,865
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ 206	41.7%	\$ 287
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77501	DIT CHARGES	\$ -	\$ 1,199	0.0%	\$ (1,199)
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 7,160	\$ 3,854	53.8%	\$ 3,306
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
	Other Expenses	\$ 641,650	\$ 536,250	83.6%	\$ 105,400
	TOTAL GENERAL FUND	\$ 6,304,636	\$ 2,941,099	46.6%	\$ 3,363,536

1. Encumbered FY20

2. Outsourced Personnel

3. Under Budgeted Line Item.

4. Encumbered FY20.

Monthly Budget Report

December 30, 2019

Richmond Public Library
Foundation, Friends, Groups and Individual Donations
FY 2019-2020

Consent Agenda: Pending Library Board Approval - Wednesday, January 22, 2020

Date	Donor Name	Current Month Amount	Purpose/Location	YTD Account Balance		
				Gift	Foundation	Friends
20-Nov-19	Friends of the Richmond Public Library	\$ 240.00	Graphics	\$ 240.00		
18-Dec-19	Friends of the Richmond Public Library	\$ 120.00	Graphics	\$ 120.00		
20-Dec-19	Martin G. and Hope Armstrong ERB	\$ 500.00	Art Committee	\$ 500.00		
	Monthly Total	\$ 860.00				
	YTD Total	\$ 29,880.34	Year To Date Total	\$ 1,200.00	\$ 6,000.00	\$ 22,680.34

Richmond Public Library
Foundation, Friends, Groups and Individual Donations
FY 2019-2020

Consent Agenda: Pending Library Board Approval - Wednesday, January 22, 2020

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18-Dec-19	Friends of the Richmond Public Library	\$ 120.00	Graphics	\$ 120.00		
20-Dec-19	Martin G. and Hope Armstrong ERB	\$ 500.00	Art Committee	\$ 500.00		
16-Jan-20	Friends of the Richmond Public Library	\$ 120.00	Graphics	\$ 120.00		
	Monthly Total	\$ 980.00				
	YTD Total	\$ 29,880.34	Year To Date Total	\$ 1,320.00	\$ 6,000.00	\$ 22,680.34

REVISED 1/21/2020

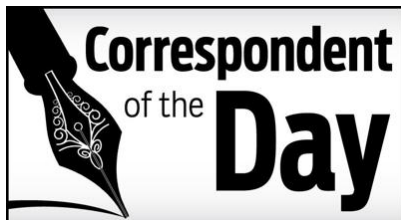


On January 7, 2020, Mayor Stoney held a Press Conference at the Richmond Public Main Library Announcing the Eviction Diversion Program.

Under this pilot program, tenants will get the benefit of a clean slate, financial literacy education, and access to supportive services; landlords will get the rent owed while avoiding the expense of the eviction process and finding a new tenant. Through this program, the goal is to reduce Richmond's eviction numbers by hundreds each year.

Mayor Stoney will further elaborate on the Eviction Division Program during his State of the City Address on January 31, 2020.

COD, Jan. 16, 2020: Limit on e-book purchases unfair to library patrons



Editor, Times-Dispatch: https://www.richmond.com/opinion/letters-to-editor/cod-jan-limit-on-e-book-purchases-unfair-to-library/article_8828a8c4-f2ae-5ae5-ba92-f7b0388a0c23.html

The Richmond Public Library system exists to serve many needs of Richmond's diverse population.

The libraries of today are significantly different than the ones I used while growing up in Richmond.

We have excellent internet access, electronic card catalogs, 3D printers and “maker spaces,” comfortable chairs, a higher noise level, librarians who help not only with research but also with resumes, innovative youth programs, etc. But at the core, libraries are about books, knowledge and thought.

It is distressing to learn that Macmillan Co., a leader in U.S. publishing, has decided to “throttle” public libraries’ access to some e-books. Specifically, they are restricting the ability of libraries to purchase multiple copies of many popular e-books at the time of publication.

Apparently, Macmillan is doing this to encourage avid readers to purchase books rather than borrow them from the library.

By creating an artificially long wait period for library patrons to access e-books Macmillan hopes that readers, at least those with comfortable budgets, will give up on the library and buy their own copies.

The RPL Board of Trustees strongly objects to this assault on the free library and, particularly, those patrons with little disposable income to spend on purchasing books.

Rather than agree to Macmillan’s limiting of our purchasing e-books, we have decided to suspend the purchasing of these titles in the e-book format.

In order to minimize inconvenience to our patrons, RPL will increase our purchase of printed copies of these popular titles. We value all of our community members and look forward to serving everyone.

Bill Yates,

Chairman, Richmond Public Library Board of Trustees.

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<https://americanlibrariesmagazine.org/>

[MENU](#)



<https://americanlibrariesmagazine.org/tag/dewey-decibel/>

Update on Macmillan Ebook Embargo

Libraries find allies in Congress, communities

By Timothy Inlebaarger <https://americanlibrariesmagazine.org/authors/timothy-inlebaarger/> | December 31, 2019



Two months have passed since Macmillan Publishing began its restrictive embargo on ebooks, and the response by library advocates, by way of a public awareness campaign and efforts to influence state and federal lawmakers, appears to be gaining steam.

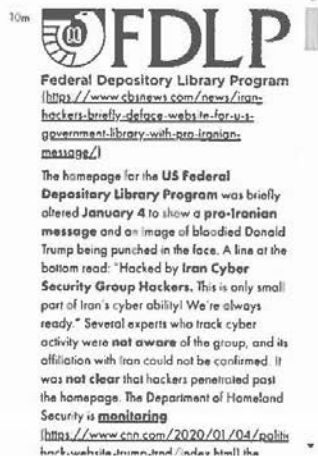
More than 230,000 people have signed the [#eBooksForAll](https://ebooksforall.org/) online petition (<https://ebooksforall.org/>) urging Macmillan to reverse its decision to limit a single copy per title to each public library for the first two months after its release. And advocates are making inroads at the congressional level—particularly with the [House Judiciary Subcommittee on Antitrust, Commercial, and Administrative Law](https://americanlibrariesmagazine.org/blogs/the-scoop/new-ala-report-cites-abusive-pricing-denial-delay-sales-libraries-major-publishers/), (<https://americanlibrariesmagazine.org/blogs/the-scoop/new-ala-report-cites-abusive-pricing-denial-delay-sales-libraries-major-publishers/>) which is currently investigating competition in digital markets.

"When we launched this public effort in September, we had slightly modest expectations," American Library Association (ALA) President Wanda Kay Brown said during a [December 17 Public Library Association \(PLA\) webinar](https://www.ala.org/pla/education/onlinelearning/webinars/ondemand/ebookupdate), (<https://www.ala.org/pla/education/onlinelearning/webinars/ondemand/ebookupdate>) updating members on the progress of the [#eBooksForAll](https://ebooksforall.org/) campaign. "However, because of the help from libraries across the country, we have been blown away by the results."

ALA also has established a working group, approved during the 2019 Annual Conference in June, which tasks its 15 members with exploring options to improve digital access to the public.

Latest Library Links

<https://americanlibrariesmagazine.org/latest-links/>



AL Live

american libraries
▶ LIVE
<http://americanlibrarieslive.org/>



<https://company.overdrive.com/education/k-12-schools/discover-sora/2>
[utm_medium=@aidytm source#american-libraries&utm_campaign=k12-2020](https://medium.com/@aidytm/source#american-libraries&utm_campaign=k12-2020)

Alan S. Inouye, ALA senior director of public policy and government relations, said ALA is taking a fourfold approach in its effort to reverse Macmillan's decision: the #eBooksForAll campaign; direct engagement with the industry; and intervention at both the federal and state levels. Outreach to members of Congress in August and early September resulted in the House Judiciary Subcommittee on Antitrust, Commercial, and Administrative Law asking advocates to provide input on the matter for its investigation into competition in digital markets, Inouye said.

Meanwhile, libraries continue with their move to discontinue purchasing ebooks from Macmillan altogether. King County (Wash.) Library System Executive Director Lisa Rosenblum said her system is the largest lender of ebooks in the country and spends nearly half a million dollars annually on Macmillan ebooks.

"Why are they dictating when we work so well with them?" she said during the December 17 webinar. "We helped build their brand of ebooks. We've worked for years to make downloading of digital seamless, and now, all of a sudden, we've turned into the enemy. So we decided [here in King County we just weren't going to play.](https://americanlibrariesmagazine.org/blogs/the-scoop/ebooksforall-update/)" (<https://americanlibrariesmagazine.org/blogs/the-scoop/ebooksforall-update/>)

Rosenblum said library advocates there also recently contacted US Rep. Pramila Jayapal (D-Wash.), who serves on the House Judiciary Subcommittee and represents King County. Jayapal has since [sent Macmillan a letter](https://ebooksforall.org/wp-content/uploads/2019/12/Congresswoman-Jayapal-Letter-to-Macmillan-Publishers12-06-19.pdf) (<https://ebooksforall.org/wp-content/uploads/2019/12/Congresswoman-Jayapal-Letter-to-Macmillan-Publishers12-06-19.pdf>) expressing her disappointment in the embargo and has requested more information from the company, Rosenblum said.

She and other advocates in King County have also contacted the Washington State Attorney General's Office, noting that the office expressed antitrust concerns. They also joined Seattle Public Library in penning an op-ed in local newspapers.

In addition to the advocacy efforts, library administrators at King County and elsewhere have been providing information to patrons to explain their decision to discontinue buying ebooks from Macmillan.

Vailey Oehlke, director of libraries for Multnomah County (Oreg.) Library (MCL), placed a banner on MCL's OverDrive portal to explain the issue. She told *American Libraries* that MCL has received several emails from patrons who strongly support the move to stop buying from Macmillan. "One [patron] is disabled and on a fixed income and relies on ebooks but felt strongly that Macmillan is shirking its responsibility to the community," she said.

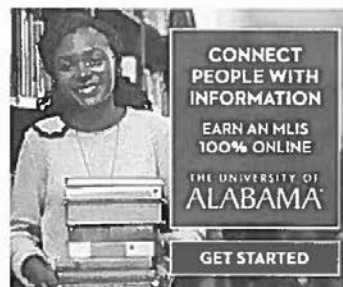
Kelvin Watson, director at Broward County (Fla.) Libraries, said his system has also stopped purchasing ebooks from Macmillan over its embargo. And patrons are beginning to notice. "In these instances, we are suggesting the customers check out a hardback copy of the book and explaining the purchasing restrictions that were put in place by Macmillan," he said in an email. "In response to this challenging situation created by the publisher, all we can do is make an effort to serve the customer as best we can."

What comes next is uncertain, but Macmillan CEO John Sargent will be [hosting an informal forum](https://www.eventscribe.com/2020/ALA-Midwinter/fsPopUp.asp?Mode=presInfo&PresentationID=673156) (<https://www.eventscribe.com/2020/ALA-Midwinter/fsPopUp.asp?Mode=presInfo&PresentationID=673156>) at ALA's Midwinter Meeting & Exhibits on January 25 to answer questions about the company's ebook policy.

Ramiro Salazar, PLA president and director of San Antonio Public Library, says Sargent has also requested the opportunity to speak at PLA's conference in Nashville in February. Salazar notes that the PLA board has not yet formally discussed the issue, and the request is pending.

[./#facebook](#) [./#twitter](#) [./#email](#) [./#rss](#)

TIMOTHY INKLEBARGER is a writer living in Chicago.



(http://bamahybridonline.ua.edu/landing/mlis/index.php?utm_source=ala&utm_medium=banner&utm_campaign=mlis&utm_term=jagugry_2020&utm_content=300x250)



(https://marketplace.overdrive.com/News/Details/9472?utm_medium=paid&utm_source=american-libraries&utm_campaign=newyear)

2020 Richmond Public Library Holiday - DRAFT

New Year's Day

- Thursday, December 31, 2019 (All Libraries Close at 5:00P)
- Wednesday, January 1, 2020 – Holiday – New Year's Day

Martin Luther King, Jr., Birthday

- Monday, January 20, 2020 (Sunday, January 19, 2020 – Broad Rock, Ginter Park, and Main locations Closed)

Presidents' Day

- Monday, February 17, 2020 (Sunday, February 16, 2020 – Broad Rock, Ginter Park, and Main locations Closed)

Spring Holiday/Good Friday/Easter Sunday

- Friday, April 10, 2020 (Sunday, April 12, 2020 – Broad Rock, Ginter Park, and Main locations Closed)

Memorial Day

- Monday, May 25, 2020 (Sunday, May 24, 2020 – Broad Rock, Ginter Park, and Main locations Closed)

Independence Day

- Friday, July 3, 2020 (COR Observed) – All Libraries Closed
- Saturday, July 4, 2020 – All Libraries Closed

Sundays in August 2020 – Broad Rock, Ginter Park, and Main locations Closed

Labor Day

- Monday, September 7, 2020 (Sunday, September 6, 2020 – Broad Rock, Ginter Park, and Main locations Closed)

Columbus Day

- Monday, October 12, 2020 – Staff Development Training Day (All Libraries Closed)

Election Day (NEW)

- Tuesday November 3, 2020 – Main Library Building Open for Voting Only (No Staff) – All Other Branches Closed

Veteran's Day

- Wednesday, November 11, 2020

Thanksgiving Holiday

- Wednesday, November 25, 2020 – (All Libraries Close at 5:00P)
- Thursday, November 26, 2020 – Thanksgiving Day
- Friday, November 27, 2020 (COR Closed in Observance of Thanksgiving Holiday)

Winter Holiday/Christmas

- Wednesday, December 23, 2020 – (All Libraries Close at 5:00P)
- Thursday, December 24, 2020 (COR Closed in Observance of Christmas Eve)
- Friday, December 25, 2020 – Christmas Day

New Year's Day

- Thursday, December 31, 2020 – (All Libraries Close at 5:00P)
- Friday, January 1, 2021 – New Year's Day (All Libraries Closed)

Note: The Richmond Public Libraries follow the City of Richmond's approved dates for closure.

A MESSAGE FROM THE RICHMOND PUBLIC LIBRARY DIRECTOR - DRAFT

The Richmond Public is joining large library systems across the country and a majority of libraries in the Commonwealth of Virginia in suspending purchases of all electronic versions of Macmillan Publishers' new releases.

Macmillan has instituted an unfair practice, only applied to libraries, of restricting access to one copy of a title in the first eight weeks after publication. A single copy of a new title for a period of two months is not sufficient nor is it acceptable for our library patrons. In some instances, this embargo will force readers to wait a year or more to borrow an e-book.

Some might believe that an eight-week embargo is no less harmful than other restrictions we have accepted on e-books from publishers. At Richmond Public Library, we believe an embargo sets a troubling precedent that, if followed by others, would give publishers unprecedented control over basic access.

By controlling the number of newly released eBook copies that can be purchased, Macmillan is allowing only a certain segment of society to access digital content in a timely manner — those who can pay for it. This drastic inequality cannot stand. It opposes the core principle of your public library.

Among libraries participating in the boycott are the Columbus Metropolitan Library, the Nashville Public Library, the Maryland Digital Library, Washington State's King County Library System, Fairfax County, Loudoun County, and Chesterfield County.

Please join us in our fight for fair and equitable access to information.

Scott Firestine, Library Director
Richmond Public Library

A MESSAGE FROM THE RICHMOND PUBLIC LIBRARY BOARD CHAIR – DRAFT

The Richmond Public Library system exists to serve many needs of Richmond's diverse population. The libraries of today are significantly different than the ones I used while growing up in Richmond.

We have excellent internet access, electronic card catalogs, 3D printers and "maker spaces," comfortable chairs, a higher noise level, and librarians who help not only with research but also with resumes, innovative youth programs, etc. But at the core, libraries are about books, knowledge, and thought.

It is distressing to learn that Macmillan Co., a leader in U.S. publishing, has decided to "throttle" public libraries' access to some e-books. Specifically, they are restricting the ability of libraries to purchase multiple copies of many popular e-books at the time of publication.

Apparently, Macmillan is doing this to encourage avid readers to purchase books rather than borrow them from the library.

By creating an artificially long wait period for library patrons to access e-books, Macmillan hopes that readers, at least those with comfortable budgets, will give up on the library and buy their own copies.

The RPL Board of Trustees strongly objects to this assault on the free library and, particularly, those patrons with little disposable income to spend on purchasing books. Rather than agree to Macmillan's limiting of our purchasing e-books, we have decided to suspend the purchasing of these titles in the e-book format.

In order to minimize inconvenience to our patrons, RPL will increase our purchase of printed copies of these popular titles. We value all of our community members and look forward to serving everyone.

Bill Yates, Chairman
Richmond Public Library Board of Trustees

Questions and Answers - **DRAFT**

HOW DOES THIS WORK?

When the Library buys an eBook, we are actually purchasing a license. Each publishing house has its own price model. Many publishing houses use the 2-year licensing model. The price libraries pay for an eBook is not the same as it would be for a consumer. For example, the popular "Where the Crawdads Sing" by Delia Owens is about \$15 for a consumer to purchase. The library is charged \$55 for 24 months of usage. If the library still wishes to retain the title in eBook format, we will pay an additional \$55 for two more years of use.

EBOOKS AT RICHMOND PUBLIC LIBRARY

At Richmond Public Library, 11.5% of our circulation is from digital materials. Between FY2017 and FY2019, the access to e-content nearly doubled!

Digital technologies are becoming increasingly inseparable from the ways that people learn, work, and interact. The library's unique ability to create equitable access for information and knowledge is more important than ever. Needless to say, our city and community is strongest when all individuals have the same opportunity to further their personal, educational, and professional goals.

One of the great things about eBooks is that they are convenient, flexible, fast, and available from us even when the library closes. Users who are sight impaired can make them large-print books with only a few clicks, and most eBook readers offer fonts and line spacing that make reading easier for people who have dyslexia or other visual challenges. Because portable devices are light and easy to hold, eBooks are easier to use for some people who have physical disabilities. They are becoming a very popular way for people to access and consume information.

WHAT CAN I DO?

- Sign the **#e-BooksForAll** petition at <https://ebooksforall.org/>
 - Get informed by visiting Urban Library Council "Fair E-Book and E-Audiobook Lending for Libraries," at <https://www.urbanlibraries.org/member-resources/fair-e-book-and-e-audiobook-lending-for-libraries>
 - Email Macmillan directly at press.inquiries@macmillan.com
 - Use the **#e-BooksForAll** hashtag to spread the word on social media
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Frequently Asked Questions

- **Why now?**
 - Discussions about the fairness of publishers' digital pricing and access for libraries have been ongoing for at least a decade [<https://go-to-hellman.blogspot.com/2010/03/ebooks-in-libraries-thorny-problem-says.html>]. However, the challenges for libraries intensified rapidly in 2018/2019 as publishers implemented drastic changes to their digital content pricing. Below is a timeline of changes to e-content lending models for libraries:
 - July 2018 — **Tor Books** [<https://www.ualibrary.org/mediasrvc/blog/statement-release-regarding-tor-digital-books>] (also Tor/Forge or Thomas Doherty, a division of Macmillan Publishers) implements a four-month embargo on availability of new eBook title for libraries.

- October 2018 — **Penguin Random House** [<https://www.publishersweekly.com/pw/by-topic/industry-news/libraries/article/77904-penguin-random-house-changes-its-library-e-book-terms.html>] ceases perpetual eBook licensing for libraries and implements a two-year metered model.
- July 2019 — **Hachette Book Group** [<https://www.publishersweekly.com/pw/by-topic/industry-news/libraries/article/80486-hachette-book-group-changes-library-e-book-terms.html>] ceases perpetual eBook and eAudiobook licensing for libraries and implements a two-year metered model.
- July 2019 — **Blackstone Audio** [<http://www.readersfirst.org/news/2019/6/17/hachette-blackstone-change-library-digital-content-modelsavailability>] imposes a 90-day embargo on new eAudiobook titles for libraries.
- August 2019 — **Simon & Schuster** [<https://the-digital-reader.com/2019/07/02/simon-schuster-changes-library-ebook-audiobook-license-terms/>] ceases perpetual eAudiobook licensing for libraries and implements a two-year metered model.
- November 2019 (pending) — **Macmillan Publishers** [<https://goodereader.com/blog/digital-library-news/macmillan-is-going-to-embargo-all-ebooks-to-libraries-by-2-months>] will implement a two-month embargo on all new eBook titles for libraries.

- **Which eBooks are affected?**

- All eBook titles published by Macmillan or by any of the publishers that Macmillan owns. These titles will still appear in our catalog in other formats, but will not be available in eBook format.

- **What will happen to Macmillan eBooks already in the library catalog?**

- Macmillan eBooks already in our collection will remain. You may continue to place hold requests and check them out as usual. If you have a Macmillan eBook checked out right now, it will not be affected.

- **Does this purchase suspension include Macmillan books in all formats?**

- No. This decision only affects Macmillan eBooks. RPL will continue to purchase print versions and not embargoed eBooks from Macmillan titles. We will revisit this decision and expand or contract based on future restrictions imposed by Macmillan.

- **If I submit a purchase request for a new Macmillan eBook will it be rejected?**

- Yes. We will not be purchasing any access restricted Macmillan eBooks. Library staff will process and consider purchase suggestions for all other Macmillan formats as usual.

- **I do not know much about Macmillan. What books do they publish?**

- Macmillan is one of the “Big Five” book publishers in the world, along with Hachette Book Group, HarperCollins, Penguin Random House, and Simon & Schuster. They publish a wide variety of fiction, nonfiction, and other genres from hundreds of different authors.
- Under the Macmillan Publishing Group is Farrar, Straus and Giroux, MCD, Picador, North Point Press, Hill and Wang, Henry Holt and Company, St. Martin’s Press, and Tor/Forge. It also includes their Children’s Publishing Group. Authors under Macmillan Publishing include David McCullough, Nora Roberts, and Colson Whitehead.

- **How long will this suspension last?**
 - We do not have an end date right now. Should Macmillan cancel its embargo, we will immediately lift suspension.
- **Why don't you at least take the single eBook Macmillan is offering?**
 - We believe everyone deserves equal access to books and information. In our view, Macmillan's policy means that only those who can and will pay for access deserve it. That is why we believe we have to take this action.
 - Additionally, your chances of getting access to a single copy in the first two months are slim at best. We have hundreds of patrons who place holds on the most popular eBooks. Everyone can hold or check out an eBook for up to 14 days. By the time you get to the top of a queue, odds are it will have been several months already.
 - We understand that this is frustrating. We know this decision will not please everyone, but we firmly believe that this suspension is the best way we can support our eBook readers and ensure that libraries have equal access to digital materials.