

# **RICHMOND PUBLIC LIBRARY**

## **BOARD OF TRUSTEES**

**May 24, 2017**

**Main Library**

**101 E. Franklin Street  
Richmond, VA 23219  
804-646-6675**

**11:45 p.m.**



**Richmond Public Library Board**  
101 E. Franklin Street  
Richmond, VA 23219  
(804) 646-4256 / fax: (804) 646-7685



## **Library Board Trustee Meeting**

**Wednesday, May 24, 2017  
11:45 a.m.**

### **LIBRARY**

### **A G E N D A**

<b>Call to order:</b>	11:45	Ms. Zwirner
<b>Consent Agenda:</b>		Ms. Zwirner
• Approval of Agenda		
• Approval of Minutes		
• Approval of Pending gifts		
• Approval of Statistical Report		
<b>Public Comment Period:</b>		
<b>Reports:</b>	12:00	
• Library Friends		Mr. Dishon
• Library Foundation		Ms. Hansen
<b>Administration Reports:</b>		Mr. Firestine
<b>Board Committee Reports:</b>	12:10	
• Chairman		Ms. Zwirner
• Finance Committee		Mr. Olanrewaju
• Facilities Committee		Ms. Butterfield
• Governance Committee		Mr. Lydiard
<b>Unfinished Business:</b>	12:30	
<b>New Business</b>	12:40	
<b>Adjourn</b>	1:00	Ms. Zwirner
<b>Next Meeting:</b>		
June 28, 2017		
Hull Street Library, 11:45		



# Richmond Public Library Board

101 E. Franklin Street  
Richmond, VA 23219  
(804) 646-4256 / fax: (804) 646-7685



## Library Board Meeting Minutes April 26, 2017

- PRESENT:** Gail Zwirner, Kevin Butterfield, Barbara Burton, Danita Green, David Lydiard, Tanya Francis, Daisy Weaver, Laura Drewry; City Attorney, William Yates (new member)
- LIBRARY STAFF:** Scott Firestine, Cheryl Clarke, Karin Hansen
- ABSENT:** Larry Olanrewaju, Charlie Schmidt; Friends of RPL President, Clay Dishon
- GUESTS:** Tara Franzetti (Library/Community Services Manager of East End library)  
Dianne Wilmore (Library/Community Services Manager of North Avenue library)

Called to order by Gail Zwirner, Chairperson, at 11:45a.m. at the North Avenue Branch Library.  
Minutes from the March 22, 2017 meeting along with the current agenda were unanimously approved after a motion by that was seconded by Ms. Green.

<b>Public Comment Period</b>	None were present
<b>REPORTS</b>	
<b>Friends of the Library</b>	<b>Mr. Firestine:</b> The Friends of the Library book sale held April 8, raised \$12,000. A digitization project funded by a Friends of the Library grant will start converting documents and materials in our special collection by the end of May.
<b>Library Foundation</b>	<b>Ms. Hansen:</b> thanked everyone for coming to the all-board retreat. The Foundation is in the midst of processing grant requests and catching up before the end of the fiscal year.
<b>Administration</b>	<b>Mr. Firestine:</b> informed the Board of the scheduled observation of Veteran's day, Saturday November 11, 2017. The City and the Library are scheduled to observe the holiday on Friday, November 10. The board resolved and endorsed the City's schedule for Veteran's Day 2017. Mascot voting continues through April 30. Notary process – City Human Resources approved including this in other duties as assigned on the job descriptions for Library Assistants and Associates. Funding will be provided from the law library service code. The Hull Street call for art received 72 applications. The City Art Commission and selection committee will review the applications and narrow to determine a winner. This art award will be approximately \$51,000.
<b>BOARD COMMITTEE REPORTS</b>	
<b>Chairman</b>	<b>Ms. Zwirner:</b> reported that board members should continue to advocate for the library at council district meetings. She thanked all present for the work during this budget season.
<b>Finance</b>	<b>Mr. Olanrewaju:</b> not present <b>Mr. Firestine:</b> relayed information regarding the budget amendment for \$400,000 from City Council. The matter is unresolved until City Council approves the budget on May 8, 2017. <b>Mr. Lydiard:</b> questioned the line item for training and sending employees to conferences. He asked how we can get more funds for this purpose. Mr. Firestine stated that he has requested more funding in the FY2018 budget as well as mentioning that the Friends and Foundation are supportive of funding employees for training.
<b>Facilities</b>	<b>Ms. Zwirner:</b> West End renovations continue. The committee is looking at moving from Phase 1 of the facilities plan to Phase 2

	which encompasses Main. The Mary Morton Parsons grant will be a catalyst for this project.
<b>Governance</b>	<p><b>Ms. Zwirner:</b> New member William Yates will serve on the Governance committee.</p> <p><b>Mr. Lydiard:</b> Membership reports that all vacancies are filled. Ms. Zwirner discussed processes to select members, and wondered if it is necessary to try and advocate for members from each city district. Mr. Lydiard stated that criteria and time are key factors in City Council's selecting board members</p>
<b>UNFINISHED BUSINESS</b>	
<b>Miscellaneous questions</b>	<p><b>Ms. Zwirner:</b> stated there was no unfinished business, she did have a question about the possibility of the Board making a proposal to the Foundation for additional funding. Ms. Hansen stated that this is possible. The request can be made at the beginning of the fiscal year by the Library Director for specific Library business/initiatives, such as the building a new website. Ms. Zwirner would like to mention that at the next meeting.</p> <p><b>Mr. Lydiard:</b> questioned the limited usage of the collections budget. Mr. Firestine answered that RPL has just hired a collections librarian and stated that the funds will be utilized. Mr. Lydiard also asked about the temporary personnel funding and Firestine explained that the additional money will come from personnel vacancy funding.</p> <p><b>Ms. Francis:</b> queried Mr. Firestine as to whether the Library copiers have the capabilities to take debit card. Mr. Firestine stated that all money transactions occur according to city policy; however, there is library software that would allow e-payment. The RFP prepared by RPL in 2015 included self-checkout, RFID and e-payment. The RFP is being processed by Procurement and the library awaits a response.</p> <p><b>Mr. Lydiard:</b> raised a question regarding extending RPL's current circulation period. Ms. Franzetti stated the collection is small enough that extending circulation period would not be helpful as RPL collection does not have the breadth necessary. Especially in demand items that may be on hold.</p> <p><b>Mr. Lydiard</b> then asked how much is lost each year for non-returned books. Mr. Firestine responded that reports have not been seen regarding this measurement. Currently the Library uses Unique and Debt set off to try and collect monies back for unpaid books. These tools are not as efficient as needed as it may take years to receive the monies back. To offset this RPL tries to buy titles with multiple copies.</p> <p><b>Mr. Lydiard</b> then asked a question regarding leasing books. Mr. Firestine that administration is still working on getting this process started. Currently RPL is focusing on gaining more digital content. By July 2017 the library will introduce Hoopla, an electronic resource that provides Television shows, movies, music, and graphic novels.</p> <p>Ms. Francis then inquired about the benefit to RPS and whether RPL would be able to connect with them regarding this new platform. Ms. Firestine stated that the connection could be made during the fall.</p> <p><b>Ms. Green:</b> mentioned that the recent press received is good as she has had many people come up and say that the library needs more money and more support.</p>

*There being no further business, a motion to adjourn was duly made by Ms. Zwirner, second by Mr. Lydiard, unanimously approved and the meeting was adjourned at 12:39 p.m.*

*The next meeting will be held on Wednesday, May 24, 2017 at 11:45a.m. at the Main Library.*

*The Finance Committee will meet prior to the board meeting at 11 a.m.*

Recorder: Christina Carey

Approved: \_\_\_\_\_

Ms. Gail Zwirner, Chair

**Director's Report  
May 2017**

**Director Activities April 22 – May 19, 2017:**

April 20	Virginia Public Library Director's meeting in Staunton
April 21	CAO Council meeting update
May 1	Budget hearing
May 2	Westhover Hills Advisory meeting
May 3	RPL Friends executive committee meeting
May 5	CAO Council meeting update
May 8	City Council meeting adopt FY18-19 budget
May 10	FOIA training by City Attorney Office
May 12	Capital Area Library Director meeting hosted at Main

**West End Library Renovations:** Interior painting, installation of ceiling tiles, data wiring are in process. The construction schedule delay has decreased from 60 to 30 days.

**Mascot Election:** Otter was the landslide winner of the Richmond Public Library mascot election. Final results Otter with 634, Turtle with 457, and Owl with 434. Next each branch library and department at Main will submit one male and one female name to Communications team by Friday, May 26. The Communication team and I will narrow the field of names to three. Those three names will be put up for public vote during the summer reading program from June 17 to July 15. We will unveil our newly named mascot at the beginning of National Library Card month in September.

**International Dublin Award:** RPL had two or our three nominations make it on to the list of ten nominees for the International Dublin Literary Award. The final winner will be announced on June 21, 2017.

**Greg Forman:** Greg Forman served on the board of the Richmond Public Library including a term as Board President. He passed away early Tuesday morning May 16<sup>th</sup>. Mr. Forman was President during the planning stage of the branch renovations. If you had the honor of knowing Mr. Forman he had a unique sense of humor, relaxed fun-loving personality and generous spirit. His efforts moved the library forward and made a difference.

Richmond Public Library  
 FY17 Operating Budget  
 as of  
 April 30, 2017

ACCOUNT	DESCRIPTION	Budget	Actual Expended 30-Apr-17	% Spent	Balance Available 30-Apr-17
60000	SALARIES - FULL TIME	\$ 2,822,884	\$ 2,102,394	74.5%	\$ 720,490
61000	SALARIES - PART TIME	\$ 215,488	\$ 163,849	76.0%	\$ 51,639
62000	SALARIES - TEMPORARY	\$ -	\$ -	0.0%	\$ -
63000	FICA	\$ 188,381	\$ 136,793	72.6%	\$ 51,589
63001	RET CON RSRs	\$ 524,692	\$ 446,040	85.0%	\$ 78,652
63002	MEDCARE FICA	\$ 44,058	\$ 31,992	72.6%	\$ 12,066
63003	GROUP LIFE	\$ 16,029	\$ 12,530	78.2%	\$ 3,499
63006	H/C ACT TEMP	\$ 489,903	\$ 342,979	70.0%	\$ 146,924
63008	STATE UNEMPLOYMENT	\$ -	\$ -	0.0%	\$ -
63011	HEALTH SAVINGS	\$ -	\$ 4,500	0.0%	\$ (4,500)
64104	EDUCATION PAY	\$ -	\$ 291	0.0%	\$ (291)
64105	BONUS PAY	\$ -	\$ 32,250	0.0%	\$ (32,250)
	<b>Personnel Expenses</b>	<b>\$ 4,301,435</b>	<b>\$ 3,273,618</b>	<b>76.1%</b>	<b>\$ 1,027,817</b>
71141	BOOKS	\$ 396,588	\$ 314,832	79.4%	\$ 81,756
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 5,559	\$ 944	17.0%	\$ 4,615
72122	MAGS & NEWSPAPER	\$ 34,536	\$ 31,898	92.4%	\$ 2,638
	<b>Collection Development</b>	<b>\$ 436,683</b>	<b>\$ 347,674</b>	<b>79.6%</b>	<b>\$ 89,009</b>
70131	ADVERTISING	\$ 1,995	\$ -	0.0%	\$ 1,995
70161	DATA PROCESSING - OCLC	\$ 18,933	\$ -	0.0%	\$ 18,933
70161	PLANNING MGMT SERVICES	\$ 428,106	\$ 100,516	23.5%	\$ 327,590
70218	VEHICLE REPAIR	\$ 1,458	\$ 2,180	149.5%	\$ (722)
70311	PRINTED SUPPLIES	\$ 1,221	\$ 543	44.5%	\$ 678
70412	TRANSPORTATION	\$ -	\$ 151	0.0%	\$ (151)
70413	MILEAGE ALLOWANCE	\$ 926	\$ 708	76.5%	\$ 218
70551	SECURITY	\$ 279,660	\$ 266,151	95.2%	\$ 13,509
70552	CONTRACT AND TEMP PERSONNEL	\$ 4,212	\$ 21,793	517.4%	\$ (17,581)
71012	OFFICE STATIONARY SUPPLIES	\$ 6,417	\$ 5,232	81.5%	\$ 1,185
71016	ADVERTISING	\$ -	\$ 200	0.0%	\$ (200)
71143	LIBRARY OPERATING SUPPLIES	\$ 18,733	\$ 15,808	84.4%	\$ 2,925
72113	POSTAGE	\$ 4,473	\$ 4,506	100.7%	\$ (33)
72121	CONFERENCES & CON	\$ 1,553	\$ 935	60.2%	\$ 618
72123	MEMBERSHIP DUES	\$ 1,401	\$ 520	37.1%	\$ 881
72124	TRAINING	\$ 2,438	\$ 354	14.5%	\$ 2,084
72131	COMPUTER SUPPLIES	\$ 25,109	\$ 23,752	94.6%	\$ 1,357
72153	EQUIPMENT	\$ 24,245	\$ 1,340	0.0%	\$ 22,905
73104	BANK FEES	\$ -	\$ -	0.0%	\$ -
76119	PAGERS	\$ -	\$ 54	0.0%	\$ (54)
77103	FUEL-D/O VEHICLE	\$ 1,840	\$ 1,016	55.2%	\$ 824
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ 411	83.4%	\$ 82
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 6,334	\$ 8,182	129.2%	\$ (1,848)
80007	VEHICLE EXPENSES	\$ 6,485	\$ -	0.0%	\$ 6,485
	<b>Other Expenses</b>	<b>\$ 836,032</b>	<b>\$ 454,352</b>	<b>54.3%</b>	<b>\$ 381,680</b>
	<b>TOTAL GENERAL FUND</b>	<b>\$ 5,574,150</b>	<b>\$ 4,075,644</b>	<b>73.1%</b>	<b>\$ 1,498,506</b>

## RICHMOND PUBLIC LIBRARIES - General Fund Budget

### Monthly Budget Report

April 30, 2017

<u>General Fund Revenue</u>	<u>FY2016-17 Budget</u>	<u>FY2016-17 Actual YTD</u>	<u>% Recognized</u>	<u>Unrecognized</u>
Lost and Damage Books	\$ 21,782	\$ 8,577	39%	\$ 13,205
Overdue Book Fines	\$ 66,121	\$ 41,746	63%	\$ 24,375
Reservation - Book Records	\$ 500	\$ 435	87%	\$ 65
Room Rental Fees	\$ 300	\$ -	0%	\$ 300
Sales Copy Centers	\$ 17,476	\$ 12,604	72%	\$ 4,872
State Library Aide	\$ 170,000	\$ -	0%	\$ 170,000
	<u>\$ 276,179</u>	<u>\$ 63,361</u>	23%	<u>\$ 212,818</u>

#### General Fund Operating

	<u>FY2016-17 Budget</u>	<u>FY2016-17 Actual YTD</u>	<u>% Expended</u>	<u>Unobligated</u>
Personnel	\$ 3,038,372	\$ 2,298,784	76%	\$ 739,588
Fringes	\$ 1,263,063	\$ 974,834	77%	\$ 288,229
Books/Materials	\$ 436,683	\$ 347,674	80%	\$ 89,009
Operating Expenses	\$ 836,032	\$ 454,352	54%	\$ 381,680
<b>Total</b>	<b>\$ 5,574,150</b>	<b>\$ 4,075,644</b>	<b>73%</b>	<b>\$ 1,498,506</b>

**Encumbrances YTD**

**\$ 254,877**

## RICHMOND PUBLIC LIBRARIES - Special Fund Budget

<u>Special Fund Revenue</u>	<u>FY2016-17 Anticipated</u>	<u>FY2016-17 Actual YTD</u>	<u>% Recognized</u>	<u>Unrecognized</u>
00314 - Gift to the Library	\$ 110,000	\$ 94,664	86%	\$ 15,336
00308 - Verizon E-Rate Grant	\$ 137,520	\$ 107,695	78%	\$ 29,825
00309 - Public Law Library	\$ 400,000	\$ -	0%	\$ 400,000
00311 - Gates Foundation	\$ -	\$ -	0%	\$ -
00312 - RPL Foundation	\$ 150,000	\$ -	0%	\$ 150,000
00313 - Friends of the RPL	\$ 30,000	\$ 5,000	17%	\$ 25,000
00000 - Grade Level Reading	\$ 50,000	\$ -	10%	\$ 45,000
	<u>\$ 877,520</u>	<u>\$ 207,359</u>	24%	<u>\$ 665,161</u>

<u>Special Fund Expenditures</u>	<u>FY16 Rollover &amp; FY17 Receipts</u>	<u>FY2016-17 Actual YTD</u>	<u>% Expended</u>	<u>Unobligated</u>
00314 - Gift to the Library	\$ 284,013	\$ 146,534	52%	\$ 137,479
00308 - Verizon E-Rate Grant	\$ 75,974	\$ 26,438	35%	\$ 49,536
00309 - Public Law Library	\$ (551,264)	\$ 279,545	-51%	\$ (830,809)
Personnel		\$ 40,854		
Fringes		\$ 10,953		
Books/Materials		\$ 227,007		
Operating Expenses		\$ 731		
00311 - Gates Foundation	\$ 12,576	\$ -	0%	\$ 12,576
00312 - RPL Foundation	\$ 38,250	\$ 30,137	79%	\$ 8,113
00313 - Friends of the RPL	\$ 39,523	\$ 10,513	27%	\$ 29,010
	<u>\$ (100,928)</u>	<u>\$ 493,167</u>	-489%	<u>\$ (594,095)</u>

**Encumbrances YTD**

**\$ 70,243**

Richmond Public Library  
 Foundation, Friends, Groups and Individual Donations  
 FY 2016-2017

Consent Agenda: Pending Library Board Approval - Wednesday, May 24, 2017

Date	Donor Name	Current Month Amount	Purpose/Location	YTD Account Balance		
				Gift	Foundation	Friends
22-Mar-17	Friends of RPL	\$ 15,000.00	Various Programs and Projects			\$ 15,000.00
19-Apr-17	Friends of RPL	\$ 120.00	Graphics	\$ 120.00		
27-Apr-17	City of Richmond Public Library Foundation	\$ 6,000.00	Curator		\$ 6,000.00	
	<b>Monthly Total</b>	<b>\$ 21,120.00</b>				
	<b>YTD Total</b>	<b>\$ 27,280.00</b>	<b>Year To Date Total</b>	<b>\$ 1,280.00</b>	<b>\$ 6,000.00</b>	<b>\$ 20,000.00</b>

## CIRCULATION

Location	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	YTD % chnge
Belmont	FY15	10161	9739	9149	9389	8388	8333	8509	7816	9419	7818	8900	9568	107189	
	FY16	10263	10897	9891	9684	8546	8203	7784	8963	8980	8301	8208	10590	110310	
	FY17	12068	12314	9973	9766	9727	9071	9709	9715	10114	9238	0	0	101695	10%
Broad Rock	FY15	6537	5899	5316	5882	5122	5249	5389	4656	5035	4988	5164	5462	64699	
	FY16	5958	5859	5765	5288	4905	4931	4223	4448	4834	4282	3336	4401	58230	
	FY17	4883	4773	4248	4706	3966	3454	3729	3192	3595	3377	0	0	39923	-27%
East End	FY15	4620	4244	4159	4162	3846	3868	4090	3067	3501	3518	3511	3902	46488	
	FY16	4119	4565	4313	3747	3411	3375	3653	3286	3303	3206	3822	4629	45429	
	FY17	4572	4371	3581	3420	2945	3029	3463	2981	3529	4977	0	0	36868	36%
Ginter Park	FY15	6393	6504	5051	4901	4980	4828	4991	4735	5197	4506	4865	5188	62139	
	FY16	2942	402	469	481	144	440	405	354	512	586	292	1238	8265	
	FY17	6247	5924	5374	5770	5031	4517	4812	4582	5401	4641	0	0	52299	87%
Hull Street	FY15	3901	3776	3819	4057	3550	3639	3828	2815	3198	3373	3663	4020	43639	
	FY16	4172	3508	3727	4159	3901	3776	3252	3318	3280	2845	3158	3459	42555	
	FY17	3174	3245	3088	3131	3400	2477	2816	2962	2989	2348	0	0	29630	-21%
Main	FY15	13637	12520	11934	11332	10221	10867	11260	10261	11423	10243	10416	10920	135034	
	FY16	12022	11975	8749	11056	10376	10221	10620	11464	11338	11585	11658	12075	133139	
	FY17	12103	12264	10330	10655	9611	9049	9629	9600	10821	8969	0	0	103031	-29%
North Ave	FY15	4808	4760	4679	5068	4317	4778	4794	3893	4138	4227	3533	4100	53095	
	FY16	5048	4863	4990	5133	4410	4830	4300	4239	4267	3927	3708	4024	53739	
	FY17	4235	4448	3768	3564	3308	3260	2972	2943	3186	2714	0	0	34398	-45%
West End	FY15	12983	12021	10787	10722	9738	10136	10609	9832	10771	9628	10213	12557	129997	
	FY16	13330	12920	11542	11076	9860	9475	9940	10262	10600	10194	10044	6429	125672	
	FY17	983	1070	785	752	628	604	647	568	745	502	0	0	7284	
Westover Hills	FY15	10947	10036	9510	9847	8448	7940	8459	7676	8447	7889	7273	8758	105230	
	FY16	9531	9735	11638	8747	7425	4424	7991	7874	9497	8201	8610	9047	102720	
	FY17	9530	9400	8231	8065	7407	7223	7564	7848	8405	6798	0	0	80471	-21%
Econtent	FY15	3187	3264	2977	2917	2832	3042	3263	2972	3342	3106	3615	3805	38322	
	FY16	3902	4065	3902	3767	3840	3701	4311	3969	3916	3735	3978	3787	46873	
	FY17	4107	3770	3470	3611	3568	3899	3962	3701	4370	4102	0	0	38560	9%
RPL Total	FY15	77174	72763	67381	68277	61442	62680	65192	57723	64471	59296	61153	68280	785832	
	FY16	71287	68789	64986	63138	56818	53376	56479	58177	60527	56862	56814	59679	726932	
	FY17	61902	61579	52848	53440	49591	46583	49303	48092	53155	47666	0	0	524159	-14%

<b>DOOR COUNT</b>	<b>Jul-16</b>	<b>Aug-16</b>	<b>Sep-16</b>	<b>Oct-16</b>	<b>Nov-16</b>	<b>Dec-16</b>	<b>Jan-17</b>	<b>Feb-17</b>	<b>Mar-17</b>	<b>Apr-17</b>	<b>May-17</b>	<b>Jun-17</b>	<b>TOTAL</b>
<b>FY2017</b>													
Belmont	10801	11398	9377	9654	8537	8328	9012	9078	10130	8736	0	0	95051
Broad Rock	9636	9772	9237	9037	7216	6463	0	7641	8823	7590	0	0	75415
East End	7688	8272	7004	7228	5787	6289	6736	7214	7725	6865	0	0	70808
Ginter Park	5230	5892	5202	5715	4566	4736	5064	5361	5735	5338	0	0	52839
Hull Street	6223	7267	6465	6417	5966	0	0	6642	6983	6260	0	0	52223
Main	16049	18086	16251	15959	16469	13947	15539	15714	17892	16158	0	0	162064
North Ave	7968	9023	7362	7698	6538	6451	6761	7019	7575	6846	0	0	73241
West End	0	0	0	0	0	0	0	0	0	0	0	0	0
Westover Hills	8803	8656	7983	7686	6468	6303	6794	6242	6300	6984	0	0	72219
<b>TOTALS</b>	<b>72398</b>	<b>78366</b>	<b>68881</b>	<b>69394</b>	<b>61547</b>	<b>52517</b>	<b>49906</b>	<b>64911</b>	<b>71163</b>	<b>64777</b>	<b>0</b>	<b>0</b>	<b>653860</b>
<b>Computer Use</b>	<b>Jul-16</b>	<b>Aug-16</b>	<b>Sep-16</b>	<b>Oct-16</b>	<b>Nov-16</b>	<b>Dec-16</b>	<b>Jan-17</b>	<b>Feb-17</b>	<b>Mar-17</b>	<b>Apr-17</b>	<b>May-17</b>	<b>Jun-17</b>	<b>TOTAL</b>
Belmont Workstation	1956	2038	1768	1823	1688	1553	1778	1678	1782	1537	0	0	17,601
WIFI	0	0	0	0	0	0	0	0	0	0	0	0	0
Broad Rock Workstation	2517	2848	2616	2668	2258	0	0	1970	2822	2235	0	0	19,934
WIFI	0	0	0	0	0	0	0	0	0	0	0	0	0
East End Workstation	2182	2297	1925	2156	1710	1734	0	2047	2097	1940	0	0	18,088
WIFI	0	0	0	0	0	0	0	0	0	0	0	0	0
Ginter Park Workstation	1314	1628	1586	1634	1382	1316	1487	1567	1667	1433	0	0	15,014
WIFI	0	0	0	0	0	0	0	0	0	0	0	0	0
Hull Street Workstation	2134	2493	2314	2030	1936	1876	2043	2090	2439	1928	0	0	21,283
WIFI	0	0	0	0	0	0	0	0	0	0	0	0	0
Main Workstation	4021	4437	3953	3681	3353	3250	0	3360	3785	3471	0	0	33,311
Childrens	271	331	254	244	244			187		200			
WIFI	0	0	0	0	0	0	0	0	0	0	0	0	0
North Ave Workstation	1860	2152	1888	1535	1573	1605	0	1567	1725	1341	0	0	15,246
WIFI	0	0	0	0	0	0	0	0	0	0	0	0	0
West End Workstation	0	0	0	0	0	0	0	0	0	0	0	0	0
WIFI	0	0	0	0	0	0	0	0	0	0	0	0	0
Westover Hills Workstation	1798	2105	1900	1725	1381	1355	1394	1528	1401	1569	0	0	16,156
WIFI	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>18053</b>	<b>20329</b>	<b>18204</b>	<b>17496</b>	<b>15525</b>	<b>12689</b>	<b>6,702</b>	<b>15994</b>	<b>17718</b>	<b>15654</b>	<b>0</b>	<b>0</b>	<b>156633</b>

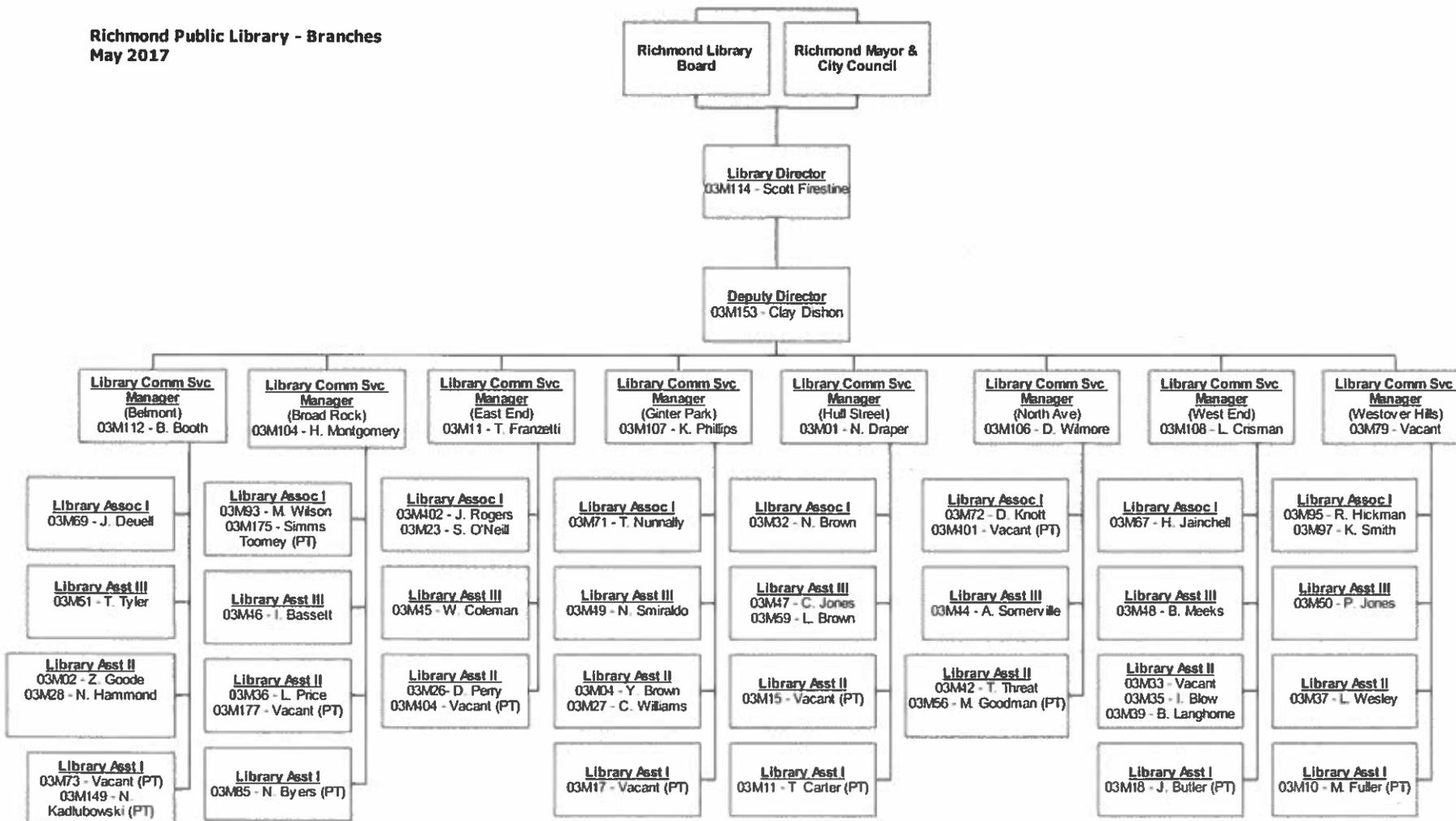
Richmond Public Library																						
Children's Services: Programs and Outreach																						
Month/Year		Apr-17																				
		BE		BR		EE		GP		HS		Main		NA		WE		WH		RPL Total		
		Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	
<b>IN-LIBRARY PROGRAMS</b>																						
Storytimes	Book Babies			0	0	12	9	0	0			3	3					10	7	25	19	
	Toddler			0	0	16	20	68	92			9	10					28	30	121	152	
	Preschool			0	0	8	16	68	90	1	2	26	159							103	267	
Other children's programs: crafts, storytellers, STEM, etc.				7	34	4	11	127	194	14	68	22	70					11	18	185	395	
Family/all ages programs				1	0	48	47	0	0	8	21	41	58					19	22	117	148	
Parenting/caregiver program or training				0	0			0	0									16	16	16	16	
<b>OUTREACH</b>		Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	
Storytimes	Toddler			0	0	28	156													28	156	
	Preschool			16	251	32	232					16	16							64	499	
	Head Start			14	232	8	80			5	33	10	66							37	411	
	VPI			0	0																0	0
	School-age (Elem)			0	0	3	23	9	220									22	17	34	260	
	Private			0	0																0	0
Family programs (all ages)				0	0													0	0	0	0	
Parenting/Caregiver workshops				0	0													0	0	0	0	
<b>SUMMER READING</b>		Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	
Other children's programs: crafts, storytellers, STEM, etc.																				0	0	
Family/all ages programs																				0	0	
Branch Totals		0	0	38	517	159	594	272	596	28	124	127	382	0	0	0	0	106	110	730	2323	

## RICHMOND PUBLIC LIBRARY VACANCY REPORT

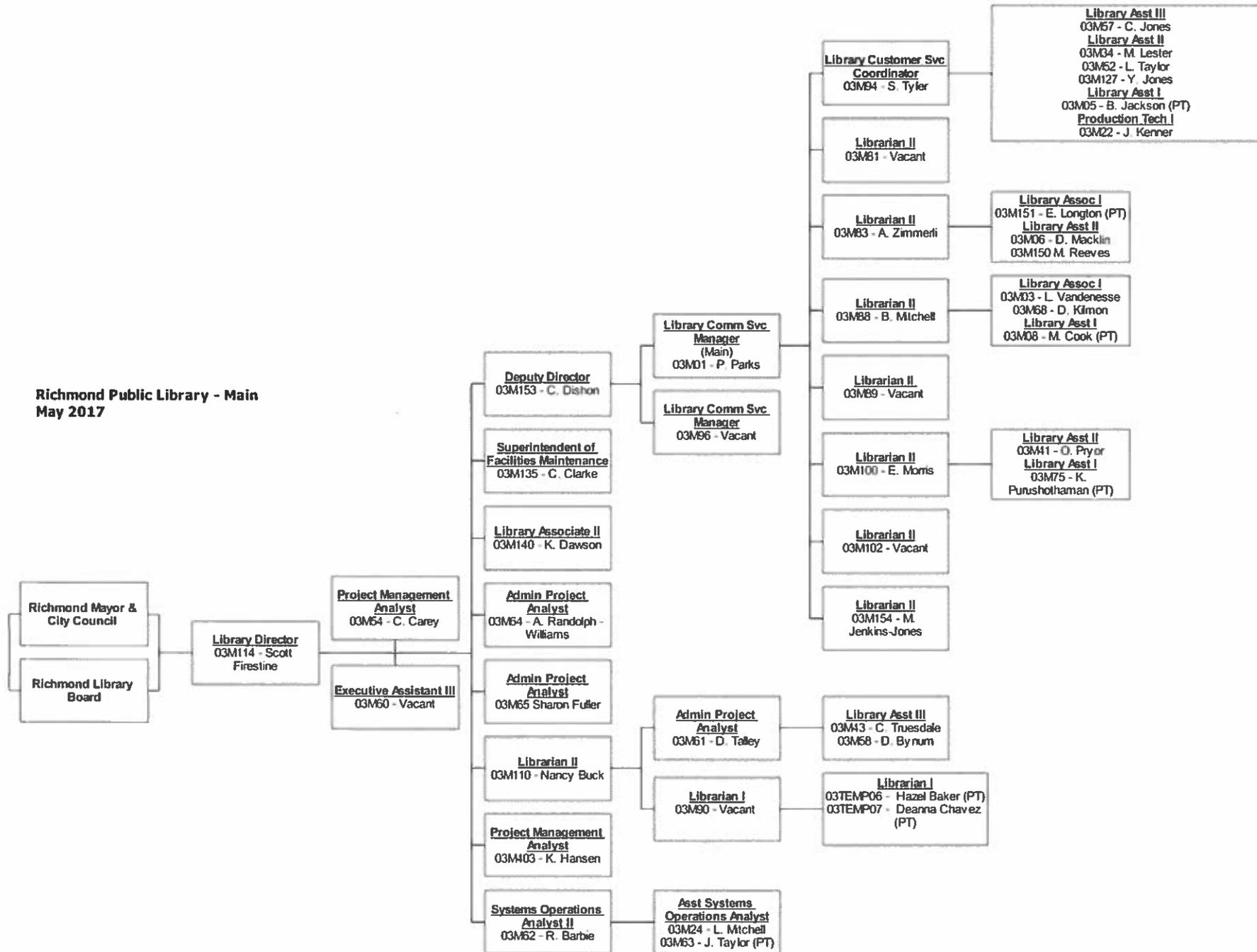
Position #	Job Title	Location	Date Vacated	FTE Count	Funded	Status
03M-102	Librarian II	Main	7/2015	1.0	Yes	Posted 3/5
03M-177 (Sundays)	Library Assistant II	Broad Rock	8/2015	.5	No	N/A
03M-15	Library Assistant II	Hull Street	8/2015	.5	No	N/A
03M-401	Library Associate I	North Ave	10/2015	.5	No	N/A
03M-73	Library Assistant I	Belmont	10/2015	.5	No	N/A
03M-89	Librarian II	Main	3/2016	1.0	No	N/A
03M-90	Librarian I	Main	5/2016	1.0	No	N/A
03M-96	Library/Community Services Manager	Main	7/2016	1.0	No	N/A
03M-17	Library Assistant I	Ginter	10/2016	.5	Yes	Waiting on background
03M-81	Librarian II	Main	10/2016	1.0	Yes	Filled 6/12
03M-60	Executive Assistant III	Main	11/2016	1.0	Yes	Posted on 5/7
03M-49	Library Assistant III	Ginter Park	12/2016	1.0	Yes	Filled 5/15
03M-79	Library/Community Services Manager	Westover Hills	3/2017	1.0	Yes	Posting closed on 5/14
03M-404	Library Assistant II	East End	4/3/2017	.5	Yes	Paperwork
03M-33	Library Assistant II	West End	5/15/2017	1.0	Yes	Paperwork
<b>Total</b>				<b>12.0</b>	<b>8 F/7NF</b>	

15 positions (6 PT/9 FT) – 12.0 FTEs

**Richmond Public Library - Branches  
May 2017**



**Richmond Public Library - Main  
May 2017**





Dear Colleague,

I write to congratulate you on behalf of the board of management of the International DUBLIN Literary Award.

Two of your nominations for the 2017 award have reached the shortlist.

Enclosed are posters and bookmarks showing the shortlisted titles. We trust your readers will find much to enjoy and discuss in the 10 titles chosen by the judges.

The winner will be announced in Dublin on Wednesday 21<sup>st</sup> June and we look forward to that announcement with great anticipation.

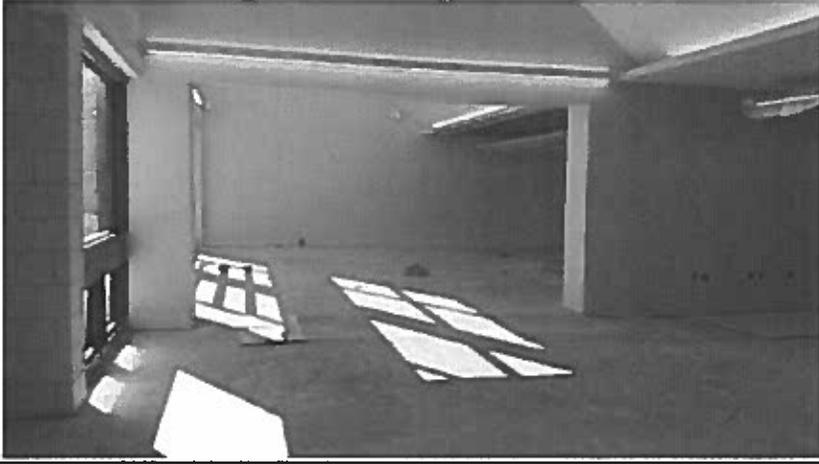
Thank you once again for contributing to this exciting library initiative.

Yours sincerely,

Cathy McKenna  
Senior Librarian and Award Administrator



West End Library interior May 17, 2017



West End entrance to new addition



West End main area of library, new study room on right



West End new addition looking onto the patio



rva\_library  
Brown's Island

virtualcurationlab, hsmaury,  
judithg81, gsgx2, mrc.czo and  
superstition354 like this

rva\_library Did you #biketoworkday? E  
bike season is the best season! Excited  
hear @levarstoney announcement.  
@sportsbackers @bikewalkrva #rva  
#bookbike

mrc.czo 🐶



♡ Add a comment...