



Richmond Public Library Board

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Library Board Meeting Minutes

April 27, 2016

- PRESENT:** Kirsta Millar, Danita Green, Peter Blake, Gail Zwirner, Larry Olanrewaju, Kirsta Millar, Daisy Weaver, Danita Green, David Lydiard, Laura Drewry; City Attorney
- LIBRARY STAFF:** Clay Dishon, Felicia Smith, Cheryl Clarke, Karin Hansen, Natalie Draper, Tara Franzetti, Scott Firestine
- ABSENT:** David Ballard, Kevin Butterfield, Charlie Schmidt; Friends of RPL President

Called to order by Kirsta Millar, Chair at 12:04 p.m. at the Hull Street Branch.

Minutes from the March 23, 2016 meeting along with the current agenda and pending donation list were unanimously approved.

Public Comment Period	None were present
REPORTS	
Friends of the Library	Mr. Dishon reported: the Spring Book Sale was successful, raising approximately \$9,000.
Library Foundation	Ms. Hansen: a motion will be presented to the Foundation Executive Board regarding the \$5,000 gift to renovated branches to acquire new acquisitions. The Foundation will be hosting author Nikki Grimes at the Main Library on Friday, March 25 th at 6pm. The Friends and Foundation will host a welcome reception for the new Library Director, Scott Firestine, on Sunday, June 5 th . All are invited to attend.
Administration	Mr. Dishon reported: Mr. Kevin Shupe, Hull Street Branch Manager, resigned to go to the Library of Virginia. Ms. Draper will serve as Acting Branch Manager. There are currently 2 vacant Branch Manager positions. Ms. Buck, Westover Hills Branch Manager, continues to assist with Broad Rock coverage. Hiring exemptions have been submitted for 5 positions (3 children's and 2 Librarians). Councilwoman Newbille submitted a budget amendment for \$22,500 for funding of the PT Children's position at East End. Councilman Baliles submitted an amendment for \$100,000 to replace the roof at West End. Councilman Hilbert submitted an amendment for an additional 1% reduction across the board, with the exception of Richmond Public Schools and Debt Services. Councilwoman Trammel requested statistics on Broad Rock Sunday hours. The Main Library exterior assessment was not funded. Mr. Dishon thanked the Board for their support over the past 9 months.
BOARD COMMITTEE REPORTS	
Chairman	Ms. Millar: welcomed new Library Director, Scott Firestine and thanked Clay Dishon for taking on the role of Director for the past 9 months. 4 new Board member applications have been received. They will be emailed to the Board, please review and provide feedback to Ms. Millar.
Finance	Mr. Olanrewaju: Councilman Hilbert proposed adding a 1% increase to proposed budget cuts. Sunday hours at Broad Rock may be cut due to budget restraints. We are on track not to overspend in FY16. There are funds in the budget to increase exterior security at all branches, this will include adding swipe card access to the branches.

Library Director Search	Mr. Blake: The new Library Director will be officially start work on Monday, May 9 th . Mr. Blake invited all Board members to attend an evening gathering on Monday, March 9 th , to celebrate the committees' accomplishment of hiring a new Library Director. He also thanked Ms. Weaver, Mr. Lydiard, Ms. Zwirner, Ms. Millar and library staff Ms. Carey and Ms. Smith for their work.
Facilities	Ms. Zwirner reported: thanked everyone for contacting their respective Councilperson regarding the stairs at the Main Library. Ms. Zwirner spoke with Councilman Samuels and asked him to have his peers drive by the Main Library to see the stairs. West End is scheduled to close in June 2016 for renovation. Mr. Lydiard reported that Councilman Hilbert contacted him regarding the status of Ginter Park. Mr. Dishon will contact Councilman Hilbert to discuss further.
Governance	Mr. Lydiard reported: no report.
Strategic Planning/ Neighborhood Assessment & Planning	Ms. Millar reported: Final edits have been completed. RVA news shared photos of the Library which will be used to replace some of the photographs. Once finalized a PDF version will be placed online and 20 hard copies will be ordered.
UNFINISHED BUSINESS	
Website	Mr. Adam Zimmerli will take over Mr. Shupe's role on the committee. The cost for individual photos of Board members will be approximately \$150 each. A session with the photographer will be scheduled for the first meeting of FY17.
Communications Plan	Minor recommendations that can be handled internally are being addressed. Major suggestions, for example, story branding and changing the Library motto are currently on hold.
ANNOUNCEMENTS	
	Library staff would like to thank Mr. Lydiard for the donation of Nascar tickets. There is an article in Richmond Magazine featuring Belmont.

*There being no further business the meeting was adjourned at 12:50 p.m.
The next meeting will be held on Wednesday, May 25th at 12:00 p.m. at the Westover Hills Library*

Recorder: Felicia M. Smith

Approved: _____
Ms. Kirsta Millar, Chair