



Richmond Public Library Board

101 E. Franklin Street
Richmond, VA 23219
(804) 646-4256 / fax: (804) 646-7685



Library Board Meeting Minutes June 22, 2016

PRESENT: Gail Zwirner, Larry Olanrewaju, David Lydiard, David Ballard, Daisy Weaver, Peter Blake, Laura Drewry; City Attorney
LIBRARY STAFF: Scott Firestine, Clay Dishon, Felicia Smith, Cheryl Clarke, Karin Hansen
ABSENT: Danita Green, Kevin Butterfield, Charlie Schmidt; Friends of RPL President

Called to order by Gail Zwirner, at 12:07 p.m. at the Ginter Park Branch.

Minutes from the May 25, 2016 meeting along with the current agenda and pending donation list were unanimously approved.

Public Comment Period	None were present
REPORTS	
Friends of the Library	No report.
Library Foundation	Ms. Hansen: the Board has approved \$4,000 for Ginter Park and West End upon re-opening post renovations. Planning in process for YAVA Award; an organizational committee is in place and a date will be set for October. Foundation budget approval in process. A new Board member was voted in. Ms. Hansen thanked everyone for attending the June 5 th Welcome Reception for the new Library Director.
Administration	Mr. Firestine: distributed the letter from the State Library, which requests a corrective action plan since the City does not have a completed CAFR. Our FY State Aid funds (est. \$179,746) will be held until this is received. Mr. Firestine thanked everyone for attending his Welcome Reception. We have received approval to advertise for 4 positions (3 Children's and 1 Branch Manager). Rededication of Ginter Park will be held on June 28 th @ 1pm. West End will close on Monday, June 20 th , staff will be re-distributed to assist with vacancies. Mr. Firestine, Mr. Dishon, Ms. Draper and Ms. Wilmore will be attending the ALA Conference in Orlando, Florida the weekend of June 24 th . Venture Richmond is donating space for the Library to have a booth at the Folk Festival. The time capsule project with oral histories will be featured.
BOARD COMMITTEE REPORTS	
Chairman	No report.
Finance	Ms. Olanrewaju: on-going issue with getting the Law Library funds in our budget. There will be challenges with our FY17 personnel budget due to cuts. Closing of West End for renovation will assist with staffing shortages. The Library's budget pages adopted by City Council in May 2016 were reviewed. Mr. Firestine will create a pictorial of our branches/staff layout for July's meeting. Mr. Olanrewaju and Mr. Firestine will meet on July 12 th to review further. It was suggested for the Board to meet with the new City Council in November/December. When discussing the possibility of reducing hours patronage count should be considered.

Facilities	Ms. Zwirner reviewed: the resolution dated 5/23/2011 which requested City Council's support of RPLs Facility Master Plan. Ms. Zwirner, Ms. Green and Mr. Firestine will meet to discuss how to move forward.
Governance	Mr. Lydiard reported: Ms. Burton and Ms. Francis are the 2 new Board members replacing Ms. Millar and Mr. Blake in July. Ms. Weaver has been sworn in for her new term. Voting for officers will take place in July. Mr. Ballard and Mr. Lydiard will serve as the nominating committee for Board office appointments. If anyone is interested in serving as an officer please inform the committee. Committee members will be appointed by the Board chair. Mr. Blake and Ms. Millar were recognized for their service on the Board. Book plates with their names have been placed in the Library's collection.
Strategic Planning/ Neighborhood Assessment & Planning	Ms. Firestine: distributed the final bound Strategic Plan which does not include appendices. The plan in its entirety will be available on the website.
UNFINISHED BUSINESS	
Website	The website is moving to a Wordpress platform. Progress on the new website will be reviewed with the Board in July.
NEW BUSINESS	
Saturday, July 2nd	Libraries will remain open on the Saturday prior to the 4 th of July Holiday.
Program Flyers	Board members requested to have upcoming program flyers sent to them electronically. This will allow them to share with their respective neighborhood newsletters. Mr. Firestine would be more than happy to be interviewed for neighborhood newsletters.

*There being no further business the meeting was adjourned at 12:50 p.m.
The next meeting will be held on Wednesday, July 27th at 12:00 p.m. at the Broad Rock Branch.*

Recorder: Felicia M. Smith

Approved: _____
Ms. Danita Green, Vice-Chair