



Richmond Public Library Board
 101 E. Franklin Street
 Richmond, VA 23219
 (804) 646-4256 / fax: (804) 646-7685



**Library Board Meeting Minutes
 September 28, 2016**

PRESENT: Gail Zwirner, Danita Green, David Ballard, Daisy Weaver, David Lydiard, Larry Olanrewaju, Kevin Butterfield, Barbara Burton, Laura Drewry; City Attorney
LIBRARY STAFF: Scott Firestine, Clay Dishon, Felicia Smith, Karin Hansen, Tara Franzetti, Barbara Booth
ABSENT: Tanya Francis, Charlie Schmidt; Friends of RPL President

Called to order by Gail Zwirner, Chair at 11:45a.m. at the Belmont Branch.
 Minutes from the July 27, 2016 meeting along with the current agenda and pending donation list were unanimously approved.

Public Comment Period	None were present
REPORTS	
Friends of the Library	Mr. Firestine: reported the Book Drive will be held on Saturday, October 8 th at the Main Library. The Annual Book Sale will be held on Friday & Saturday, November 4 th & 5 th . The Friends will host a Marble Paper Exhibit/Presentation on First Friday, October 4 th . Their Annual Meeting was held last week; during this meeting the Class of 2015 members were re-elected.
Library Foundation	Ms. Hansen: Peter Blake and Kern A.P. Smith are the Foundations newest members. Ms. Hansen distributed October's Check-it-Out and pointed out Belmont's 60 th Anniversary Celebration "Diamond Jubilee"; which will be held on October 24 th . They will be raffling off over \$1,000 in prizes. Ms. Zwirner has a grant opportunity that she will share with Ms. Hansen.
Administration	Mr. Firestine: reported Library sign-up month continues and the expanded hours at Hull Street are going well. He encouraged everyone to check out Westover Hills new Rain Garden. Holiday approval for 2017 will be moved to December, by then we will know what the City plans. The Library received a \$6,000 donation of graphic novels. Mr. Firestine will check into Mr. Lydiard's suggestion of getting books from Luther Memorial which is closing. Mr. Firestine interface with Richmond Public Schools and will find about a representative and their process for old books.
BOARD COMMITTEE REPORTS	
Chairman	Ms. Zwirner: thanked everyone for selecting a committee to be a part of. She will be serving as ex-officio on all committees. Mr. Zwirner met with Mr. Firestine last month to review the Strategic Plan. He has started executing expanded hours.
Finance	Ms. Olanrewaju: met with Mr. Firestine and discussed streamlining the financial report. The new report was distributed. Mr. Firestine will compose a memo to City Council requesting restoration of funds for positions. This will be needed when West End re-opens. Mr. Firestine will meet with the Library's budget analyst to find out the status of the Law Library funds. FY17 Special fund expenditures were distributed and reviewed. <i>A motion was made by Mr. Olanrewaju, as Finance Chair, to approve FY17 Special Fund Expenditures. Motion discussion: Mr. Lydiard asked for clarification of the \$6,000 difference. One column is actual revenue and the other is anticipated revenue. Ms. Weaver seconded the motion and it was unanimously carried.</i>

Facilities	<p>Ms. Zwirner: reported that Mr. Lydiard will be transitioning into the role of Chair.</p> <p>Mr. Firestine reported that Haley Construction was awarded the contract to renovate West End and there was a Notice to Proceed on Monday, September 26th.</p> <p>Bids to fix the front stairs at the Main Library were received yesterday. No results have been shared. The work will start within 12 days of Notice to Proceed and must be completed within 3 months. The sidewalk will have to be closed and front parking will be affected.</p> <p>Ms. Zwirner pointed out that there is picture on the website with front stairs taped off. Mr. Firestine will have this picture removed.</p> <p>The Art Commission awarded Hull Street \$50,000 for a piece of art. The public hearing is set for December 15th. The Board will have final approval.</p>
Governance	<p>Mr. Lydiard reported: No report.</p>
NEW BUSINESS	
Guns in Libraries	<p>Due to staff and patron concerns regarding gun incidents at the Main Library and North Avenue; Ms. Green was asked by Councilman Hilbert to attend a meeting and provide feedback on the state of guns in libraries. Mr. Dishon shared that the incidents were more related to staff not following proper protocol; which has been dealt with. House Bill #1662 submitted by Delegate McQuinn, who is 1 of 5 Richmond Delegates was distributed along with various handouts regarding guns in libraries. Delegate McQuinn plans to re-submit the same bill. Ms. Zwirner, Mr. Firestine, Ms. Green and Councilman Hilbert have been invited to attend a meeting at the Delegates office to discuss further. RPL's current policy is that weapons are permitted except where prohibited by law. A change in Virginia State Statute would be required for us to ban guns in libraries. Ms. Zwirner requested feedback from Board members regarding this issue. The Virginia Library Association has a committee addressing this issue. After lengthy discussion the consensus was the Board will wait for the proposed legislation to pass prior to taking any stance. The meeting with Delegate McQuinn will only take place if Councilman Hilbert attends.</p>
Public Hearing	<p>3 versions of the Section 6.1 Computer and Acceptable Internet Use Policy were distributed; the original, a red-lined copy and proposed draft for review. The most significant change would be removing the requirement for parents to complete an additional card acknowledging responsibility for their minor. Each time you logon to a computer, there is a statement you must agree with before gaining access. Internet filtering is controlled by the City, however there are no filters on the Wi-Fi connection. The Governance Committee will review the policies and make recommendations to the Board. Mr. Firestine will find out if review of this policy remains a yearly requirement.</p>

*There being no further business the meeting was adjourned at 12:59p.m.
The next meeting will be held on Wednesday, October 26th at 11:45a.m. at the Main Library*

APPROVED
DATE: 10/22/16

Recorder: Felicia M. Smith

Approved:

Ms. Gail Zwirner, Chair