



RICHMOND PUBLIC LIBRARY

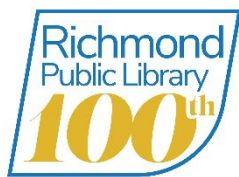
BOARD OF TRUSTEES  
REGULAR MEETING

March 22, 2023

Main Library  
101 East Franklin Street  
Richmond, Virginia 23219  
Phone: 804.646.2547

11:45 a.m.





**Richmond Public Library**  
101 E. Franklin Street  
Richmond, VA 23219  
(804) 646-4256 / fax: (804) 646-7685



## **Library Board of Trustees Meeting**

**Wednesday, March 22, 2023**

**11:45 a.m.**

### **A G E N D A**

**Call to order:**

11:45 a.m.

Mr. Yates

**Agenda**

Mr. Yates

**Consent Agenda:**

Mr. Yates

- Approval of Minutes-February 22, 2023 Regular Meeting
- Approval of Statistical Report
- Approval of Pending Deposited Gifts Report

**Public Comment Period:**

**Reports:**

- Library Friends
- Library Foundation
- RPL Administration
- Advocacy Taskforce
- Early Literacy Update

Ms. DeBoer/Mr. Dishon  
Ms. Revere/Mr. Firestine  
Mr. Firestine  
Mr. Sawyer  
Christine Peterson

**Board Committee Reports:**

- Chair Report
- Finance Committee
- Facilities Committee
- Governance Committee

Mr. Yates  
Mr. Sawyer/Mr. Firestine  
Ms. Woody  
Ms. Altman

**Unfinished Business**

Mr. Yates/Mr. Firestine

**New Business**

Mr. Yates

**Adjourn**

Mr. Yates

**Next Meeting:**

Date: April 26, 2023 Meeting  
Time: 11:45 a.m.  
Location: Main Library

**Library Board Meeting Minutes - DRAFT**  
**February 22, 2023**

**PRESENT:** Chair William Yates, Vice Chair Sheron Carter-Gunter, Emily Altman, Barbara Burton, Brent Graves, Garrett Sawyer, Janet Woody, Gail Zwirner

**ABSENT:** Christine Peterson, Gianna Pack

**STAFF:** Scott Firestine, Attorney Laura Drewry, Clay Dishon, Cheryl Clarke, Susan Revere, Heather Montgomery, Phil Shephard, Friends of the Library Chair Ruth DeBoer

Meeting of the Richmond Public Library (RPL) Library Board of Trustees (LBOT) was called to order by Chair William Yates at 11:46am at the Broad Rock Branch Library located at 4820 Old Warwick Road, Richmond, Virginia 23224. The meeting was noticed and the public could attend in person or by viewing the Richmond Public Library YouTube channel <https://bit.ly/2VfKL9U>, where it was live streamed. A quorum was established.

<b>Agenda</b>	Approve the February 22, 2023, Agenda. <i>Motion: Gail Zwirner, Second by Sheron Carter-Gunter</i>  <i>AYES: <u>7</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i>  Mr. Sawyer was not present for the vote.
<b>Consent Agenda</b>	Approve the January 25, 2023, Regular Meeting Minutes, the Current Financial Reports, Statistical Reports, and Donations Report as submitted: <i>Motion: Emily Altman, Second by Janet Woody</i>  <i>AYES: <u>7</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i>  Mr. Sawyer was not present for the vote.
<b>Public Comment Period</b>	None.
<b>REPORTS</b>	
<b>Friends of the Library (FOL)</b>  <u>Clay Dishon</u> <u>Ruth DeBoer</u>	Mr. Dishon reported on the Friends of the Library Operations in Ms. DeBoer's absence: <ul style="list-style-type: none"><li>• March 11: Book Drive</li><li>• March 14-15: Book Sale</li><li>• In the process establishing a committee consisting of the FOL Board members organizing Friends and Library volunteers to participate in RVA Reads; reading to the children at a library or other locations reading to children.</li><li>• There are lots of books that need to be removed from the Book Sale area. Ms. DeBoer asked members if they knew anyone interested in needing donations, to let the Friends know.</li></ul>

<b>REPORTS (CONTINUED)</b>	
<b>Library Foundation</b>  <u>Susan Revere</u> <u>Scott Firestine</u>	<p>Ms. Revere reported on the Library Foundation Operations:</p> <p><b>Foundation Update:</b> Ms. Revere thanked everyone who responded to the “Save the Date” for the Maya Smart event.</p> <p><b>Grant Activity/Partnership Updates:</b></p> <ul style="list-style-type: none"> <li>• In December, the Library hired Tammie Woodson to work with Barbara Crump on the RVA Reads expansion.</li> <li>• The Foundation continues to seek funding from local, regional, and national foundations related to Early Childhood Literacy.</li> </ul>
<b>Administration</b>  <u>Scott Firestine</u>	<p><b>Director’s Report:</b> In addition to the items submitted on the Director’s Report in the Board Packet, Mr. Firestine reported on the following:</p> <ul style="list-style-type: none"> <li>• RPL Circulation E-Content set a record this month. This content includes, Overdrive, Hoopla, Libby, and other resources being accessed through the website.</li> <li>• Adding to the North Avenue Branch Library update: Waiting on Risk Management to issue a Purchase Order for the contractors to proceed to work in the building.</li> </ul>
<b>BOARD COMMITTEE REPORTS</b>	
<b>Chair Report</b>  <u>William Yates</u>	<p>No formal report.</p>
<b>Finance Chair</b>  <u>Garrett Sawyer</u> <u>Scott Firestine</u>	<p>Mr. Firestine mentioned the Mayor would be presenting his budget on March 6. The budget will then be turned over to City Council for their review and discussion through work sessions and should be finished by June 2023.</p> <p>When discussing the FY23 Operating Budget, Mr. Firestine mentioned the book purchasing is at approximately 30% this fiscal year and it should be further ahead. This is a top priority in the next 60 days to get spent out. Book purchasing issues were caused by the vendor’s system being hacked, general supply chain issues, and vendor prioritizing retail over libraries. The plan is to get caught up by May 1.</p>
<b>Advocacy Task Force</b>  <u>Sharon Carter-Gunter</u> <u>Garrett Sawyer</u>	<p>Ms. Carter-Gunter reported on ways of better serving the Hispanic community by getting the word out of what the Library has to offer through various media resources. She also suggested having a one sheet “Did You Know” fact sheet that lists items one can get from the library and do at the library.</p> <p>Mr. Sawyer discussed the advocacy plan for the rest of February and into March. Mr. Sawyer will send an email to Ms. Pack to disseminate among the LBOT.</p>
<b>Facilities Chair</b>  <u>Janet Woody</u> <u>Gail Zwirner</u> <u>Scott Firestine</u>	<p>No formal report.</p>
<b>Governance Chair</b> <u>Emily Altman</u>	<p>Ms. Altman gave a general update on appointments and terms. There are three appointments eligible for reappointment in 2023, one appointment eligible for reappointment in 2024, and one term will finish in 2024.</p>

### UNFINISHED BUSINESS

Ms. Burton inquired if RPL had a mobile library. Mr. Firestine explained RPL does not have a mobile library, but is hopeful it could happen in the future. The challenge would be staffing with a driver and a library associate.

Ms. Carter-Gunter inquired if there was a way to get a library card without going into a library building? A person can get an on-line library to start accessing resources on line. When the person goes into the library their information is in the system and can get a physical library card. Ms. Woody requested having a demonstration on an electronic card and resources for a future meeting.

Ms. Woody inquired if there was any feedback from the public on RPL100 History display panels. Mr. Firestine shared that the Main Security Officer was noticing people reading the panels, taking pictures, and discussing among themselves when viewing. Ms. Woody also asked if there was going to be a printed version. Ms. Deuell responded Ben Himmelfarb is working on a presentation for the RPL 100, which may have some of the panels incorporated, but the panels are on the website.

Mr. Firestine encouraged members to set up an appointment at their local library to participate in an oral history to talk about the library and past board members included.

### NEW BUSINESS

No New Business Discussed

There being no further business, the meeting was adjourned at 12:33pm by unanimous consensus from the members that were present in the meeting.

The next meeting will be held on Wednesday, March 22, 2023, for a Regular Monthly Meeting at the Main Library located at 101 E. Franklin Street, Richmond, Virginia 23219.

Approved: \_\_\_\_\_  
Mr. William Yates, Chair

*Recorder: Gianna Pack, CAP*  
*Senior Executive Assistant*

## Director's Report

March 2023

### Director Activities:

Mar 1	Friends of the Library Executive Board Meeting – Main Library
Mar 3	ULC Creating Youth Opportunities Working Group Meeting – Virtual
Mar 6	Mayor to Deliver Budget Speech – City Hall Council Chambers
Mar 13	Budget Work Session – City Hall Council Chambers
Mar 13	Informal and City Council Meeting – City Hall Council Chambers
Mar 15	Foundation March Board Meeting – Westover Hills Branch Library
Mar 20	Budget Work Session – City Hall Council Chambers
Mar 27	Informal and City Council Meeting – City Hall Council Chambers
Mar 30	VLPDA Conference – Staunton, Virginia

### • Hiring Update:

- March 2023 Hiring Update:
  - 0002 FTE Belmont Library Technician – Candidate Selection Phase
  - 0008 PTE Main Library Technician – Candidate Selection Phase
  - 0034 FTE Main Library Technician – Candidate Selection Phase
- Main Library welcomes FTE 0110 Senior Librarian—Collection Development Erin Brallier on March 6
- Main Library welcomes FTE 0154 Senior Librarian—Business, Law, History Charles Schmidt on March 27

**Community Memory Fellow:** This position was funded in part by a grant from the Commonwealth History Fund from the Virginia Museum of History & Culture's *The Commonwealth History Fund*, supported by Dominion Energy, and the Richmond Public Library Foundation. Chloe McCormick will be working with Library/Community Services Manager Ben Himmelfarb at the Main Library to get RPL's local history resources reorganized, publicly available, and discoverable!

Ms. McCormick recently moved to Richmond from Bloomington, Indiana. Born and raised in Northeastern Pennsylvania, she moved to Bloomington in 2016 to attend Indiana University. There she earned her BA in Folklore and Anthropology as well as her Masters in Folklore with a concentration in Public Practice. Chloe's Master's thesis involved doing fieldwork with a master woodcarver, curating an exhibit of his work at a local visitors' center, and planning accompanying public-facing events and live demonstrations. Over the past 7 years, she has worked at multiple museums and archives in roles related to collections care, cataloging, and curation, including at the Archives of African American Music and Culture, Wylie House Museum, Mathers Museum of World Cultures, and Beck's Historic Mill. Chloe worked as a public folklorist with Traditional Arts Indiana to produce public programs (exhibits, documentaries, and oral history series) highlighting traditional artists and craftspeople across the state. When she first came to Virginia, Chloe worked on an archives project at the Defense Supply Center in South Richmond.

As RPL's Community Memory Fellow, Chloe is excited to put her skills as a public folklorist and archivist to use in Richmond! Chloe is currently working at the Main Library to evaluate their existing local history collection (including books, newspaper clippings, and ephemera) and reorganize those materials to be more accessible to the public. She will also be attending the upcoming RPL100 events to assist with recording interviews that center around remembrances of RPL over the years. After an internal evaluation of local history materials is completed, Chloe will collect oral histories and possibly some physical materials from around Richmond to fill in any gaps in our collection. Later in the spring, she will work on developing public programs that highlight RPL's local history collection as well as what she has learned and collected over the previous months.

**Plant Trees with the James River Association:** After nearly a year of community engagement, planning, and design work, the Greening Richmond Public Libraries Team is preparing to implement a green infrastructure site plan at Richmond Public Library's East End Branch Library that will result in better management of stormwater runoff and more tree canopy in one of the hottest areas of the East End.

## Director's Report (Continued)

### March 2023

Join the James River Association and its partners for a community tree planting event at the East End Branch Library this spring!

#### **Friday, March 31, 2023**

9:00 am - 12:00 pm

1:00 pm - 4:00 pm

#### **Saturday, April 1, 2023**

9:00 am - 12:00 pm

The East End Branch Library is located at 1200 N 25th Street, Richmond, Virginia. Volunteers are encouraged to bring their own gloves and a bottle of water. Tools and planting instructions will be provided by James River Association staff members.

These community tree planting events are associated with the Greening Richmond Public Libraries and are made possible by our partnership with Arbor Day Foundation and Energy BBDO. The Greening Richmond Public Libraries initiative is supported by Altria, Arbor Day Foundation, Richmond Department of Public Utilities/RVAH2O, Richmond Public Library Foundation, Virginia Department of Forestry, and the United States Environmental Protection Agency through a grant from the Virginia Department of Environmental Quality. Project partners include Richmond Public Library, Richmond Department of Public Utilities, James River Association, and Four Winds Design.

Please contact Justin Doyle, the James River Association's Director of Community Conservation, at [jdoyle@thejamesriver.org](mailto:jdoyle@thejamesriver.org) if you have any questions.

**Things to Celebrate in March:** Stories from our locations of things to celebrate that happened during the month.

- **Main Library:** Patron laptop story: Patron comes and checks out a book they had on hold. I asked "Need help with anything else?" She says, "Weird question—but do you check out laptops to people?" Turns out she is a remote worker whose company-issued computer died and they have not sent her a new laptop yet, but still insist that she get work done. RPL to the rescue! – Ben, Main
- **West End Branch Library:** Within the past two years Ivy Rehab for Kids opened across from the West End Branch. The library has seen a wonderful overflow of families, usually a parent and a sibling or two, who come to the library while a brother or sister is visiting the center. This has brought many new patrons getting library cards and checking out items from RPL!
- **Belmont Branch Library:** A ukulele group is currently using the meeting room for rehearsals, bringing in the sounds of Hawaii when they are here. (Thankfully the room is almost soundproof.)
- **Westover Hills Branch Library:** The Whole Black Selves workshop was a great success. Swag Saturdays two weeks in a row to give away RPL 100 swag, and ran entirely out at the end of the second Saturday; community interest was very high at WH!
- **Hull Street Branch Library:** Ms. Donna L. Goodman, Teacher at George Wythe High School, returned to Hull Street Library with her Exceptional Education students for their last visit. She hopes to return with her next set of students sometime in the future.

**North Avenue Branch Water Infiltration Status Report as of March 22, 2023:**

1. What are we doing?  
**Seeking bids from outside contractors to make repairs to damage caused by the water leak. Electrical contractors have begun work.**
  - a. **Movers will relocate shelving and books to facilitate drywall repair starting March 27.**
  - b. **ELS Construction is scheduled to start March 29th. ELS will install new insulation in the walls, ceiling and replace drywall. Finishing and painting will take place afterwards and could take at 2 to 4 weeks.**
  - c. **Carpet will be installed after ELS is complete.**
  - d. **Movers will return books and shelving to re-open. Goal to complete by May 15.**
2. How are we informing patrons?  
**RPL website, door signage, social media, updated message on answering machine, and verbal.**
3. Who is in the building?  
**COR Facilities Maintenance. When needed Library staff is on site to coordinate with contractors and Department of Public Works staff to meet needs of the project.**
4. When will the Branch reopen?  
**ETA: May 15, 2023.**



CIRCULATION FY23														
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Belmont	FY19	8,429	8,074	8,103	7,888	7,303	6,144	7,099	6,630	8,077	6,712	6,436	7,110	88,005
	FY20	7,451	7,560	7,207	7,097	5,795	5,963	6,495	6,449	3,028	11	6	1,044	58,106
	FY21	4,292	4,463	3,675	3,715	3,895	3,662	3,663	3,576	3,888	3,924	5,400	6,455	50,608
	FY22	10,105	7,973	7,528	7,249	7,173	6,764	7,283	7,235	7,934	7,118	7,967	7,424	91,753
	FY23	8,400	9,297	8,586	8,967	7,642	6,982	8,312	8,167					66,353
Broad Rock	FY19	3,910	3,609	2,671	3,217	2,505	2,086	2,488	2,801	2,843	2,389	2,419	3,119	34,057
	FY20	3,652	3,036	2,939	2,998	2,323	2,389	2,331	2,347	1,166	5	10	291	23,487
	FY21	1,570	1,791	1,373	1,277	1,254	1,203	1,115	913	1,096	954	979	1,403	14,928
	FY22	2,105	2,733	2,315	2,073	1,945	1,579	1,545	1,502	1,667	1,624	1,641	1,581	22,310
	FY23	1,886	2,413	2,106	1,977	1,721	1,531	1,758	1,807					15,199
East End	FY19	2,996	2,648	2,614	2,820	2,587	2,176	2,915	2,451	2,249	2,046	2,087	2,534	30,123
	FY20	2,696	2,663	2,476	2,574	2,020	2,240	2,219	2,431	1,061	15	0	381	20,776
	FY21	1,431	1,738	1,493	1,493	1,599	1,621	1,673	1,427	1,575	1,539	1768	2,317	19,674
	FY22	2,519	2,799	3,073	3,039	3,149	2,993	3,230	2,928	2,992	2,897	3061	2,830	35,510
	FY23	2,898	3,313	2,951	2,837	2,246	1,990	2,671	2,600					21,506
Ginter Park	FY19	5,211	5,163	4,864	4,278	3,762	2,812	3,864	3,653	4,408	3,384	4,174	4,381	49,954
	FY20	4,397	4,580	4,030	3,823	3,332	3,021	3,599	3,327	1,690	0	0	736	32,535
	FY21	2,829	3,198	2,523	2,227	1,992	1,836	1,906	2,019	2,278	2,380	2,953	3,965	30,106
	FY22	4,175	4,452	4,292	3,990	3,754	3,074	3,671	3,585	4,340	3,877	4,015	4,821	48,046
	FY23	4,607	4,802	4,463	4,174	3,610	3,612	4,283	3,728					33,279
Hull Street	FY19	5,211	5,163	4,864	4,278	3,762	2,812	3,864	3,653	4,408	3,384	4,174	4,381	49,954
	FY20	4,397	4,580	4,030	3,823	3,332	3,021	3,599	3,327	1,690	0	0	736	32,535
	FY21	873	1,231	916	1,231	1,135	1,108	1,254	825	1,368	1,432	1,555	1,481	14,409
	FY22	1,884	2,141	1,986	2,144	2,014	2,475	2,397	2,324	2,634	2,361	2,065	2,046	26,471
	FY23	1,987	2,359	2,346	2,331	1,895	1,822	2,069	2,073					16,882

CIRCULATION FY23 (CONTINUED)														
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Main	FY19	8,719	8,877	8,655	9,774	9,099	8,202	9,418	8,749	9,621	9,177	8,795	9,300	108,386
	FY20	10,098	9,666	8,766	9,068	7,683	7,728	8,141	8,884	4,104	1,067	40	916	76,161
	FY21	4,804	4,167	3,259	3,252	3,164	3,266	2,909	2,750	3,071	3,714	4,652	5,589	44,597
	FY22	6,925	7,554	6,708	6,748	6,810	6,026	6,904	7,269	8,068	6,675	6,442	6,757	82,886
	FY23	7,932	9,457	8,777	8,957	7,149	6,313	8,304	8,189					65,078
North Avenue	FY19	2,979	2,493	2,709	2,918	2,390	2,059	2,604	2,264	2,367	2,887	2,243	2,657	30,570
	FY20	2,962	2,210	2,462	2,197	1,689	1,925	2,731	1,722	865	91	15	170	19,039
	FY21	692	820	695	526	750	891	689	566	870	1,345	2,007	1,878	11,729
	FY22	2,003	2,229	2,141	2,241	2,041	1,724	1,755	1,850	2,256	1,825	1,783	1,706	23,554
	FY23	2,139	2,118	2,085	2,378	2,367	1,743	949	77					13,856
West End	FY19	11,660	11,438	10,076	10,172	8,539	7,313	9,145	7,434	9,007	8,380	8,746	9,681	111,591
	FY20	11,712	10,702	9,142	8,743	8,067	8,072	9,006	9,183	4,541	80	127	1,897	81,272
	FY21	6,888	6,701	5,819	5,107	5,039	5,639	5,192	4,873	5,769	6,685	9,084	10,859	77,655
	FY22	12,036	12,125	11,087	10,998	9,998	9,073	10,369	10,305	11,090	10,253	11,113	12,224	130,671
	FY23	13,150	13,412	10,950	11,072	10,121	8,552	10,395	9,966					87,618
Westover Hills	FY19	8,071	7,787	7,566	7,102	6,120	5,364	7,072	6,155	6,511	6,120	5,793	6,435	80,096
	FY20	7,419	7,175	5,888	6,137	5,631	5,376	6,043	6,342	2,946	70	8	1,561	54,596
	FY21	5,425	6,884	5,627	5,513	4,323	4,315	4,074	4,151	4,815	4,246	4,702	6,244	60,319
	FY22	7,604	8,163	7,214	8,653	7,649	6,836	7,650	6,983	7,908	7,144	7,833	7,803	91,440
	FY23	8,424	8,612	8,155	8,407	7,765	6,496	7,540	7,706					63,105
E-Content	FY19	5,985	6,407	5,683	5,581	5,278	5,874	6,375	5,874	6,532	6,132	6,424	6,798	72,943
	FY20	7,526	7,283	6,250	5,145	4,926	5,365	6,125	5,380	6,643	9,558	11,344	10,649	86,194
	FY21	12,811	12,564	11,976	11,413	10,990	13,742	14,912	15,034	15,990	12,429	12,782	12,108	156,751
	FY22	12,630	13,139	11,175	10,431	11,019	11,061	13,230	11,146	11,981	12,939	14,980	14,655	148,386
	FY23	15,491	16,510	14,241	14,910	15,126	16,515	19,182	17,810					129,785
Totals	FY19	63,171	61,659	57,805	58,028	51,345	44,842	54,844	49,664	56,023	50,611	51,291	56,396	655,679
	FY20	62,310	59,455	53,190	51,605	44,798	45,100	50,289	49,392	27,734	10,897	11,550	18,381	484,701
	FY21	41,615	43,557	37,356	35,754	34,141	37,283	37,387	36,134	40,720	38,648	45,882	52,299	480,776
	FY22	61,986	63,308	57,519	57,566	55,552	51,605	58,034	55,127	60,870	56,713	60,900	61,847	701,027
	FY23	66,914	72,293	64,660	66,010	59,642	55,556	65,463	62,123					512,661

PROGRAMS FY2023	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL FY23	TOTAL FY22
<b>Belmont</b>														
Adult Programs	5	7	7	15	10	8	9	4					65	23
Adult Attend	18	34	23	98	95	63	56	20					407	239
Young Adult Programs	0	0	0	0	0	1	1	1					3	0
Young Adult Attend	0	0	0	0	0	1	1	0					2	0
Juvenile Programs	6	10	0	11	12	16	16	15					86	3
Juvenile Attend	36	56	0	75	81	194	160	141					743	23
<b>Total Attend</b>	<b>54</b>	<b>90</b>	<b>23</b>	<b>173</b>	<b>176</b>	<b>258</b>	<b>217</b>	<b>161</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,152</b>	262
<b>Total Programs</b>	<b>11</b>	<b>17</b>	<b>7</b>	<b>26</b>	<b>22</b>	<b>25</b>	<b>26</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>154</b>	26
<b>Broad Rock</b>														
Adult Programs	6	7	3	2	4	4	5	7					38	17
Adult Attend	4	5	3	4	4	6	7	79					112	130
Young Adult Programs	0	0	0	0	0	8	17	15					40	1
Young Adult Attend	0	0	0	0	0	19	25	32					76	4
Juvenile Programs	8	9	8	10	9	18	26	24					112	35
Juvenile Attend	48	39	21	67	30	63	102	113					483	207
<b>Total Attend</b>	<b>52</b>	<b>44</b>	<b>24</b>	<b>71</b>	<b>34</b>	<b>88</b>	<b>134</b>	<b>224</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>671</b>	341
<b>Total Programs</b>	<b>14</b>	<b>16</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>30</b>	<b>48</b>	<b>46</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>190</b>	53
<b>East End</b>														
Adult Programs	5	9	11	7	9	4	5	7					57	70
Adult Attend	31	105	117	64	37	14	13	76					457	610
Young Adult Programs	5	5	4	5	4	0	4	8					35	46
Young Adult Attend	13	25	20	60	33	0	17	51					219	469
Juvenile Programs	8	9	5	8	7	7	7	10					61	68
Juvenile Attend	131	196	63	146	95	137	174	297					1,239	978
<b>Total Attend</b>	<b>175</b>	<b>326</b>	<b>200</b>	<b>270</b>	<b>165</b>	<b>151</b>	<b>204</b>	<b>424</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,915</b>	2,057
<b>Total Programs</b>	<b>18</b>	<b>23</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>11</b>	<b>16</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>153</b>	184

<b>PROGRAMS FY2023 (CONTINUED)</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>TOTAL FY23</b>	<b>TOTAL FY22</b>
<b>Ginter Park</b>														
Adult Programs	2	0	2	1	1	4	6	7					23	6
Adult Attend	5	0	18	3	6	14	21	38					105	15
Young Adult Programs	0	0	0	0	0	0	0	0					0	0
Young Adult Attend	0	0	0	0	0	0	0	0					0	0
Juvenile Programs	8	4	6	0	0	14	13	13					58	36
Juvenile Attend	90	6	14	0	0	60	119	73					362	89
<b>Total Attend</b>	<b>95</b>	<b>6</b>	<b>32</b>	<b>3</b>	<b>6</b>	<b>74</b>	<b>140</b>	<b>111</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>467</b>	104
<b>Total Programs</b>	<b>10</b>	<b>4</b>	<b>8</b>	<b>1</b>	<b>1</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>81</b>	42
<b>Hull Street</b>														
Adult Programs	4	0	4	3	0	0	0	1					12	12
Adult Attend	32	0	13	11	0	0	0	8					64	48
Young Adult Programs	1	0	0	1	3	0	3	1					9	0
Young Adult Attend	5	0	0	5	23	0	22	4					59	0
Juvenile Programs	0	4	1	3	0	3	3	9					23	15
Juvenile Attend	0	37	11	13	0	24	12	151					248	99
<b>Total Attend</b>	<b>37</b>	<b>37</b>	<b>24</b>	<b>29</b>	<b>23</b>	<b>24</b>	<b>34</b>	<b>163</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>371</b>	147
<b>Total Programs</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>3</b>	<b>6</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>44</b>	27
<b>Main</b>														
Adult Programs	14	6	9	7	7	7	9	11					70	75
Adult Attend	97	50	148	38	342	75	276	529					1,555	3,035
Young Adult Programs	3	0	0	0	0	0	0	0					3	17
Young Adult Attend	28	0	0	0	0	0	0	0					28	109
Juvenile Programs	20	7	19	0	16	19	17	16					114	117
Juvenile Attend	584	1,000	382	0	156	308	208	344					2,982	1,657
<b>Total Attend</b>	<b>709</b>	<b>1,050</b>	<b>530</b>	<b>38</b>	<b>498</b>	<b>383</b>	<b>484</b>	<b>873</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,565</b>	4,801
<b>Total Programs</b>	<b>37</b>	<b>13</b>	<b>28</b>	<b>7</b>	<b>23</b>	<b>26</b>	<b>26</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>187</b>	209

<b>PROGRAMS FY2023 (CONTINUED)</b>	<b>Jul- 22</b>	<b>Aug- 22</b>	<b>Sep- 22</b>	<b>Oct- 22</b>	<b>Nov- 22</b>	<b>Dec- 22</b>	<b>Jan- 23</b>	<b>Feb- 23</b>	<b>Mar- 23</b>	<b>Apr- 23</b>	<b>May- 23</b>	<b>Jun- 23</b>	<b>TOTAL FY23</b>	<b>TOTAL FY22</b>
<b>North Avenue</b>														
Adult Programs	6	3	1	8	8	5	0	0					31	56
Adult Attend	87	78	21	35	46	71	0	0					338	766
Young Adult Programs	0	0	0	0	3	0	0	0					3	8
Young Adult Attend	0	0	0	0	8	0	0	0					8	72
Juvenile Programs	4	5	4	5	4	5	0	0					27	15
Juvenile Attend	53	150	68	32	30	77	0	0					410	269
<b>Total Attend</b>	<b>140</b>	<b>228</b>	<b>89</b>	<b>67</b>	<b>84</b>	<b>148</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>756</b>	<b>1,107</b>
<b>Total Programs</b>	<b>10</b>	<b>8</b>	<b>5</b>	<b>13</b>	<b>15</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>61</b>	<b>79</b>
<b>West End</b>														
Adult Programs	6	6	5	9	5	5	5	5					46	30
Adult Attend	69	49	36	87	39	28	31	53					392	289
Young Adult Programs	2	1	0	1	1	1	0	1					7	4
Young Adult Attend	15	9	0	10	25	25	0	20					104	26
Juvenile Programs	13	13	17	10	10	10	12	9					94	128
Juvenile Attend	175	258	242	131	144	144	203	162					1,459	1,114
<b>Total Attend</b>	<b>259</b>	<b>316</b>	<b>278</b>	<b>228</b>	<b>208</b>	<b>197</b>	<b>234</b>	<b>235</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,955</b>	<b>1,429</b>
<b>Total Programs</b>	<b>21</b>	<b>20</b>	<b>22</b>	<b>20</b>	<b>16</b>	<b>16</b>	<b>17</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>147</b>	<b>162</b>
<b>Westover Hills</b>														
Adult Programs	1	1	1	1	1	0	1	1					7	32
Adult Attend	0	2	2	4	4	0	5	10					27	237
Young Adult Programs	1	1	1	1	1	1	1	1					8	7
Young Adult Attend	17	18	9	20	5	12	14	2					97	87
Juvenile Programs	8	4	6	6	6	8	6	7					51	68
Juvenile Attend	450	197	223	248	180	208	334	407					2,247	1,953
<b>Total Attend</b>	<b>467</b>	<b>217</b>	<b>234</b>	<b>272</b>	<b>189</b>	<b>220</b>	<b>353</b>	<b>419</b>					<b>2,371</b>	<b>2,277</b>
<b>Total Programs</b>	<b>10</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>8</b>	<b>9</b>					<b>66</b>	<b>107</b>
<b>Grand Total Attend</b>	<b>1,988</b>	<b>2,314</b>	<b>1,434</b>	<b>1,151</b>	<b>1,383</b>	<b>1,543</b>	<b>1,800</b>	<b>2,610</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,223</b>	<b>12,525</b>
<b>Grand Total Programs</b>	<b>136</b>	<b>111</b>	<b>114</b>	<b>114</b>	<b>121</b>	<b>148</b>	<b>166</b>	<b>173</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,083</b>	<b>889</b>

DOOR COUNT FY2023	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL
Belmont	4,384	4,811	4,456	4,528	3,360	3,767	5,142	4,808					35,256
Broad Rock	3,121	3,601	3,380	2,968	2,264	2,271	2,963	3,349					23,917
East End	2,911	4,224	3,375	3,532	3,037	2,923	3,322	3,223					26,547
Ginter Park	4,441	4,216	4,043	4,906	3,840	3,763	4,993	4,514					34,716
Hull Street	4,335	4,300	4,433	4,887	3,993	4,048	4,231	3,936					34,163
Main	9,271	8,207	8,739	6,897	5,688	5,037	6,100	7,357					57,296
North Avenue	8,278	8,504	3,634	3,751	3,033	3,123	0	0					30,323
West End	3,653	3,333	2,643	2,718	4,034	2,159	2,531	2,599					23,670
Westover Hills	4,011	3,831	3,637	3,592	1,988	2,195	380	0					19,634
<b>TOTALS FY23:</b>	<b>44,405</b>	<b>45,027</b>	<b>38,340</b>	<b>37,779</b>	<b>31,237</b>	<b>29,286</b>	<b>29,662</b>	<b>29,786</b>					<b>285,522</b>
TOTALS FY22:	30,685	32,619	32,702	35,028	34,519	35,716	36,999	31,189	37,658	38,159	37,378	45,822	428,474
TOTALS FY21:	15,077	0	0	0	0	0	0	0	0	17,689	15,223	23,380	74,369
TOTALS FY20:	81,759	79,026	71,250	70,158	57,245	52,729	62,154	64,890	30,917	0	0	0	570,128
TOTALS FY19:	70,641	73,411	62,975	66,230	62,257	48,425	63,139	60,259	67,552	68,862	67,399	70,910	782,060

NOTE(S):

1. North Avenue Branch Library: Starting January 2023, North Avenue Branch closed for building repairs due to water damage from a pipe busting during winter storm.
2. Westover Hills Branch Library: Starting January 2023 door counter was going bad. Ms. Clark called for a quote to fix or replace item.

<b>COMPUTER USE FY2023</b>	<b>Jul-22</b>	<b>Aug-22</b>	<b>Sep-22</b>	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>TOTAL</b>
Belmont Workstation	721	769	650	689	495	462	675	587					5,048
WIFI	731	660	654	605	538	554	656	696					5,094
Broad Rock Workstation	761	890	770	666	531	543	638	702					5,501
WIFI	492	478	371	401	289	382	407	444					3,264
East End Workstation	839	963	703	774	560	609	585	670					5,703
WIFI	633	642	786	863	648	707	776	700					5,755
Ginter Park Workstation	489	612	585	548	400	413	688	699					4,434
WIFI	509	461	502	519	396	408	558	564					3,917
Hull Street Workstation	467	693	561	556	488	433	482	471					4,151
WIFI	502	726	682	806	790	825	879	851					6,061
Main Workstation	1,498	1,971	1,787	1,741	1,234	1,341	1,785	1,662					13,019
WIFI	2,565	2,900	2,884	3,059	2,639	2,456	2,640	2,640					21,783
North Avenue Workstation	683	606	633	640	471	424	0	0					3,457
WIFI	383	390	423	507	469	423	152	122					2,869
West End Workstation	324	373	337	342	323	288	359	342					2,688
WIFI	749	717	626	803	578	618	730	776					5,597
Westover Hills Workstation	615	643	655	580	480	473	603	580					4,629
WIFI	469	436	527	558	506	475	591	539					4,101
<b>TOTALS FY23:</b>	<b>13,430</b>	<b>14,930</b>	<b>14,136</b>	<b>14,657</b>	<b>11,835</b>	<b>11,834</b>	<b>13,204</b>	<b>13,045</b>					<b>107,071</b>
TOTALS FY22:	7,868	7,453	7,484	10,192	7,706	7,583	8,709	8,046	9,346	10,404	10,819	11,897	107,507
TOTALS FY21:	6,529	1,836	2,417	2,660	2,907	2,853	2,116	1,842	2,413	3,544	4,354	6,353	39,824
TOTALS FY20:	28,117	28,674	26,036	27,447	21,130	22,167	25,353	25,300	12,723	1,500	792	1,612	220,851
TOTALS FY19:	21,141	23,182	20,857	28,103	23,493	22,565	27,068	24,764	28,491	26,105	28,577	26,512	300,858

TECHNICAL SERVICES - FLOATING ITEMS ADDED / DISCARDED				
FY2023	Printed Materials Added (All Branches)	Overdrive Added	Monthly Total Added	Monthly Total Discarded
Jul-22	2,623	-	2,623	299
Aug-22	3,021	3,284	6,305	526
Sep-22	1,480	-	1,480	-
Oct-22	774	702	1,476	383
Nov-22	1,258	481	1,739	315
Dec-22	1,523	417	1,940	210
Jan-23	2,566	931	3,497	447
Feb-23	2,406	403	2,809	403
Mar-23				
Apr-23				
May-23				
Jun-23				
<b>FY23 Totals:</b>	<b>15,651</b>	<b>6,218</b>	<b>21,869</b>	<b>2,583</b>
<b>FY22 Totals:</b>	<b>17,756</b>	<b>5,387</b>	<b>23,143</b>	<b>2,117</b>
<b>FY21 Totals:</b>	<b>21,250</b>	<b>3,156</b>	<b>24,406</b>	<b>5,391</b>

**NOTE: Printed Materials Added Monthly is now one number (not per Branch), as items are not added to specific Branch when ordered (holdover from pre-floating days).**



NEW PATRON CARDS													
FY2023	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Belmont	128	147	125	109	115	50	169	137					80
Broad Rock	64	72	65	64	47	38	60	77					87
East End	79	61	59	68	44	38	52	59					60
Ginter Park	38	38	43	31	24	21	30	24					249
Hull Street	90	86	121	76	77	54	69	91					664
Main	203	280	262	208	176	164	277	255					1,825
North Avenue	64	99	75	69	41	31	0	0					379
West End	96	102	63	72	52	47	74	60					566
Westover Hills	81	91	83	88	62	66	69	72					612
Online Reg E-Card	491	522	470	432	397	408	543	495					3,758
<b>Total FY23:</b>	<b>1,334</b>	<b>1,498</b>	<b>1,366</b>	<b>1,217</b>	<b>1,035</b>	<b>917</b>	<b>1,343</b>	<b>1,270</b>					<b>9,980</b>
<b>Total FY22:</b>	1,055	1,218	1,064	1,467	1,072	879	1,209	984	979	957	1,017	1,170	<b>13,071</b>

Richmond Public Library  
FY23 Operating Budget  
as of February 28, 2023

ACCOUNT	DESCRIPTION	Budget	Actual and Encumbered 28-Feb-23	% Spent	Balance Available 28-Feb-23
60000	SALARIES - FULL TIME	\$ 3,279,685	\$ 2,158,559	65.8%	\$ 1,121,126
60001	OVERTIME PERMAN	\$ 19,176	\$ 4,636	24.2%	\$ 14,540
61000	SALARIES - PART TIME	\$ 187,631	\$ 84,659	45.1%	\$ 102,972
62000	SALARIES - TEMPORARY	\$ 10,000	\$ 21,026	0.0%	\$ (11,026)
63000	FICA	\$ 221,213	\$ 133,790	60.5%	\$ 87,423
63001	RET CON RSRs	\$ 795,579	\$ 484,264	60.9%	\$ 311,315
63002	MEDCARE FICA	\$ 53,276	\$ 31,427	59.0%	\$ 21,849
63003	GROUP LIFE	\$ 20,331	\$ 13,890	68.3%	\$ 6,441
63006	H/C ACT TEMP	\$ 664,768	\$ 388,348	58.4%	\$ 276,420
63008	STATE UNEMPLOYMENT	\$ -	\$ 756	0.0%	\$ (756)
63011	HEALTH SAVINGS	\$ -	\$ 8,563	0.0%	\$ (8,563)
64104	EDUCATION PAY	\$ -	\$ -	0.0%	\$ -
64105	BONUS PAY	\$ -	\$ -	0.0%	\$ -
64110	VRIP INCENTIVE	\$ -	\$ -	0.0%	\$ -
<b>Personnel Expenses</b>		<b>\$ 5,251,659</b>	<b>\$ 3,329,917</b>	<b>63.4%</b>	<b>\$ 1,921,742</b>
71141	BOOKS	\$ 952,359	\$ 282,550	29.7%	\$ 669,809
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 2,456	\$ 11,504	468.4%	\$ (9,048)
72122	MAGS & NEWSPAPER	\$ 29,277	\$ 16,982	58.0%	\$ 12,295
<b>Collection Development</b>		<b>\$ 984,092</b>	<b>\$ 311,036</b>	<b>31.6%</b>	<b>\$ 673,056</b>
70131	ADVERTISING	\$ 2,297	\$ 250	10.9%	\$ 2,047
70161	PLANNING MGMT SERVICES	\$ 223,055	\$ 252,894	113.4%	\$ (29,839)
70218	VEHICLE REPAIR	\$ 2,902	\$ 755	26.0%	\$ 2,147
70412	TRANSPORTATION	\$ -	\$ -	0.0%	\$ -
70311	PRINTED SUPPLIES	\$ 3,000	\$ 5,968	198.9%	\$ (2,968)
70413	MILEAGE ALLOWANCE	\$ 2,263	\$ -	0.0%	\$ 2,263
70551	SECURITY	\$ 298,993	\$ 228,608	76.5%	\$ 70,385
70552	CONTRACT AND TEMP PERSONNEL	\$ 22,000	\$ 59,150	268.9%	\$ (37,150)
71012	OFFICE STATIONARY SUPPLIES	\$ 3,047	\$ 1,106	36.3%	\$ 1,941
71016	ADVERTISING	\$ -	\$ -	0.0%	\$ -
71143	LIBRARY OPERATING SUPPLIES	\$ 19,220	\$ 7,767	40.4%	\$ 11,453
72113	POSTAGE	\$ 4,456	\$ 1,816	40.8%	\$ 2,640
72121	CONFERENCES & CON	\$ 1,904	\$ -	0.0%	\$ 1,904
72123	MEMBERSHIP DUES	\$ 677	\$ 254	37.5%	\$ 423
72124	TRAINING	\$ 1,055	\$ -	0.0%	\$ 1,055
72131	COMPUTER SUPPLIES	\$ 25,662	\$ (6,008)	-23.4%	\$ 31,670
72153	EQUIPMENT	\$ 12,200	\$ 464	0.0%	\$ 11,736
73104	BANK FEES	\$ -	\$ 7,559	0.0%	\$ (7,559)
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
76652	PAPER PRODUCTS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 2,298	\$ 1,002	43.6%	\$ 1,296
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ 288	58.4%	\$ 205
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77501	DIT CHARGES	\$ -	\$ 923	0.0%	\$ (923)
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 7,160	\$ -	0.0%	\$ 7,160
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
95002	OPERATING TRANS	\$ -	\$ -	0.0%	\$ -
<b>Other Expenses</b>		<b>\$ 632,682</b>	<b>\$ 562,796</b>	<b>89.0%</b>	<b>\$ 69,886</b>
<b>TOTAL GENERAL FUND</b>		<b>\$ 6,868,433</b>	<b>\$ 4,203,749</b>	<b>61.2%</b>	<b>\$ 2,664,684</b>

Monthly Budget Report  
February 28, 2023

Richmond Public Library  
Foundation, Friends, Groups and Individual Donations  
FY 2023

Consent Agenda: Deposited Gifts Over \$100 Shown  
as of February 28, 2023

Date of Check	Donor Name	Current Month Amount	Purpose/Location	YTD Account Balance		
				Gift	Foundation	Friends
	<i>No Donations this Month</i>					
	<b>Monthly Total</b>	<b>\$ -</b>				
	<b>YTD Total</b>	<b>\$ 500.00</b>	<b>Year To Date Total</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>\$ -</b>



**Richmond City Council**  
The Voice of the People  
Richmond, Virginia

**FY 2024**

# RICHMOND GOVERNMENT BUDGET Establishment Schedule

Meeting held: Richmond City Council Chambers, Richmond City Hall, 2nd floor, 900 E. Broad Street, Richmond, Virginia

(updated: 3.7.2023)

Richmond residents are **invited** and **encouraged** to attend meetings and share thoughts, comments, and ideas directly with the individual Councilmember representing them.

## ► FEBRUARY

- **Mon., February 13, 2023: 4:00 p.m.**  
Richmond City Council Informal Meeting: Reminder of Survey & Draft Calendar "Save the Dates"
- **Mon., February 27, 2023: 2:00-3:30 p.m.**  
Council Budget Work Session #1: Refining process: Collective/shared priority review  
Discussion of Richmond General Fund Budget Priorities - Council & Staff; Discussion of  
Richmond Capital Improvement Priorities - Council & Staff

## ► MARCH

- **Mon., March 6, 2023: 3:00 p.m.-3:30 p.m.**  
Council Special Meeting: DUE DATE for Mayor to submit a proposed  
FY 2024 Richmond Government Proposed Budget to Richmond City Council  
Council Special Meeting for Mayor to submit a proposed  
FY 2024 Richmond Government Proposed Budget to Richmond City Council
- **Wed., March 8, 2023: City Holiday**
- **Mon., March 13, 2023: 12:30-3:30 p.m.**  
Council Budget Work Session #2  
Overview of Mayor's Proposed Budget Submission  
Richmond General Fund  
Richmond Capital Improvement Plan and Revenue
- **Mon., March 20, 2023: 1:00-3:00 p.m.**  
Council Budget Work Session #3  
Council Analysis and Questions of Mayor's Proposed Budget Submission  
Becoming an Employer of Choice: FY 2024 Compensation and Pay Plan for Personnel
- **Mon., March 27, 2023: 6:00-8:00 p.m. (During Richmond City Council Formal Meeting)**  
Public Hearing of Mayor's Proposed FY 2024 Richmond Government Budget  
Richmond residents are invited and encouraged to participate in person or virtually via Microsoft  
Teams. Interested persons may pre-register by calling the RCC Office of City Clerk, at 804.646.7955  
(press option 3 when prompted), by 10:00 a.m., on Monday, March 27, 2023.

## ► APRIL

- **Mon., April 3, 2023: 1:00-3:00 p.m.**  
Council Budget Work Session #4  
Council Discussion of Draft Amendments of Mayor's Proposed Budget Submission
- **Fri., April 7, 2023: City Holiday**
- **Mon., April 10, 2023: 1:00-3:00 p.m.**  
Council Budget Work Session #5  
Presentation, discussion, and preparation of final Council Proposed Amendments for proposed  
FY 2024 Richmond Government Budget
- **Wed. April 12, 2023: 1-4:00 p.m.**  
Council Budget Amendment Work Session #6  
Discussion and finalization for Council Final Proposed Budget Amendments for proposed FY 2024  
Richmond Government Budget
- **Mon., April 24, 2023: 6:00-8:00 p.m. (During Richmond City Council Formal Meeting)**  
Council Final Budget Amendments Introduced during Council Formal Meeting
- **Mon., May 8, 2023: 6:00-8:00 p.m. (During Richmond City Council Formal Meeting)**  
**PUBLIC HEARING:** Public Hearing held on proposed amended budget legislation  
**Richmond City Council Establishes Official  
FY 2024 Richmond Govt. Budget**  
Richmond Government Budget includes Council amendments: Richmond General Fund (Operating Budget),  
Special Funds, Enterprise Funds, Internal Service Funds, Federal, and State Funds, Richmond Capital Improvement  
Plan, and funds provided for Richmond Public Schools.

## ► MAY

- **Mon., May 15, 2023**  
Council must adopt Schools budget by May 15, or within 30 days of Receipt of state school funding estimates to  
localities (whichever later), per Virginia Code of Laws: Title 22.1, Education; Chapter 8, Article 1: §22.1-93.
- **Wed., May 31, 2023**  
Council must establish Richmond Government Budget by May 31 each year, per  
Richmond City Charter: Chapter 6, Budgets.

## ► July

- **Sat., July 1, 2023**  
Fiscal Year 2024 Richmond Government Budget begins; runs July 1- June 30 annually.

Schedule subject to updates and additional discussions may also take part in other Council meetings.

More INFO



Open your phone's  
camera and aim it at  
QR code above and  
click "open"

Richmond City Council - Official Council Chief of Staff - Public Information and Engagement | 2023/11/09/10