

RICHMOND PUBLIC LIBRARY

BOARD OF TRUSTEES REGULAR MEETING

May 24, 2023

Westover Hills Branch Library
1408 Westover Hills Boulevard
Richmond, Virginia 23225
Phone: 804.646.8833

11:45 a.m.





Richmond Public Library
 101 E. Franklin Street
 Richmond, VA 23219
 (804) 646-4256 / fax: (804) 646-7685



Library Board of Trustees Meeting

Wednesday, May 24, 2023
 11:45 a.m.

AGENDA

Call to order: 11:45 a.m. Mr. Yates

Agenda Mr. Yates

Consent Agenda: Mr. Yates

- Approval of Minutes-April 26, 2023 Regular Meeting
- Approval of Statistical Report
- Approval of Pending Deposited Gifts Report

Public Comment Period:

Reports:

- Library Friends Ms. DeBoer/Mr. Dishon
- Library Foundation Ms. Revere/Mr. Firestine
- RPL Administration Mr. Firestine
- Advocacy Taskforce Mr. Sawyer
- Early Literacy Update Ms. Peterson

Board Committee Reports:

- Chair Report Mr. Yates
- Finance Committee Mr. Sawyer/Mr. Firestine
- Facilities Committee Ms. Woody
- Governance Committee Ms. Altman

Unfinished Business Mr. Yates/Mr. Firestine

New Business Mr. Yates

Adjourn Mr. Yates

Next Meeting:

Date: June 28, 2023 Meeting
 Time: 11:45 a.m.
 Location: West End Branch Library
 5420 Patterson Avenue
 Richmond, Virginia 23226

Library Board Meeting Minutes - DRAFT
April 26, 2023

PRESENT: Chair William Yates, Vice Chair Sheron Carter-Gunter, Emily Altman, Barbara Burton, Christine Peterson, Garrett Sawyer, Janet Woody, Gail Zwirner

ABSENT: Brent Graves, Friends of the Library Chair Ruth DeBoer, Gianna Pack

STAFF: Scott Firestine, Clay Dishon, Cheryl Clarke, Susan Revere, Phil Shephard, Attorney Shannon Fitzgerald, Attorney Laura Drewry, Ben Himmelfarb, Charles Schmidt

Meeting of the Richmond Public Library (RPL) Library Board of Trustees (LBOT) was called to order by Chair William Yates at 11:45am at the Main Library located at 101 E. Franklin Street, Richmond, Virginia 23219. The meeting was noticed and the public could attend in person or by viewing the Richmond Public Library YouTube channel <https://bit.ly/2VfKL9U>, where it was live streamed. A quorum was established.

Agenda	Approve the April 26, 2023, Agenda. <i>Motion: Gail Zwirner, Second by Sharon Carter-Gunter</i> <i>AYES: <u>8</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i>
Consent Agenda	Approve the March 22, 2023, Regular Meeting Minutes, the Current Financial Reports, Statistical Reports, and Donations Report as submitted: <i>Motion: Sheron Carter-Gunter, Second by Garrett Sawyer</i> <i>AYES: <u>8</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i>
Public Comment Period	None.
REPORTS	
Friends of the Library (FOL) <u>Clay Dishon</u> <u>Ruth DeBoer</u>	Mr. Dishon reported on the Friends of the Library Operations in Ms. DeBoer's absence: <ul style="list-style-type: none"> • The Friends raised over \$14,000 during the April Book Sale • May 3: Friends Board Meeting – Main Library • May 5-6: Half Price Book Sale – \$2 a bag for teachers and \$5 a bag for members • RPL is reclaiming additional space in the Book Sale area once the sale is over – Work in progress • Recruiting membership – Ongoing • The Law Library area and Richmond Room – Work in Progress

REPORTS (CONTINUED)

<p>Library Foundation</p> <p><u>Susan Revere</u> <u>Scott Firestine</u></p>	<p>Ms. Revere reported on the Library Foundation Operations:</p> <p>Foundation Update:</p> <p>Ms. Revere thanked everyone who attended the Maya Smart events on May 25. Ghazala Hashmi, Betsy Carr, and Maryn Campbell from the Honorable Jennifer McClellan’s office joined over 60 civic and community leaders, board members, library staff, Friends, and Foundation members for breakfast.</p> <p>Jennifer Deuell and Ms. Smart hosted Book Babies and Toddler Time. Ms. Smart was interviewed at the Main Library in the teen space by Mike King with Radio One.</p> <p>Forty-four donors attended the donor reception, and approximately 150 community members attended the evening session from 7-8pm, including Michael Paul Williams’s whose November editorial sparked the idea for having the event.</p> <p>Comments heard were positive and recognize the library is a place for this type of conversation and effort. Listed is an excerpt of a comment shared by a Board member this morning:</p> <p style="padding-left: 40px;"><i>“I’m so glad I went. I invited our grandson’s mother in hopes that she would go, which she did. She said she really enjoyed it and learned a lot. I can get overwhelmed sometimes thinking about all the problems in the world and whether we are making a difference. I remind myself of the starfish story which I’ll have to share with you sometime. I was really encouraged that there was an event last night for people who wanted to learn more about giving their kids the best chance at life. I could feel the goodness in the room.”</i></p> <p>Grant Activity/Partnership Updates:</p> <ul style="list-style-type: none">• Virginia Credit Union, Towne Bank, and the Friends all supported library programs and this event• Grants have been submitted to the Allan and Margot Blank Foundation in support of the Gellman Room Concert Series 50th season this fall, and to both the George J. and Effie L. Seay Foundation (Bank of America) and Richard and Caroline Gwathmey Memorial Trust in support of early childhood learning programs• Grant submissions are in development to the REB Foundation, Dominion Energy Charitable Foundation, and the Universal Leaf Foundation
<p>Administration</p> <p><u>Scott Firestine</u></p>	<p>Director’s Report: In addition to the items submitted on the Director’s Report in the Board Packet, Mr. Firestine reported on the following:</p> <p>Mr. Firestine shared on the successful Maya Smart events of the day. He also shared on Ms. Smart’s book and her journey. The LBOT discussed the importance having this event on early literacy.</p> <p>Mr. Firestine shared the amazing achievements of Lynn Vandenesse, who is a 50 year employee now retiring. There was a reception and opportunity to meet Ms. Vandenesse’s family recognizing her achievements. Ms. Vandenesse was responsible for Gellman Concert Series for about 40+ years. She also coordinated and led the artwork efforts throughout the building as well as hosting First Fridays.</p>

<p>Administration (Continued)</p> <p><u>Scott Firestine</u></p>	<ul style="list-style-type: none"> • National Library Week – Started April 23-29 with this year with this year’s theme <i>There’s More to the Story</i>. There are activities planned, Ripple will visit all the branches, and giveaways to visitors • Senior Librarian Charles Schmidt of the new and improved Business, Legal, History area introduced himself to the members • Mr. Dishon gave a brief North Avenue Branch Library update. Target date to reopen is May 30, if possible, sooner. The urgency is to open before school is out for the summer • Ms. Zwirner read the Senate of Virginia Resolution for presentation to Richmond Public Library as an expression of the General Assembly’s Admiration for the institution’s history and its contributions to the Commonwealth celebrating its 100th Anniversary.
<p>Advocacy Task Force</p> <p><u>Sharon Carter-Gunter</u> <u>Garrett Sawyer</u></p>	<p>Mr. Sawyer reported on attending the Maya Smart events.</p> <ul style="list-style-type: none"> • Advocacy: <ul style="list-style-type: none"> • Things are shaping up for the Library, which was listed in the proposed Budget. There is still more opportunity to send emails and staying in contact with the LBOT respective Councilmembers and school representative; keeping them updated on the Library’s activities • In the coming weeks, Mr. Sawyer will send Ms. Pack a communication and handouts to be distributed among the LBOT
<p>Early Literacy Update</p> <p><u>Christine Peterson</u></p>	<p>Ms. Peterson updated on Early Literacy activities:</p> <ul style="list-style-type: none"> • Week of May 8 – Planned meeting to discuss evaluation criteria on new and expanding programs. There is a need to start measuring these programs so not to lose the opportunity to provide data when seeking funding and learning what could be done better
<p>BOARD COMMITTEE REPORTS</p>	
<p>Chair Report</p> <p><u>William Yates</u></p>	<p>No formal report.</p> <p>Chair Yates recognized Laura Drewry as she moves into the new position of the City Attorney and leaving the LBOT after 15 years of dedicated service. City Attorney Drewry introduced the LBOT’s new Attorney Shannon Fitzgerald.</p>
<p>Finance Chair</p> <p><u>Garrett Sawyer</u> <u>Scott Firestine</u></p>	<p>Chair Yates commended Mr. Firestine and staff for all of the hard work put into the statistics and bouncing back from the pandemic as well as continue to grow consistently. The E-Content’s growth is impressive this year over last year.</p> <p>Chair Yates expressed concern over the \$415,693 deficit in the Special Fund Expenditures 00309-Public Law Library account. Mr. Firestine reported the deficit is catch-ups from previous years, but does not know where it started, plus expenses continue to grow. He also mentioned West Law going from hard back materials to on-line access, which is less expensive and can be accessed at all branches.</p> <p>Council introduced the Budget and will be voted to adopt on May 8. The increase was about \$1.2M restoring RPL to pre-pandemic budget. This funding will support expanded public service hours, increased books and materials, 8% wage increase for City staff, and \$18.00 minimum starting wage for all new City hires in FY24.</p>
<p>Facilities Chair</p> <p><u>Janet Woody</u> <u>Gail Zwirner</u> <u>Scott Firestine</u></p>	<p>Ms. Woody reported it was time to talk about the Branches. There should be a standard of items of what a Richmond Public Library should have.</p> <p>The LBOT discussed starting a Master Plan on the Branches with guiding principles. A meeting will be coordinated to discuss further.</p>

BOARD COMMITTEE REPORTS (CONTINUED)	
Governance Chair <u>Emily Altman</u>	No formal report.
UNFINISHED BUSINESS	
No Unfinished Business discussed.	
NEW BUSINESS	
No New Business discussed.	

There being no further business, the meeting was adjourned at 1:03pm by unanimous consensus from the members that were present in the meeting.

The next meeting will be held on Wednesday, May 24, 2023, for a Regular Monthly Meeting at the Main Library located at 1408 Westover Hills Boulevard, Richmond, Virginia 23225.

Approved: _____
Mr. William Yates, Chair

Recorder: Gianna Pack, CAP
Senior Executive Assistant

Director's Report

May 2023

Director Activities:

- May 1 Organization Development Standing Committee
- May 2 Randolph Macon Public Library Presentation – Haley Hall on Patrick Street
- May 3 RPL Friends Full Board Meeting – Annex, Main Library
- May 11 CIP Quarterly Update Meeting – Virtual
- May 11 Jewish American Heritage Event – City Hall
- May 17 RPLF Finance Committee – Virtual
- May 17 Richmond Leads Graduation Day Event – RPD Training Academy
- May 24 Literacy Coalition Meeting – United Way of Greater Richmond
- May 29 Holiday – Memorial Day

○ Hiring Update:

- May 2023 Hiring Update:
 - 0107 FTE Ginter Park Branch Library/Community Services Manager – Requisition Approved – May 17
 - 0003 FTE Library Associate-Main – Posted – May 16
 - 0106 FTE Library/Community Services Manager – Candidate Review on May 15
 - 03TEMP PTE Main Office Assistant/Courier – Candidate Review on May 15
 - 03TEMP PTE Library Associate/Early Learning Intern –Interviews Start: May 19
- Ginter Park Branch Library/Community Services Manager Kerry Phillips retires on May 31 with 15 years of service

Things to Celebrate: Stories from our locations of things to celebrate that happened during the month.

- **Belmont Branch Library:** Letter from Patron:

Good afternoon! Please accept this note of appreciation for the online venue of Hoopla E Books presented by Richmond Public Library staff. As a 72 year old patron, who is computer literate, (not high tech), with hardware and software equipment in my home to view an entirely new "avenue" of non-fiction selections provided by your facility. Please note, the ease of access in setting up the application on my personal computer was "very user friendly". I specifically like the bookmark feature for lengthy text, allowing me to pause my reading and return at a later time/date.

Please take into consideration, some patrons are not as fortunate as I am to have the hardware and software to navigate the online application. Therefore, I continue to checkout hard copy selections from the library in person and hope that you can afford to continue in person circulation for less fortunate neighborhood patrons to foster a welcoming environment promoting literacy. To stimulate interest in this reading option, please feel free to quote me to encourage others to investigate the literary options citizens have offered to them at their neighborhood Richmond Public Library.

In closing, thank you for everything you do. Keep up the good work, as it is appreciated very much by an avid reader. Have a great day!—B. Bonn

- **Broad Rock Branch Library:** Dia de los Niños was a greater success than Broad Rock had even hoped for. According to the door count, we had 318 more visitors than on a typical Saturday. We ran out of popsicles! Everyone enjoyed the storytimes, exhibitors, and face painting. CBS6 even showed up and did a news story on us! <https://www.wtvr.com/community/dia-de-los-ninos-y-del-libro-broad-rock-branch-library-richmond-april-29-2023>
- **East End Branch Library:** On April 12, security guard Sherita Cole and Library/Community Services Manager Adam Zimmerli helped administer naxcan to an individual who had overdosed on the street in front of the library branch.

Director's Report (Continued)
May 2023

- **Hull Street Branch Library:** Vanessa Evans, President of the Richmond Alumnae Chapter of Delta Sigma Theta Sorority, Inc. sent a letter to the Hull Street Branch on behalf of their sorority and the Richmond Section of the National Council of Negro Women, thanking staff for supporting their annual tribute to Dr. Dorothy I. Height for Dr. Height's birthday. Dr. Height was born in Blackwell and distinguished herself on an international scale. There are two historic markers acknowledging her achievements in front of the Hull Street Branch Library (*Copy of letter in Handouts*).
- **Main Library:**
 - **From Chloe McCormick:** *A patron stopped by the Richmond Room after getting help with his taxes. After browsing the shelves and asking about the ephemera filing being done, he said "I want to thank you so much for working on that. I haven't been to the library in a few years, but I want to come back and see the Richmond Room when it's finished."*
 - **From Christopher Sloce:** *On the first day of having a Welcome Desk to greet and direct patrons when they come in, a staff member reported that a patron walked in, saw the lack of "theft detector gates" and was warmly greeted by staff instead of a security guard and remarked, "It's nice to come in the library and not feel like a crook."*
- **West End Branch Library:** Fourth rain barrel workshop on the patio! Full house.
- **Westover Hills Branch Library:** Kids loved the Easter basket giveaway that Lenora Wesley, Library Technician Senior, created by making a scavenger hunt throughout the library.

North Avenue Branch Water Infiltration Status Report as of May 24, 2023:

All repairs from the water infiltration damage are complete. North Avenue Branch Library will re-open to the public on May 22, 2023 and return to normal operating hours and regular service. Adult and youth programming will restart June 15, 2023.

Library staff continues to replace books damaged by the water. Most of the book collections are back on the shelf and computers, printing, copier, and Internet service are restored. RPL is assessing and replacing the books damaged during the water main burst. Furniture to replace water damaged furniture was delayed and will arrive in early June.

Huge thanks to all staff who assisted in helping get materials on the shelf, computers and Internet service restored, and fixtures, furniture, and equipment back in place.

CIRCULATION FY23														
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Belmont	FY19	8,429	8,074	8,103	7,888	7,303	6,144	7,099	6,630	8,077	6,712	6,436	7,110	88,005
	FY20	7,451	7,560	7,207	7,097	5,795	5,963	6,495	6,449	3,028	11	6	1,044	58,106
	FY21	4,292	4,463	3,675	3,715	3,895	3,662	3,663	3,576	3,888	3,924	5,400	6,455	50,608
	FY22	10,105	7,973	7,528	7,249	7,173	6,764	7,283	7,235	7,934	7,118	7,967	7,424	91,753
	FY23	8,400	9,297	8,586	8,967	7,642	6,982	8,312	8,167	9,161	8,345			83,859
Broad Rock	FY19	3,910	3,609	2,671	3,217	2,505	2,086	2,488	2,801	2,843	2,389	2,419	3,119	34,057
	FY20	3,652	3,036	2,939	2,998	2,323	2,389	2,331	2,347	1,166	5	10	291	23,487
	FY21	1,570	1,791	1,373	1,277	1,254	1,203	1,115	913	1,096	954	979	1,403	14,928
	FY22	2,105	2,733	2,315	2,073	1,945	1,579	1,545	1,502	1,667	1,624	1,641	1,581	22,310
	FY23	1,886	2,413	2,106	1,977	1,721	1,531	1,758	1,807	2,330	2,290			19,819
East End	FY19	2,996	2,648	2,614	2,820	2,587	2,176	2,915	2,451	2,249	2,046	2,087	2,534	30,123
	FY20	2,696	2,663	2,476	2,574	2,020	2,240	2,219	2,431	1,061	15	0	381	20,776
	FY21	1,431	1,738	1,493	1,493	1,599	1,621	1,673	1,427	1,575	1,539	1768	2,317	19,674
	FY22	2,519	2,799	3,073	3,039	3,149	2,993	3,230	2,928	2,992	2,897	3061	2,830	35,510
	FY23	2,898	3,313	2,951	2,837	2,246	1,990	2,671	2,600	2,487	2,526			26,519
Ginter Park	FY19	5,211	5,163	4,864	4,278	3,762	2,812	3,864	3,653	4,408	3,384	4,174	4,381	49,954
	FY20	4,397	4,580	4,030	3,823	3,332	3,021	3,599	3,327	1,690	0	0	736	32,535
	FY21	2,829	3,198	2,523	2,227	1,992	1,836	1,906	2,019	2,278	2,380	2,953	3,965	30,106
	FY22	4,175	4,452	4,292	3,990	3,754	3,074	3,671	3,585	4,340	3,877	4,015	4,821	48,046
	FY23	4,607	4,802	4,463	4,174	3,610	3,612	4,283	3,728	4,660	4,232			42,171
Hull Street	FY19	5,211	5,163	4,864	4,278	3,762	2,812	3,864	3,653	4,408	3,384	4,174	4,381	49,954
	FY20	4,397	4,580	4,030	3,823	3,332	3,021	3,599	3,327	1,690	0	0	736	32,535
	FY21	873	1,231	916	1,231	1,135	1,108	1,254	825	1,368	1,432	1,555	1,481	14,409
	FY22	1,884	2,141	1,986	2,144	2,014	2,475	2,397	2,324	2,634	2,361	2,065	2,046	26,471
	FY23	1,987	2,359	2,346	2,331	1,895	1,822	2,069	2,073	2,049	2,272			21,203

CIRCULATION FY23 (CONTINUED)														
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Main	FY19	8,719	8,877	8,655	9,774	9,099	8,202	9,418	8,749	9,621	9,177	8,795	9,300	108,386
	FY20	10,098	9,666	8,766	9,068	7,683	7,728	8,141	8,884	4,104	1,067	40	916	76,161
	FY21	4,804	4,167	3,259	3,252	3,164	3,266	2,909	2,750	3,071	3,714	4,652	5,589	44,597
	FY22	6,925	7,554	6,708	6,748	6,810	6,026	6,904	7,269	8,068	6,675	6,442	6,757	82,886
	FY23	7,932	9,457	8,777	8,957	7,149	6,313	8,304	8,189	9,523	8,891			83,492
North Avenue	FY19	2,979	2,493	2,709	2,918	2,390	2,059	2,604	2,264	2,367	2,887	2,243	2,657	30,570
	FY20	2,962	2,210	2,462	2,197	1,689	1,925	2,731	1,722	865	91	15	170	19,039
	FY21	692	820	695	526	750	891	689	566	870	1,345	2,007	1,878	11,729
	FY22	2,003	2,229	2,141	2,241	2,041	1,724	1,755	1,850	2,256	1,825	1,783	1,706	23,554
	FY23	2,139	2,118	2,085	2,378	2,367	1,743	949	77					13,856
West End	FY19	11,660	11,438	10,076	10,172	8,539	7,313	9,145	7,434	9,007	8,380	8,746	9,681	111,591
	FY20	11,712	10,702	9,142	8,743	8,067	8,072	9,006	9,183	4,541	80	127	1,897	81,272
	FY21	6,888	6,701	5,819	5,107	5,039	5,639	5,192	4,873	5,769	6,685	9,084	10,859	77,655
	FY22	12,036	12,125	11,087	10,998	9,998	9,073	10,369	10,305	11,090	10,253	11,113	12,224	130,671
	FY23	13,150	13,412	10,950	11,072	10,121	8,552	10,395	9,966	10,771	10,338			108,727
Westover Hills	FY19	8,071	7,787	7,566	7,102	6,120	5,364	7,072	6,155	6,511	6,120	5,793	6,435	80,096
	FY20	7,419	7,175	5,888	6,137	5,631	5,376	6,043	6,342	2,946	70	8	1,561	54,596
	FY21	5,425	6,884	5,627	5,513	4,323	4,315	4,074	4,151	4,815	4,246	4,702	6,244	60,319
	FY22	7,604	8,163	7,214	8,653	7,649	6,836	7,650	6,983	7,908	7,144	7,833	7,803	91,440
	FY23	8,424	8,612	8,155	8,407	7,765	6,496	7,540	7,706	8,344	7,423			78,872
E-Content	FY19	5,985	6,407	5,683	5,581	5,278	5,874	6,375	5,874	6,532	6,132	6,424	6,798	72,943
	FY20	7,526	7,283	6,250	5,145	4,926	5,365	6,125	5,380	6,643	9,558	11,344	10,649	86,194
	FY21	12,811	12,564	11,976	11,413	10,990	13,742	14,912	15,034	15,990	12,429	12,782	12,108	156,751
	FY22	12,630	13,139	11,175	10,431	11,019	11,061	13,230	11,146	11,981	12,939	14,980	14,655	148,386
	FY23	15,491	16,510	14,241	14,910	15,126	16,515	19,182	17,810	23,496	24,317			177,598
Totals	FY19	63,171	61,659	57,805	58,028	51,345	44,842	54,844	49,664	56,023	50,611	51,291	56,396	655,679
	FY20	62,310	59,455	53,190	51,605	44,798	45,100	50,289	49,392	27,734	10,897	11,550	18,381	484,701
	FY21	41,615	43,557	37,356	35,754	34,141	37,283	37,387	36,134	40,720	38,648	45,882	52,299	480,776
	FY22	61,986	63,308	57,519	57,566	55,552	51,605	58,034	55,127	60,870	56,713	60,900	61,847	701,027
	FY23	66,914	72,293	64,660	66,010	59,642	55,556	65,463	62,123	72,821	70,634			656,116

PROGRAMS FY2023	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL FY23	TOTAL FY22
Belmont														
Adult Programs	5	7	7	15	10	8	9	4	5	7			77	23
Adult Attend	18	34	23	98	95	63	56	20	27	27			461	239
Young Adult Programs	0	0	0	0	0	1	1	1	1	1			5	0
Young Adult Attend	0	0	0	0	0	1	1	0	0	0			2	0
Juvenile Programs	6	10	12	11	12	16	16	15	15	15			128	3
Juvenile Attend	36	56	59	75	81	194	160	141	242	192			1,236	23
Total Attend	54	90	82	173	176	258	217	161	269	219	0	0	1,699	262
Total Programs	11	17	19	26	22	25	26	20	21	23	0	0	210	26
Broad Rock														
Adult Programs	6	7	3	2	4	4	5	7	7	8			53	17
Adult Attend	4	5	3	4	4	6	7	79	13	25			150	130
Young Adult Programs	0	0	0	0	0	8	17	15	18	16			74	1
Young Adult Attend	0	0	0	0	0	19	25	32	9	28			113	4
Juvenile Programs	8	9	8	10	9	18	26	24	26	26			164	35
Juvenile Attend	48	39	21	67	30	63	102	113	92	101			676	207
Total Attend	52	44	24	71	34	88	134	224	114	154	0	0	939	341
Total Programs	14	16	11	12	13	30	48	46	51	50	0	0	291	53
East End														
Adult Programs	5	9	11	7	9	14	5	7	7	5			79	70
Adult Attend	31	105	117	64	37	28	13	76	109	31			611	610
Young Adult Programs	5	5	4	5	4	4	4	8	9	7			55	46
Young Adult Attend	13	25	20	60	33	28	17	51	59	25			331	469
Juvenile Programs	8	9	5	8	7	7	7	10	11	5			77	68
Juvenile Attend	131	196	63	146	95	137	174	297	279	129			1,647	978
Total Attend	175	326	200	270	165	193	204	424	447	185	0	0	2,589	2,057
Total Programs	18	23	20	20	20	25	16	25	27	17	0	0	211	184

PROGRAMS FY2023 (CONTINUED)	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL FY23	TOTAL FY22
Ginter Park														
Adult Programs	2	0	2	1	1	4	6	7	8	7			38	6
Adult Attend	5	0	18	3	6	14	21	38	35	33			173	15
Young Adult Programs	0	0	0	0	0	0	0	0	0	7			7	0
Young Adult Attend	0	0	0	0	0	0	0	0	0	0			0	0
Juvenile Programs	8	4	6	9	0	14	13	13	14	17			98	36
Juvenile Attend	90	6	14	73	0	60	119	73	83	96			614	89
Total Attend	95	6	32	76	6	74	140	111	118	129	0	0	787	104
Total Programs	10	4	8	10	1	18	19	20	22	31	0	0	143	42
Hull Street														
Adult Programs	4	0	4	3	0	0	0	1	3	1			16	12
Adult Attend	32	0	13	11	0	0	0	8	20	4			88	48
Young Adult Programs	1	0	0	1	3	2	3	1	1	1			13	0
Young Adult Attend	5	0	0	5	23	19	22	4	2	1			81	0
Juvenile Programs	0	4	1	3	0	3	3	9	4	15			42	15
Juvenile Attend	0	37	11	13	0	24	12	151	25	60			333	99
Total Attend	37	37	24	29	23	43	34	163	47	65	0	0	502	147
Total Programs	5	4	5	7	3	5	6	11	8	17	0	0	71	27
Main														
Adult Programs	14	6	9	7	7	9	9	11	4	19			95	75
Adult Attend	97	50	148	38	342	150	276	529	224	387			2,241	3,035
Young Adult Programs	3	0	0	0	0	0	0	0	0	0			3	17
Young Adult Attend	28	0	0	0	0	0	0	0	0	0			28	109
Juvenile Programs	20	13	19	0	16	19	17	16	16	16			152	117
Juvenile Attend	584	233	382	0	156	308	208	344	275	143			2,633	1,657
Total Attend	709	283	530	38	498	458	484	873	499	530	0	0	4,902	4,801
Total Programs	37	19	28	7	23	28	26	27	20	35	0	0	250	209

PROGRAMS FY2023 (CONTINUED)	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL FY23	TOTAL FY22
North Avenue														
Adult Programs	6	3	1	8	8	5	0	0	0	0			31	56
Adult Attend	87	78	21	35	46	71	0	0	0	0			338	766
Young Adult Programs	0	0	0	0	3	0	0	0	0	0			3	8
Young Adult Attend	0	0	0	0	8	0	0	0	0	0			8	72
Juvenile Programs	4	5	4	5	4	5	0	0	0	0			27	15
Juvenile Attend	53	150	68	32	30	77	0	0	0	0			410	269
Total Attend	140	228	89	67	84	148	0	0	0	0	0	0	756	1,107
Total Programs	10	8	5	13	15	10	0	0	0	0	0	0	61	79
West End														
Adult Programs	6	6	5	9	5	5	5	5	7	6			59	30
Adult Attend	69	49	36	87	39	28	31	53	66	71			529	289
Young Adult Programs	2	1	0	1	1	1	0	1	2	1			10	4
Young Adult Attend	15	9	0	10	25	5	0	20	24	0			108	26
Juvenile Programs	13	13	17	10	10	10	12	9	9	13			116	128
Juvenile Attend	175	258	242	131	144	137	203	162	211	173			1,836	1,114
Total Attend	259	316	278	228	208	170	234	235	301	244	0	0	2,473	1,429
Total Programs	21	20	22	20	16	16	17	15	18	20	0	0	185	162
Westover Hills														
Adult Programs	1	1	1	1	1	0	1	1	2	2			11	32
Adult Attend	0	2	2	4	4	0	5	10	18	9			54	237
Young Adult Programs	1	1	1	1	1	1	1	1	1	1			10	7
Young Adult Attend	17	18	9	20	20	12	14	2	7	7			126	87
Juvenile Programs	8	4	6	6	6	8	6	7	6	5			62	68
Juvenile Attend	450	197	223	248	248	208	334	407	280	164			2,759	1,953
Total Attend	467	217	234	272	272	220	353	419	305	180	0	0	2,939	2,277
Total Programs	10	6	8	8	8	9	8	9	9	8	0	0	83	107
Grand Total Attend	1,988	1,547	1,493	1,224	1,466	1,652	1,800	2,610	2,100	1,706	0	0	17,586	12,525
Grand Total Programs	136	117	126	123	121	166	166	173	176	201	0	0	1,505	889

DOOR COUNT FY2023	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL
Belmont	4,384	4,811	4,456	4,528	3,360	3,767	5,142	4,808	5,121	5,014			45,391
Broad Rock	3,121	3,601	3,380	2,968	2,264	2,271	2,963	3,349	3,478	3,789			31,184
East End	2,911	4,224	3,375	3,532	3,037	2,923	3,322	3,223	3,625	3,469			33,641
Ginter Park	4,441	4,216	4,043	4,906	3,840	3,763	4,993	4,514	5,898	4,274			44,888
Hull Street	4,335	4,300	4,433	4,887	3,993	4,048	4,231	3,936	1,930	1,842			37,935
Main	9,271	8,207	8,739	6,897	5,688	5,037	6,100	7,357	6,485	7,147			70,928
North Avenue	8,278	8,504	3,634	3,751	3,033	3,123	-	-	-	-			30,323
West End	3,653	3,333	2,643	2,718	4,034	2,159	2,531	2,599	2,921	2,788			29,379
Westover Hills	4,011	3,831	3,637	3,592	1,988	2,195	380	-	1,151	4,404			25,189
TOTALS FY23:	44,405	45,027	38,340	37,779	31,237	29,286	29,662	29,786	30,609	32,727			348,858
TOTALS FY22:	30,685	32,619	32,702	35,028	34,519	35,716	36,999	31,189	37,658	38,159	37,378	45,822	428,474
TOTALS FY21:	15,077	-	17,689	15,223	23,380	74,369							
TOTALS FY20:	81,759	79,026	71,250	70,158	57,245	52,729	62,154	64,890	30,917	-	-	-	570,128
TOTALS FY19:	70,641	73,411	62,975	66,230	62,257	48,425	63,139	60,259	67,552	68,862	67,399	70,910	782,060

NOTE(S):

1. North Avenue Branch Library: Starting January 2023, North Avenue Branch closed for building repairs due to water damage from a pipe busting during winter storm.
2. Westover Hills Branch Library: Starting January 2023 door counter was going bad. Ms. Clark called for a quote to fix or replace item.

COMPUTER USE FY2023	Jul-22	Aug- 22	Sep- 22	Oct- 22	Nov- 22	Dec- 22	Jan- 23	Feb- 23	Mar- 23	Apr- 23	May- 23	Jun- 23	TOTAL
Belmont Workstation	721	769	650	689	495	462	675	587	661	615			6,324
WIFI	731	660	654	605	538	554	656	696	538	483			6,115
Broad Rock Workstation	761	890	770	666	531	543	638	702	788	670			6,959
WIFI	492	478	371	401	289	382	407	444	663	586			4,513
East End Workstation	839	963	703	774	560	609	585	670	692	678			7,073
WIFI	633	642	786	863	648	707	776	700	771	943			7,469
Ginter Park Workstation	489	612	585	548	400	413	688	699	812	640			5,886
WIFI	509	461	502	519	396	408	558	564	615	541			5,073
Hull Street Workstation	467	693	561	556	488	433	482	471	620	544			5,315
WIFI	502	726	682	806	790	825	879	851	855	978			7,894
Main Workstation	1,498	1,971	1,787	1,741	1,234	1,341	1,785	1,662	1,621	1,472			16,112
WIFI	2,565	2,900	2,884	3,059	2,639	2,456	2,640	2,640	2,831	2,806			27,420
North Avenue Workstation	683	606	633	640	471	424	0	0	0	0			3,457
WIFI	383	390	423	507	469	423	152	122	84	107			3,060
West End Workstation	324	373	337	342	323	288	359	342	340	308			3,336
WIFI	749	717	626	803	578	618	730	776	821	837			7,255
Westover Hills Workstation	615	643	655	580	480	473	603	580	679	578			5,886
WIFI	469	436	527	558	506	475	591	539	597	552			5,250
TOTALS FY23:	3,430	14,930	4,136	14,657	11,835	11,834	13,204	13,045	13,988	13,338			34,397
TOTALS FY22:	7,868	7,453	7,484	10,192	7,706	7,583	8,709	8,046	9,346	10,404	10,819	11,897	107,507
TOTALS FY21:	6,529	1,836	2,417	2,660	2,907	2,853	2,116	1,842	2,413	3,544	4,354	6,353	39,824
TOTALS FY20:	28,117	28,674	26,036	27,447	21,130	22,167	25,353	25,300	12,723	1,500	792	1,612	220,851
TOTALS FY19:	21,141	23,182	20,857	28,103	23,493	22,565	27,068	24,764	28,491	26,105	28,577	26,512	300,858

TECHNICAL SERVICES - FLOATING ITEMS ADDED / DISCARDED				
FY2023	Printed Materials Added (All Branches)	Overdrive Added	Monthly Total Added	Monthly Total Discarded
Jul-22	2,623	-	2,623	299
Aug-22	3,021	3,284	6,305	526
Sep-22	1,480	-	1,480	-
Oct-22	774	702	1,476	383
Nov-22	1,258	481	1,739	315
Dec-22	1,523	417	1,940	210
Jan-23	2,566	931	3,497	447
Feb-23	2,406	403	2,809	403
Mar-23	8,067	2,973	11,040	1,616
Apr-23	2,155	856	3,011	567
May-23				
Jun-23				
FY23 Totals:	25,873	10,047	35,920	4,766
FY22 Totals:	17,756	5,387	23,143	2,117
FY21 Totals:	21,250	3,156	24,406	5,391

NEW PATRON CARDS													
FY2023	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Belmont	128	147	125	109	115	50	169	137	100	123			1,203
Broad Rock	64	72	65	64	47	38	60	77	75	46			608
East End	79	61	59	68	44	38	52	59	54	45			559
Ginter Park	38	38	43	31	24	21	30	24	23	31			303
Hull Street	90	86	121	76	77	54	69	91	79	80			823
Main	203	280	262	208	176	164	277	255	220	225			2,270
North Avenue	64	99	75	69	41	31	0	0	0	0			379
West End	96	102	63	72	52	47	74	60	70	60			696
Westover Hills	81	91	83	88	62	66	69	72	86	94			792
Online Reg E-Card	491	522	470	432	397	408	543	495	456	467			4,681
Total FY23:	1,334	1,498	1,366	1,217	1,035	917	1,343	1,270	1,167	1,171			12,314
Total FY22:	1,055	1,218	1,064	1,467	1,072	879	1,209	984	979	957	1,017	1,170	13,071

Richmond Public Library
 FY23 Operating Budget
 as of April 30, 2023

ACCOUNT	DESCRIPTION	Budget	Actual and Encumbered 30-Apr-23	% Spent	Balance Available 30-Apr-23
60000	SALARIES - FULL TIME	\$ 3,229,685	\$ 2,840,505	87.9%	\$ 389,180
60001	OVERTIME PERMAN	\$ 19,176	\$ 5,988	31.2%	\$ 13,188
61000	SALARIES - PART TIME	\$ 187,631	\$ 118,151	63.0%	\$ 69,480
62000	SALARIES - TEMPORARY	\$ 60,000	\$ 25,939	0.0%	\$ 34,061
63000	FICA	\$ 221,213	\$ 176,010	79.6%	\$ 45,203
63001	RET CON RSRS	\$ 795,579	\$ 627,143	78.8%	\$ 168,436
63002	MEDCARE FICA	\$ 53,276	\$ 41,301	77.5%	\$ 11,975
63003	GROUP LIFE	\$ 20,331	\$ 17,391	85.5%	\$ 2,940
63006	H/C ACT TEMP	\$ 664,768	\$ 503,976	75.8%	\$ 160,792
63008	STATE UNEMPLOYMENT	\$ -	\$ 756	0.0%	\$ (756)
63011	HEALTH SAVINGS	\$ -	\$ 8,563	0.0%	\$ (8,563)
64104	EDUCATION PAY	\$ -	\$ -	0.0%	\$ -
64105	BONUS PAY	\$ -	\$ -	0.0%	\$ -
64110	VRIP INCENTIVE	\$ -	\$ -	0.0%	\$ -
	Personnel Expenses	\$ 5,251,659	\$ 4,365,721	83.1%	\$ 885,938
71141	BOOKS	\$ 952,359	\$ 627,136	65.9%	\$ 325,223
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 2,456	\$ 11,504	468.4%	\$ (9,048)
72122	MAGS & NEWSPAPER	\$ 29,277	\$ 21,720	74.2%	\$ 7,557
	Collection Development	\$ 984,092	\$ 660,360	67.1%	\$ 323,732
70131	ADVERTISING	\$ 2,297	\$ 250	10.9%	\$ 2,047
70161	PLANNING MGMT SERVICES	\$ 223,055	\$ 430,442	193.0%	\$ (207,387)
70218	VEHICLE REPAIR	\$ 2,902	\$ 1,313	45.2%	\$ 1,589
70412	TRANSPORTATION	\$ -	\$ 619	0.0%	\$ (619)
70311	PRINTED SUPPLIES	\$ 3,000	\$ 5,968	198.9%	\$ (2,968)
70413	MILEAGE ALLOWANCE	\$ 2,263	\$ -	0.0%	\$ 2,263
70551	SECURITY	\$ 298,993	\$ 254,610	85.2%	\$ 44,383
70552	CONTRACT AND TEMP PERSONNEL	\$ 22,000	\$ 91,561	416.2%	\$ (69,561)
71012	OFFICE STATIONARY SUPPLIES	\$ 3,047	\$ 1,777	58.3%	\$ 1,270
71016	ADVERTISING	\$ -	\$ -	0.0%	\$ -
71143	LIBRARY OPERATING SUPPLIES	\$ 19,220	\$ 7,767	40.4%	\$ 11,453
72113	POSTAGE	\$ 4,456	\$ 1,816	40.8%	\$ 2,640
72121	CONFERENCES & CON	\$ 1,904	\$ -	0.0%	\$ 1,904
72123	MEMBERSHIP DUES	\$ 677	\$ 254	37.5%	\$ 423
72124	TRAINING	\$ 1,055	\$ -	0.0%	\$ 1,055
72131	COMPUTER SUPPLIES	\$ 25,662	\$ (5,959)	-23.2%	\$ 31,621
72153	EQUIPMENT	\$ 12,200	\$ 464	0.0%	\$ 11,736
73104	BANK FEES	\$ -	\$ 9,460	0.0%	\$ (9,460)
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
76652	PAPER PRODUCTS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 2,298	\$ 1,384	60.2%	\$ 914
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ 411	83.4%	\$ 82
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77501	DIT CHARGES	\$ -	\$ 2,946	0.0%	\$ (2,946)
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 7,160	\$ -	0.0%	\$ 7,160
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
95002	OPERATING TRANS	\$ -	\$ -	0.0%	\$ -
	Other Expenses	\$ 632,682	\$ 805,083	127.2%	\$ (172,401)
	TOTAL GENERAL FUND	\$ 6,868,433	\$ 5,831,164	84.9%	\$ 1,037,269

Richmond Public Library
 Foundation, Friends, Groups and Individual Donations
 FY 2023

Consent Agenda: Deposited Gifts Over \$100 Shown
 as of May 24, 2023

Date of Check	Donor Name	Current Month Amount	Purpose/Location	YTD Account Balance		
				Gift	Foundation	Friends
1-Mar-23	Kate Fortney	\$ 100.00	Art Committee	\$ 100.00		
	Monthly Total	\$ 100.00				
	YTD Total	\$ 600.00	Year To Date Total	\$ 600.00	\$ -	\$ -

Dia de los Niños y del Libro is 'something special for the community,' librarian says

By: WTVR CBS 6 Web Staff

Posted at 10:27PM, Apr 29, 2023 and last updated 10:27, Apr 29, 2023

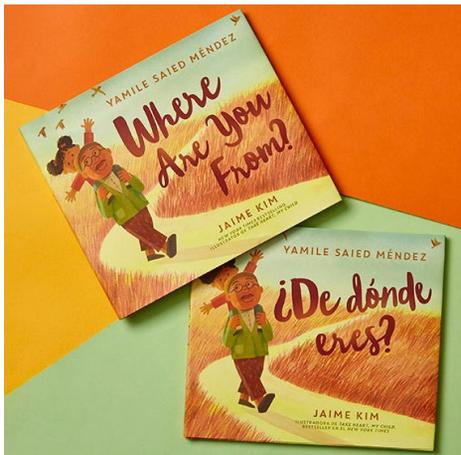
RICHMOND, Va. -- The Richmond Public Library partnered with the Richmond Region League of United Latin American Citizens to host a celebration of literacy and culture Saturday.

The second annual [Dia de los Niños y del Libro or Children's Day/Book Day](#) took place at the Broad Rock Branch Library in South Richmond.

Literacy organizations from across Richmond held story times and activities to highlight Richmond's vibrant Hispanic and connect families to educational resources.

"We have a huge Latino community on the Southside of Richmond and we want to highlight and provide something for them," Heather Montgomery, the Broad Rock Branch Library's community service manager, said. "We just wanted to have something special for the community.

More than 150 people joined in the fun at this year's event, organizers said.



Outside Broad Rock Branch Library





**Richmond Alumnae Chapter
Delta Sigma Theta Sorority, Inc.
P.O. Box 25254, Richmond VA 23260**

April 26, 2023

TO THE HULL STREET BRANCH – RICHMOND PUBLIC LIBRARY STAFF:

On behalf of the Richmond Alumnae Chapter of Delta Sigma Theta Sorority, Inc. and the National Council of Negro Women, Richmond Section we extend our sincere thanks for your help and support of our annual tribute to Dr. Dorothy I. Height, 10th national president of Delta Sigma Theta Sorority, Inc.

Providing your logistical support was essential to us providing an impactful and informative gathering to celebrate the Life and Legacy of Richmond icon Dr. Dorothy I. Height. Thank you for your enthusiasm and for welcoming us! We look forward to working together on other ventures to inform and empower Richmond communities

Sincerely,

VANESSA EVANS

Vanessa Evans
President, Richmond Alumnae Chapter

Valena Dixon and Liz Hayes Mackey
Social Action Committee Co-Chairs