



 <p style="text-align: center;">POLICY</p>	<p>SECTION: 12.6</p> <p>SUBJECT: Special Collection – Richmond Authors</p>
-----------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------

The Richmond Authors' Collection represents the work of Richmond's writers reflecting the breadth and range of their accomplishments. The Collection includes the works of authors who have lived in Richmond and provides an important link to Richmond's development, growth, heritage and culture as a community and a people.

Richmond is defined as the city of Richmond and the adjacent counties of Henrico, Chesterfield, Goochland, and Hanover. Authors who have lived in Richmond at least one year (including those living in Richmond as students, or years served as Governor), or authors born in Richmond may be considered "Richmond Authors."

Books to be included should have been reviewed in at least two standard library review sources. Richmond authors who have been speakers at Richmond Public Library programs will be considered for inclusion. Books may be either hardback or paperback format. Books published in electronic or alternate formats will be considered individually.

Space limits the ability to purchase all titles by Richmond authors. Runs of all published work by an author will not necessarily be included. First titles by an author will be sought for the collection to represent the writer's work.

Materials owned in Special Collections are not available for circulation, and must be signed for and used in the Main Library only. Special Collections is not open to the public, but is available by advance appointment, or specific titles can be requested from the General Collections Desk, first floor of the library, for in-house use.

Approved: September 2006
 Reviewed: January 2012