


POLICY

SECTION: 12.10

SUBJECT: Materials Default Replacement Cost

Replacement cost for items **NOT** found in SIRSI

<u>Material Type</u>	<u>Default Replacement Prices</u>
Audio Book	\$40.00
Audio CD/Replacement (1 Disc Only)*	\$10.00
Concept Kit	\$50.00
DVD	\$30.00
ALL Hardbacks	\$25.00
Music CD	\$16.00
ALL Paperbacks/Pamphlets	\$10.00
Records	\$10.00
Scores	\$25.00
Sheet Music	\$10.00
*Add a \$5.00 processing fee to the above default replacement prices	
CD/Cases	
1 to 2	\$4.00
2 to 4	\$5.00
5 to 10	\$8.00
10-plus	\$10.00
DVD Cases	
1 single	\$5.00
2 or more	\$6.00
Divider	\$1.00
Sleeve/Jacket/Covers	\$1.00
Hang-Up Bags	
Hang-Up Bag (Small)	\$2.00
Hang-Up Bag (Large)	\$5.00

*Audio CD Replacement Disc: applies when only one (1) disc is missing from a set, charge the Audio CD Replacement Disc cost above. If more than one (1) disc is missing from a set, charge the replacement cost in SIRSI for the entire set plus the processing fee. If the replacement cost is not in SIRSI charge the default replacement price for an Audio Book \$40.00 plus the processing fee.

Adopted: February 2012

Revised: January 2015