



RICHMOND PUBLIC LIBRARY

BOARD OF TRUSTEES REGULAR MEETING

July 24, 2024

Ginter Park Branch Library
1200 Westbrook Avenue
Richmond, Virginia 23227
804.646.1236

11:45 a.m.



Richmond Public Library
 101 E. Franklin Street
 Richmond, VA 23219
 (804) 646-4256 / fax: (804) 646-7685



Library Board of Trustees Meeting

Wednesday, July 24, 2024
 11:45 a.m.

A G E N D A

Call to order:	11:45 a.m.	Mr. Yates
Vote: Chair and Vice Chair		Ms. Altman
Assigned Committees		Ms. Alman/Chair
Agenda		Chair
Consent Agenda:		Chair
<ul style="list-style-type: none"> • Approval of Minutes-June 26, 2024, Regular Meeting • Approval of Statistical Report • Approval of Pending Deposited Gifts Report 		
Public Comment Period:		
Reports:		
<ul style="list-style-type: none"> • Library Friends • Library Foundation • RPL Administration • Advocacy Taskforce 		Ms. DeBoer/Mr. Dishon Ms. Revere/Mr. Firestine Mr. Firestine Mr. Sawyer
Board Committee Reports:		
<ul style="list-style-type: none"> • Chair Report • Finance Committee • Facilities Committee • Governance Committee 		Chair Mr. Sawyer/Mr. Firestine Ms. Woody Ms. Altman
Unfinished Business		Chair/Mr. Firestine
New Business		Chair
Adjourn		Chair
Next Meeting:		
Date:	September 25, 2024 (No Meeting in August)	
Time:	11:45 a.m.	
Location:	Main Library 101 E. Franklin Street Richmond, Virginia 23219 804.646.2547	

Library Board Meeting Minutes - DRAFT
June 26, 2024

PRESENT: Chair William Yates, Vice Chair Sheron Carter-Gunter, Emily Altman, Barbara Burton, Brent Graves, Christine Peterson, Garrett Sawyer, Janet Woody, Gail Zwirner

ABSENT: Friends of the Library Chair Ruth DeBoer

STAFF: Scott Firestine, Clay Dishon Attorney Shannan Fitzgerald, Gianna Pack, Susan Revere, Lisa Crisman, Phil Shephard

Meeting of the Richmond Public Library (RPL) Library Board of Trustees (LBOT) was called to order by Chair William Yates at 11:49AM at the West End Branch Library located at 5420 Patterson Avenue, Richmond, Virginia 23226. The meeting was posted, and the public could attend in person or by viewing the Richmond Public Library YouTube channel <https://bit.ly/2VfKL9U>, where it was live streamed. A quorum was established.

Agenda	Approve the June 26, 2024, Agenda as submitted. <i>Motion Garrett Sawyer, Second by Sheron Carter-Gunter</i> <i>AYES: <u>9</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i>
Consent Agenda	Approve the May 22, 2024, Meeting Minutes, the Current Financial Reports, Statistical Reports, and Donations Report as submitted: <i>Motion: Barbara Burton, Second by Christine Peterson</i> <i>AYES: <u>9</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i>
Public Comment Period	No formal Public Comment.
REPORTS	
Friends of the Library (FOL) <u>Clay Dishon</u> <u>Ruth DeBoer</u>	Mr. Dishon reported on the Friends of the Library (FOL) operations in Ms. DeBoer’s absence: <ul style="list-style-type: none"> • The FOL voted on two nominees as new Board members at the May 1, 2024, Meeting: <ul style="list-style-type: none"> ○ Anne Bloomsburg ○ Chris Cain • Working on events calendar for FY25, which will start on July 1. • No Board Meeting in July. • August 7: FOL Board Meeting at the Main Library. • The Friends are glad to report they had a good year financially. Once FY24 expenses are paid in full, the Friends should be able to make a larger donation to RPL. Mr. Firestine will send the Friends some information of what RPL would like to use the funds for in FY25.

REPORTS (CONTINUED)

<p>Library Foundation</p> <p><u>Susan Revere</u> <u>Scott Firestine</u></p>	<p>Foundation Update: It has been a remarkable year for the Foundation as it supports RPL. In addition to the Mellon funding, the Foundation received over \$100,000 in grants supporting other key RPL programs and efforts.</p> <p>New Foundation Executive Board Members voted for:</p> <ul style="list-style-type: none">○ Dontrese Brown, President○ Fran Bradford, Vice President <p>Grants:</p> <ul style="list-style-type: none">○ Richard S. Reynolds Foundation – Awarded○ Schaberg Foundation – Awarded○ Chrisman Family Foundation – Awarded <p>Grants – In Progress:</p> <ul style="list-style-type: none">○ Jack R. Anderson Foundation <p>Mr. Firestine added this year was the best funding year the library has ever seen and best year for building new relationships with existing and new donors. Mr. Firestine thanked Ms. Revere, the Foundation Board, and the LBOT for making this happen. Not only did we raise more money, but we also built capacity and cultivated future funders. Mr. Firestine stated we would not have been able to do this without Ms. Revere’s leadership, hard work, and dedication to the library system.</p>
<p>Administration</p> <p><u>Scott Firestine</u></p>	<p>Director’s Report: In addition to the items submitted in this month’s report, Mr. Firestine reported on the following:</p> <ul style="list-style-type: none">● On June 22, Ripplecon had 350 visitors and participants at the library. Ripplecon was the keystone event of the Summer Reading Program (SRP).● Reviewed statistics:<ul style="list-style-type: none">○ Patrons are increasing use of electronic books.○ Programming attendance has increased in 2024. This is attributed to more system public service hours and open Sundays at Main Library, West End Branch, Broad Rock Branch, and the Ginter Park Branch libraries.○ Door counts surpassed all of last year by May 2024.○ New patron cards surpassed last year.○ Computer Usage/Wi-Fi Access is increasing.● Statistical Reports to be added starting July 1:<ul style="list-style-type: none">○ Laptop Checkout Report – by Branches/Monthly Count○ Meeting Room Usage and Number of Participants – by Branches, by Meeting/Study Room – Monthly Count<ul style="list-style-type: none">▪ The LBOT requested having a one-page information sheet with what is available at each library site for Mr. Firestine to produce and have available at the upcoming meeting.

REPORTS (CONTINUED)

<p>Advocacy Task Force</p> <p><u>Garrett Sawyer</u> <u>Sheron Carter-Gunter</u></p>	<p>Mr. Sawyer reported on the highlights of advocacy during the budget process.</p> <ul style="list-style-type: none">• RPL LBOT is initiating discussions with schools and City Council to explore RPL initiatives and strengthen LBOT communication with governing boards and administration.• Before fall 2024, board members will share enthusiasm for FY25 and will thank Council, Mayor, and City Administration members for their ongoing support and outline future library needs.• Mr. Sawyer will request monthly meetings with City Council to build stronger library-RPS partnerships.
<p>Chair Report</p> <p><u>William Yates</u></p>	<p>No formal report.</p>
<p>Finance Chair</p> <p><u>Garrett Sawyer</u> <u>Scott Firestine</u></p>	<p>Mr. Firestine reported the budget has been 90% spent by the end of May 2024.</p> <p>Highlights of the FY25 Budget:</p> <ul style="list-style-type: none">➤ An update in Personnel expenditures – Moving from 72 FTEs to 83.5 FTEs, which is a change that was captured from this fiscal year (\$750K of budget increase).➤ Salary Increase for employees at 4% for all staff (\$200K of budget increase).➤ Technology improvements/upgrades (\$150K included for FY25).➤ Adding security cameras. <p>Our efforts to secure funding for new staff positions to support expansion and increased programming were largely unsuccessful.</p>
<p>Facilities Chair</p> <p><u>Janet Woody</u> <u>Gail Zwirner</u> <u>Scott Firestine</u></p>	<p>Ms. Woody reported on during the June 17 Facilities Committee Meeting with Ms. Zwirner, Mr. Firestine, and Ms. Revere:</p> <ul style="list-style-type: none">• In FY25 the committee will prepare a report that will update the 2009 Facility Master Plan. Ms. Peterson suggested the document be educational and compel people to invest in the library. The document should present the facts and explain the importance and stress the needs of the library.• Effective July 1, a new department will be established in the City to manage all aspects of Fixtures, Furnishings, Equipment, and Buildings (FFE's). This centralizes responsibilities currently spread across DPW, Capital Projects, and Small Capital Projects.• Mr. Firestine gave a brief overview of the Greening Richmond Public Libraries packet showing the Ginter Park Branch Library Project that went to the UDC on May 9.

REPORTS (CONTINUED)

Governance Chair

Emily Altman
Janet Woody

Ms. Altman reported this was Ms. Burton’s last meeting because her term will end at the end of June.

Ms. Altman explained the Boards and Commissions accepts applications for new Board Members quarterly. The deadline of for consideration in the quarter ended June 15, 2024. The City received one application by the June 15 deadline.

Ms. Altman desired that the committee meet and discuss applications, but the committee could not meet prior to the deadline for the Government Operations Committee at 1:00P June 26, 2024. Since there was only one application, and it was a strong applicant, the committee moved forward with the recommendation.

Final authority on the selection is City Council. The determination will be at the July 22, 2024, at the full City Council meeting.

The election of Chair and Vice Chair for the Library Board of Trustee will be at the July 24, 2024, Board of Trustees’ meeting.

UNFINISHED BUSINESS

Chair Yates and on behalf of the LBOT thanked Ms. Burton for her outstanding support of RPL and her service to the library over these last eight years. She was always reliable and strongly contributed to the mission of Richmond Public library. She is a tremendous asset to the library, to the Board, and to her community. She will be missed.

Ms. Burton expressed her gratitude for the opportunity to serve and highlighted the valuable knowledge she gained during her tenure.

NEW BUSINESS

No New Business was discussed.

There being no further business, the meeting was adjourned at 1:01PM by unanimous consent from the members that were present.

The next meeting of the LBOT will be held on Wednesday, July 24, 2024, at the Ginter Park Branch Library located at 1200 Westbrook Avenue, Richmond, Virginia 23227.

Approved: _____
Chair / Vice Chair

Recorder: Gianna Pack, CAP
Senior Executive Assistant

Director's Report July 2024

Director Activities:

Jul 1	Organizational Development Standing Committee – City Hall/Virtual
Jul 2	Greening RPL Team Meeting – Virtual
Jul 3	RPL Delegation Site Visit – Slover Tour, Norfolk Public Library, and Pretlow Branch Library
Jul 4	Holiday – All Library Locations Closed
Jul 10	Library Projects Discussion w/Joe Damico, Department of Public Works
Jul 11	Education and Human Services Standing Committee - Virtual
Jul 22	Informal and Formal Council Meetings – City Hall/Virtual

Hiring:

- **July 2024 Hiring Update:**
 - 0010 PTE Library Technician – Westover Hills Branch Library – Requisition Phase.
 - 0059 FTE Library Technician, Senior – Hull Street Branch Library – Interview Phase.
 - 0017 PTE Library Technician – Ginter Park Branch Library – Candidate Selection Phase.
- **New Hires/Locations:**
 - Lauren London – 0183 PTE Library Associate/Early Literacy, Main Library on July 1.
 - Marvin Hicks – 03TEMP00128 FT Librarian/Community Memory Fellow – on July 13.
- **Departures:**
 - Christopher Ferrebee – 03TEMP00126 PT Office Assistant/Courier resigns on July 28.

Youth Services Update:

- The Second Annual RippleCon on June 2 was a huge success. We had around 350 patrons in attendance and the staff made 48 library cards that day alone.
- Summer Interns started on June 17. We were able to hire 10 student interns. One intern for each branch and two interns for the Main Library. This allowed Youth Services to dramatically increase the number and quality of programs during the Summer Reading Program.
- We are restarting a program with the Flying Squirrels for Breastfeeding Awareness. The Flying Squirrels will donate 1,000 tickets to give out to patrons for the game in September.
- RPL attended the Robinson Block Party in the East End to promote the Summer Reading Program and other events. We estimate we spoke to at least 200 people that evening.

Young Adult Update:

- City of Richmond Mayor's Youth Academy Training Program hosted a training at Main Library in the Auditorium.
- Four Mayor's Youth Academy interns are working for Young Adults working at the Main Library this summer.
- Redesigning the Main teen space by shifting books and planning for new resources in the new space.

Director's Report (Continued)

July 2024

Early Literacy Update:

- A new program this fall! Early Literacy Senior Librarian Kathleen Heslop and RVA Reads are partnering to deliver books to 400 preschoolers through RPL Youth Services Librarians' outreach visits.
- We are partnering with Healthy Families to expand RPL's reach. Their office will host the Welcome Bookshelf (funded by the Library of Virginia grant) for home visits, and Ms. Heslop will lead story time at their parent/preschool group (potentially becoming a regular event). Additionally, RPL is invited to their fall "Community Baby Shower."
- Thanks to Technical Services department, Youth Services has expanded its story time collection by 17 board book sets for story times and outreach visits.

Collections Update:

June is the last month in our fiscal year, Collections staff are focused on replacing print copies of items that were lost or missing. The Overflow Collection Project to streamline book collection display, storage, and accessibility is continuing and will be complete by 2025.

Things to Celebrate: Stories from our locations of things to celebrate that happened during the month.

- **Broad Rock Branch Library:** Commonwealth Catholic Charities has a group home for recently arrived unaccompanied minors who are awaiting reunification with their families and each month they bring them for a tour of Broad Rock Library. They are always excited to learn about what public libraries offer in the United States and choose books to take back to the group home to read.
- **East End Branch Library:** The owners of Spotty Dog Ice Cream, Hannah and Alex Sager, donated supplies and ice cream for the Summer Reading Program Kickoff on June 1, showing their support of the library. Not only was this a great act of kindness in their support, but it also allowed us to build our relationship with a new local partner and work together to bring joy and engagement to our reading programs.
- **Ginter Park Branch Library:** A patron asked to speak with the manager and talked glowingly about the staff at Ginter Park, praising their professionalism, kindness, and overall attitude, and thanked the staff for making the library a safe and comfortable place to be.
- **Hull Street Branch Library:** Local retiree Tracey Hinkle of The Art of Books-RVA volunteered to teach the craft/art of Book Folding to youth ages 11 and up on Tuesdays in June and July.

CIRCULATION FY24

LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Belmont	FY21	4,292	4,463	3,675	3,715	3,895	3,662	3,663	3,576	3,888	3,924	5,400	6,455	50,608
	FY22	10,105	7,973	7,528	7,249	7,173	6,764	7,283	7,235	7,934	7,118	7,967	7,424	91,753
	FY23	8,400	9,297	8,586	8,967	7,642	6,982	8,312	8,167	9,161	8,345	8,716	9,056	101,631
	FY24	9,417	9,967	9,066	9,340	8,224	7,515	9,085	8,454	8,780	9,182	9,140	9,329	107,499
Broad Rock	FY21	1,570	1,791	1,373	1,277	1,254	1,203	1,115	913	1,096	954	979	1,403	14,928
	FY22	2,105	2,733	2,315	2,073	1,945	1,579	1,545	1,502	1,667	1,624	1,641	1,581	22,310
	FY23	1,886	2,413	2,106	1,977	1,721	1,531	1,758	1,807	2,330	2,290	2,080	1,884	23,783
	FY24	1,897	1,953	1,950	2,106	1,836	1,828	2,008	2,135	2,556	2,417	2,229	2,415	25,330
East End	FY21	1,431	1,738	1,493	1,493	1,599	1,621	1,673	1,427	1,575	1,539	1768	2,317	19,674
	FY22	2,519	2,799	3,073	3,039	3,149	2,993	3,230	2,928	2,992	2,897	3061	2,830	35,510
	FY23	2,898	3,313	2,951	2,837	2,246	1,990	2,671	2,600	2,487	2,526	2,519	2,451	31,489
	FY24	2,952	3,044	2,307	2,215	2,041	1,988	2,534	2,742	2,961	2,967	3,003	3,038	31,792
Ginter Park	FY21	2,829	3,198	2,523	2,227	1,992	1,836	1,906	2,019	2,278	2,380	2,953	3,965	30,106
	FY22	4,175	4,452	4,292	3,990	3,754	3,074	3,671	3,585	4,340	3,877	4,015	4,821	48,046
	FY23	4,607	4,802	4,463	4,174	3,610	3,612	4,283	3,728	4,660	4,232	3,889	4,525	50,585
	FY24	4,819	4,795	4,104	3,878	3,733	3,391	4,214	3,947	4,242	3,943	4,241	4,733	50,040
Hull Street	FY21	873	1,231	916	1,231	1,135	1,108	1,254	825	1,368	1,432	1,555	1,481	14,409
	FY22	1,884	2,141	1,986	2,144	2,014	2,475	2,397	2,324	2,634	2,361	2,065	2,046	26,471
	FY23	1,987	2,359	2,346	2,331	1,895	1,822	2,069	2,073	2,049	2,272	2,233	1,930	25,366
	FY24	2,386	2,461	2,030	2,359	2,470	2,137	2,281	2,059	1,870	1,849	1,777	2,036	25,715
Main	FY21	4,804	4,167	3,259	3,252	3,164	3,266	2,909	2,750	3,071	3,714	4,652	5,589	44,597
	FY22	6,925	7,554	6,708	6,748	6,810	6,026	6,904	7,269	8,068	6,675	6,442	6,757	82,886
	FY23	7,932	9,457	8,777	8,957	7,149	6,313	8,304	8,189	9,523	8,891	9,053	8,341	100,886
	FY24	9,347	9,863	9,016	9,344	7,839	7,022	7,933	8,265	9,416	9,041	8,665	8,386	104,137

CIRCULATION FY24 (CONTINUED)														
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
North Avenue	FY21	692	820	695	526	750	891	689	566	870	1,345	2,007	1,878	11,729
	FY22	2,003	2,229	2,141	2,241	2,041	1,724	1,755	1,850	2,256	1,825	1,783	1,706	23,554
	FY23	2,139	2,118	2,085	2,378	2,367	1,743	949	77	0	0	226	1,005	15,087
	FY24	1,638	2,294	2,259	2,390	1,998	1,943	2,392	2,108	2,011	2,119	2,358	2,748	26,258
West End	FY21	6,888	6,701	5,819	5,107	5,039	5,639	5,192	4,873	5,769	6,685	9,084	10,859	77,655
	FY22	12,036	12,125	11,087	10,998	9,998	9,073	10,369	10,305	11,090	10,253	11,113	12,224	130,671
	FY23	13,150	13,412	10,950	11,072	10,121	8,552	10,395	9,966	10,771	10,338	10,968	11,745	131,440
	FY24	12,573	12,176	10,311	10,507	9,828	8,881	10,400	10,328	10,789	11,027	11,457	12,216	130,493
Westover Hills	FY21	5,425	6,884	5,627	5,513	4,323	4,315	4,074	4,151	4,815	4,246	4,702	6,244	60,319
	FY22	7,604	8,163	7,214	8,653	7,649	6,836	7,650	6,983	7,908	7,144	7,833	7,803	91,440
	FY23	8,424	8,612	8,155	8,407	7,765	6,496	7,540	7,706	8,344	7,423	7,463	8,703	95,038
	FY24	10,057	9,438	8,550	8,313	7,733	7,198	7,721	8,131	8,432	8,196	8,131	9,168	101,068
E-Content	FY21	12,811	12,564	11,976	11,413	10,990	13,742	14,912	15,034	15,990	12,429	12,782	12,108	156,751
	FY22	12,630	13,139	11,175	10,431	11,019	11,061	13,230	11,146	11,981	12,939	14,980	14,655	148,386
	FY23	16,079	16,510	14,806	14,910	15,126	16,515	19,182	17,810	23,496	24,317	24,593	24,071	227,415
	FY24	25,640	27,387	26,401	27,051	26,710	27,809	34,405	35,378	37,274	36,890	37,078	39,698	381,721
Totals	FY21	41,615	43,557	37,356	35,754	34,141	37,283	37,387	36,134	40,720	38,648	45,882	52,299	480,776
	FY22	61,986	63,308	57,519	57,566	55,552	51,605	58,034	55,127	60,870	56,713	60,900	61,847	701,027
	FY23	67,502	72,293	65,225	66,010	59,642	55,556	65,463	62,123	72,821	70,634	71,740	73,711	802,720
	FY24	80,726	83,378	75,994	77,503	72,412	69,712	82,973	83,547	88,331	87,631	88,079	93,767	984,053

PROGRAMS FY2024	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	TOTAL FY24	TOTAL FY23
Belmont														
Adult Programs	9	9	8	12	10	9	8	11	9	11	11	15	122	90
Adult Attend	20	29	29	44	31	10	13	6	35	17	22	75	331	507
Young Adult Programs	0	1	1	1	0	1	1	1	1	1	1	3	12	5
Young Adult Attend	0	0	0	1	0	2	0	0	0	0	0	7	10	2
Juvenile Programs	13	17	12	16	14	15	14	17	21	23	18	16	196	156
Juvenile Attend	226	315	168	316	240	192	235	340	307	360	358	294	3,351	1,680
Total Attend	246	344	197	361	271	204	248	346	342	377	380	376	3,692	2,189
Total Programs	22	27	21	29	24	25	23	29	31	35	30	34	330	251
Broad Rock														
Adult Programs	8	15	5	6	4	7	9	4	3	5	8	8	82	65
Adult Attend	48	284	42	39	52	22	34	62	7	14	108	152	864	193
Young Adult Programs	1	1	2	2	1	1	1	1	1	2	1	7	21	75
Young Adult Attend	37	16	12	2	0	0	6	2	2	16	2	16	111	115
Juvenile Programs	23	21	31	26	24	19	27	25	24	29	27	7	283	219
Juvenile Attend	135	230	240	247	107	99	88	83	78	491	77	53	1,928	928
Total Attend	220	530	294	288	159	121	128	147	87	521	187	221	2,903	1,236
Total Programs	32	37	38	34	29	27	37	30	28	36	36	22	386	359
East End														
Adult Programs	8	8	3	3	5	8	8	4	6	13	10	3	79	88
Adult Attend	14	33	16	16	31	45	90	31	42	241	107	23	689	718
Young Adult Programs	14	9	5	8	4	8	8	8	10	10	8	12	104	65
Young Adult Attend	96	51	32	55	30	46	74	74	96	105	41	44	744	412
Juvenile Programs	11	8	5	1	0	1	10	12	14	15	14	18	109	93
Juvenile Attend	371	181	280	20	0	22	103	84	54	82	74	186	1,457	2,189
Total Attend	481	265	328	91	61	113	267	189	192	428	222	253	2,890	3,319
Total Programs	33	25	13	12	9	17	26	24	30	38	32	33	292	246

PROGRAMS FY2024 (CONTINUED)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	TOTAL FY24	TOTAL FY23
Ginter Park														
Adult Programs	13	10	9	9	11	6	3	6	7	8	5	9	96	61
Adult Attend	71	77	49	52	52	26	15	26	50	82	21	64	585	302
Young Adult Programs	0	0	1	0	0	1	0	0	0	2	2	7	13	7
Young Adult Attend	0	0	0	0	0	4	0	0	0	2	11	22	39	0
Juvenile Programs	16	14	15	14	10	11	13	15	13	14	18	15	168	123
Juvenile Attend	203	138	158	163	114	80	109	107	136	88	109	281	1,686	895
Total Attend	274	215	207	215	166	110	124	133	186	172	141	367	2,310	1,197
Total Programs	29	24	25	23	21	18	16	21	20	24	25	31	277	191
Hull Street														
Adult Programs	6	1	7	1	1	2	5	18	3	5	7	5	61	26
Adult Attend	30	4	48	6	3	2	56	69	15	14	92	11	350	245
Young Adult Programs	5	0	0	0	0	0	1	3	0	0	0	1	10	13
Young Adult Attend	19	0	0	0	0	0	3	25	0	0	0	2	49	81
Juvenile Programs	14	2	4	5	3	2	4	3	3	11	10	14	75	62
Juvenile Attend	340	47	15	39	53	31	38	23	31	247	104	222	1,190	979
Total Attend	389	51	63	45	56	33	97	117	46	261	196	235	1,589	1,305
Total Programs	25	3	11	6	4	4	10	24	6	16	17	20	146	101
Main														
Adult Programs	13	14	19	2	10	1	8	22	16	17	21	20	163	137
Adult Attend	207	232	409	27	281	15	262	358	260	324	313	308	2,996	2,714
Young Adult Programs	0	1	0	0	0	1	1	1	1	3	2	1	11	3
Young Adult Attend	0	10	0	0	0	10	10	10	8	129	12	12	201	28
Juvenile Programs	18	19	17	19	16	16	20	20	16	25	18	23	227	196
Juvenile Attend	479	412	279	315	234	255	365	351	173	414	274	1,198	4,749	3,360
Total Attend	686	654	688	342	515	280	637	719	441	867	599	1,518	7,946	6,102
Total Programs	31	34	36	21	26	18	29	43	33	45	41	44	401	336

PROGRAMS FY2024 (CONTINUED)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	TOTAL FY24	TOTAL FY23
North Avenue														
Adult Programs	9	3	6	4	5	4	3	7	6	4	1	1	53	34
Adult Attend	61	12	206	18	30	20	40	41	28	120	26	10	612	364
Young Adult Programs	0	5	0	0	0	0	0	0	2	1	2	1	11	3
Young Adult Attend	0	132	0	0	0	0	0	0	13	5	35	20	205	8
Juvenile Programs	2	1	1	0	0	8	9	13	14	10	11	15	84	29
Juvenile Attend	15	6	10	0	0	45	96	182	163	205	239	277	1,238	455
Total Attend	76	150	216	18	30	65	136	223	204	330	300	307	2,055	827
Total Programs	11	9	7	4	5	12	12	20	22	15	14	17	148	66
West End														
Adult Programs	5	6	6	5	6	5	8	6	7	7	9	6	76	68
Adult Attend	63	65	52	48	35	27	66	52	120	61	63	50	702	629
Young Adult Programs	3	1	3	2	3	4	3	2	2	2	2	3	30	12
Young Adult Attend	6	0	2	1	2	6	3	1	4	9	2	23	59	117
Juvenile Programs	15	17	12	16	12	8	14	11	11	22	11	9	158	145
Juvenile Attend	356	299	212	334	205	218	308	258	295	574	304	217	3,580	2,534
Total Attend	425	364	266	383	242	251	377	311	419	644	369	290	4,341	3,280
Total Programs	23	24	21	23	21	17	25	19	20	31	22	18	264	225
Westover Hills														
Adult Programs	3	1	2	4	0	1	1	1	4	4	8	3	32	13
Adult Attend	28	2	20	91	0	26	0	1	59	22	45	20	314	62
Young Adult Programs	1	1	1	2	1	0	1	1	1	1	1	4	15	12
Young Adult Attend	3	5	0	8	5	0	0	6	0	23	10	16	76	129
Juvenile Programs	4	4	5	6	10	12	14	15	7	17	17	18	129	76
Juvenile Attend	244	247	188	286	216	243	353	332	134	388	280	453	3,364	3,546
Total Attend	275	254	208	385	221	269	353	339	193	433	335	489	3,754	3,737
Total Programs	8	6	8	12	11	13	16	17	12	22	26	25	176	101
Grand Total Attend	3,072	2,827	2,467	2,128	1,721	1,446	2,367	2,524	2,110	4,033	2,729	4,056	31,480	23,192
Grand Total Programs	214	189	180	164	150	151	194	227	202	262	243	244	2,420	1,876

DOOR COUNT FY2024	Jul-23	Aug- 23	Sep- 23	Oct-23	Nov- 23	Dec- 23	Jan-24	Feb- 24	Mar- 24	Apr-24	May- 24	Jun- 24	TOTAL
Belmont	4,560	4,883	4,629	5,201	4,156	4,362	5,690	4,942	5,294	5,798	5,488	7,341	62,344
Broad Rock	4,400	4,799	4,422	4,913	3,475	3,194	4,006	4,384	4,781	6,115	5,433	4,853	54,775
East End	4,216	4,853	4,128	4,198	3,729	4,191	4,916	4,925	5,230	5,931	5,753	5,364	57,434
Ginter Park	4,782	6,962	4,480	3,450	2,802	2,883	3,428	3,644	3,566	4,195	4,280	4,702	49,174
Hull Street	1,794	3,920	2,893	2,789	1,031	1,258	1,205	2,059	2,471	2,893	3,103	2,574	27,990
Main	7,875	7,661	-	13,757	9,142	8,311	10,846	13,912	13,125	14,139	14,531	15,039	128,338
North Avenue	2,751	4,257	3,664	3,015	1,065	4,084	3,369	3,049	3,653	7,658	6,546	4,054	47,165
West End	3,669	3,911	3,257	3,126	2,846	3,007	4,063	3,954	3,749	4,562	4,036	4,089	44,269
Westover Hills	5,335	5,723	5,167	5,347	4,570	4,584	5,099	5,213	5,038	5,371	4,870	4,130	60,447
TOTALS FY24:	39,382	46,969	32,640	45,796	32,816	35,874	42,622	46,082	46,907	56,662	54,040	52,146	531,936
TOTALS FY23:	44,405	45,027	38,340	37,779	31,237	29,286	29,662	29,786	30,609	32,727	26,813	34,076	409,747
TOTALS FY22:	30,685	32,619	32,702	35,028	34,519	35,716	36,999	31,189	37,658	38,159	37,378	45,822	428,474

09/2023: Main Library: Door Counter broken. Will be replaced for October.

NEW PATRON CARDS													
FY2024	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Belmont	156	173	139	115	86	107	196	120	113	94	106	113	1,518
Broad Rock	93	54	63	63	41	48	67	83	81	104	52	87	836
East End	53	68	59	63	40	31	59	48	78	60	48	70	677
Ginter Park	39	67	64	57	36	32	69	62	53	77	49	78	683
Hull Street	97	91	55	55	48	49	60	60	67	75	61	73	791
Main	253	273	358	618	634	219	313	273	273	292	206	224	3,936
North Avenue	22	55	40	44	32	41	47	37	44	36	34	38	470
West End	70	87	76	76	56	58	75	87	69	69	84	98	905
Westover Hills	117	129	92	83	53	43	76	88	77	71	107	78	1,014
Online Reg E-Card	626	692	546	594	642	572	962	723	800	717	763	675	8,312
Total FY24:	1,526	1,689	1,492	1,768	1,668	1,200	1,924	1,581	1,655	1,595	1,510	1,534	19,142
Total FY23:	1,334	1,498	1,366	1,217	1,035	917	1,343	1,270	1,167	1,171	1,301	1,330	14,949
Total FY22:	1,055	1,218	1,064	1,467	1,072	879	1,209	984	979	957	1,017	1,170	13,071

COMPUTER USE FY2024	Jul-23	Aug- 23	Sep- 23	Oct-23	Nov- 23	Dec- 23	Jan-24	Feb- 24	Mar- 24	Apr-24	May- 24	Jun- 24	TOTAL
Belmont Workstation	619	658	640	702	551	584	709	679	773	810	816	736	8,277
WIFI	650	642	676	717	510	562	674	628	605	764	696	723	7,847
Broad Rock Workstation	797	732	632	735	548	537	661	638	691	718	704	645	8,038
WIFI	1,034	1,115	1,134	1,271	963	773	950	1,005	1,194	1,101	1,138	1,149	12,827
East End Workstation	664	729	646	636	506	470	690	668	617	634	702	584	7,546
WIFI	1,248	1,543	1,191	1,582	1,344	1,166	1,261	1,392	1,265	1,308	1,577	1,589	16,466
Ginter Park Workstation	580	713	561	615	484	450	568	564	585	661	653	619	7,053
WIFI	627	801	620	665	568	572	580	622	692	851	877	842	8,317
Hull Street Workstation	589	646	485	479	369	411	512	519	414	485	487	436	5,832
WIFI	1,003	1,073	939	851	671	799	875	829	931	783	929	897	10,580
Main Workstation	1,673	2,187	1,996	1,862	1,358	1,654	1,725	1,820	1,993	2,042	2,031	2,224	22,565
WIFI	3,505	4,089	4,388	4,861	3,443	3,626	4,057	4,662	4,844	4,960	5,505	5,462	53,402
North Avenue Workstation	381	533	398	436	314	355	393	487	530	541	573	483	5,424
WIFI	436	518	407	481	317	450	512	520	491	540	584	740	5,996
West End Workstation	294	363	267	305	240	314	330	366	366	381	378	396	4,000
WIFI	731	730	755	777	623	668	751	811	766	948	1,004	1,024	9,588
Westover Hills Workstation	630	643	544	623	438	429	504	516	550	554	531	502	6,464
WIFI	730	851	897	965	488	435	544	541	596	642	506	536	7,731
TOTALS FY24:	16,191	18,566	17,176	18,563	13,735	14,255	16,296	17,267	17,903	18,723	19,691	19,587	207,953
TOTALS FY23:	13,430	14,930	14,136	14,657	11,832	11,834	13,204	13,045	13,988	13,375	15,025	15,034	164,490
TOTALS FY22:	7,868	7,453	7,484	10,192	7,706	7,583	8,709	8,046	9,346	10,404	10,819	11,897	107,507

TECHNICAL SERVICES - FLOATING ITEMS ADDED / DISCARDED				
FY2024	Printed Materials Added (All Branches)	Overdrive Added	Monthly Total Added	Monthly Total Discarded
Jul-23	304	210	514	827
Aug-23	879	384	1,263	764
Sep-23	2,213	282	2,495	846
Oct-23	613	253	866	1,532
Nov-23	1,279	226	1,505	2,587
Dec-23	1,096	93	1,189	1,388
Jan-24	2,437	483	2,920	2,440
Feb-24	3,641	594	4,235	1,187
Mar-24	473	301	774	6,182
Apr-24	403	1,111	1,514	6,030
May-24	337	321	658	9,683
Jun-24	421	783	1,204	9,785
FY24 Totals:	14,096	5,041	19,137	43,251
FY23 Totals:	29,114	10,656	39,773	5,565
FY22 Totals:	17,756	5,387	23,143	2,117

Richmond Public Library
 FY24 Operating Budget
 as of June 30, 2024

ACCOUNT	DESCRIPTION	Actual and			Balance Available
		Budget	Encumbered 30-Jun-24	% Spent	
60000	SALARIES - FULL TIME	\$ 4,226,494	\$ 3,763,866	89.1%	\$ 462,628
60001	OVERTIME PERMAN	\$ 19,176	\$ 5,944	31.0%	\$ 13,232
61000	SALARIES - PART TIME	\$ 369,366	\$ 102,811	27.8%	\$ 266,555
62000	SALARIES - TEMPORARY	\$ 10,000	\$ 47,491	0.0%	\$ (37,491)
63000	FICA	\$ 250,302	\$ 248,631	99.3%	\$ 1,671
63001	RET CON RSRs	\$ 649,740	\$ 625,313	96.2%	\$ 24,427
63002	MEDCARE FICA	\$ 58,539	\$ 58,194	99.4%	\$ 345
63003	GROUP LIFE	\$ 23,459	\$ 22,543	96.1%	\$ 916
63004	CONSTITUTIONAL	\$ -	\$ 18,319	0.0%	\$ (18,319)
63006	H/C ACT TEMP	\$ 600,930	\$ 719,995	119.8%	\$ (119,065)
63008	STATE UNEMPLOYMENT	\$ -	\$ 699	0.0%	\$ (699)
63011	HEALTH SAVINGS	\$ -	\$ 11,292	0.0%	\$ (11,292)
63100	VRS HYBRID DB	\$ -	\$ 64,020	0.0%	\$ (64,020)
63105	VRS HYBRID DC	\$ -	\$ 13,265	0.0%	\$ (13,265)
63110	VRS HYBRID VLDP	\$ -	\$ 12,683	0.0%	\$ (12,683)
64103	Educnctv #81	\$ -	\$ 9,139	0.0%	\$ (9,139)
	Personnel Expenses	\$ 6,208,006	\$ 5,724,204	92.2%	\$ 483,802
71141	BOOKS	\$ 952,359	\$ 907,585	95.3%	\$ 44,774
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 2,456	\$ 33,175	1350.8%	\$ (30,719)
72122	MAGS & NEWSPAPER	\$ 29,277	\$ 48,883	167.0%	\$ (19,606)
	Collection Development	\$ 984,092	\$ 989,643	100.6%	\$ (5,551)
70131	ADVERTISING	\$ 2,297	\$ 578	25.2%	\$ 1,719
70161	PLANNING MGMT SERVICES	\$ 483,050	\$ 470,455	97.4%	\$ 12,595
70215	EQUIPMENT REPAIR	\$ 81,200	\$ 55,636	0.0%	\$ 25,564
70218	VEHICLE REPAIR	\$ 2,902	\$ 4,762	164.1%	\$ (1,860)
70412	TRANSPORTATION	\$ -	\$ -	0.0%	\$ -
70416	EMPLOYEE PARKING	\$ 21,600	\$ 55,636	0.0%	\$ (34,036)
70311	PRINTED SUPPLIES	\$ 3,000	\$ 362	12.1%	\$ 2,638
70413	MILEAGE ALLOWANCE	\$ 2,263	\$ 457	20.2%	\$ 1,806
70551	SECURITY	\$ 481,543	\$ 407,953	84.7%	\$ 73,590
70552	CONTRACT AND TEMP PERSONNEL	\$ 22,000	\$ 111,153	505.2%	\$ (89,153)
71012	OFFICE STATIONARY SUPPLIES	\$ 3,047	\$ 13,439	441.0%	\$ (10,392)
71016	ADVERTISING	\$ -	\$ -	0.0%	\$ -
71143	LIBRARY OPERATING SUPPLIES	\$ 19,220	\$ 15,810	82.3%	\$ 3,410
72113	POSTAGE	\$ 4,456	\$ 68	1.5%	\$ 4,388
72121	CONFERENCES & CON	\$ 1,904	\$ 844	0.0%	\$ 1,060
72123	MEMBERSHIP DUES	\$ 677	\$ 3,084	455.5%	\$ (2,407)
72124	TRAINING	\$ 1,055	\$ 1,240	117.6%	\$ (185)
72131	COMPUTER SUPPLIES	\$ 25,662	\$ (10,581)	-41.2%	\$ 36,243
72153	EQUIPMENT	\$ 12,200	\$ 2,857	0.0%	\$ 9,343
73104	BANK FEES	\$ -	\$ 12,035	0.0%	\$ (12,035)
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
76652	PAPER PRODUCTS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 2,298	\$ 2,252	98.0%	\$ 46
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ 493	100.1%	\$ (0)
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77501	DIT CHARGES	\$ -	\$ 8,765	0.0%	\$ (8,765)
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 7,160	\$ -	0.0%	\$ 7,160
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
95002	OPERATING TRANS	\$ -	\$ -	0.0%	\$ -
	Other Expenses	\$ 1,178,027	\$ 1,157,297	98.2%	\$ 20,730
	TOTAL GENERAL FUND	\$ 8,370,125	\$ 7,871,144	94.0%	\$ 498,981

RICHMOND PUBLIC LIBRARIES - General Fund Budget

Monthly Budget Report

June 30, 2024

<u>General Fund Revenue</u>	<u>FY2023-24</u> <u>Budget</u>	<u>FY2023-24</u> <u>Actual YTD</u>	<u>%</u> <u>Recognized</u>	<u>Unrecognized</u>
Lost and Damage Books	\$ 21,782	\$ 19,388	89%	\$ 2,394
Reservation - Book Records	\$ 500	\$ 780	156%	\$ (280)
Room Rental Fees	\$ 300	\$ -	0%	\$ 300
Sales Copy Centers	\$ 17,476	\$ 9,438	54%	\$ 8,038
State Library Aide	\$ 170,000	\$ -	0%	\$ 170,000
	<u>\$ 210,058</u>	<u>\$ 29,605</u>	14%	<u>\$ 180,453</u>

General Fund Operating

	<u>FY2023-24</u> <u>Budget</u>	<u>FY2023-24</u> <u>Actual YTD</u>	<u>% Expended</u>	<u>Unobligated</u>
Personnel	\$ 4,625,036	\$ 3,920,112	85%	\$ 704,925
Fringes	\$ 1,582,970	\$ 1,704,986	108%	\$ (122,016)
Books/Materials	\$ 984,092	\$ 989,643	101%	\$ (5,551)
Operating Expenses	\$ 1,178,027	\$ 1,157,297	98%	\$ 20,730
Total	\$ 8,370,125	\$ 7,772,038	93%	\$ 598,087

Encumbrances YTD **\$ (64,928)**

RICHMOND PUBLIC LIBRARIES - Special Fund Budget

<u>Special Fund Revenue</u>	<u>FY2023-24</u> <u>Anticipated</u>	<u>FY2023-24</u> <u>Actual YTD</u>	<u>%</u> <u>Recognized</u>	<u>Unrecognized</u>
00314 - Gift to the Library	\$ 12,500	\$ 54,117	0%	\$ (41,617)
00308 - Verizon E-Rate Grant	\$ 75,000	\$ 34,628	46%	\$ 40,372
00309 - Public Law Library	\$ 157,797	\$ 168,152.00	107%	\$ (10,355)
00311 - Gates Foundation	\$ 28,750	\$ 68,829	0%	\$ (40,079)
00312 - RPL Foundation	\$ -	\$ -	0%	\$ -
00313 - Friends of the RPL	\$ 18,000	\$ 11,000	61%	\$ 7,000
00000 - FNDN Restricted Grant	\$ -	\$ -	0%	\$ -
	<u>\$ 292,047</u>	<u>\$ 336,726</u>	115%	<u>\$ (44,679)</u>

<u>Special Fund Expenditures</u>	<u>FY23 Rollover &</u> <u>FY24 Receipts</u>	<u>FY2023-24</u> <u>Actual YTD</u>	<u>% Expended</u>	<u>Unobligated</u>
00314 - Gift to the Library	\$ 284,905	\$ (3,158)	-1%	\$ 288,063
00308 - Verizon E-Rate Grant	\$ 196,535	\$ 10,253	5%	\$ 186,282
00309 - Public Law Library	\$ (254,410)	\$ 191,004	-75%	\$ (445,414)
Personnel		\$ 77,737		
Fringes		\$ 18,502		
Books/Materials		\$ 94,765		
Operating Expenses		\$ -		
00311 - Gates Foundation	\$ 67,108	\$ 32,333	48%	\$ 34,775
00312 - RPL Foundation	\$ (186,450)	\$ 88,630	-48%	\$ (275,080)
00313 - Friends of the RPL	\$ 45,959	\$ (2,598)	-6%	\$ 48,557
	<u>\$ 153,647</u>	<u>\$ 316,463</u>	206%	<u>\$ (162,817)</u>

Encumbrances YTD **\$ 5,090**

Richmond Public Library
FY25 Operating Budget

ACCOUNT	DESCRIPTION	Budget	Actual and Encumbered	% Spent	Balance Available 1-Jul-24
60000	SALARIES - FULL TIME	\$ 4,507,694	\$ -	0.0%	\$ 4,507,694
60001	OVERTIME PERMAN	\$ 19,176	\$ -	0.0%	\$ 19,176
61000	SALARIES - PART TIME	\$ 545,069	\$ -	0.0%	\$ 545,069
62000	SALARIES - TEMPORARY	\$ 10,000	\$ -	0.0%	\$ 10,000
63000	FICA	\$ 313,276	\$ -	0.0%	\$ 313,276
63001	RET CON RSRs	\$ 363,650	\$ -	0.0%	\$ 363,650
63002	MEDCARE FICA	\$ 73,263	\$ -	0.0%	\$ 73,263
63003	GROUP LIFE	\$ 27,436	\$ -	0.0%	\$ 27,436
63004	CONSTITUTIONAL	\$ -	\$ -	0.0%	\$ -
63006	H/C ACT TEMP	\$ 807,207	\$ -	0.0%	\$ 807,207
63008	STATE UNEMPLOYMENT	\$ -	\$ -	0.0%	\$ -
63011	HEALTH SAVINGS	\$ -	\$ -	0.0%	\$ -
63100	VRS HYBRID DB	\$ 134,404	\$ -	0.0%	\$ 134,404
63105	VRS HYBRID DC	\$ -	\$ -	0.0%	\$ -
63110	VRS HYBRID VLDP	\$ -	\$ -	0.0%	\$ -
64103	Educnctv #81	\$ -	\$ -	0.0%	\$ -
	Personnel Expenses	\$ 6,801,175	\$ -	0.0%	\$ 6,801,175
71141	BOOKS	\$ 952,359	\$ -	0.0%	\$ 952,359
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 2,456	\$ -	0.0%	\$ 2,456
72122	MAGS & NEWSPAPER	\$ 29,277	\$ -	0.0%	\$ 29,277
	Collection Development	\$ 984,092	\$ -	0.0%	\$ 984,092
70131	ADVERTISING	\$ 2,297	\$ -	0.0%	\$ 2,297
70161	PLANNING MGMT SERVICES	\$ 483,050	\$ -	0.0%	\$ 483,050
70215	EQUIPMENT REPAIR	\$ 81,200	\$ -	0.0%	\$ 81,200
70218	VEHICLE REPAIR	\$ 1,477	\$ -	0.0%	\$ 1,477
70412	TRANSPORTATION	\$ -	\$ -	0.0%	\$ -
70416	EMPLOYEE PARKING	\$ 21,600	\$ -	0.0%	\$ 21,600
70311	PRINTED SUPPLIES	\$ 3,000	\$ -	0.0%	\$ 3,000
70413	MILEAGE ALLOWANCE	\$ 2,263	\$ -	0.0%	\$ 2,263
70551	SECURITY	\$ 294,543	\$ -	0.0%	\$ 294,543
70552	CONTRACT AND TEMP PERSONNEL	\$ 22,000	\$ -	0.0%	\$ 22,000
71012	OFFICE STATIONARY SUPPLIES	\$ 3,047	\$ -	0.0%	\$ 3,047
71016	ADVERTISING	\$ -	\$ -	0.0%	\$ -
71143	LIBRARY OPERATING SUPPLIES	\$ 19,220	\$ -	0.0%	\$ 19,220
72113	POSTAGE	\$ 4,456	\$ -	0.0%	\$ 4,456
72121	CONFERENCES & CON	\$ 1,904	\$ -	0.0%	\$ 1,904
72123	MEMBERSHIP DUES	\$ 677	\$ -	0.0%	\$ 677
72124	TRAINING	\$ 1,055	\$ -	0.0%	\$ 1,055
72131	COMPUTER SUPPLIES	\$ 25,662	\$ -	0.0%	\$ 25,662
72153	EQUIPMENT	\$ 138,341	\$ -	0.0%	\$ 138,341
73104	BANK FEES	\$ -	\$ -	0.0%	\$ -
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
76652	PAPER PRODUCTS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 1,489	\$ -	0.0%	\$ 1,489
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ -	0.0%	\$ 493
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77501	DIT CHARGES	\$ -	\$ -	0.0%	\$ -
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 31,160	\$ -	0.0%	\$ 31,160
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
95002	OPERATING TRANS	\$ -	\$ -	0.0%	\$ -
	Other Expenses	\$ 1,138,934	\$ -	0.0%	\$ 1,138,934
	TOTAL GENERAL FUND	\$ 8,924,201	\$ -	0.0%	\$ 8,924,201

Richmond Public Library
 Foundation, Friends, Groups and Individual Donations
 FY 2024

Consent Agenda: Deposited Gifts Over \$100 Shown
 as of July 24, 2024

Date of Check	Donor Name	Current Month Amount	Purpose/Location	YTD Account Balance		
				Gift	Foundation	Friends
	<i>No Donations</i>					
	Monthly Total	\$ -				
	YTD Total	\$ 11,750.00	Year To Date Total	\$ 750.00	\$ -	\$ 11,000.00

FREE PUBLIC MEETING SPACES

<https://rvalibrary.org/services/meeting-spaces/>



BELMONT

Capacity: 20

Podium, projector, screen, 5 tables, 20 chairs

BROAD ROCK

Capacity: 35

Podium, projector, screen, 7 tables, 35 chairs. Laptop available upon request.

EAST END

Capacity: 35

Podium, projector, screen, whiteboard, 10 tables, 35 chairs. Laptop available by request.

GINTER PARK

Capacity: 40

Podium, projector, screen, 6 tables, 30 chairs

MAIN - STUDY ROOMS

B - Capacity: 6; 6 chairs, 1 table

C - Capacity: 12; 12 chairs, 2 tables

D - Capacity: 12; 2 tables, 12 chairs, whiteboard

E - Capacity: 6; 1 Table, 5 Chairs

ALL STUDY ROOMS HAVE A FLAT SCREEN TV WITH HDMI INPUT

MAIN - MEETING SPACES

ANNEX - Capacity: 45; Podium, monitor, 8 tables, 35 chairs

ACTIVITY ROOM - Capacity: 48; Podium, monitor, 6 tables, 48 Chairs

GELLMAN ROOM - Capacity: 80; 6 tables, 80 chairs

AUDITORIUM - Capacity: 250; Podium, laptop, projector, screen, 10 tables, 180 chairs

WEST END

Capacity: 44

Podium, projector, screen, 6 tables, 50 chairs. Laptop available on request.

STUDY ROOM

Capacity: 8

Monitor, 1 table, 6 chairs

HULL STREET

Capacity: 47

Projector, screen, whiteboard, 6 tables, 47 chairs

NORTH AVENUE

Capacity: 47

Podium, projector, screen, 8 tables, 40 chairs

WESTOVER HILLS

Capacity: 35

Podium, screen, 4 tables, 35 chairs

 WRIC ABC 8News

Richmond Public Library, local organization partner to assist renters facing eviction

By: Katelyn Harlow

Posted: Jun 27, 2024 / 12:56 PM EDT / Updated: Jun 27, 2024 / 12:57 PM EDT

Website: <https://www.wric.com/news/local-news/richmond/richmond-public-library-local-organization-partner-to-assist-renters-facing-eviction/>

RICHMOND, Va. (WRIC) — The Richmond Public Library and **Virginia Poverty Law Center** (VPLC) are launching a partnership aimed to help renters that may be facing eviction.

A spokesperson said the program will give guided assistance using VPLC’s new Eviction Defense Center to answer renters’ questions and help them prepare for court.

Richmond Public Library says patrons often ask librarians help understanding their options when facing eviction, and this program is reportedly aimed to expand patrons’ access to justice services.

The Eviction Defense Center is particularly aimed to help people who can’t get direct help from their local Legal Aid program, according to a spokesperson.

“It is designed to be simple to use on any smartphone or computer,” explained VPLC housing attorney Phil Storey, who heads the Eviction Defense Center. “But by making hands-on help and printing available at the library, the tool can serve more people with barriers to accessibility.”

Throughout the summer, librarians and organization staff will be available at certain times to help renters who need help getting online, navigating the Eviction Defense Center, or printing forms to take to court.

The list of times and locations for this help is available on the **library’s website** or by calling the Law Librarian at the Main Library at 804-646-3425.

Renters throughout Virginia can access the Eviction Defense Center **here** for an English version. Inquilinos pueden visitar **aquí** para una versión en español.

∞ END ∞

 WRIC ABC 8News

Virginia Poverty Law Center introduces website to aid in Richmond eviction crisis

By: Alexis Bellamy

Posted: Jun 28, 2024 / 07:06 AM EDT / Updated: Jun 28, 2024 / 07:06 AM EDT

Website: <https://www.wric.com/news/virginia-poverty-law-center-introduces-website-to-aid-in-richmond-eviction-crisis/>

RICHMOND, Va. (WRIC) — A statewide organization has introduced a new tool to help renters in the ongoing eviction crisis happening across Richmond.

The [Virginia Poverty Law Center \(VPLC\)](#) rolled out this new resource on Thursday, June 27 and leaders say they hope it will help put people on an even playing field when it comes to understanding the eviction process.

The [Eviction Defense Center](#) was created to help renters hold onto their homes in the face of potential eviction.

“Lots of folks lose their housing before it even gets to court,” said Phillip Storey, the Housing Attorney with the Virginia Poverty Law Center and Director of the Eviction Defense Center. “So, the housing instability is a much bigger problem than just evictions in court.”

Storey said the new center is primarily for individuals who can’t get direct help from their local legal aid program.

“The impact that this could make is huge because 95% of the people who are in this situation aren’t going to get a legal aid lawyer, and won’t have representation in court, and if we can improve the outcome even a little bit for those in Richmond it would have a real difference”, Storey, said.

The goal is to help people avoid getting an eviction case filed against them in court. In 2023, more than 6,000 Richmond families were facing the judiciary process of eviction.

“The numbers are probably going to be up again this year,” Storey said.

The new online center is operating in collaboration with the Richmond Public Library and VPLC attorneys will be on hand on select days to help residents navigate the site.

“Housing is probably, obviously, one of the one of the largest problems in the Richmond area. And I would say on average, that is what I get asked about the most,” said Richmond Public Librarian Charlie Schmidt. “I think, you know, giving empowering people with the knowledge and the tools to fight their own eviction or fight their own fight, so to speak, has a transformative process on them.”

This new resource has been in the works since May 2024.

∞ END ∞

AXIOS Richmond

The public library is helping Richmonders facing eviction

July 2, 2024

By: Karri Peifer

<https://www.axios.com/local/richmond/2024/07/02/eviction-lab-richmond-library>

For the rest of the summer, locals facing possible eviction can get in-person expert help at an unlikely location: their public library.

Why it matters: More than 20,000 evictions have been filed in metro Richmond in the past year, which is 83% of the area's pre-pandemic average, according to the latest figures from Princeton's Eviction Lab.

State of Play: Every week through August, librarians and staff from the Virginia Poverty Law Center will be at the main branch of the Richmond Public Library to help people use VPLC's new online Eviction Defense Center.

- VPLC launched the Eviction Defense Center last week. The website is designed to be a smartphone-compatible, easy-to-use resource to help people understand the eviction process in Virginia – and to know their rights.
- It's free and available in English at FightMyEviction.org and Spanish at NoDesalojo.org.

Zoom in: With the Eviction Defense Center, renters at risk of losing their home can find step-by-step instructions for fighting evictions, links to the types of notices that may receive and even find help connecting with a legal aid attorney.

- At the library programs, staffers can help locals navigate the website and print out documents they may need for court.

What they're saying: "People facing an eviction case without an attorney rarely get good outcomes by just winging it," VPLC housing attorney Phil Storey and head of the new center said in a statement. "The Eviction Defense Center will help them understand their rights and prepare for court in useful ways."

If you go, staffers will be at the Main Library for hands-on help:

- Mondays, 5-8pm.
- Wednesday, 10am-1pm.
- Thursdays, 2-5pm.

Editor's note: This story was corrected to reflect that eviction activity in Richmond in the past year represented 83% of the pre-pandemic average, not an 83% increase.

∞ END ∞