



RICHMOND PUBLIC LIBRARY

LIBRARY BOARD OF TRUSTEES REGULAR MEETING

June 25, 2025

West End Branch Library
5420 Patterson Avenue
Richmond, Virginia 23226

11:45 a.m.



Richmond Public Library
 101 E. Franklin Street
 Richmond, VA 23219
 (804) 646-4256 / fax: (804) 646-7685



Library Board of Trustees Meeting

Wednesday, June 25, 2025

11:45 a.m.

A G E N D A

Call to order: 11:45 a.m. Ms. Peterson

Agenda Ms. Peterson

Consent Agenda: Ms. Peterson

- Approval of Minutes-May 28, 2025, Regular Meeting
- Approval of Statistical Report
- Approval of Pending Deposited Gifts Report

Public Comment Period:

Reports:

- Library Friends Ms. DeBoer/Mr. Dishon
- Library Foundation Ms. Revere/Mr. Firestine
- Library Administration Mr. Firestine
 - Library Branch Update by LCSM Ms. Lisa Crisman
- Advocacy Taskforce Ms. Peterson/Ms. Carter-Gunter
- Policy Taskforce Ms. Altman

Board Committee Reports:

- Chair Report Ms. Peterson
- Finance Committee Mr. Yates/Mr. Firestine
- Facilities Committee Ms. Woody
- Governance Committee Mr. Sawyer

Unfinished Business Ms. Peterson

New Business Ms. Peterson

Adjourn Ms. Peterson

Next Meeting:

Date: July 23, 2025
 Time: 11:45 a.m.
 Location: Ginter Park Branch Library
 1200 Westbrook Avenue
 Richmond, Virginia 23227
 Phone: 804.646.1236

Library Board Meeting Minutes - DRAFT
May 28, 2025

PRESENT: Chair Christine Peterson, Vice Chair Sheron Carter-Gunter, Emily Altman, Brent Graves, Cynthia Hinds, Janet Woody, William Yates

ABSENT: Garrett Sawyer, Friends of the Library Chair Ruth DeBoer, Cheryl Clarke

STAFF: Scott Firestine, Clay Dishon, Attorney Shannan Fitzgerald, Gianna Pack, Susan Revere, Phil Shephard, Heather Montgomery

The Richmond Public Library (RPL) Library Board of Trustees (LBOT) meeting was called to order by Chair Christine Peterson at 11:45 a.m. at the Main Library located at 101 E Franklin Street, Richmond, Virginia 23219. The meeting was posted, and the public could attend in person or by viewing the Richmond Public Library YouTube channel <https://bit.ly/2VfKL9U>, where it was live-streamed. A quorum was established.

Agenda	Approve the May 28, 2025, Agenda as amended to reschedule Elizabeth Morris' presentation. <i>Motion: William Yates, Second by Sheron Carter-Gunter</i> <i>AYES: <u>7</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i>
Consent Agenda	Approve the April 23, 2025, Meeting Minutes, the Current Financial Reports, Statistical Reports, and Donations Report as Submitted: <i>Motion: William Yates, Second by Sheron Carter-Gunter</i> <i>AYES: <u>7</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i>
Public Comment Period	None present.
Reports	
Friends of the Library (FOL) <u>Ruth DeBoer</u> <u>Clay Dishon</u>	No formal report. Mr. Dishon mentioned that the next Friends Board meeting is scheduled for Wednesday, June 4.
Library Foundation <u>Susan Revere</u> <u>Scott Firestine</u>	No formal report.

Reports (Continued)

Administration

Scott Firestine
Genevievre Gray

No formal Administration Report.

Mr. Firestine introduced Ms. Genevievre Gray, Youth Services Young Adult Senior Librarian, to give an overview of the Young Adult Department:

Ms. Gray began by reflecting on the profound impact that the new Young Adult space at the Main Library has already had on the community. She shared the story of a teenage girl who has become a regular visitor since the space opened. This young patron recently confided that she had moved to Richmond within the past year and, being homeschooled, had found it difficult to meet peers her age.

The Young Adult space has provided her with a welcoming environment where she can connect with others, engage in enriching activities, and feel a genuine sense of belonging. Still unfamiliar with the city and lacking access to transportation or funds for extracurricular outings, she expressed that the library has become one of the few places where she feels comfortable and included.

She shared with Ms. Gray how the library's teen programs have helped her feel more involved and less isolated, offering her a meaningful way to participate in the community. Even when no formal programming is scheduled, she often spends time in the space working on school assignments, exploring take-home activities such as writing prompts, coloring sheets, and rotating crafts.

While this account highlights just one individual, it is indicative of a larger trend. The library has observed a steady increase in teen visitors utilizing the space for studying, socializing, reading, and participating in a variety of programs. The Young Adult space has quickly proven to be a transformative addition, one that fosters connection, creativity, and lifelong learning for the city's youth.

With this in mind, we are continuing to work on building an audience of teens in the library through increased school outreach efforts across the city with our Young Adult Team. We have successfully established relationships with middle and high schools throughout the Richmond Public School system and are increasing our engagement through outreach at community events as well as connecting with librarians and classroom teachers to reach students directly in the classroom.

We are working to build a vibrant future for young adults in our city by informing them through the teaching of new skills, enriching their lives, expanding their access to both recreational and educational opportunities, and empowering them to make positive changes in their lives.

- **Engaging YA Programs:** Building engaging and educational young adult programs is a huge priority. For example, our Teen Anime Manga Association, which allows teens to come together and engage with an activity they love, while also tying into young adult literacy skills, connecting young adults to the library's collection, cultivating their interests in a social setting, and supporting lifelong learning by introducing them to new cultural concepts and language skills. Other after-school clubs like our Level Up video game club might sound like they are just for fun, but they connect teens to literacy by encouraging reluctant readers to follow game plotlines, often connecting to books in

Reports (Continued)

**Administration
(Continued)**

Scott Firestine
Genevievre Gray

our digital collection. It also supports young adults learning critical thinking and problem-solving skills, as well as social-emotional skills, in a positive and safe environment. Programs like our popular Get Crafty Together events allow young adults to develop new arts and crafts techniques as they explore new mediums of art, which they may not have access to outside the library. Other events, like some of our Teen STEAM programs allow teens to learn educational topics in a fun and engaging way. For instance, Ms. Gray recently hosted a Brown Sugar Boba Milk Tea STEAM workshop at both Main and Hull Street where teens got to practice precise measurements, learned about chemical reactions, and developed an understanding of the gelatinization process all while learning to make one of their favorite treats from scratch.

- **Wellness:** To continue educational opportunities for our youth, we are prioritizing health and wellness as a topic. For example, period poverty and stigma are serious health issues that impact countless women and girls. Today is recognized as Menstrual Hygiene Day, and later this afternoon we are hosting an event with the Period Education Project where teens will be learning about menstrual health from VCU School of Medicine students and working together to build menstrual health packs to stock our new mini menstrual health pantry for teen girls, which is in the young adult space. We are also prioritizing health and wellness by offering Young Adult Yoga and workshops promoting mindfulness and lyric writing as a means of coping with stress this summer.
- **Programs for Opportunity Youth:** Ms. Gray has built partnerships with several youth organizations in the city as a means of prioritizing opportunity youth and setting them up for success. She has already begun hosting a series of workshops with our Young Adult Team at Peter Paul where we have taught them about self-care (this also ties into our focus on wellness and will be repeated later at Main), meal prepping on a budget, and navigating transportation using the GRTC bus system to better connect them with opportunities around the city. This summer, we will be hosting a series of workshops with Urban Baby Beginnings, which focus on maternal health and wellness as well as educational and workforce development. We are also beginning a workshop series this summer called Future Ready, which focuses on preparing youth (with an emphasis on outreach towards opportunity youth) to be set up for success in career exploration and resume development as well as interview preparation. Another initiative we have begun is connecting with the International Rescue Committee to host digital literacy workshops for refugee young adults who are not yet connected to school or work. These initiatives are all made possible through a grant from the Urban Libraries Council.

Ms. Gray extended an offer to the members to stop by the Young Adult space. While you are here, look at our current young adult art exhibit, which talks about re-envisioning spaces in their communities. Thank you, and please let me know if you have any questions.

Reports (Continued)

<p>Advocacy Task Force</p> <p><u>Christine Peterson</u> <u>Sheron Carter-Gunter</u></p>	<p>Chair Peterson provided an update on the Library Board of Trustees' (LBOT) advocacy efforts for the year:</p> <ol style="list-style-type: none">Quarterly Council Meeting Attendance Chair Peterson attends City Council meetings quarterly to deliver brief presentations highlighting LBOT's accomplishments and the ongoing impact of Richmond Public Library (RPL). These updates emphasize the library's essential role in supporting and improving the community.Engagement with New Council Members The LBOT facilitated introductions between new City Council members and their local library branches to build relationships and foster support.Participation in Council Member Town Hall Meetings Throughout May and June, LBOT members are attending City Council members' town hall meetings to promote the Summer Reading Program and library activities. Each library team typically includes:<ul style="list-style-type: none">○ The Library/Community Services Manager of the hosting branch○ The branch's Youth Services Librarian○ A representative from RPL Administration○ One or two LBOT members Additional efforts at these meetings include:<ul style="list-style-type: none">○ Capturing group photos of the team in attendance to share with the respective Council member for potential inclusion in newsletters.○ Following the completion of all scheduled town halls, the LBOT will evaluate and determine advocacy activities for July through September. <p>Chair Peterson expressed her appreciation to Jenn Deuell, Library/Community Services Manager of Outreach and Engagement, for her key role in coordinating the meetings and securing spots on the Council members' agendas.</p>
<p>Policy Taskforce</p> <p><u>Emily Altman</u></p>	<p>Ms. Altman reported that Mr. Firestine submitted revisions to the policies previously discussed for updates. She reviewed the edits and subsequently met with Mr. Firestine to discuss the changes. Following their meeting, they approved the submitted revisions.</p> <p>Mr. Firestine will provide a complete draft of the revised policies to Ms. Altman in advance of the June 25 meeting. This will allow the Library Board of Trustees (LBOT) to review the draft and determine whether to vote on the policies at that meeting or defer the vote to the July meeting.</p>
<p>Chair Report</p> <p><u>Christine Peterson, Chair</u></p>	<p>Chair Peterson reported the following updates:</p> <ol style="list-style-type: none">Former Richmond Public Library Director Harriot Coalter is currently ill. Chair Peterson sent a card on behalf of the Library Board of Trustees (LBOT) extending well wishes and support.Gail Zwirner resigned from the Library Board of Trustees effective May 5, 2025. During her tenure, Ms. Zwirner expressed that her most meaningful contributions included:<ul style="list-style-type: none">○ Serving on the committee that selected the new Library Director○ Participating in the committee that chose Ripple as the new RPL mascot○ Contributing significantly to the development of the Main Library Master Plan

Reports (Continued)

<p>Finance</p> <p><u>Bill Yates, Chair</u> <u>Scott Firestine</u></p>	<p>Mr. Yates reported that the library’s financial outlook remains positive, with both revenues and expenditures tracking as expected. The FY26 Library budget proceeded through the approval process smoothly, without any changes.</p> <p>Mr. Firestine added that the library’s operational budget for FY26 increased by approximately \$1,300 compared to the previous year. The personnel budget includes a 3.2% adjustment. He noted that the Administration is actively managing spending to stay within budget, including reducing part-time extra hours and adopting a more strategic approach to hiring. This proactive effort aligns with guidance being applied across all City departments in response to elevated year-end expenditure projections.</p> <p>Despite these measures, Mr. Firestine indicated that the library will likely exceed its budget due to several key factors:</p> <ul style="list-style-type: none"> • Rising Personnel Costs: Health and retirement benefit costs have increased more than anticipated, particularly due to the conversion from RRS to VRS. • Security Contract Increases: The Library's system-wide security contract has experienced a significant rate increase, with hourly wages for unarmed guards rising by approximately \$6 and for armed guards by about \$8. • Expanded Operating Hours: Additional service hours have contributed to higher-than-planned operating expenses. <p>The Administration will continue monitoring these budget pressures closely and make adjustments as needed to maintain fiscal responsibility.</p>
<p>Facilities</p> <p><u>Janet Woody, Chair</u> <u>Scott Firestine</u></p>	<p>Ms. Woody reported that the Next 100 Community Forums have officially begun. These meetings are designed to gather feedback from Richmond residents about their vision for the libraries, including desired spaces, improvements, and other suggestions.</p> <p>Schedule of Meetings:</p> <ul style="list-style-type: none"> • May 29: Main Library at 10A and West End Branch Library at 6P • May 31: North Avenue Branch Library at 10A and Ginter Park Branch Library at 3P • June 1: Broad Rock Branch Library at 2P • June 2: Hull Street Branch Library at 10A • June 3: East End Branch Library at 6P • June 4: Westover Hills Branch Library at 4P • June 7: Belmont Branch Library at 10A
<p>Governance</p> <p><u>Garrett Sawyer, Chair</u> <u>Christine Peterson</u></p>	<p>Governance Committee Report – Presented by Chair Peterson (on behalf of Mr. Sawyer)</p> <p>Action Item: Appointment to Fill Gail Zwirner’s Unexpired Term</p> <p>Chair Peterson provided an update on behalf of Mr. Sawyer regarding the process of filling Gail Zwirner’s unexpired term on the LBOT. The Governance Committee continues to prioritize geographic diversity in board representation, with a particular focus on identifying potential candidates from currently unrepresented districts.</p> <p>Mr. Sawyer has been actively working on this initiative since last month’s meeting and has been engaged in identifying and vetting prospective candidates for consideration.</p>

UNFINISHED BUSINESS

Chair Peterson opened the discussion under Unfinished Business with an update on the upcoming 3-Board Gathering.

She announced that the event is scheduled for Thursday, June 5, from 5:30 p.m. to 7:00 p.m., at the Main Library, Gellman Room.

There are currently 33 confirmed attendees. The guest speaker will be Reagen Thalacker, Public Library Consultant from the Library of Virginia. The presentation will focus on advocacy, as well as defining the distinct responsibilities of the Library Board of Trustees (LBOT), the Library Foundation, and the Friends of the Library. The goal is to explore how these three boards can effectively work together in support of the library's mission.

Chair Peterson also reviewed meeting expectations for members of the LBOT, the Foundation, and the Friends of the Library, emphasizing the importance of participation, collaboration, and shared understanding of each group's role.

NEW BUSINESS

No New Business was discussed.

FINAL COMMENTS

Ms. Sheron Carter-Gunter shared her recent experience attending an event at the Peter Paul Development Center, where she also engaged with a group of approximately 60 senior citizens who meet regularly in another program. Ms. Carter-Gunter spoke with the seniors about the services offered by the library, including the ability to check out laptops.

She noted that many of the seniors were unaware of the library's available resources and expressed interest in learning more. Ms. Carter-Gunter asked whether there were any existing outreach efforts specifically designed to engage senior residents within the city.

In response, Mr. Firestine acknowledged the importance of senior outreach and noted that Jenn Deuell, the Library/Community Services Manager for Outreach and Engagement, is actively exploring multiple channels to connect with the community. These efforts go beyond social media and include purchasing advertisements in *Richmond Family Magazine* to promote various library programs.

Ms. Carter-Gunter suggested that developing targeted outreach for seniors could be a valuable addition to the library's engagement strategy.

There being no further business, the meeting was adjourned at 12:44 p.m. by unanimous consent from the members who were present.

The LBOT's next meeting will be held on Wednesday, June 25, 2025, at the West End Branch Library located at 5420 Patterson Avenue, Richmond, Virginia 23226.

Approved: _____
Christine Peterson, Chair

Recorder: Gianna Pack, CAP
Senior Executive Assistant

Director's Report June 2025

Director Activities:

May27-29	Activation of the EOC due to Second DPU water plant failure.
May 29	The Next 100 Community Forums – Main Library at 10A and West End Branch Library at 6P
May 31	The Next 100 Community Forums – North Avenue Branch Library at 10A and Ginter Park Branch Library at 3P
Jun 1	The Next 100 Community Forum – Broad Rock Branch Library at 2P
Jun 2	The Next 100 Community Forum – Hull Street Branch Library at 10A
Jun 3	The Next 100 Community Forum – East End Branch Library at 6P
Jun 4	The Foundation Board Meeting – Ginter Park Branch Library
Jun 4	The Next 100 Community Forum – Westover Hills Branch Library at 4P
Jun 5	3 Board Gathering Meeting – Main Library, Gellman Room
Jun 7	The Next 100 Community Forum – Belmont Branch Library at 10A
Jun 8	RVA Reads volunteer recognition and celebration of Barbara Crump's retirement June 20, 2025
Jun 9	Informal and Council Meetings – City Hall/Virtual
Jun 12	District 8 Meeting – Satellite Restaurant & Lounge (4000 Richmond Hwy, Richmond, VA 23234)
Jun 19	Juneteenth Holiday – Libraries Closed
Jun 20	Power Outage Main Library and West End due to storm, delayed opening
Jun 23	Informal and Council Meetings – City Hall/Virtual
Jun 25	First District Meeting – Mary Munford Elementary School (211 Westmoreland St, Richmond, VA 23226)

Hiring:

- **May 2025 Hiring Update:**
 - **New Hires:** 03INTERN0003 – 0012 – Temporary/PT Early Learning Interns (SRP):
 - 003: Charlie Sykes – Intern at the Main Library
 - 004: Shawn Williams – Intern at the Hull Street Branch Library
 - 005: Bibiana Altmix – Intern at the Belmont Branch Library
 - 006: Lyla Silver-Thrasher – Intern at the Broad Rock Branch Library
 - 007: East End Branch Library will be covered by the Main Library Interns
 - 008: Isabella Freeman-Moore – Intern at the Ginter Park Branch Library
 - 009: Jocelyn McCall – Intern at the Main Library
 - 010: Domonique Rudd – Intern at the North Avenue Branch Library
 - 011: Nina Earle – Intern at the West End Branch Library
 - 012: Garvey Murray – Intern at the Westover Hills Branch Library
 - **Departures:**
 - 0179 – Barbara Crump, PT Management Analyst, Associate/READS Program, resigned June 27, 2025.
 - 0024 – Tammie Woodson, CORTEMP PT Library Technician/READS Program, resigned June 27, 2025.

Director's Report (Continued)
June 2025

Outreach and Engagement Update:

In May, the Outreach and Engagement Team conducted an impressive range of Youth Services outreach activities to promote the upcoming Summer Reading Program (SRP). The team tabled at several middle schools, including Boushall, Dogwood, Henderson, and Lucille Brown. They also participated in a Literacy Breakfast at Chimborazo Elementary, led multiple workshops at the Peter Paul Community Center, and shared SRP information at Westover Hills Parks & Recreation.

Regular monthly outreach efforts continued at St. Stephen's Farmers Market, SCRAP Creative Reuse, Westminster Canterbury, Robinson Theater, and A Better Day Food Pantry. New outreach locations for the month included Gather and Richmond Community Hospital WIC. Additionally, the team tabled at the City of Richmond Wellness Fair, where they shared library information with City employees and signed many up for library cards.

Director's Report (Continued)

June 2025

Things to Celebrate:

- **Broad Rock Branch Library:** We are pleased to report that Mr. Baylor, a dedicated patron who has consistently utilized our services for technology support, résumé development, and job search assistance, has successfully obtained employment. Furthermore, he has been selected for an interview for additional work.
- **East End Branch Library:** The liaison for 7th Council District Councilmember Cynthia Newbille called us on May 6, asking if we would be interested in receiving a \$1,000 donation for the East End Branch Library. This donation can help in several projects we are considering for the East End Branch, and the generosity and clear demonstration of support for RPL was an incredible boost.
- **Ginter Park Branch Library:** The Branch staff had an outreach table at the Virginia Gardening Club's Garden Tour of Pope Avenue. It was a great opportunity; staff talked with over 100 people, handed out 11 new library cards, and received many positive and supportive comments from the attendees.
- **Main Library:** A regular patron who would visit the Main Library frequently requested assistance with finding housing and job applications came in to visit. He let Senior Librarian Danny Howard know that he is still with the company she helped him complete the onboarding process for, and as a result, was recently approved for an apartment nearby!
- **North Avenue Branch Library:** One of our young patrons visited the branch with her grandmother to proudly present us with her very first self-made and published book. She donated it to the branch and asked that we keep it safe.
- **Westover Hills Branch Library:** Staff have received many kind and encouraging words in the Gratitude Box since starting it in April. This month, one library patron shared her reasons for being grateful for the library. "It is one of the only places left where anyone can come just be without a fee, because our librarians spend time making it inviting and warm. Because my book club is here. Because my Friday treat is coming and loading up on books and having a library chat. I always feel loved here, and I don't always out there in the world."

CIRCULATION FY25														
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Belmont	FY22	10,105	7,973	7,528	7,249	7,173	6,764	7,283	7,235	7,934	7,118	7,967	7,424	91,753
	FY23	8,400	9,297	8,586	8,967	7,642	6,982	8,312	8,167	9,161	8,345	8,716	9,056	101,631
	FY24	9,417	9,967	9,066	9,340	8,224	7,515	9,085	8,454	8,780	9,182	9,140	9,329	107,499
	FY25	9,655	8,891	9,159	9,439	8,600	9,685	9,164	9,328	9,468	9,614	9,043		102,046
Broad Rock	FY22	2,105	2,733	2,315	2,073	1,945	1,579	1,545	1,502	1,667	1,624	1,641	1,581	22,310
	FY23	1,886	2,413	2,106	1,977	1,721	1,531	1,758	1,807	2,330	2,290	2,080	1,884	23,783
	FY24	1,897	1,953	1,950	2,106	1,836	1,828	2,008	2,135	2,556	2,417	2,229	2,415	25,330
	FY25	2,543	2,564	2,515	2,701	2,433	2,490	2,515	2,241	2,307	2,148	2,138		26,595
East End	FY22	2,519	2,799	3,073	3,039	3,149	2,993	3,230	2,928	2,992	2,897	3061	2,830	35,510
	FY23	2,898	3,313	2,951	2,837	2,246	1,990	2,671	2,600	2,487	2,526	2,519	2,451	31,489
	FY24	2,952	3,044	2,307	2,215	2,041	1,988	2,534	2,742	2,961	2,967	3,003	3,038	31,792
	FY25	3,418	2,890	2,989	3,180	2,661	2,606	2,709	2,690	2,782	2,556	2,571		31,052
Ginter Park	FY22	4,175	4,452	4,292	3,990	3,754	3,074	3,671	3,585	4,340	3,877	4,015	4,821	48,046
	FY23	4,607	4,802	4,463	4,174	3,610	3,612	4,283	3,728	4,660	4,232	3,889	4,525	50,585
	FY24	4,819	4,795	4,104	3,878	3,733	3,391	4,214	3,947	4,242	3,943	4,241	4,733	50,040
	FY25	5,575	5,005	4,430	4,460	4,045	4,169	4,550	4,683	5,323	5,033	5,169		52,442
Hull Street	FY22	1,884	2,141	1,986	2,144	2,014	2,475	2,397	2,324	2,634	2,361	2,065	2,046	26,471
	FY23	1,987	2,359	2,346	2,331	1,895	1,822	2,069	2,073	2,049	2,272	2,233	1,930	25,366
	FY24	2,386	2,461	2,030	2,359	2,470	2,137	2,281	2,059	1,870	1,849	1,777	2,036	25,715
	FY25	2,123	2,120	2,146	2,295	1,785	1,847	1,500	1,517	1,709	1,516	1,445		20,003
Main	FY22	6,925	7,554	6,708	6,748	6,810	6,026	6,904	7,269	8,068	6,675	6,442	6,757	82,886
	FY23	7,932	9,457	8,777	8,957	7,149	6,313	8,304	8,189	9,523	8,891	9,053	8,341	100,886
	FY24	9,347	9,863	9,016	9,344	7,839	7,022	7,933	8,265	9,416	9,041	8,665	8,386	104,137
	FY25	8,724	9,236	8,857	8,888	7,880	7,467	8,022	8,039	9,212	8,823	8,639		93,787

CIRCULATION FY25 (CONTINUED)														
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
North Avenue	FY22	2,003	2,229	2,141	2,241	2,041	1,724	1,755	1,850	2,256	1,825	1,783	1,706	23,554
	FY23	2,139	2,118	2,085	2,378	2,367	1,743	949	77	-	-	226	1,005	15,087
	FY24	1,638	2,294	2,259	2,390	1,998	1,943	2,392	2,108	2,011	2,119	2,358	2,748	26,258
	FY25	2,943	2,899	2,907	2,965	2,321	2,375	2,468	2,478	2,843	2,441	2,702		29,342
West End	FY22	12,036	12,125	11,087	10,998	9,998	9,073	10,369	10,305	11,090	10,253	11,113	12,224	130,671
	FY23	13,150	13,412	10,950	11,072	10,121	8,552	10,395	9,966	10,771	10,338	10,968	11,745	131,440
	FY24	12,573	12,176	10,311	10,507	9,828	8,881	10,400	10,328	10,789	11,027	11,457	12,216	130,493
	FY25	13,977	12,956	11,756	11,346	9,624	9,890	11,234	10,498	10,948	10,547	10,591		123,367
Westover Hills	FY22	7,604	8,163	7,214	8,653	7,649	6,836	7,650	6,983	7,908	7,144	7,833	7,803	91,440
	FY23	8,424	8,612	8,155	8,407	7,765	6,496	7,540	7,706	8,344	7,423	7,463	8,703	95,038
	FY24	10,057	9,438	8,550	8,313	7,733	7,198	7,721	8,131	8,432	8,196	8,131	9,168	101,068
	FY25	10,085	9,495	8,938	8,821	7,746	7,906	8,363	8,067	8,351	8,209	8,659		94,640
E-Content	FY22	12,630	13,139	11,175	10,431	11,019	11,061	13,230	11,146	11,981	12,939	14,980	14,655	148,386
	FY23	16,079	16,510	14,806	14,910	15,126	16,515	19,182	17,810	23,496	24,317	24,593	24,071	227,415
	FY24	25,640	27,387	26,401	27,051	26,710	27,809	34,405	35,378	37,274	36,890	37,078	39,698	381,721
	FY25	41,178	40,652	40,124	39,955	42,109	44,466	50,662	46,551	51,789	50,778	52,187		500,451
Totals	FY22	61,986	63,308	57,519	57,566	55,552	51,605	58,034	55,127	60,870	56,713	60,900	61,847	701,027
	FY23	67,502	72,293	65,225	66,010	59,642	55,556	65,463	62,123	72,821	70,634	71,740	73,711	802,720
	FY24	80,964	82,302	76,087	77,602	72,788	71,882	83,052	84,421	89,019	88,063	87,982	84,438	978,600
	FY25	100,221	96,708	93,821	94,050	89,204	92,901	101,187	96,092	104,732	101,665	103,144	-	1,073,725

PROGRAMS FY2025	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL FY25	TOTAL FY24
Belmont														
Adult Programs	13	14	7	6	3	3	7	6	9	8	8		84	122
Adult Attend	51	87	36	26	15	11	325	60	62	46	38		757	331
Young Adult Programs	2	1	2	2	1	2	1	2	2	2	1		18	12
Young Adult Attend	3	4	6	0	0	0	0	2	1	1	0		17	10
Juvenile Programs	19	13	17	19	13	12	13	14	15	20	15		170	196
Juvenile Attend	309	200	281	440	219	222	278	258	342	464	377		3,390	3,067
Total Attend	363	291	323	466	234	233	603	320	405	511	415	0	4,164	3,408
Total Programs	34	28	26	27	17	17	21	22	26	30	24	0	272	330
Broad Rock														
Adult Programs	7	13	12	12	4	4	6	11	16	8	5		98	65
Adult Attend	136	616	94	318	8	8	9	119	152	40	168		1,668	193
Young Adult Programs	7	3	2	2	2	3	2	3	3	3	3		33	75
Young Adult Attend	34	4	9	18	11	10	12	25	51	29	11		214	115
Juvenile Programs	31	34	29	34	20	23	20	20	28	30	12		281	219
Juvenile Attend	62	217	179	274	98	89	70	64	146	607	137		1,943	928
Total Attend	232	837	282	610	117	107	91	208	349	676	316	0	3,825	1,236
Total Programs	45	50	43	48	26	30	28	34	47	41	20	0	412	359
East End														
Adult Programs	6	8	9	5	8	8	5	7	6	5	5		72	88
Adult Attend	166	63	65	49	43	52	24	43	67	101	21		694	718
Young Adult Programs	12	10	10	10	7	10	6	7	10	8	6		96	65
Young Adult Attend	63	42	62	42	36	23	19	22	30	27	25		391	412
Juvenile Programs	29	18	17	19	11	17	18	29	18	26	16		218	93
Juvenile Attend	290	173	238	242	104	79	119	156	301	541	192		2,435	2,189
Total Attend	519	278	365	333	183	154	162	221	398	669	238	0	3,520	3,319
Total Programs	47	36	36	34	26	35	29	43	34	39	27	0	386	246

PROGRAMS FY2025 (CONTINUED)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL FY25	TOTAL FY24
Ginter Park														
Adult Programs	13	11	9	9	5	15	7	10	8	8	9		104	61
Adult Attend	76	56	37	30	13	48	15	28	35	34	26		398	302
Young Adult Programs	9	6	7	10	10	6	6	5	9	10	5		83	7
Young Adult Attend	17	8	6	36	10	18	15	9	21	12	16		168	0
Juvenile Programs	21	21	22	23	18	20	19	20	27	30	26		247	123
Juvenile Attend	146	142	100	142	107	97	111	121	137	243	173		1,519	895
Total Attend	239	206	143	208	130	163	141	158	193	289	215	0	2,085	1,197
Total Programs	43	38	38	42	33	41	32	35	44	48	40	0	434	191
Hull Street														
Adult Programs	4	4	4	5	0	1	2	18	8	6	6		58	26
Adult Attend	9	76	13	42	0	3	10	55	55	22	26		311	245
Young Adult Programs	7	1	1	2	1	1	1	1	1	2	5		23	13
Young Adult Attend	12	3	0	5	0	0	0	1	0	0	44		65	81
Juvenile Programs	11	4	6	6	6	5	1	3	5	13	13		73	62
Juvenile Attend	221	66	90	103	99	82	5	43	73	230	207		1,219	979
Total Attend	242	145	103	150	99	85	15	99	128	252	277	0	1,595	1,305
Total Programs	22	9	11	13	7	7	4	22	14	21	24	0	154	101
Main														
Adult Programs	22	21	30	26	20	20	22	28	23	24	27		263	137
Adult Attend	237	217	429	2,662	686	315	290	525	405	412	521		6,699	2,714
Young Adult Programs	3	0	15	19	16	17	11	17	18	16	17		149	3
Young Adult Attend	42	0	81	129	75	82	82	109	87	76	90		853	28
Juvenile Programs	33	21	32	34	34	33	32	30	24	24	38		335	196
Juvenile Attend	1,090	344	448	515	348	352	523	470	520	469	573		5,652	3,360
Total Attend	1,369	561	958	3,306	1,109	749	895	1,104	1,012	957	1,184	0	13,204	6,102
Total Programs	58	42	77	79	70	70	65	75	65	64	82	0	747	336

PROGRAMS FY2025 (CONTINUED)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL FY25	TOTAL FY24
North Avenue														
Adult Programs	3	3	7	9	3	2	6	7	11	8	8		67	34
Adult Attend	18	20	56	53	112	10	25	57	84	64	63		562	364
Young Adult Programs	2	3	2	1	1	1	1	0	2	2	2		17	3
Young Adult Attend	22	15	27	15	35	13	3	0	6	0	15		151	8
Juvenile Programs	14	15	15	26	13	18	28	16	26	24	22		217	29
Juvenile Attend	280	162	153	301	240	325	330	219	289	389	312		3,000	455
Total Attend	320	197	236	369	387	348	358	276	379	453	390	0	3,713	827
Total Programs	19	21	24	36	17	21	35	23	39	34	32	0	301	66
West End														
Adult Programs	7	8	14	13	12	12	11	12	12	27	14		142	68
Adult Attend	36	40	78	47	60	69	45	47	77	123	74		696	629
Young Adult Programs	2	0	1	1	1	1	1	2	3	2	3		17	12
Young Adult Attend	4	0	3	7	0	1	0	1	9	12	3		40	117
Juvenile Programs	21	11	25	25	15	16	15	18	18	27	21		212	145
Juvenile Attend	469	174	306	289	119	125	171	188	209	423	359		2,832	2,534
Total Attend	509	214	387	343	179	195	216	236	295	558	436	0	3,568	3,280
Total Programs	30	19	40	39	28	29	27	32	33	56	38	0	371	225
Westover Hills														
Adult Programs	5	8	10	15	11	10	10	11	15	14	8		117	13
Adult Attend	59	73	50	79	228	29	66	60	69	73	86		872	62
Young Adult Programs	5	2	2	2	2	2	1	3	4	3	3		29	12
Young Adult Attend	30	4	3	2	14	3	2	6	13	5	7		89	129
Juvenile Programs	19	17	22	27	19	19	20	24	32	32	30		261	76
Juvenile Attend	449	416	448	490	291	319	373	377	517	663	595		4,938	3,546
Total Attend	538	493	501	571	533	351	441	443	599	741	688	0	5,899	3,737
Total Programs	29	27	34	44	32	31	31	38	51	49	41	0	407	101
Grand Total Attend	4,331	3,222	3,298	6,356	2,971	2,385	2,922	3,065	3,758	5,106	4,159	0	41,573	23,192
Grand Total Programs	327	270	329	362	256	281	272	324	353	382	328	0	3,484	1,876

DOOR COUNT FY2025	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Belmont	4,511	3,500	3,508	3,538	2,380	5,720	5,866	5,370	4,639	4,500	4,500		48,032
Broad Rock	4,950	5,649	4,956	5,714	3,822	4,284	4,864	4,393	5,676	5,543	5,130		54,981
East End	6,348	5,387	5,036	5,489	4,277	4,895	4,134	4,200	5,154	4,940	5,052		54,912
Ginter Park	4,530	4,512	4,026	4,023	3,234	3,079	3,026	3,169	3,918	3,303	3,775		40,595
Hull Street	3,093	2,773	2,217	2,475	2,112	2,208	1,834	939	2,227	1,088	1,129		22,095
Main	14,829	15,511	14,262	16,459	11,153	11,387	9,888	11,304	14,038	14,040	14,237		147,108
North Avenue	4,123	7,682	3,061	3,256	3,016	3,151	4,125	2,784	3,884	2,640	3,368		41,090
West End	4,235	4,193	3,767	3,913	2,920	2,978	4,985	3,277	3,862	3,962	3,948		42,040
Westover Hills	4,498	5,562	5,186	5,576	4,101	3,574	4,446	4,549	5,385	5,380	5,454		53,711
TOTALS FY25:	51,117	54,769	46,019	50,443	37,015	41,276	43,168	39,985	48,783	45,396	46,593	-	504,564
TOTALS FY24:	39,382	46,969	32,640	45,796	32,816	35,874	42,622	46,082	46,907	56,662	54,040	52,146	531,936
TOTALS FY23:	44,405	45,027	38,340	37,779	31,237	29,286	29,662	29,786	30,609	32,727	26,813	34,076	409,747

NEW PATRON CARDS													
FY2025	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Belmont	141	119	164	110	112	113	158	115	136	125	122		1,415
Broad Rock	69	95	95	63	63	49	55	69	74	83	63		778
East End	61	44	42	43	36	27	64	42	36	53	45		493
Ginter Park	61	59	127	59	32	33	42	43	63	67	69		655
Hull Street	72	81	81	62	52	43	43	43	54	41	51		623
Main	222	390	488	474	447	270	378	419	407	298	321		4,114
North Avenue	43	44	38	40	37	33	44	36	43	52	46		456
West End	105	90	108	78	51	44	72	70	55	64	58		795
Westover Hills	105	94	147	71	55	50	72	84	74	91	81		924
Online Reg E-Card	666	699	875	743	713	713	1,092	923	926	871	889		9,110
Total FY25:	1,545	1,715	2,165	1,743	1,598	1,375	2,020	1,844	1,868	1,745	1,745	-	19,363
Total FY24:	1,526	1,689	1,492	1,768	1,668	1,200	1,924	1,581	1,655	1,595	1,510	1,534	19,142
Total FY23:	1,334	1,498	1,366	1,217	1,035	917	1,343	1,270	1,167	1,171	1,301	1,330	14,949

COMPUTER USE FY2025	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Belmont Workstation	690	628	652	662	492	535	483	516	640	651	607		6,556
WIFI	863	846	792	894	739	788	720	569	1,082	880	713		8,886
Broad Rock Workstation	724	782	769	905	602	679	663	672	856	865	737		8,254
WIFI	1,064	1,144	978	1,247	1,019	1,032	1,631	1,738	1,932	2,050	1,652		15,487
East End Workstation	661	635	589	587	460	504	495	510	631	499	558		6,129
WIFI	1,744	1,859	1,676	1,508	1,458	1,555	1,179	1,180	1,509	1,364	1,479		16,511
Ginter Park Workstation	598	608	515	533	297	441	384	376	529	500	373		5,154
WIFI	896	858	900	855	771	840	674	710	813	814	952		9,083
Hull Street Workstation	453	599	639	616	433	439	455	395	482	460	461		5,432
WIFI	874	992	1,034	1,328	1,210	845	971	751	1,001	1,230	1,427		11,663
Main Workstation	2,599	2,379	2,006	2,086	1,198	1,814	1,718	1,562	1,914	1,840	2,006		21,122
WIFI	5,775	6,194	6,010	7,291	5,762	6,898	5,188	5,743	6,123	6,502	7,124		68,610
North Avenue Workstation	598	577	504	603	350	347	433	426	440	536	431		5,245
WIFI	883	748	665	857	769	722	460	647	625	628	724		7,728
West End Workstation	395	402	422	419	323	350	292	301	324	359	348		3,935
WIFI	1,165	1,294	1,205	1,479	1,050	972	927	1,247	1,269	1,362	1,310		13,280
Westover Hills Workstation	590	560	547	530	399	375	366	383	533	442	524		5,249
WIFI	615	724	733	749	509	485	457	506	640	466	527		6,411
TOTALS FY25:	21,187	21,829	20,636	23,149	17,841	19,621	17,496	18,232	21,343	21,448	21,953	-	224,735
TOTALS FY24:	16,191	18,566	17,176	18,563	13,735	14,255	16,296	17,267	17,903	18,723	19,691	19,587	207,953
TOTALS FY23:	13,430	14,930	14,136	14,657	11,832	11,834	13,204	13,045	13,988	13,375	15,025	15,034	164,490
TOTALS FY22:	7,868	7,453	7,484	10,192	7,706	7,583	8,709	8,046	9,346	10,404	10,819	11,897	107,507

TECHNICAL SERVICES - FLOATING ITEMS ADDED / DISCARDED				
FY2025	Printed Materials Added (All Branches)	Overdrive Added	Monthly Total Added	Monthly Total Discarded
Jul-24	1,033	504	1,537	4,804
Aug-24	1,480	354	1,834	2,107
Sep-24	1,071	271	1,342	202
Oct-24	1,224	322	1,546	240
Nov-24	1,595	257	1,852	182
Dec-24	730	328	1,058	1,729
Jan-25	1,123	588	1,711	11,198
Feb-25	1,570	423	1,993	740
Mar-25	1,949	840	2,789	664
Apr-25	3,568	495	4,063	395
May-25	1,061	191	1,252	328
Jun-25				
FY25 Totals:	16,404	4,573	20,977	22,589
FY24 Totals:	14,096	5,041	19,137	43,251
FY23 Totals:	29,114	10,656	39,773	5,565
FY22 Totals:	17,756	5,387	23,143	2,117

LAPTOP CHECKOUTS FY2025	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Belmont	12	1	4	4	3	5	3	1	5	4	6		48
Broad Rock	0	0	1	2	2	1	0	0	1	1	0		8
East End	3	3	3	3	0	1	2	2	2	0	0		19
Ginter Park	1	3	1	2	1	0	1	4	3	2	2		20
Hull Street	5	1	3	1	0	1	2	1	0	1	1		16
Main	0	0	0	2	2	2	1	1	1	0	1		10
North Avenue	5	1	1	1	0	0	0	0	0	0	0		8
West End	6	6	7	4	3	6	4	2	14	7	0		59
Westover Hills	3	5	6	7	11	7	2	3	4	3	3		54
TOTALS FY25:	35	20	26	26	22	23	15	14	30	18	13	0	242

Room Requests FY2025	Jul-24		Aug-24		Sep-24		Oct-24		Nov-24		Dec-24		Jan-25		Feb-25		Mar-25		Apr-25		May-25		Jun-25		Total Requests	Total Attended	
	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended			
Belmont																											
Meeting Room (Capacity 15)	7	42	7	55	9	41	16	60	10	72	10	40	14	63	16	73	12	34	16	52	24	67			141	599	
Broad Rock																											
Meeting Room (Capacity 35)	46	407	27	144	30	140	50	352	40	228	31	362	3	54	29	244	29	299	30	241	35	138			350	2,609	
East End																											
Meeting Room (Capacity 35)	14	119	12	29	23	77	21	78	20	41	14	61	11	57	15	53	32	107	37	133	32	102			231	857	
Ginter Park																											
Meeting Room (Capacity 40)	7	17	11	94	22	115	18	127	12	129	5	46	6	40	9	102	21	198	11	57	11	78			133	1,003	
Hull Street																											
Meeting Room (Capacity 47)	10	143	8	127	15	149	21	533	19	265	12	197	18	171	13	280	16	217	22	355	14	274			168	2,711	
Main																											
Auditorium (Capacity 250)	28	677	32	1,520	23	1,115	28	1,735	22	1,000	28	1,475	25	1,335	30	1,840	35	2,095	34	2,266	32	2,435			317	17,493	
Annex (Capacity 45)	21	691	15	306	22	423	20	413	16	319	13	217	14	345	28	639	31	702	21	640	21	440			222	5,135	
Activity Room (Capacity 48)	21	180	18	351	17	563	17	405	8	106	8	205	13	435	18	446	14	480	18	712	21	870			173	4,753	
Gellman Room (Capacity 80)	22	274	26	577	25	709	27	526	19	450	12	350	18	528	22	755	24	885	22	667	12	378			229	6,099	
Memory Lab (Capacity 4)	17	17	16	16	16	16	17	17	20	20	24	24	20	20	17	17	23	23	47	47	75	75			292	292	
Innovation Lab (Capacity 12)	3	3	6	6	21	21	13	13	22	22	9	9	3	3	5	5	14	14	17	17	5	5			118	118	
Study Room B (Capacity 6)	79	79	80	157	82	119	77	118	69	164	72	152	70	144	82	215	102	238	111	247	99	228			923	1,861	
Study Room C (Capacity 12)	68	187	66	153	65	247	72	251	60	236	66	328	56	286	64	311	90	390	83	393	87	326			777	3,108	
Study Room D (Capacity 12)	64	165	60	171	51	135	60	239	47	193	66	257	51	222	62	316	74	323	86	378	79	362			700	2,761	
Study Room E (Capacity 6)	66	105	53	91	63	122	77	166	58	149	62	167	61	130	74	182	9	29							523	1,141	
North Avenue																											
Meeting Room (Capacity 47)	4	10	6	13	5	20	7	45	6	38	5	32	16	48	13	36	12	28	25	60	25	47			124	377	
West End																											
Meeting Room (Capacity 44)	7	84	8	86	10	144	20	169	18	106	13	130	7	101	18	209	17	190	17	215	8	62			143	1,496	
Study Room (Capacity 8)	55	69	67	147	58	93	71	127	60	84	64	95	35	62	57	114	73	116	76	123	67	114			683	1,144	
Westover Hills																											
Meeting Room (Capacity 35)	11	40	5	68	5	78	3	38	11	51	7	42	6	73	6	93	6	33	7	44	6	33			73	593	
FY25 Totals:	550	3,309	523	4,111	562	4,327	635	5,412	537	3,673	521	4,189	447	4,117	578	5,930	634	6,401	680	6,647	653	6,034	-	-	6,320	54,150	

Richmond Public Library
 FY25 Operating Budget
 as of May 31, 2025

ACCOUNT	DESCRIPTION	Budget	Actual and Encumbered 31-May-25	% Spent	Balance Available 31-May-25
60000	SALARIES - FULL TIME	\$ 4,507,694	\$ 4,040,997	89.6%	\$ 466,697
60001	OVERTIME PERMAN	\$ 19,176	\$ 1,870	9.8%	\$ 17,306
61000	SALARIES - PART TIME	\$ 545,069	\$ 576,655	105.8%	\$ (31,586)
62000	SALARIES - TEMPORARY	\$ 10,000	\$ 109,873	1098.7%	\$ (99,873)
63000	FICA	\$ 313,276	\$ 283,266	90.4%	\$ 30,010
63001	RET CON RSRs	\$ 363,650	\$ 375,493	103.3%	\$ (11,843)
63002	MEDCARE FICA	\$ 73,263	\$ 66,437	90.7%	\$ 6,826
63003	GROUP LIFE	\$ 27,436	\$ 22,104	80.6%	\$ 5,332
63004	CONSTITUTIONAL	\$ -	\$ 49,096	0.0%	\$ (49,096)
63006	H/C ACT TEMP	\$ 807,207	\$ 830,027	102.8%	\$ (22,820)
63008	STATE UNEMPLOYMENT	\$ -	\$ 799	0.0%	\$ (799)
63011	HEALTH SAVINGS	\$ -	\$ 11,563	0.0%	\$ (11,563)
63100	VRS HYBRID DB	\$ 134,404	\$ 264,436	196.7%	\$ (130,032)
63105	VRS HYBRID DC	\$ -	\$ 18,294	0.0%	\$ (18,294)
63110	VRS HYBRID VLDP	\$ -	\$ 13,539	0.0%	\$ (13,539)
63115	VRS Hybrid 401a	\$ -	\$ 16,228	0.0%	\$ (16,228)
64103	Educnctv #81	\$ -	\$ 4,663	0.0%	\$ (4,663)
	Personnel Expenses	\$ 6,801,175	\$ 6,685,341	98.3%	\$ 115,834
71141	BOOKS	\$ 952,359	\$ 613,191	64.4%	\$ 339,168
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 2,456	\$ 634	25.8%	\$ 1,822
72122	MAGS & NEWSPAPER	\$ 29,277	\$ (14,632)	-50.0%	\$ 43,909
	Collection Development	\$ 984,092	\$ 599,192	60.9%	\$ 384,900
70131	ADVERTISING	\$ 2,297	\$ 61	2.7%	\$ 2,236
70161	PLANNING MGMT SERVICES	\$ 483,050	\$ 512,383	106.1%	\$ (29,333)
70215	EQUIPMENT REPAIR	\$ 81,200	\$ 44,648	55.0%	\$ 36,552
70218	VEHICLE REPAIR	\$ 1,477	\$ 4,349	294.5%	\$ (2,872)
70412	TRANSPORTATION	\$ -	\$ -	0.0%	\$ -
70416	EMPLOYEE PARKING	\$ 21,600	\$ 19,440	90.0%	\$ 2,160
70311	PRINTED SUPPLIES	\$ 3,000	\$ 10,159	338.6%	\$ (7,159)
70413	MILEAGE ALLOWANCE	\$ 2,263	\$ 1,228	54.3%	\$ 1,035
70551	SECURITY	\$ 294,543	\$ 478,703	162.5%	\$ (184,160)
70552	CONTRACT AND TEMP PERSONNEL	\$ 22,000	\$ 63,889	290.4%	\$ (41,889)
71012	OFFICE STATIONARY SUPPLIES	\$ 3,047	\$ 4,251	139.5%	\$ (1,204)
71016	ADVERTISING	\$ -	\$ -	0.0%	\$ -
71143	LIBRARY OPERATING SUPPLIES	\$ 19,220	\$ 15,187	79.0%	\$ 4,033
72113	POSTAGE	\$ 4,456	\$ 286	6.4%	\$ 4,170
72121	CONFERENCES & CON	\$ 1,904	\$ 1,960	102.9%	\$ (56)
72123	MEMBERSHIP DUES	\$ 677	\$ 7,477	1104.4%	\$ (6,800)
72124	TRAINING	\$ 1,055	\$ -	0.0%	\$ 1,055
72131	COMPUTER SUPPLIES	\$ 25,662	\$ (8,093)	-31.5%	\$ 33,755
72153	EQUIPMENT	\$ 138,341	\$ 134,520	97.2%	\$ 3,821
73104	BANK FEES	\$ -	\$ 9,872	0.0%	\$ (9,872)
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
76652	PAPER PRODUCTS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 1,489	\$ 1,434	96.3%	\$ 55
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ 3,660	742.5%	\$ (3,167)
77107	AUTO EXPENSES C	\$ -	\$ 1,569	0.0%	\$ (1,569)
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77501	DIT CHARGES	\$ -	\$ 9,027	0.0%	\$ (9,027)
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 31,160	\$ 30,873	99.1%	\$ 287
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
95002	OPERATING TRANS	\$ -	\$ -	0.0%	\$ -
	Other Expenses	\$ 1,138,934	\$ 1,346,884	118.3%	\$ (207,950)
	TOTAL GENERAL FUND	\$ 8,924,201	\$ 8,631,417	96.7%	\$ 292,784

RICHMOND PUBLIC LIBRARIES - General Fund Budget

Monthly Budget Report

May 31, 2025

<u>General Fund Revenue</u>	<u>FY2024-25 Budget</u>	<u>FY2024-25 Actual YTD</u>	<u>% Recognized</u>	<u>Unrecognized</u>
Lost and Damage Books	\$ 21,782	\$ 24,973	115%	\$ (3,191)
Reservation - Book Records	\$ 500	\$ 750	150%	\$ (250)
Room Rental Fees	\$ 300	\$ -	0%	\$ 300
Sales Copy Centers	\$ 17,476	\$ 8,250	47%	\$ 9,226
State Library Aide	\$ 170,000	\$ -	0%	\$ 170,000
	\$ 210,058	\$ 33,973	16%	\$ 176,085

General Fund Operating

	<u>FY2024-25 Budget</u>	<u>FY2024-25 Actual YTD</u>	<u>% Expended</u>	<u>Unobligated</u>
Personnel	\$ 5,081,939	\$ 4,729,396	93%	\$ 352,543
Fringes	\$ 1,719,236	\$ 1,955,945	114%	\$ (236,709)
Books/Materials	\$ 984,092	\$ 599,192	61%	\$ 384,900
Operating Expenses	\$ 1,138,934	\$ 1,346,884	118%	\$ (207,950)
Total	\$ 8,924,201	\$ 8,631,417	97%	\$ 292,784

Encumbrances YTD

\$ (71,669)

RICHMOND PUBLIC LIBRARIES - Special Fund Budget

<u>Special Fund Revenue</u>	<u>FY2024-25 Anticipated</u>	<u>FY2024-25 Actual YTD</u>	<u>% Recognized</u>	<u>Unrecognized</u>
00314 - Gift to the Library	\$ -	\$ 59,862	0%	\$ (59,862)
00308 - Verizon E-Rate Grant	\$ 125,813	\$ -	0%	\$ 125,813
00309 - Public Law Library	\$ 140,114	\$ 117,553.00	84%	\$ 22,561
00311 - Gates Foundation	\$ 1,500	\$ 65,629	0%	\$ (64,129)
00312 - RPL Foundation	\$ -	\$ 12,215	0%	\$ (12,215)
00313 - Friends of the RPL	\$ 33,789	\$ 39,217	116%	\$ (5,428)
00000 - FNDN Restricted Grant	\$ -	\$ -	0%	\$ -
	\$ 301,216	\$ 294,476	98%	\$ 6,740

<u>Special Fund Expenditures</u>	<u>FY24 Rollover & FY25 Receipts</u>	<u>FY2024-25 Actual YTD</u>	<u>% Expended</u>	<u>Unobligated</u>
00314 - Gift to the Library	\$ 347,925	\$ 249,322	72%	\$ 98,603
00308 - Verizon E-Rate Grant	\$ 186,281	\$ 5,698	3%	\$ 180,584
00309 - Public Law Library	\$ (327,861)	\$ 224,044	-68%	\$ (551,905)
Personnel		\$ 77,210		
Fringes		\$ 41,764		
Books/Materials		\$ 105,070		
Operating Expenses		\$ -		
00311 - Gates Foundation	\$ 100,404	\$ 184,319	184%	\$ (83,915)
00312 - RPL Foundation	\$ (262,865)	\$ 102,139	-39%	\$ (365,004)
00313 - Friends of the RPL	\$ 87,774	\$ 2,527	3%	\$ 85,247
	\$ 131,658	\$ 768,048	583%	\$ (636,390)

Encumbrances YTD

\$ 118,592

Richmond Public Library
 Foundation, Friends, Groups and Individual Donations
 FY 2025

Consent Agenda: Deposited Gifts Over \$100 Shown
 as of June 25, 2025

Date of Check	Donor Name	Current Month Amount	Purpose/Location	YTD Account Balance		
				Gift	Foundation	Friends
	<i>No Donations</i>					
	Monthly Total	\$ -				
	YTD Total	\$ 100.00	Year To Date Total	\$ 100.00	\$ -	\$ -

Handout: The Broad Rock Library Advisory Board: A Legacy of Service

Nearly 40 years ago, the Broad Rock Library Advisory Board was founded by five committed women who were regular patrons of the library. Recognizing that the Head Librarian lacked essential supplies and that city funding was limited, they took it upon themselves to make a difference. Their first initiative—a community yard sale—marked the beginning of a long-standing tradition of grassroots support.

To further boost fundraising efforts, they began renting out parking spaces during these events. These early acts of generosity and resourcefulness laid the groundwork for the Board’s enduring mission: to support both the Broad Rock Branch Library and the surrounding community.

At each Advisory Board meeting, the Treasurer presents a detailed financial report, and members review ongoing and completed initiatives. The Board remains deeply engaged in fundraising and strategic planning to ensure continuous support for Broad Rock Branch Library programs and community needs.

In 2025, the Broad Rock Library Advisory Board raised \$600 in cash from its annual yard sale, in addition to generous in-kind donations from Magic Special Events, which contributed balloons and an Air Walker to enhance the event, and Mr. Mitchell donated t-shirts and hats with RPL Broad Rock Library Advisory Board for each member.

Proceeds from the sale are used to fund a variety of initiatives, including:

- Donating gift cards for school supplies and providing clear book bags to local students
- Offering flowers, fruit baskets, and monetary gifts to members experiencing significant life events such as hospital stays, bereavement, or milestone birthdays
- Supporting Library/Community Services Manager Heather Montgomery with program funding as needed
- Providing lunch to Broad Rock Branch Library staff during the holiday season

Through thoughtful stewardship and an unwavering commitment to service, the Broad Rock Library Advisory Board continues to make a meaningful impact—honoring its founders' legacy while supporting the library and community for generations to come.





∞ END ∞



Mark Your Calendar for RippleCon 2025!

A Day of Free Fandom Fun at the Richmond Public Library



By [AVERY SAWYER](#) June 5, 2025

<https://richmondfamilymagazine.com/uncategorized/ripplecon-richmond-va/>



Get ready Richmond families! [RippleCon](#) is back for its third year, bringing a full day of comic con excitement to the Richmond Public Main Library on Saturday, June 28th, from 9:00 AM to 4:00 PM. This free, all-ages event transforms the library into a magical world of fandom. An hour longer this year, RippleCon 2025 promises more magic than ever before, with new workshops, expanded activities, and exciting celebrity guest appearances.

I spoke with Beth Morris, the Library’s Community Services Manager for Youth Services, and the creative force behind RippleCon about what visitors should expect. “The entire library will be devoted to this event for the day,” she said. “Visitors of all ages will be able to fully immerse themselves in all things RippleCon, from games to costumes to free autograph sessions, to merchandise for purchase.” When asked to pick a favorite part of the event, Morris said it would be challenging to choose just one. “Seeing everybody get so excited and hearing from some of their favorite characters makes RippleCon so special,” Morris said with a smile.



What to Expect

From celebrity meet-and-greets to all-day hands-on activities, here is a glimpse at what families can look forward to:

All-Day Crafts and Gaming

Enjoy activities including creating custom stickers, constructing new builds with local LEGO user groups, or designing your own video game with Gamestar Mechanics.

Vendor Hall

Come support local businesses and browse over 35 local vendors in the Auditorium offering collectibles for purchase.

Photo Opportunities

Snap a picture with members of the 501st and Rebel legions, and meet Ripple the River Otter, Richmond Public Library's cherished mascot.

Don't forget to stop by the all-day photo booth to capture your favorite convention memories.



Celebrity Guests

Meet voice actors from popular animes:

- Ben Stegmair (Kaiju No. 8, Solo Leveling)
- Nia Celeste (Dragon Ball Daima, Vampire Dormitory)
- Celeste Perez (Kaiju No. 8, Dragon Ball Daima)

Fans can get one flat item autographed for free.

Cosplay Contest

Wrap up the day by competing in one of the three categories:

- Beginner: Create your costume in-house at the costume design workshop.
- Intermediate: Come in costume and use cosplay makeup or costume workshops to enhance your outfit.
- Advanced: Arrive fully dressed and ready to compete.

Celebrity guests will serve as judges, and winners will receive a choice between a cash prize or a toy prize!

RippleCon's Mission

Ripplecon is a celebration of creativity and community. "Richmond Public Library's goal is to make libraries free and accessible to all," Morris said. "RippleCon fits in naturally with that goal. It's wonderful that we can have a con here that is completely free, and everyone can come and enjoy it".

Getting There

Street parking meters in a two-block radius around the library will be suspended during the convention, offering free parking to early attendees. A paid parking deck is available nearby once street slots fill up.

Fun For All

Whether you're a pro at cosplaying or a family looking for a free and fun day out, RippleCon is the perfect summer outing. There is something for everyone to enjoy. For a full schedule with details and times, visit the [RippleCon event page](#).

∞ **END** ∞

style

WEEKLY

For full article: <https://www.styleweekly.com/best-of-richmond-goods-services/>

BEST OF RICHMOND GOODS + SERVICES IN PRINT | June 5, 2025

Best place to save your memories

The Memory Lab
The Richmond Public Library Main Branch
101 E. Franklin St.



Those crumbling old super 8 films and hi-8 video tapes that are gathering dust right now in your attic—what can you do with them? The Memory Lab, housed in the special collections room at the Richmond Public Library’s Main Branch, is the place to digitize. For free.

Funded by a \$900,000 Public Knowledge grant from the Mellon Foundation, the Memory Lab enables visitors to capture and save images and sounds contained on old, antiquated media. “It’s the perfect place for people to come in and do personal history or personal digitization projects,” says Ben Himmelfarb, the branch’s community services manager.

The lab can work with, among other things, beta tape, slides, 8mm film, reel-to-reel tape, microcassettes and various video formats. Potential users just have to register and book an appointment in advance and be prepared to save their transferred media to a USB drive or an online dropbox. The library also has personal archiving kits available for check out, including cameras, tripods, audio recorders and scanners.

“We see all sorts of people,” says Marvin Hicks, the library’s Community Memory Fellow. “From young people who find something in their grandparent’s basement or uncover a tape in a thrift store and are curious about what’s on it, to older people who are scanning all of their family’s memories.”—D.H.

∞ END ∞



For full article: <https://www.styleweekly.com/june-13-18/>

EVENTS STUFF TO DO | June 12, 2025

June 13-18

Richmond Public Library’s Summer Concert Series with Saadia Rais, Tommy Birchett and Molasses at Library Park

The kick-off for a run of three, free monthly concerts held in the park behind the Main Branch library location this summer. Curated by local musician and librarian Michael McBean, with logistical support from senior librarian Hannah Kilgore, each of these concerts will focus on a particular genre represented in the local music scene. For this weekend’s show, expect experimental sounds for area artists Rais, Birchett and Will Mullaney (Molasses), who are all active contributors to the city’s vibrant DIY circuit. Rais incorporates movement to sound; Birchett also utilizes a visual component with screens to accompany their retooled electronics; and Mullaney will install a sound sculpture for an even more immersive sonic experience. Future shows will include hardcore punk and jazz. The concert starts at 6 p.m. and is free and open to the public at 101 E Franklin St.

—*Tim Abbondelo*

∞ **END** ∞

WELCOME TO RICHMOND PUBLIC LIBRARY NEXT 100

Thank you for being here. Please help us improve by taking our library survey.



Current Library User



Future Library User



1

AGENDA

Welcome and Overview

Existing Facilities

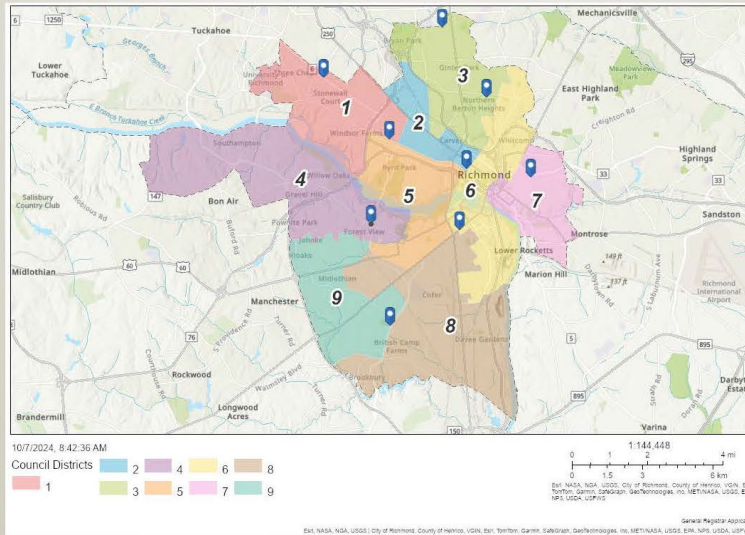
Current Needs

Future Improvements

Wrap-up and Next Steps



WELCOME: WHERE ARE WE?



3

What makes a great library?

It's more than **books** and **programs**.



A great library is what YOU need it to be



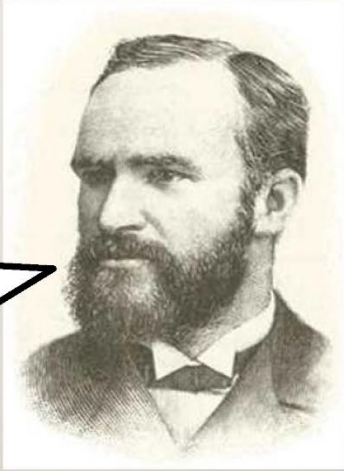
A space to bring us together...

A space where you **want** to be!



5

I agree. Let's move away from "**old-school**" library space. And talk about the 4 Fs...



Function

Flexibility



Form

Feedback

7



Consider...collections at arms reach and multifunctional, lots of natural light, zoned Children's Spaces, Young Adult, Adults and Seniors





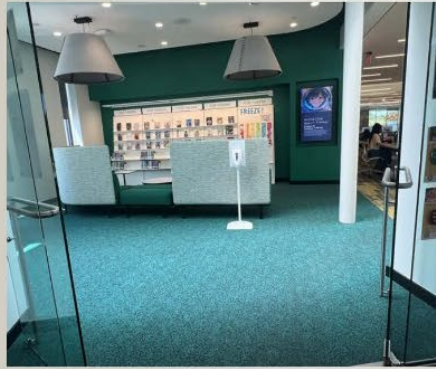
Consider: Spaces to learn, play, and grow through all of the stages of life.

Pre-School Ages 0 - 4



Young School Ages 5 - 8





Pre-Teen Ages 9 - 12

Separate, Interactive Teen Spaces



11

Adult and Senior spaces that promote and support lifelong learning



Move beyond the “one space fits all ages” concept.

Our goal: Build spaces that work and function for **ages birth to 100+**



13

Big service desks be gone!



RIP Big Desk!



Smaller kiosks
encourage interaction



Excellent, clear signage where you need it



15

Self-service resources for busy people?



Drive-up services for convenience?



Book pick-up



Book drops



Can I get fries with that?

17

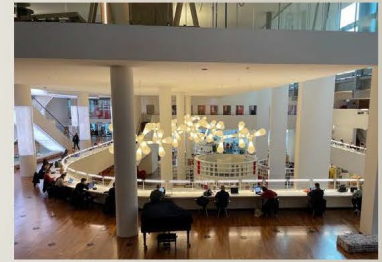
Consider...flexible spaces grow, move, and change to meet your ever-changing needs.





WEIGHTS&BIER2

And...it doesn't have to take place "in a room."



19

What do you need?

- Improved lighting?
- More comfortable seating?
- Rooms for meetings?
- Presentation screens or resources?

What is YOUR vision?



New furniture
Color
+ Good Lighting

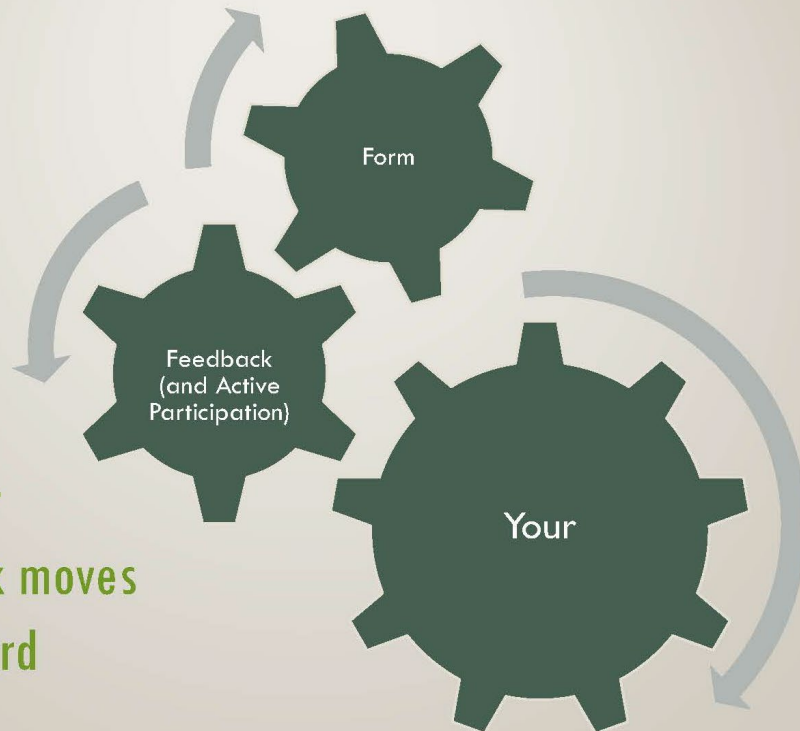
Transformed Spaces



Simple changes have a huge impact

21

The 4Fs work
together...



and your
feedback moves
us forward

Your ideas, concerns, and feedback will guide our future and help us envision our Richmond Public Library system as a welcoming place, where you, your friends, and your community, want to be.



23

WHAT'S NEXT?



Timeline for the project



How feedback will be used



Ways to stay involved and informed

Thank you for spending valuable time with us today.
This conversation will continue across the library system and in the community.
Your feedback helps build a library system for Richmond's future needs, thank you.



∞ **END** ∞

Handout: Harriet Coalter Obituary

It is with continued sadness that I share the obituary for our beloved former Director, Harriet Henderson-Coalter. Harriet passed away peacefully on June 10 in hospice care.

Harriet served as the RPL Library Director from 2005 to 2015 and was a truly transformative leader for Richmond Public Library. Her vision propelled RPL into the 21st century, notably through system-wide renovations and the procurement of our new Integrated Library System. Her lasting legacy, however, is undoubtedly the development of our early childhood literacy initiative, RVA Reads, which continues to thrive and impact thousands of children in our community.

You can read Harriet Henderson-Coalter's full obituary in the Newport News Journal here: <https://obits.nj.com/us/obituaries/timesdispatch/name/harriet-coalter-obituary?id=58661234>
We extend our deepest condolences to her family and all who knew and admired her.

Scott R. Firestine, Library Director
Richmond Public Library

Harriet Coalter Obituary

Harriet Henderson Coalter

November 19, 1949 - June 10, 2025

Published by Richmond Times-Dispatch on Jun. 18, 2025.



Harriet Henderson Coalter died on June 10, 2025, at the Chesapeake Retirement Community in Newport News, Virginia. Harriet Henderson Coalter had served as the director of public libraries in the city of Richmond from 2005 to 2015. She had received her B.A. from Baker University in Baldwin, Kansas, in 1971 and her Masters in Library Science from the University of Texas at Austin in 1973. She had been invited to participate in Harvard University's program for Senior Executives in State and Local Government Program in June 2000. Before her service in Richmond, Harriet Henderson Coalter had served as director of the public libraries in Tyler, Texas; in Newport News, Virginia; in Louisville, Kentucky; and in Montgomery County, Maryland. Over her long career, Ms. Coalter also provided leadership in numerous state and national library associations. She was president of the Virginia Library Association in 1985-1986, president of the national Public Library Association of the American Library Association in 1999-2000 as well as a Council Member of the American Library Association from 2001 to 2005. In 2008, she had received the American Library Association's "Peggy Sullivan Award for Public Library Administrators

Supporting Services to Children." It was noted when she received the award that her focus on early childhood literacy and the role of the public library in promoting early education had been a hallmark of Harriet Henderson Coalter's career. In 2011 Ms. Henderson Coalter was recognized nationally when she was named as a White House "Champion of Change" for her innovative efforts to strengthen the role of underserved communities.

To plant trees in memory, please visit the [Sympathy Store](#).

∞ **END** ∞