



RICHMOND PUBLIC LIBRARY

LIBRARY BOARD OF TRUSTEES REGULAR MEETING

July 23, 2025

Ginter Park Branch Library
1200 Westbrook Avenue
Richmond, Virginia 23227
804.646.1236

11:45 a.m.



Richmond Public Library
101 E. Franklin Street
Richmond, VA 23219
(804) 646-4256 / fax: (804) 646-7685



Library Board of Trustees Meeting

**Wednesday, July 23, 2025
11:45 a.m.**

A G E N D A

Call to order: 11:45 a.m. Ms. Peterson

Agenda Ms. Peterson

Consent Agenda: Ms. Peterson

- Approval of Minutes-June 25, 2025, Regular Meeting
- Approval of Statistical Reports
- Approval of Pending Deposited Gifts Report

Public Comment Period:

Reports:

- Library Friends Ms. DeBoer/Mr. Dishon
- Library Foundation Ms. Revere/Mr. Firestine
- Library Administration Mr. Firestine
 - Library Branch Update by LCSM Mr. Louis Maranski
- Advocacy Taskforce Ms. Peterson/Ms. Carter-Gunter
- Policy Taskforce Ms. Altman
 - Policy Discussion and Vote

Board Committee Reports:

- Chair Report Ms. Peterson
- Finance Committee Mr. Yates/Mr. Firestine
- Facilities Committee Ms. Woody/Mr. Firestine
- Governance Committee Mr. Sawyer

Unfinished Business

- Discussion on 3-Board Meeting

New Business

Adjourn

Next Meeting:

Date: September 24, 2025 (No Meeting in August)
Time: 11:45 a.m.
Location: Main Library
101 E. Franklin Street
Richmond, Virginia 23219
804.646.2547

Library Board Meeting Minutes - DRAFT
June 25, 2025

PRESENT: Chair Christine Peterson, Vice Chair Sheron Carter-Gunter, Emily Altman, Cynthia Hinds, Garrett Sawyer, Janet Woody, William Yates

ABSENT: Brent Graves, Friends of the Library Chair Ruth DeBoer

STAFF: Scott Firestine, Clay Dishon, Attorney Shannan Fitzgerald, Gianna Pack, Cheryl Clarke, Susan Revere, Phil Shephard, Lisa Crisman, Heather Montgomery

The Richmond Public Library (RPL) Library Board of Trustees (LBOT) meeting was called to order by Chair Christine Peterson at 11:45 a.m. at the West End Branch Library located at 5420 Patterson Avenue, Richmond, Virginia 23226. The meeting was posted, and the public could attend in person or by viewing the Richmond Public Library YouTube channel <https://bit.ly/2VfKL9U>, where it was live-streamed. A quorum was established.

Agenda	<p>Approve the June 25, 2025, Agenda as amended to add discussion of the 3-Board Gathering Meeting in Unfinished Business.</p> <p><i>Motion: Garrett Sawyer, Second by William Yates</i></p> <p><i>AYES: <u>7</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i></p>
Consent Agenda	<p>Approve the May 28, 2025, Meeting Minutes, the Current Financial Reports, Statistical Reports, and Donations Report as Submitted:</p> <p><i>Motion: Janet Woody, Second by William Yates</i></p> <p><i>AYES: <u>7</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i></p>
Public Comment Period	<p>None present.</p>
Reports	
Friends of the Library (FOL) <u>Ruth DeBoer</u> <u>Clay Dishon</u>	<p>Mr. Dishon presented the Friends of the Library Report in Ms. DeBoer's absence.</p> <ul style="list-style-type: none">• The Friends book sales went very well this year. They expect to have additional funds to give to RPL once the year-end finances are finalized.• Library/Community Services Manager Ben Himmelfarb has connected the Friends again with a director at The Triangle Players. The Friends are looking forward to providing books to the Players for use in a play. <p>Ms. DeBoer received a letter on behalf of the Friends in the mail a couple of weeks ago, along with a donation. Mr. Dishon read the letter:</p> <p><i>"To the Librarian and staff of the Richmond Public Library. Thank you for all you do for those of us who read books, those in need of a place to rest, and our entire community. Most of all, I thank you for preserving freedom and information, including continuing to provide books by authors of color and members of the LGBTQ+ community. You are loved!"</i></p>

Reports (Continued)	
Library Foundation <u>Susan Revere</u> <u>Scott Firestine</u>	<p>Ms. Revere provided an update on the Foundation's recent activities and developments:</p> <ul style="list-style-type: none"> • The Foundation is excited to unveil a new logo, which will be officially introduced and used starting July 1. • The Foundation received a generous grant of \$60,000 from the Schaberg Foundation. These funds will support intern programs and enhancements to children's areas throughout the library system. • Additionally, the Richmond Public Library secured an \$8,000 grant via the Community Foundation Donor Advised Funds, designated for updates and improvements in children's spaces across the system. • The Foundation honored Lyn Kyle Manson for her remarkable 28 years of service on the Board. Her dedication and passion have been invaluable, and she will be greatly missed.
Administration <u>Scott Firestine</u> <u>Lisa Crisman</u>	<p>Mr. Firestine proudly reported that the library system has surpassed one million items in circulation, with one month remaining in the fiscal year. He also noted that all summer interns are now on board and actively supporting both the Summer Reading Program and RippleCon.</p> <p>He commended staff for their resilience and dedication in continuing to serve the public despite recent heat-related challenges. Additionally, the library has been recognized in local media for its role as a community cooling center.</p> <p>Mr. Firestine shared that Councilmember Reva Trammell generously contributed \$2,400 from her council account to the Broad Rock Branch Library to support programs and initiatives for the upcoming fiscal year.</p> <p>Lastly, he acknowledged the upcoming retirements of Barbara Crump and Tammie Woodson, effective June 27. Both employees have been instrumental in leading the <i>RVA Reads</i> initiative and leave behind a legacy of service and commitment to early literacy.</p> <p>Library/Community Services Manager Lisa Crisman provided a concise update on the West End Branch Library, highlighting its history, services, and current community engagement. Key points included:</p> <ul style="list-style-type: none"> • The branch, which opened in 1978, celebrated its 40th Anniversary in 2018. It was the final branch in the system to undergo renovation, reopening in August 2017. • The library maintains a strong sense of continuity and serves a multigenerational community of readers. In FY2025, circulation surpassed 100,000 items. • Programming remains robust, particularly in early literacy with well-attended storytimes. • The branch is a hub for educational support, with numerous tutors and active English Language Acquisition (ELA) programming. • Facility usage remains high, with the meeting and study rooms serving approximately 1,200 individuals in FY2025. • Community outreach is ongoing, including regular participation at the St. Stephens Farmers Market (May–October). • Staff continue to attend First District Town Hall meetings to stay engaged with the local community, including the one scheduled for tonight at 6:00 p.m.

Reports (Continued)	
Advocacy Task Force <u>Christine Peterson</u> <u>Sheron Carter-Gunter</u>	<p>Chair Peterson provided an update on the LBOT advocacy efforts for the year:</p> <ul style="list-style-type: none"> • Two Town Hall Presentations in May 2025 – A Trustee, Library staff, and Youth Services Staff attended. • Three Town Hall Presentations in May to June 2025 – Garrett Sawyer with District 3, Sharon Cater-Gunter with District 7, and Cynthis Hinds and Brent Graves with District 8. • One Town Hall Presentation on June 25, 2025 – Lisa Crisman, Emily Altman, and Chair Peterson to go to Mary Munford for the last meeting. <p>Members reflected on the community feedback received so far, noting it was overwhelmingly positive. There was strong consensus to continue advancing the advocacy work and attending future Town Hall meetings moving forward.</p>
Policy Taskforce <u>Emily Altman</u>	<p>Ms. Altman reported that Mr. Firestine had submitted revised versions of the policies previously identified for updates. She provided both electronic copies in advance and printed copies at the meeting for members’ review.</p> <p>Following the discussion, the members reached a consensus to postpone the vote on adopting the revised and reviewed policies. The decision was made to table the vote until the next scheduled meeting on July 23, 2025, allowing additional time for review.</p>
Chair Report <u>Christine Peterson, Chair</u>	<p>Chair Peterson highlighted the following key points in her Chair Report:</p> <ol style="list-style-type: none"> 1. <u>Departmental Overviews</u>: Members expressed strong support for continuing the practice of having Branch Managers or specialists provide overviews of their departments. Feedback has been overwhelmingly positive. 2. <u>LBOT Committee Participation</u>: Emphasis was placed on aligning Library Board of Trustees members with committee roles that best utilize their individual strengths and expertise. 3. <u>Upcoming Initiatives</u>: The July meeting will include discussions on two major upcoming initiatives.
Finance <u>Bill Yates, Chair</u> <u>Scott Firestine</u>	<p>Mr. Yates informed the members that the FY2026 budget requires approval. He introduced a motion to approve the FY2026 Budget as submitted by the City of Richmond.</p> <p><i>Motion: William Yates, Second by Garrett Sawyer</i></p> <p><i>AYES: <u>7</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i></p> <p>Mr. Firestine reported that in previous years, unspent library funds—often due to vacancy savings or unpurchased items—were returned to the City. However, this fiscal year, additional funds were required to balance the RPL budget. To address this, the City Council introduced a corrective ordinance on June 23.</p> <p>Ordinance 2025-143 adds \$849,584 to the RPL budget to offset overruns resulting from market adjustments, VRS transition costs, healthcare expenses, and temporary staffing services.</p>

Reports (Continued)	
Facilities <u>Janet Woody, Chair</u> <u>Scott Firestine</u>	<p>Ms. Woody reported that Mr. Firestine has completed all scheduled staff meetings as part of the engagement process to receive feedback on what they feel is needed to upgrade their library location. The public survey remains open, and eight "Next 100" Community Forum meetings have been conducted at various library branches to gather input from the community.</p> <p>Next step could involve bringing in a consultant to review the findings from the staff meetings, public survey, and community forums, and to provide recommendations based on the collected feedback.</p>
Governance <u>Garrett Sawyer, Chair</u> Christine Peterson	<p>Mr. Sawyer provided a recap of the current status of the Library Board of Trustees and the direction the Board is aiming to take regarding governance. A key priority moving forward is to ensure equitable representation from all areas of the City of Richmond on the Board.</p> <p>He shared that he has been actively engaging in conversations with individuals across the city to gain a deeper understanding of potential candidates' perspectives on both the City of Richmond and its library system. Following discussions and a collaborative review process with Chair Peterson, the pool of candidates was narrowed down to two finalists.</p> <p>Mr. Sawyer introduced a motion recommending Antoine Green for appointment to the Library Board of Trustees by advancing his application to City Council for consideration and vote.</p> <p><i>Motion: Garrett Sawyer Second by William Yates</i></p> <p><i>AYES: <u>7</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously</i></p>
UNFINISHED BUSINESS	
<p>Chair Peterson opened the discussion under Unfinished Business with a review of the recent three-board gathering. She began by inviting members to share their feedback, which was overwhelmingly positive. Chair Peterson noted that two key areas of interest emerged from the meeting: advocacy and a deeper understanding of each board's priorities.</p> <p>She asked members to come prepared to the July meeting with thoughts on how frequently these joint gatherings should be held, as well as suggestions for topics that would be beneficial to all participating boards.</p>	
NEW BUSINESS	
<p>No New Business was discussed.</p>	

There being no further business, the meeting was adjourned at 1:02 p.m. by unanimous consent from the members who were present.

The LBOT's next meeting will be held on Wednesday, July 23, 2025, at the Ginter Park Branch Library located at 1200 Westbrook Avenue, Richmond, Virginia 23227 starting at 11:45 a.m.

Approved: _____
Christine Peterson, Chair

Recorder: Gianna Pack, CAP
Senior Executive Assistant

Director's Report

June 2025

Director Activities:

Jul 4	Independence Day Holiday – All Libraries Closed
Jul 9	Friends of the Library Board Meeting – Main Library
Jul 10	Attended Urban Design Committee (Final Review) – City Hall
Jul 11	Performance Evaluation with Chair Peterson – Main Library
Jul 14	RPL Facilities Committee Meeting with Chair Peterson and Janet Woody – Main Library
Jul 15	Attended the Audit Committee Meeting – City Hall/Virtual
Jul 17	Prep Meeting with Chair Peterson for DCAO Visit – Main Library
Jul 18	Tour of the Main Library with DCAO Amy Popovich – Main Library
Jul 28	Informal and Formal Council Meetings – City Hall

Hiring:

- **June 2025 Hiring Update:**
 - 0179 – PT Management Analyst, Associate – Main Library Read with Ripple Program – Requisition Phase
 - TEMP0179 – PT Library Technician – Main Library Read with Ripple Program – Requisition Phase
 - 0056 – PT Library Technician – North Avenue Branch Library – Posting Phase
 - 0073 – PT Library Technician – Belmont Branch Library – Posting Phase
 - 0404 – PT Library Technician – East End Branch Library – Posting Phase

Outreach and Engagement Update:

June marked the official start of the summer outreach season, with the team participating in several major community events and festivals. Key highlights included:

- City of Richmond's First Friday
- Shelf Life Queer Book Fair
- Robinson Block Party
- Multicultural Fair
- Kids Club Summer Kickoff at Stony Point
- Woodland Heights Pride Event

In addition to these larger gatherings, we maintained our presence at ongoing outreach locations such as:

- Richmond Community Hospital
- Farmer's Market at St. Stephen's
- Trail Kids Hikes
- Storytime at SCRAP RVA
- Bilingual Storytime at Lewis Ginter Botanical Gardens

As the school year ended, our Richmond Public Schools (RPS) engagement scaled down to one event: a 1st Grade Field Trip with Patrick Henry School of Arts. However, to continue supporting summer learning, we fully stocked the RPS Literacy Limo with Summer Reading Program materials. This mobile outreach location will serve as an 11th Richmond Public Library throughout the summer, delivering program resources citywide.

Overall, our outreach efforts connected with over 1,000 community members in June, laying a strong foundation for summer engagement.

Director's Report (Continued)

June 2025

Things to Celebrate:

- **Belmont Branch Library:** The author Patricia McCracken stopped by the branch. Ms. McCracken was pleased her book was on our shelf.
- **Broad Rock Branch Library:** We have higher summer reading participation numbers than we have had in recent years, as well as good turnouts at all the Summer Reading programs that we have hosted.
- **Ginter Park Branch Library:** A regular patron recently visited the branch to check out books for his children and took a moment to share his appreciation with the staff. He praised our book displays and the layout of the Picture Books section, saying they make it easy to find exactly what he's looking for. Every visit, he leaves with a towering stack of books!

Kudos to Youth Services Librarian Rachel Condon and Senior Library Technician Gina Ardiente for their excellent work in maintaining the Children's Area and ensuring the displays are always well-stocked, inviting, and visually engaging.

- **Main Library:** Mr. Terence who is unhoused ask Senior Librarian Danny Howard to pass this along..."he said that even though he has been very unhappy in Richmond and with his general situation the library has been a nice reprieve from all of the bad things he has going on---he expressed compliments to the staff and the other patrons he has met while being here and also mentioned if he is in the area again he will definitely stop by to say hello."
- **North Avenue Branch Library:** Two of our teen volunteers came in and helped a few patrons with computer/technology help until they had to leave. The patrons were very pleased and wanted to share their praise with the library staff and board.
- **West End Branch Library:** On June 30, 2025, we had four folks come to West End Branch Library from out of town. Two from Indiana and two from another state. They were staying in Williamsburg and had hoped to continue some in depth genealogy work at the Library of Virginia. It was closed and somehow, they found the West End Branch. They had an account with Ancestry and were looking to dig deeper. Library/Community Services Manager Lisa Crisman called Main and the Memory Lab. Community Memory Fellow Marvin Hicks agreed to assist in any way that he could. After giving directions to the Main Library the foursome went on their way. Teamwork!

CIRCULATION FY25														
LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Belmont	FY22	10,105	7,973	7,528	7,249	7,173	6,764	7,283	7,235	7,934	7,118	7,967	7,424	91,753
	FY23	8,400	9,297	8,586	8,967	7,642	6,982	8,312	8,167	9,161	8,345	8,716	9,056	101,631
	FY24	9,417	9,967	9,066	9,340	8,224	7,515	9,085	8,454	8,780	9,182	9,140	9,329	107,499
	FY25	9,655	8,891	9,159	9,439	8,600	9,685	9,164	9,328	9,468	9,614	9,043	9,811	111,857
Broad Rock	FY22	2,105	2,733	2,315	2,073	1,945	1,579	1,545	1,502	1,667	1,624	1,641	1,581	22,310
	FY23	1,886	2,413	2,106	1,977	1,721	1,531	1,758	1,807	2,330	2,290	2,080	1,884	23,783
	FY24	1,897	1,953	1,950	2,106	1,836	1,828	2,008	2,135	2,556	2,417	2,229	2,415	25,330
	FY25	2,543	2,564	2,515	2,701	2,433	2,490	2,515	2,241	2,307	2,148	2,138	2,589	29,184
East End	FY22	2,519	2,799	3,073	3,039	3,149	2,993	3,230	2,928	2,992	2,897	3,061	2,830	35,510
	FY23	2,898	3,313	2,951	2,837	2,246	1,990	2,671	2,600	2,487	2,526	2,519	2,451	31,489
	FY24	2,952	3,044	2,307	2,215	2,041	1,988	2,534	2,742	2,961	2,967	3,003	3,038	31,792
	FY25	3,418	2,890	2,989	3,180	2,661	2,606	2,709	2,690	2,782	2,556	2,571	3,160	34,212
Ginter Park	FY22	4,175	4,452	4,292	3,990	3,754	3,074	3,671	3,585	4,340	3,877	4,015	4,821	48,046
	FY23	4,607	4,802	4,463	4,174	3,610	3,612	4,283	3,728	4,660	4,232	3,889	4,525	50,585
	FY24	4,819	4,795	4,104	3,878	3,733	3,391	4,214	3,947	4,242	3,943	4,241	4,733	50,040
	FY25	5,575	5,005	4,430	4,460	4,045	4,169	4,550	4,683	5,323	5,033	5,169	5,806	58,248
Hull Street	FY22	1,884	2,141	1,986	2,144	2,014	2,475	2,397	2,324	2,634	2,361	2,065	2,046	26,471
	FY23	1,987	2,359	2,346	2,331	1,895	1,822	2,069	2,073	2,049	2,272	2,233	1,930	25,366
	FY24	2,386	2,461	2,030	2,359	2,470	2,137	2,281	2,059	1,870	1,849	1,777	2,036	25,715
	FY25	2,123	2,120	2,146	2,295	1,785	1,847	1,500	1,517	1,709	1,516	1,445	1,503	21,506
Main	FY22	6,925	7,554	6,708	6,748	6,810	6,026	6,904	7,269	8,068	6,675	6,442	6,757	82,886
	FY23	7,932	9,457	8,777	8,957	7,149	6,313	8,304	8,189	9,523	8,891	9,053	8,341	100,886
	FY24	9,347	9,863	9,016	9,344	7,839	7,022	7,933	8,265	9,416	9,041	8,665	8,386	104,137
	FY25	8,724	9,236	8,857	8,888	7,880	7,467	8,022	8,039	9,212	8,823	8,639	9,568	103,355

CIRCULATION FY25 (CONTINUED)

LOCATION	FY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
North Avenue	FY22	2,003	2,229	2,141	2,241	2,041	1,724	1,755	1,850	2,256	1,825	1,783	1,706	23,554
	FY23	2,139	2,118	2,085	2,378	2,367	1,743	949	77	0	0	226	1,005	15,087
	FY24	1,638	2,294	2,259	2,390	1,998	1,943	2,392	2,108	2,011	2,119	2,358	2,748	26,258
	FY25	2,943	2,899	2,907	2,965	2,321	2,375	2,468	2,478	2,843	2,441	2,702	3,318	32,660
West End	FY22	12,036	12,125	11,087	10,998	9,998	9,073	10,369	10,305	11,090	10,253	11,113	12,224	130,671
	FY23	13,150	13,412	10,950	11,072	10,121	8,552	10,395	9,966	10,771	10,338	10,968	11,745	131,440
	FY24	12,573	12,176	10,311	10,507	9,828	8,881	10,400	10,328	10,789	11,027	11,457	12,216	130,493
	FY25	13,977	12,956	11,756	11,346	9,624	9,890	11,234	10,498	10,948	10,547	10,591	12,538	135,905
Westover Hills	FY22	7,604	8,163	7,214	8,653	7,649	6,836	7,650	6,983	7,908	7,144	7,833	7,803	91,440
	FY23	8,424	8,612	8,155	8,407	7,765	6,496	7,540	7,706	8,344	7,423	7,463	8,703	95,038
	FY24	10,057	9,438	8,550	8,313	7,733	7,198	7,721	8,131	8,432	8,196	8,131	9,168	101,068
	FY25	10,085	9,495	8,938	8,821	7,746	7,906	8,363	8,067	8,351	8,209	8,659	9,636	104,276
E-Content	FY22	12,630	13,139	11,175	10,431	11,019	11,061	13,230	11,146	11,981	12,939	14,980	14,655	148,386
	FY23	16,079	16,510	14,806	14,910	15,126	16,515	19,182	17,810	23,496	24,317	24,593	24,071	227,415
	FY24	25,640	27,387	26,401	27,051	26,710	27,809	34,405	35,378	37,274	36,890	37,078	39,698	381,721
	FY25	41,178	40,652	40,124	39,955	42,109	44,466	50,662	46,551	51,789	50,778	52,187	46,592	547,043
Totals	FY22	61,986	63,308	57,519	57,566	55,552	51,605	58,034	55,127	60,870	56,713	60,900	61,847	701,027
	FY23	67,502	72,293	65,225	66,010	59,642	55,556	65,463	62,123	72,821	70,634	71,740	73,711	802,720
	FY24	80,964	82,302	76,087	77,602	72,788	71,882	83,052	84,421	89,019	88,063	87,982	94,249	988,411
	FY25	100,221	96,708	93,821	94,050	89,204	92,901	101,187	96,092	104,732	101,665	103,144	104,521	1,178,246

PROGRAMS FY2025	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL FY25	TOTAL FY24
Belmont														
Adult Programs	13	14	7	6	3	3	7	6	9	8	8	12	96	122
Adult Attend	51	87	36	26	15	11	325	60	62	46	38	80	837	331
Young Adult Programs	2	1	2	2	1	2	1	2	2	2	1	3	21	12
Young Adult Attend	3	4	6	0	0	0	0	2	1	1	0	18	35	10
Juvenile Programs	19	13	17	19	13	12	13	14	15	20	15	14	184	196
Juvenile Attend	309	200	281	440	219	222	278	258	342	464	377	320	3,710	3,067
Total Attend	363	291	323	466	234	233	603	320	405	511	415	418	4,582	3,408
Total Programs	34	28	26	27	17	17	21	22	26	30	24	29	301	330
Broad Rock														
Adult Programs	7	13	12	12	4	4	6	11	16	8	5	6	104	65
Adult Attend	136	616	94	318	8	8	9	119	152	40	168	30	1,698	193
Young Adult Programs	7	3	2	2	2	3	2	3	3	3	3	3	36	75
Young Adult Attend	34	4	9	18	11	10	12	25	51	29	11	22	236	115
Juvenile Programs	31	34	29	34	20	23	20	20	28	30	12	37	318	219
Juvenile Attend	62	217	179	274	98	89	70	64	146	607	137	210	2,153	928
Total Attend	232	837	282	610	117	107	91	208	349	676	316	262	4,087	1,236
Total Programs	45	50	43	48	26	30	28	34	47	41	20	46	458	359
East End														
Adult Programs	6	8	9	5	8	8	5	7	6	5	5	3	75	88
Adult Attend	166	63	65	49	43	52	24	43	67	101	21	18	712	718
Young Adult Programs	12	10	10	10	7	10	6	7	10	8	6	14	110	65
Young Adult Attend	63	42	62	42	36	23	19	22	30	27	25	65	456	412
Juvenile Programs	29	18	17	19	11	17	18	29	18	26	16	24	242	93
Juvenile Attend	290	173	238	242	104	79	119	156	301	541	192	358	2,793	2,189
Total Attend	519	278	365	333	183	154	162	221	398	669	238	441	3,961	3,319
Total Programs	47	36	36	34	26	35	29	43	34	39	27	41	427	246

PROGRAMS FY2025 (CONTINUED)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL FY25	TOTAL FY24
Ginter Park														
Adult Programs	13	11	9	9	5	15	7	10	8	8	9	14	118	61
Adult Attend	76	56	37	30	13	48	15	28	35	34	26	35	433	302
Young Adult Programs	9	6	7	10	10	6	6	5	9	10	5	10	93	7
Young Adult Attend	17	8	6	36	10	18	15	9	21	12	16	66	234	0
Juvenile Programs	21	21	22	23	18	20	19	20	27	30	26	28	275	123
Juvenile Attend	146	142	100	142	107	97	111	121	137	243	173	279	1,798	895
Total Attend	239	206	143	208	130	163	141	158	193	289	215	380	2,465	1,197
Total Programs	43	38	38	42	33	41	32	35	44	48	40	52	486	191
Hull Street														
Adult Programs	4	4	4	5	0	1	2	18	8	6	6	7	65	26
Adult Attend	9	76	13	42	0	3	10	55	55	22	26	51	362	245
Young Adult Programs	7	1	1	2	1	1	1	1	1	2	5	5	28	13
Young Adult Attend	12	3	0	5	0	0	0	1	0	0	44	18	83	81
Juvenile Programs	11	4	6	6	6	5	1	3	5	13	13	7	80	62
Juvenile Attend	221	66	90	103	99	82	5	43	73	230	207	133	1,352	979
Total Attend	242	145	103	150	99	85	15	99	128	252	277	202	1,797	1,305
Total Programs	22	9	11	13	7	7	4	22	14	21	24	19	173	101
Main														
Adult Programs	22	21	30	26	20	20	22	28	23	24	27	16	279	137
Adult Attend	237	217	429	2,662	686	315	290	525	405	412	521	417	7,116	2,714
Young Adult Programs	3	0	15	19	16	17	11	17	18	16	17	22	171	3
Young Adult Attend	42	0	81	129	75	82	82	109	87	76	90	199	1,052	28
Juvenile Programs	33	21	32	34	34	33	32	30	24	24	38	9	344	196
Juvenile Attend	1,090	344	448	515	348	352	523	470	520	469	573	1,234	6,886	3,360
Total Attend	1,369	561	958	3,306	1,109	749	895	1,104	1,012	957	1,184	1,850	15,054	6,102
Total Programs	58	42	77	79	70	70	65	75	65	64	82	47	794	336

PROGRAMS FY2025 (CONTINUED)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL FY25	TOTAL FY24
North Avenue														
Adult Programs	3	3	7	9	3	2	6	7	11	8	8	7	74	34
Adult Attend	18	20	56	53	112	10	25	57	84	64	63	32	594	364
Young Adult Programs	2	3	2	1	1	1	1	0	2	2	2	3	20	3
Young Adult Attend	22	15	27	15	35	13	3	0	6	0	15	57	208	8
Juvenile Programs	14	15	15	26	13	18	28	16	26	24	22	23	240	29
Juvenile Attend	280	162	153	301	240	325	330	219	289	389	312	396	3,396	455
Total Attend	320	197	236	369	387	348	358	276	379	453	390	485	4,198	827
Total Programs	19	21	24	36	17	21	35	23	39	34	32	33	334	66
West End														
Adult Programs	7	8	14	13	12	12	11	12	12	27	14	12	154	68
Adult Attend	36	40	78	47	60	69	45	47	77	123	74	40	736	629
Young Adult Programs	2	0	1	1	1	1	1	2	3	2	3	1	18	12
Young Adult Attend	4	0	3	7	0	1	0	1	9	12	3	0	40	117
Juvenile Programs	21	11	25	25	15	16	15	18	18	27	21	23	235	145
Juvenile Attend	469	174	306	289	119	125	171	188	209	423	359	505	3,337	2,534
Total Attend	509	214	387	343	179	195	216	236	295	558	436	545	4,113	3,280
Total Programs	30	19	40	39	28	29	27	32	33	56	38	36	407	225
Westover Hills														
Adult Programs	5	8	10	15	11	10	10	11	15	14	8	11	128	13
Adult Attend	59	73	50	79	228	29	66	60	69	73	86	99	971	62
Young Adult Programs	5	2	2	2	2	2	1	3	4	3	3	3	32	12
Young Adult Attend	30	4	3	2	14	3	2	6	13	5	7	9	98	129
Juvenile Programs	19	17	22	27	19	19	20	24	32	32	30	25	286	76
Juvenile Attend	449	416	448	490	291	319	373	377	517	663	595	530	5,468	3,546
Total Attend	538	493	501	571	533	351	441	443	599	741	688	638	6,537	3,737
Total Programs	29	27	34	44	32	31	31	38	51	49	41	39	446	101
Grand Total Attend	4,331	3,222	3,298	6,356	2,971	2,385	2,922	3,065	3,758	5,106	4,159	5,221	46,794	23,192
Grand Total Programs	327	270	329	362	256	281	272	324	353	382	328	342	3,826	1,876

DOOR COUNT FY2025	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Belmont	4,511	3,500	3,508	3,538	2,380	5,720	5,866	5,370	4,639	4,500	4,500	4,500	52,532
Broad Rock	4,950	5,649	4,956	5,714	3,822	4,284	4,864	4,393	5,676	5,543	5,130	5,650	60,631
East End	6,348	5,387	5,036	5,489	4,277	4,895	4,134	4,200	5,154	4,940	5,052	5,039	59,951
Ginter Park	4,530	4,512	4,026	4,023	3,234	3,079	3,026	3,169	3,918	3,303	3,775	4,650	45,245
Hull Street	3,093	2,773	2,217	2,475	2,112	2,208	1,834	939	2,227	1,088	1,129	2,291	24,386
Main	14,829	15,511	14,262	16,459	11,153	11,387	9,888	11,304	14,038	14,040	14,237	16,247	163,355
North Avenue	4,123	7,682	3,061	3,256	3,016	3,151	4,125	2,784	3,884	2,640	3,368	3,215	44,305
West End	4,235	4,193	3,767	3,913	2,920	2,978	4,985	3,277	3,862	3,962	3,948	4,226	46,266
Westover Hills	4,498	5,562	5,186	5,576	4,101	3,574	4,446	4,549	5,385	5,380	5,454	6,106	59,817
TOTALS FY25:	51,117	54,769	46,019	50,443	37,015	41,276	43,168	39,985	48,783	45,396	46,593	51,924	556,488
TOTALS FY24:	39,382	46,969	32,640	45,796	32,816	35,874	42,622	46,082	46,907	56,662	54,040	52,146	531,936
TOTALS FY23:	44,405	45,027	38,340	37,779	31,237	29,286	29,662	29,786	30,609	32,727	26,813	34,076	409,747

Note: Belmont Branch Library's Door Counter broken since April 2025. Stats are a guesstimate.

NEW PATRON CARDS													
FY2025	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
Belmont	141	119	164	110	112	113	158	115	136	125	122	139	1,554
Broad Rock	69	95	95	63	63	49	55	69	74	83	63	120	898
East End	61	44	42	43	36	27	64	42	36	53	45	51	544
Ginter Park	61	59	127	59	32	33	42	43	63	67	69	75	730
Hull Street	72	81	81	62	52	43	43	43	54	41	51	53	676
Main	222	390	488	474	447	270	378	419	407	298	321	366	4,480
North Avenue	43	44	38	40	37	33	44	36	43	52	46	60	516
West End	105	90	108	78	51	44	72	70	55	64	58	81	876
Westover Hills	105	94	147	71	55	50	72	84	74	91	81	129	1,053
Online Reg E-Card	666	699	875	743	713	713	1,092	923	926	871	889	904	10,014
Total FY25:	1,545	1,715	2,165	1,743	1,598	1,375	2,020	1,844	1,868	1,745	1,745	1,978	21,341
Total FY24:	1,526	1,689	1,492	1,768	1,668	1,200	1,924	1,581	1,655	1,595	1,510	1,534	19,142
Total FY23:	1,334	1,498	1,366	1,217	1,035	917	1,343	1,270	1,167	1,171	1,301	1,330	14,949

COMPUTER USE FY2025	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Belmont Workstation	690	628	652	662	492	535	483	516	640	651	607	612	7,168
WIFI	863	846	792	894	739	788	720	569	1,082	880	713	659	9,545
Broad Rock Workstation	724	782	769	905	602	679	663	672	856	865	737	663	8,917
WIFI	1,064	1,144	978	1,247	1,019	1,032	1,631	1,738	1,932	2,050	1,652	2,440	17,927
East End Workstation	661	635	589	587	460	504	495	510	631	499	558	468	6,597
WIFI	1,744	1,859	1,676	1,508	1,458	1,555	1,179	1,180	1,509	1,364	1,479	1,232	17,743
Ginter Park Workstation	598	608	515	533	297	441	384	376	529	500	373	566	5,720
WIFI	896	858	900	855	771	840	674	710	813	814	952	976	10,059
Hull Street Workstation	453	599	639	616	433	439	455	395	482	460	461	450	5,882
WIFI	874	992	1,034	1,328	1,210	845	971	751	1,001	1,230	1,427	1,342	13,005
Main Workstation	2,599	2,379	2,006	2,086	1,198	1,814	1,718	1,562	1,914	1,840	2,006	2,128	23,250
WIFI	5,775	6,194	6,010	7,291	5,762	6,898	5,188	5,743	6,123	6,502	7,124	7,420	76,030
North Avenue Workstation	598	577	504	603	350	347	433	426	440	536	431	513	5,758
WIFI	883	748	665	857	769	722	460	647	625	628	724	844	8,572
West End Workstation	395	402	422	419	323	350	292	301	324	359	348	391	4,326
WIFI	1,165	1,294	1,205	1,479	1,050	972	927	1,247	1,269	1,362	1,310	1,440	14,720
Westover Hills Workstation	590	560	547	530	399	375	366	383	533	442	524	551	5,800
WIFI	615	724	733	749	509	485	457	506	640	466	527	611	7,022
TOTALS FY25:	21,187	21,829	20,636	23,149	17,841	19,621	17,496	18,232	21,343	21,448	21,953	23,306	248,041
TOTALS FY24:	16,191	18,566	17,176	18,563	13,735	14,255	16,296	17,267	17,903	18,723	19,691	19,587	207,953
TOTALS FY23:	13,430	14,930	14,136	14,657	11,832	11,834	13,204	13,045	13,988	13,375	15,025	15,034	164,490
TOTALS FY22:	7,868	7,453	7,484	10,192	7,706	7,583	8,709	8,046	9,346	10,404	10,819	11,897	107,507

TECHNICAL SERVICES - FLOATING ITEMS ADDED / DISCARDED				
FY2025	Printed Materials Added (All Branches)	Overdrive Added	Monthly Total Added	Monthly Total Discarded
Jul-24	1,033	504	1,537	4,804
Aug-24	1,480	354	1,834	2,107
Sep-24	1,071	271	1,342	202
Oct-24	1,224	322	1,546	240
Nov-24	1,595	257	1,852	182
Dec-24	730	328	1,058	1,729
Jan-25	1,123	588	1,711	11,198
Feb-25	1,570	423	1,993	740
Mar-25	1,949	840	2,789	664
Apr-25	3,568	495	4,063	395
May-25	1,061	191	1,252	328
Jun-25	301	0	301	769
FY25 Totals:	16,705	4,573	21,278	23,358
FY24 Totals:	14,096	5,041	19,137	43,251
FY23 Totals:	29,114	10,656	39,773	5,565
FY22 Totals:	17,756	5,387	23,143	2,117

LAPTOP CHECKOUTS FY2025	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Belmont	12	1	4	4	3	5	3	1	5	4	6	4	52
Broad Rock	0	0	1	2	2	1	0	0	1	1	0	0	8
East End	3	3	3	3	0	1	2	2	2	0	0	0	19
Ginter Park	1	3	1	2	1	0	1	4	3	2	2	0	20
Hull Street	5	1	3	1	0	1	2	1	0	1	1	3	19
Main Library	0	0	0	2	2	2	1	1	1	0	1	2	12
North Avenue	5	1	1	1	0	0	0	0	0	0	0	0	8
West End	6	6	7	4	3	6	4	2	14	7	0	7	66
Westover Hills	3	5	6	7	11	7	2	3	4	3	3	5	59
TOTALS FY25:	35	20	26	26	22	23	15	14	30	18	13	21	263

Room Requests FY2025	Jul-24		Aug-24		Sep-24		Oct-24		Nov-24		Dec-24		Jan-25		Feb-25		Mar-25		Apr-25		May-25		Jun-25		Total Requests	Total Attended
	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended		
Belmont																										
Meeting Room (Capacity 15)	7	42	7	55	9	41	16	60	10	72	10	40	14	63	16	73	12	34	16	52	24	67	17	59	158	658
Broad Rock																										
Meeting Room (Capacity 35)	46	407	27	144	30	140	50	352	40	228	31	362	3	54	29	244	29	299	30	241	35	138	21	167	371	2,776
East End																										
Meeting Room (Capacity 35)	14	119	12	29	23	77	21	78	20	41	14	61	11	57	15	53	32	107	37	133	32	102	31	113	262	970
Ginter Park																										
Meeting Room (Capacity 40)	7	17	11	94	22	115	18	127	12	129	5	46	6	40	9	102	21	198	11	57	11	78	9	73	142	1,076
Hull Street																										
Meeting Room (Capacity 47)	10	143	8	127	15	149	21	533	19	265	12	197	18	171	13	280	16	217	22	355	14	274	11	153	179	2,864
Main																										
Auditorium (Capacity 250)	28	677	32	1,520	23	1,115	28	1,735	22	1,000	28	1,475	25	1,335	30	1,840	35	2,095	34	2,266	32	2,435	33	2,605	350	20,098
Annex (Capacity 45)	21	691	15	306	22	423	20	413	16	319	13	217	14	345	28	639	31	702	21	640	21	440	21	448	243	5,583
Activity Room (Capacity 48)	21	180	18	351	17	563	17	405	8	106	8	205	13	435	18	446	14	480	18	712	21	870	19	535	192	5,288
Gellman Room (Capacity 80)	22	274	26	577	25	709	27	526	19	450	12	350	18	528	22	755	24	885	22	667	12	378	23	1,081	252	7,180
Memory Lab (Capacity 4)	17	17	16	16	16	16	17	17	20	20	24	24	20	20	17	17	23	23	47	47	75	75	84	84	376	376
Innovation Lab (Capacity 12)	3	3	6	6	21	21	13	13	22	22	9	9	3	3	5	5	14	14	17	17	5	5	8	8	126	126
Study Room B (Capacity 6)	79	79	80	157	82	119	77	118	69	164	72	152	70	144	82	215	102	238	111	247	99	228	102	270	1,025	2,131
Study Room C (Capacity 12)	68	187	66	153	65	247	72	251	60	236	66	328	56	286	64	311	90	390	83	393	87	326	91	437	868	3,545
Study Room D (Capacity 12)	64	165	60	171	51	135	60	239	47	193	66	257	51	222	62	316	74	323	86	378	79	362	91	429	791	3,190
Study Room E (Capacity 6)	66	105	53	91	63	122	77	166	58	149	62	167	61	130	74	182	9	29							523	1,141
North Avenue																										
Meeting Room (Capacity 47)	4	10	6	13	5	20	7	45	6	38	5	32	16	48	13	36	12	28	25	60	25	47	14	36	138	413
West End																										
Meeting Room (Capacity 44)	7	84	8	86	10	144	20	169	18	106	13	130	7	101	18	209	17	190	17	215	8	62	7	62	150	1,558
Study Room (Capacity 8)	55	69	67	147	58	93	71	127	60	84	64	95	35	62	57	114	73	116	76	123	67	114	58	90	741	1,234
Westover Hills																										
Meeting Room (Capacity 35)	11	40	5	68	5	78	3	38	11	51	7	42	6	73	6	93	6	33	7	44	6	33	7	57	80	650
FY25 Totals:	550	3,309	523	4,111	562	4,327	635	5,412	537	3,673	521	4,189	447	4,117	578	5,930	634	6,401	680	6,647	653	6,034	647	6,707	6,967	60,857

Richmond Public Library
FY25 Operating Budget
as of June 30, 2025

ACCOUNT	DESCRIPTION	Budget	Actual and Encumbered 30-Jun-25	% Spent	Balance Available 30-Jun-25
60000	SALARIES - FULL TIME	\$ 5,357,278	\$ 4,394,230	82.0%	\$ 963,048
60001	OVERTIME PERMAN	\$ 19,176	\$ 2,079	10.8%	\$ 17,097
61000	SALARIES - PART TIME	\$ 545,069	\$ 621,323	114.0%	\$ (76,254)
62000	SALARIES - TEMPORARY	\$ 10,000	\$ 117,919	1179.2%	\$ (107,919)
63000	FICA	\$ 313,276	\$ 307,536	98.2%	\$ 5,740
63001	RET CON RSRs	\$ 363,650	\$ 398,427	109.6%	\$ (34,777)
63002	MEDCARE FICA	\$ 73,263	\$ 72,113	98.4%	\$ 1,150
63003	GROUP LIFE	\$ 27,436	\$ 24,129	87.9%	\$ 3,307
63004	CONSTITUTIONAL	\$ -	\$ 54,251	0.0%	\$ (54,251)
63006	H/C ACT TEMP	\$ 807,207	\$ 914,118	113.2%	\$ (106,911)
63008	STATE UNEMPLOYMENT	\$ -	\$ 799	0.0%	\$ (799)
63011	HEALTH SAVINGS	\$ -	\$ 11,563	0.0%	\$ (11,563)
63100	VRS HYBRID DB	\$ 134,404	\$ 292,352	217.5%	\$ (157,948)
63105	VRS HYBRID DC	\$ -	\$ 20,217	0.0%	\$ (20,217)
63110	VRS HYBRID VLDP	\$ -	\$ 14,963	0.0%	\$ (14,963)
63115	VRS Hybrid 401a	\$ -	\$ 17,922	0.0%	\$ (17,922)
64103	Educncvtv #81	\$ -	\$ 6,545	0.0%	\$ (6,545)
	Personnel Expenses	\$ 7,650,759	\$ 7,270,484	95.0%	\$ 380,275
71141	BOOKS	\$ 952,359	\$ 613,191	64.4%	\$ 339,168
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 2,456	\$ 634	25.8%	\$ 1,822
72122	MAGS & NEWSPAPER	\$ 29,277	\$ (14,632)	-50.0%	\$ 43,909
	Collection Development	\$ 984,092	\$ 599,192	60.9%	\$ 384,900
70131	ADVERTISING	\$ 2,297	\$ 61	2.7%	\$ 2,236
70161	PLANNING MGMT SERVICES	\$ 483,050	\$ 515,778	106.8%	\$ (32,728)
70215	EQUIPMENT REPAIR	\$ 81,200	\$ 44,648	55.0%	\$ 36,552
70218	VEHICLE REPAIR	\$ 1,477	\$ 4,349	294.5%	\$ (2,872)
70412	TRANSPORTATION	\$ -	\$ -	0.0%	\$ -
70416	EMPLOYEE PARKING	\$ 21,600	\$ 19,440	90.0%	\$ 2,160
70311	PRINTED SUPPLIES	\$ 3,000	\$ 10,159	338.6%	\$ (7,159)
70413	MILEAGE ALLOWANCE	\$ 2,263	\$ 1,314	58.0%	\$ 949
70551	SECURITY	\$ 294,543	\$ 478,703	162.5%	\$ (184,160)
70552	CONTRACT AND TEMP PERSONNEL	\$ 22,000	\$ 63,889	290.4%	\$ (41,889)
71012	OFFICE STATIONARY SUPPLIES	\$ 3,047	\$ 4,251	139.5%	\$ (1,204)
71016	ADVERTISING	\$ -	\$ -	0.0%	\$ -
71143	LIBRARY OPERATING SUPPLIES	\$ 19,220	\$ 15,187	79.0%	\$ 4,033
72113	POSTAGE	\$ 4,456	\$ 286	6.4%	\$ 4,170
72121	CONFERENCES & CON	\$ 1,904	\$ 1,960	102.9%	\$ (56)
72123	MEMBERSHIP DUES	\$ 677	\$ 7,477	1104.4%	\$ (6,800)
72124	TRAINING	\$ 1,055	\$ -	0.0%	\$ 1,055
72131	COMPUTER SUPPLIES	\$ 25,662	\$ (2,918)	-11.4%	\$ 28,580
72153	EQUIPMENT	\$ 138,341	\$ 134,520	97.2%	\$ 3,821
73104	BANK FEES	\$ -	\$ 12,079	0.0%	\$ (12,079)
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
76652	PAPER PRODUCTS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 1,489	\$ 1,434	96.3%	\$ 55
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ 3,702	750.8%	\$ (3,209)
77107	AUTO EXPENSES C	\$ -	\$ 2,362	0.0%	\$ (2,362)
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77501	DIT CHARGES	\$ -	\$ 12,084	0.0%	\$ (12,084)
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 31,160	\$ 31,701	101.7%	\$ (541)
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
95002	OPERATING TRANS	\$ -	\$ -	0.0%	\$ -
	Other Expenses	\$ 1,138,934	\$ 1,362,465	119.6%	\$ (223,531)
	TOTAL GENERAL FUND	\$ 9,773,785	\$ 9,232,142	94.5%	\$ 541,643

June 30, 2025

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Richmond Public Library
FY26 Operating Budget

ACCOUNT	DESCRIPTION	Budget	Actual and Encumbered	% Spent	Balance Available
60000	SALARIES - FULL TIME	\$ 4,733,156	\$ -	0.0%	\$ 4,733,156
60001	OVERTIME PERMAN	\$ 19,176	\$ -	0.0%	\$ 19,176
61000	SALARIES - PART TIME	\$ 426,904	\$ -	0.0%	\$ 426,904
62000	SALARIES - TEMPORARY	\$ 10,000	\$ -	0.0%	\$ 10,000
63000	FICA	\$ 314,974	\$ -	0.0%	\$ 314,974
63001	RET CON RSRs	\$ 291,626	\$ -	0.0%	\$ 291,626
63002	MEDCARE FICA	\$ 73,674	\$ -	0.0%	\$ 73,674
63003	GROUP LIFE	\$ 28,766	\$ -	0.0%	\$ 28,766
63004	CONSTITUTIONAL	\$ 69,193	\$ -	0.0%	\$ 69,193
63006	H/C ACT TEMP	\$ 958,691	\$ -	0.0%	\$ 958,691
63008	STATE UNEMPLOYMENT	\$ -	\$ -	0.0%	\$ -
63011	HEALTH SAVINGS	\$ -	\$ -	0.0%	\$ -
63100	VRS HYBRID DB	\$ 439,381	\$ -	0.0%	\$ 439,381
63105	VRS HYBRID DC	\$ -	\$ -	0.0%	\$ -
63110	VRS HYBRID VLDP	\$ -	\$ -	0.0%	\$ -
63115	VRS Hybrid 401a	\$ -	\$ -	0.0%	\$ -
64103	Educncv #81	\$ -	\$ -	0.0%	\$ -
Personnel Expenses		\$ 7,365,541	\$ -	0.0%	\$ 7,365,541
71141	BOOKS	\$ 952,359	\$ 32,544	3.4%	\$ 919,815
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 2,456	\$ -	0.0%	\$ 2,456
72122	MAGS & NEWSPAPER	\$ 29,277	\$ 22,835	78.0%	\$ 6,442
Collection Development		\$ 984,092	\$ 55,379	5.6%	\$ 928,713
70131	ADVERTISING	\$ 2,297	\$ -	0.0%	\$ 2,297
70161	PLANNING MGMT SERVICES	\$ 483,050	\$ 100,280	20.8%	\$ 382,770
70215	EQUIPMENT REPAIR	\$ 81,200	\$ -	0.0%	\$ 81,200
70218	VEHICLE REPAIR	\$ 2,402	\$ -	0.0%	\$ 2,402
70412	TRANSPORTATION	\$ -	\$ -	0.0%	\$ -
70416	EMPLOYEE PARKING	\$ 21,600	\$ 20,000	92.6%	\$ 1,600
70311	PRINTED SUPPLIES	\$ 3,000	\$ -	0.0%	\$ 3,000
70413	MILEAGE ALLOWANCE	\$ 2,263	\$ -	0.0%	\$ 2,263
70551	SECURITY	\$ 294,543	\$ -	0.0%	\$ 294,543
70552	CONTRACT AND TEMP PERSONNEL	\$ 22,000	\$ -	0.0%	\$ 22,000
71012	OFFICE STATIONARY SUPPLIES	\$ 3,047	\$ -	0.0%	\$ 3,047
71016	ADVERTISING	\$ -	\$ -	0.0%	\$ -
71143	LIBRARY OPERATING SUPPLIES	\$ 19,220	\$ -	0.0%	\$ 19,220
72113	POSTAGE	\$ 4,456	\$ -	0.0%	\$ 4,456
72121	CONFERENCES & CON	\$ 1,904	\$ -	0.0%	\$ 1,904
72123	MEMBERSHIP DUES	\$ 677	\$ -	0.0%	\$ 677
72124	TRAINING	\$ 1,055	\$ -	0.0%	\$ 1,055
72131	COMPUTER SUPPLIES	\$ 25,662	\$ -	0.0%	\$ 25,662
72153	EQUIPMENT	\$ 138,341	\$ -	0.0%	\$ 138,341
73104	BANK FEES	\$ -	\$ -	0.0%	\$ -
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
76652	PAPER PRODUCTS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 1,686	\$ -	0.0%	\$ 1,686
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ -	0.0%	\$ 493
77107	AUTO EXPENSES C	\$ -	\$ -	0.0%	\$ -
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77501	DIT CHARGES	\$ -	\$ -	0.0%	\$ -
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 31,160	\$ -	0.0%	\$ 31,160
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
95002	OPERATING TRANS	\$ -	\$ -	0.0%	\$ -
Other Expenses		\$ 1,140,056	\$ 120,280	10.6%	\$ 1,019,776
TOTAL GENERAL FUND		\$ 9,489,689	\$ 175,659	1.9%	\$ 9,314,030

Richmond Public Library
Foundation, Friends, Groups and Individual Donations
FY 2025

Consent Agenda: Deposited Gifts Over \$100 Shown
as of July 23, 2025

Date of Check	Donor Name	Current Month Amount	Purpose/Location	YTD Account Balance		
				Gift	Foundation	Friends
	<i>No Donations</i>					
	Monthly Total	\$ 100.00				
	YTD Total	\$ 100.00	Year To Date Total	\$ 100.00	\$ -	\$ -

Handout: RippleCon 2025 Event Summary

Date: Saturday, June 28, 2025

Location: Main Library

Time: 9:00 AM – 4:00 PM

Attendance: 450+ attendees (increase of over 100 from the previous year)

Overview:

RippleCon 2025 was a vibrant, all-day celebration of fandom, creativity, and community. Held at the Main Library, this year's convention drew over 450 enthusiastic attendees—our largest turnout yet. With a wide range of activities, workshops, and special guests, RippleCon continues to grow as a beloved annual event for fans of anime, gaming, comics, and pop culture.

Celebrity Guests:

The convention welcomed three popular voice actors—**Ben Stegmair**, **Celeste Perez**, and **Nia Celeste**—who are known for their work in major anime titles such as *Kaiju No. 8*, *Solo Leveling*, and *Dragon Ball*. Their presence generated excitement among fans, evident in the circulation of related manga titles from our collection.

Upon arrival, patrons received a RippleCon badge or tote bag and had the opportunity to meet the celebrities, receive a free autograph on character posters, and purchase signed merchandise. One fan even presented Ben Stegmair with a handmade doll of his character—an unforgettable moment that captured the spirit of the day.

Programming Highlights:

The Celebrity Panel Talk and Cosplay Contest were the highlights of the event, drawing large crowds and enthusiastic participation. Attendees enjoyed hearing behind-the-scenes stories from the voice actors and cheered on an incredible array of costumes during the contest.

Other programming included:

- **Workshops:**

- *Victoria's Kitchen* held two live cooking demonstrations, serving mini chicken sliders with “Zelda sauce” to over 60 patrons.
- *Goblins and Growlers* hosted drop-in Dungeons & Dragons sessions, giving newcomers a chance to sample tabletop roleplaying.
- **Library-led Workshops:**
 - Pokémon Terrariums
 - Miniature Figure Painting
 - Innovation Lab Projects using Canva and Cricut machines to design custom stickers

All workshops were well-attended and received enthusiastic feedback from participants.

Vendors and Artists:

RippleCon featured 35 local vendors, offering a wide variety of merchandise, including handmade art, stickers, trinkets, purses, and collectibles. Among them, 17 vendors have participated in all three years of the convention and continue to praise RippleCon for its vendor-friendly model, allowing them to keep 100% of their sales. In addition to vendors, local authors and illustrators were on hand to showcase their creative works.

Family and Kid-Friendly Activities:

Younger patrons enjoyed a range of interactive and creative stations, including:

- Superhero mask-making
- DIY costume and cosplay station
- Crafting polyhedral dice necklaces
- Gaming and play areas tailored to kids and teens

The **RVA Lego User Group (RVA LUG)** also provided an incredible LEGO display that wowed attendees of all ages.

Special Guests – Star Wars Characters:

A major highlight for many was the appearance of members from the 501st Legion and Rebel Legion, including fan-favorite droid **Chopper**. Attendees were thrilled to take photos and interact with these iconic characters.

Conclusion and Looking Ahead:

RippleCon 2025 was a resounding success, thanks to the collaborative efforts of library staff, volunteers, vendors, guests, and our vibrant community. With attendance up by more than 100 participants from last year, the event continues to grow in popularity and impact. Planning is already underway to make RippleCon 2026 even bigger and better!



