



RICHMOND PUBLIC LIBRARY

LIBRARY BOARD OF TRUSTEES REGULAR MEETING

April 22, 2026

North Avenue Branch Library
2901 North Avenue
Richmond, Virginia 23222
804.646.6675

11:45 a.m.



Richmond Public Library
 101 E. Franklin Street
 Richmond, VA 23219
 (804) 646-4256 / fax: (804) 646-7685



Library Board of Trustees Meeting

Wednesday, April 22, 2026
 11:45 a.m.

A G E N D A

Call to order: 11:45 a.m. Ms. Peterson

Agenda Ms. Peterson

Consent Agenda: Ms. Peterson

- Approval of Minutes-March 25, 2026, Regular Meeting
- Approval of Statistical Reports
- Approval of Pending Deposited Gifts Report

Public Comment Period:

Reports:

- Library Friends Ms. DeBoer/Mr. Dishon
- Library Foundation Ms. Revere/Mr. Firestine
- Library Administration Mr. Firestine
 - North Avenue Branch Library Update by LCSM Mr. Craig Gill-Walker
- Advocacy Taskforce Ms. Carter-Gunter/Mr. Green
- Policy Taskforce Ms. Altman

Board Committee Reports:

- Chair Report Ms. Peterson
- Finance Committee Mr. Yates/Mr. Firestine
- Facilities Committee Ms. Woody/Mr. Firestine
- Governance Committee Mr. Sawyer

Unfinished Business Ms. Peterson

New Business Ms. Peterson

Adjourn Ms. Peterson

Next Meeting:

Date: May 27, 2026
 Time: 11:45 a.m.
 Location: Main Library
 101 E Franklin Street
 Richmond, Virginia 23219
 Phone: 804.646.2547

Library Board Meeting Minutes - DRAFT
March 25, 2026

PRESENT: Chair Christine Peterson, Vice Chair Sheron Carter-Gunter, Emily Altman, Brent Graves, Cynthia Hinds, Garrett Sawyer, Janet Woody, William Yates

ABSENT: Antione Green, Friends of the Library Chair Ruth DeBoer

STAFF: Scott Firestine, Clay Dishon, Attorney Shannan Fitzgerald, Gianna Pack, Cheryl Clarke, Susan Revere, Phil Shephard, Adam Zimmerli

The Richmond Public Library (RPL) Library Board of Trustees (LBOT) meeting was called to order by Chair Christine Peterson at 11:45 a.m. at the East End Branch Library located at 1200 N 25th Street, Richmond, Virginia 23223. The meeting was posted, and the public could attend in person or by viewing the Richmond Public Library YouTube channel <https://bit.ly/2VfKL9U>, where it was live streamed. A quorum was established.

Agenda	<p>Approve the March 25, 2026, Agenda as submitted.</p> <p><i>Motion: <u>William Yates</u>, Second by <u>Sheron Carter-Gunter</u></i></p> <p><i>AYES: <u>6</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i></p> <p><i>Mr. Garrett Sawyer was not present for the vote.</i> <i>Ms. Emily Altman was not present for the vote.</i></p>
Consent Agenda	<p>Approve the February 25, 2026, Meeting Minutes, the Current Financial Reports, Statistical Reports, and Donations Report as Submitted:</p> <p><i>Motion: <u>William Yates</u>, Second by <u>Sheron Carter-Gunter</u></i></p> <p><i>AYES: <u>6</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i></p> <p><i>Mr. Garrett Sawyer was not present for the vote.</i> <i>Ms. Emily Altman was not present for the vote.</i></p>
Public Comment Period	<p>None present.</p>

Reports

<p>Friends of the Library (FOL)</p> <p><u>Ruth DeBoer</u> <u>Clay Dishon</u></p>	<p>Mr. Dishon provided an update on the Friends of the Library’s activities in the absence of Chair Ruth DeBoer:</p> <ul style="list-style-type: none">• The Friends hosted another successful Spring Book Drive on March 21, receiving many donations, some of which will be featured in their specially priced section. The event was also supported by a strong group of dedicated volunteers.• The Friends are exploring local authors as potential speakers for their annual meeting, which they plan to hold on the first Friday in October 2026.• The Friends plan to help fund prizes for Adult Summer Reading Program prizes.• The organization is currently one member short of a full Board and anticipates the departure of two additional Board members who have indicated they will be stepping down.• Next Board Meeting: April 1, 2026.• Next Book Sale: May 1–3 at the Main Library.
<p>Library Foundation</p> <p><u>Susan Revere</u></p>	<p>Ms. Revere provided an update on the Foundation’s recent activities and developments:</p> <p><u>Foundation Updates</u></p> <p>The Richmond Public Library (RPL) and the Foundation are pleased to announce that RPL will host an Early Learning Lab led by Dr. Ron Ferguson, featuring <i>The Basics</i> for children and their caregivers.</p> <p>The program will take place on Saturday, May 30, 2026, from 10:00 a.m. to 12:00 p.m. in the Children’s Area near the Early Learning Center. Dr. Ferguson will deliver a presentation followed by a Q&A session, offering parents practical, effective strategies to support their child’s early learning and development.</p> <p>After the presentation, families will have the opportunity to apply these strategies through engaging, hands-on activities led by RPL’s children’s librarians. Registration is required.</p> <p><u>Early Learning Internships:</u></p> <p>The internship posting is now live, and the link was distributed to all three boards via the Foundation newsletter on March 24. Ms. Revere expressed her appreciation and encouraged members to help promote the opportunity for college students interested in child education, literacy, child development, or careers in teaching.</p>

Reports (Continued)

Administration

Scott Firestine

Mr. Firestine reported additional updates beyond what was included in his Director's Report, which included:

- Circulation continues to climb, surpassing FY2023 at this point in the current year with four months left.
- Budget activity and attendance at the Town Halls have made a difference. CAO Donald noticed and the mayor noticed the presence of library supporters.
- DCAOs will be presenting the Budget to Council at the April 6, 1-3:00P at City Hall for the Council Budget Work Session. Mr. Firestine invited members to attend.
- National Library Week:
 - Date: April 19-25, 2026
 - Theme: Community starts at my library
 - Ripple story times, Ripple merchandise will be available for purchase
 - Bookmark design contest
 - Giveaways (yard signs)
 - Celebrating Library Workers

East End Branch Library Update

Adam Zimmerli

Library/Community Services Manager Adam Zimmerli shared information about the East End Branch Library by presenting a short video called "The East End Branch Library: Through the Eyes of Our Patrons." The video included interviews with branch patrons who were asked four questions:

- 1.) What does the East End Branch mean to you?
- 2.) Why do you choose the East End Branch?
- 3.) What would you say to someone who has never been to the East End Branch? and
- 4.) Finish this sentence: "The best thing about the East End Branch is..."

Major themes discussed were the welcoming environment and customer-service oriented staff, the diversity and strength of the community, and the walkable, local nature of the branch within the neighborhood.

Mr. Zimmerli felt that by interviewing the patrons, the LBOT would get greater insight into what makes the East End Branch Library special and what keeps regular library users coming back. In addition, this method allowed library users an opportunity to provide feedback in their own words, providing more clarity about what is most important to patrons when selecting a library. Finally, this method captured a greater sense of who our patrons are as residents and individuals, telling a better story of who and what makes the East End Branch Library unique and RPL stronger.

Mr. Zimmerli also spoke about the many programs specific to the East End Branch Library.

Reports (Continued)

<p>Advocacy Task Force</p> <p><u>Sheron Carter-Gunter</u> <u>Antonie Green</u></p>	<p>No Formal Report.</p> <p>Chair Peterson noted that the handouts include a list of dates and locations for this year’s Council members’ Town Hall Meetings, where Children’s leaders will present information about the Summer Reading Program. She explained that this outreach approach was used last year with great success in promoting summer reading.</p> <p>Following each meeting, participants took a group photo with a sign, which was later featured in the Council members’ newsletters, alongside shared talking points that relationship building.</p> <p>Chair Peterson encouraged members to review the schedule and sign up to attend when possible. Members who are unable to participate were asked to contact her to explore alternative options.</p>
<p>Policy Taskforce</p> <p><u>Emily Altman</u></p>	<p>No Formal Report.</p> <p>Chair Peterson asked Ms. Altman and Mr. Firestine to consider updating the Strategic Plan to include facilities improvements and expansion, now that the Facilities Improvement and Expansion Plan has been completed. Chair Peterson noted that, from a business perspective, aligning LBOT efforts with the Strategic Plan is advisable, particularly as facilities issues are expected to become increasingly prominent.</p> <p>After discussion, Ms. Altman and Mr. Firestine will report back on April 22, 2026, LBOT meeting with a recommendation on whether to proceed and, if so, proposed next steps for updating the plan.</p>
<p>Chair Report</p> <p><u>Christine Peterson, Chair</u></p>	<p>Chair Peterson reported that, while serving on the LBOT, she has been actively engaged in several professional activities. She has volunteered with the Virginia Library Association and served on a committee, contributed as a committee member with United Libraries, and is currently nominated to serve on the American Library Association (ALA) Advisory Board representing Virginia.</p> <p>Chair Peterson encouraged members who are interested in greater involvement at the state level to consider participating in a division of ALA, specifically United for Libraries, which supports Foundations, Friends, and Trustees and the Virginia Library Association.</p>
<p>Finance</p> <p><u>Bill Yates, Chair</u> <u>Scott Firestine</u></p>	<p>Mr. Yates reported that City departments are currently implementing required budget reductions. He noted that Mr. Firestine successfully identified the requested 2% reduction, which includes holding vacant one Senior Librarian (1 FTE) position for the Law Library and postponing certain infrastructure and non-critical projects. He clarified that maintaining the vacancy will not impact operations, as the Law Library will remain open and accessible to the public.</p> <p>Mr. Yates also shared that \$1 million dollars has been allocated in Capital Improvement Program (CIP) funds. He stated that City Council is conducting Budget Work Sessions to review recommendations and may implement additional adjustments to the Mayor’s proposed budget, with the process expected to conclude in mid-April.</p>

Reports (Continued)

<p>Finance (Continued)</p> <p><u>Bill Yates, Chair</u> <u>Scott Firestine</u></p>	<p>Mr. Firestine explained that the approach to budget reductions prioritizes minimizing impacts on library services. He emphasized that maintaining service hours, resources, and materials remains a top priority, and that the administration aims to avoid reductions to frontline staff or operating hours.</p> <p>Mr. Firestine further reported that personnel will receive a 3% pay increase effective July 1, 2026, in accordance with the City’s commitment to collective bargaining agreements.</p>
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<p>Facilities</p> <p><u>Janet Woody, Chair</u> <u>Scott Firestine</u></p>	<p>Mr. Firestine reported on two key topics:</p> <p><u>Bookmobile:</u></p> <p>Mr. Firestine stated that he and Ms. Clarke have been working with the City of Richmond Fleet Department over the past several months to develop specifications for a new electric bookmobile. The estimated cost is between \$500,000 and \$600,000. Once specifications are finalized, the Fleet Department will proceed with ordering the vehicle, with an anticipated delivery timeline of approximately one year. The vehicle will be a specially designed, 22-foot electric model built to specification.</p> <p>In response to questions by the Budget Department regarding the CIP, Mr. Firestine reported that research indicates the electric vehicle will be approximately 30% less expensive to operate compared to a traditional vehicle. He noted that the vehicle supports sustainability goals and given that it will be driven less than 200 miles per day, charging capacity will not present a challenge. He emphasized that the bookmobile will significantly expand the library’s ability to serve neighborhoods with limited transportation access. During the procurement period, staff will focus on developing programming and operational plans for the vehicle’s use.</p> <p><u>Expansion/Renovation of Library Sites:</u></p> <p>Mr. Firestine reported that Dewberry Architects is expected to complete its facilities study in April. He is coordinating with the firm to present its findings to the Board. The study will assess and validate prior information regarding the three primary sites identified as the oldest and most critical facilities: Belmont Branch Library, Westover Hills Branch Library, and East End Branch Library.</p>
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<p>Governance</p> <p><u>Scott Firestine</u> <u>Garrett Sawyer, Chair</u></p>	<p>No Formal Report.</p>
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UNFINISHED BUSINESS

Chair Peterson announced that the evening event of the 3-Board Retreat is scheduled for Tuesday, June 23, 2026. Ms. Pack will distribute a calendar invitation to LBOT members.

Ms. Reagan Flacker of the Library of Virginia will serve as facilitator for the retreat, focusing on messaging. Members discussed potential topics for the meeting.

NEW BUSINESS

No New Business was discussed.

There being no further business, the meeting was adjourned at 12:36 p.m. by unanimous consent from the members who were present.

The LBOT's next meeting will be held on Wednesday, April 22, 2026, at the North Avenue Branch Library located at 2901 North Avenue, Richmond, Virginia, 23222, starting at 11:45 a.m.

Approved: _____
Christine Peterson, Chair

*Recorder: Gianna Pack, CAP
Senior Executive Assistant*

Director's Report April 2026

Director Activities:

- Apr 1 Friends of the Library Board Meeting – Main Library
- Apr 3 Spring Break – Libraries Closed
- Apr 6 Attended Council Budget Works Session – City Hall
- Apr 8 RPL Review with Jason Devine, Dewberry Architects – Virtual
- Apr 9 Meeting with Dan Walters, Velocity Vehicle Group for Bookmobile Discussion – Virtual
- Apr 9 Attend 8th Voter District Town Hall Meeting
- Apr 13 Council Budget Work Session – City Hall
- Apr 13 Informal and City Council Meetings – City Hall
- Apr 14 RPL Status Meeting with Chair Peterson – Main Library
- Apr 15 Council Budget Work Session – City Hall
- Apr 15 Attend 3rd Voter District Town Hall Meeting
- Apr 16 Attend 9th Voter District Town Hall Meeting
- Apr 20 Council Budget Work Session – City Hall
- Apr 22 Council Budget Work Session – City Hall
- Apr 27 Informal and City Council Meetings – City Hall

Hiring:

- **March 2026 Hiring Update:**
 - 0018 – PT Library Technician, West End Branch Library – Requisition Phase
 - 0075 – PT YS/Library Associate, Main Library – Posting Phase
 - 0185 – PT YS/Library Associate, Main Library – Posting Phase
 - 0008 – PT Library Technician, Main Library – Posting Phase
 - 0026 – FT Library Technician, East End Branch Library – Posting Phase
 - 0059 – FT Library Technician, Hull Street Branch Library – Posting Phase
 - 03INTERN003-012 PT Early Learning Interns for SRP – Interviewing Phase
- **New Hires/Promotions:**
 - 0036 – Samantha Lipscomb, Promotion to FT Library Technician, Broad Rock Branch Library – April 6
 - 0034 – Bishop Clarke, Promotion to FT Library Technician, Main Library – April 6
 - 0032 – Adriane Marshall, Promotion to FT YS Librarian, Hull Street – April 18
- **Departures:**
 - 0026 – Kianarose Irvng, FT Library Technician, East End Branch Library – March 20

Outreach and Engagement Update: March marked the start of the spring festival season, during which the team engaged more than 2,000 individuals through a wide range of outreach activities. The team participated in several Richmond Public Schools (RPS) events, including “Health Jams” at John Marshall High School, Huguenot High School, Richmond High School for the Arts, and Thomas Jefferson High School. Additional school-based outreach included Thursday classes at Open High School; a Head Start Literacy Event (with Ripple!); River City Middle School’s Literacy Night; an art exchange at Chimborazo Elementary School; Southampton Elementary School’s Career Day; Henry L. Marsh III Elementary School Encore classes and a Literacy Breakfast; and a Spooky Storytelling event at John Marshall High School.

Beyond school visits, the outreach team connected with community members at numerous events and venues. These included the 4th District & Parks meeting at The Veil Brewing Co.; programming with Urban Baby Beginnings; Richmond City’s Annual Teen Summit; the Third Street Bethel AME Women’s Group gathering; the Richmond Cemetery Collaboratory; a storytime event at Lewis Ginter Botanical Garden; the Maymont Mansion Opening Celebration; activities at VCU’s Health Sciences Library; and “Eggstreme Easter Fun” at Stony Point.

Director's Report (Continued)

April 2026

Youth Art Month Bookmark Design Contest (See Page 23 of Board Packet):

Richmond Public Library (RPL) is excited to announce the winners of our Youth Art Month Bookmark Design Contest:

- Jessica, age 5, William Fox Elementary
- Lucy, age 11, Orchard House Middle School
- Katherine, age 18, Northstar Academy

The winners were selected by representatives from the Library Board of Trustees, Friends of the RPL Library, and the RPL Foundation. We received so many incredible submissions—it was inspiring to see the creativity from our community's young artists.

The winning designs were announced on social media on April 14, 2026, and will be available at all RPL locations during National Library Week, April 19–25, while supplies last.

Something Amazing Happened at the Library!

- **Ginter Park Branch Library** – One of our regular patrons came into the Branch to express his appreciation for the renovated landscape and said that he was going to recommend that our location be included in the Bellevue Civic Association's Garden Walk in May.
- **Hull Street Branch Library** – "I never knew you could have so much fun at the Library," one father said during the activities at the Spring Break Game Day, which included a Spring Break Egg Hunt and all sorts of games, bubbles, and, of course, pizza!
- **Main Library** – Senior Librarian Chloe McCormick led a well-attended and highly informative workshop on "Genealogy and Adoption." Participants left the workshop more engaged and energized, equipped with accurate, practical information they could use.
- **West End Branch Library** – On Pi Day a new father and son duo came to join in the fun. After spending about an hour on the scavenger hunt and other activities dad said, "Richmond really knows how to do libraries!" He continued by talking about their love of coming to the library and the great experiences they have been having since moving to the Richmond area.
- **Westover Hills Branch Library** – Library Technician Brianna Martin recently assisted an elderly woman who needed help using the printer and scanner for her taxes. New to the area, the woman had just signed up for her library card after her daughter recommended she visit the library for support. Although she initially felt intimidated by the technology, Brianna guided her through the process with patience and care. By the end of the visit, the customer expressed how grateful she was, sharing that Brianna had made everything feel simple and manageable.

About a week later, Library/Community Services Manager Danielle Tarullo helped another patron with printing through Princh and scanning documents to email. After being walked through each step, the patron shared that her mother had recently spoken very highly of the library staff and their helpfulness. She happily confirmed that her own experience lived up to that praise, noting how pleased she was that both she and her mother found the services easy to use and the support so positive.

CIRCULATION FY2026														
LOCATION	FY	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Belmont	FY23	8,400	9,297	8,586	8,967	7,642	6,982	8,312	8,167	9,161	8,345	8,716	9,056	101,631
	FY24	9,417	9,967	9,066	9,340	8,224	7,515	9,085	8,454	8,780	9,182	9,140	9,329	107,499
	FY25	9,655	8,891	9,159	9,439	8,600	9,685	9,164	9,328	9,468	9,614	9,043	9,811	111,857
	FY26	10,213	9,752	11,015	10,166	9,544	9,351	9,291	8,605	9,104				87,041
Broad Rock	FY23	1,886	2,413	2,106	1,977	1,721	1,531	1,758	1,807	2,330	2,290	2,080	1,884	23,783
	FY24	1,897	1,953	1,950	2,106	1,836	1,828	2,008	2,135	2,556	2,417	2,229	2,415	25,330
	FY25	2,543	2,564	2,515	2,701	2,433	2,490	2,515	2,241	2,307	2,148	2,138	2,589	29,184
	FY26	2,507	2,094	2,325	2,122	1,921	1,545	1,630	1,577	1,875				17,596
East End	FY23	2,898	3,313	2,951	2,837	2,246	1,990	2,671	2,600	2,487	2,526	2,519	2,451	31,489
	FY24	2,952	3,044	2,307	2,215	2,041	1,988	2,534	2,742	2,961	2,967	3,003	3,038	31,792
	FY25	3,418	2,890	2,989	3,180	2,661	2,606	2,709	2,690	2,782	2,556	2,571	3,160	34,212
	FY26	3,166	2,922	3,254	3,298	3,043	2,831	2,591	2,868	3,003				26,976
Ginter Park	FY23	4,607	4,802	4,463	4,174	3,610	3,612	4,283	3,728	4,660	4,232	3,889	4,525	50,585
	FY24	4,819	4,795	4,104	3,878	3,733	3,391	4,214	3,947	4,242	3,943	4,241	4,733	50,040
	FY25	5,575	5,005	4,430	4,460	4,045	4,169	4,550	4,683	5,323	5,033	5,169	5,806	58,248
	FY26	6,204	5,920	5,939	5,723	5,385	4,928	5,641	5,616	5,653				51,009
Hull Street	FY23	1,987	2,359	2,346	2,331	1,895	1,822	2,069	2,073	2,049	2,272	2,233	1,930	25,366
	FY24	2,386	2,461	2,030	2,359	2,470	2,137	2,281	2,059	1,870	1,849	1,777	2,036	25,715
	FY25	2,123	2,120	2,146	2,295	1,785	1,847	1,500	1,517	1,709	1,516	1,445	1,503	21,506
	FY26	1,706	1,778	1,827	1,928	1,522	1,540	1,545	1,512	1,709				15,067
Main	FY23	7,932	9,457	8,777	8,957	7,149	6,313	8,304	8,189	9,523	8,891	9,053	8,341	100,886
	FY24	9,347	9,863	9,016	9,344	7,839	7,022	7,933	8,265	9,416	9,041	8,665	8,386	104,137
	FY25	8,724	9,236	8,857	8,888	7,880	7,467	8,022	8,039	9,212	8,823	8,639	9,568	103,355
	FY26	10,102	9,751	10,612	9,629	8,928	8,682	9,108	9,186	9,588				85,586

CIRCULATION FY2026 (CONTINUED)														
LOCATION	FY	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
North Avenue	FY23	2,139	2,118	2,085	2,378	2,367	1,743	949	77	-	-	226	1,005	15,087
	FY24	1,638	2,294	2,259	2,390	1,998	1,943	2,392	2,108	2,011	2,119	2,358	2,748	26,258
	FY25	2,943	2,899	2,907	2,965	2,321	2,375	2,468	2,478	2,843	2,441	2,702	3,318	32,660
	FY26	3,217	3,201	3,530	3,389	3,107	3,326	3,441	3,455	3,514				30,180
West End	FY23	13,150	13,412	10,950	11,072	10,121	8,552	10,395	9,966	10,771	10,338	10,968	11,745	131,440
	FY24	12,573	12,176	10,311	10,507	9,828	8,881	10,400	10,328	10,789	11,027	11,457	12,216	130,493
	FY25	13,977	12,956	11,756	11,346	9,624	9,890	11,234	10,498	10,948	10,547	10,591	12,538	135,905
	FY26	13,404	12,202	12,155	11,749	10,858	10,000	11,533	11,785	11,764				105,450
Westover Hills	FY23	8,424	8,612	8,155	8,407	7,765	6,496	7,540	7,706	8,344	7,423	7,463	8,703	95,038
	FY24	10,057	9,438	8,550	8,313	7,733	7,198	7,721	8,131	8,432	8,196	8,131	9,168	101,068
	FY25	10,085	9,495	8,938	8,821	7,746	7,906	8,363	8,067	8,351	8,209	8,659	9,636	104,276
	FY26	10,556	9,937	9,759	9,611	8,136	8,663	9,191	9,210	10,073				85,136
E-Content	FY23	16,079	16,510	14,806	14,910	15,126	16,515	19,182	17,810	23,496	24,317	24,593	24,071	227,415
	FY24	25,640	27,387	26,401	27,051	26,710	27,809	34,405	35,378	37,274	36,890	37,078	39,698	381,721
	FY25	41,178	40,652	40,124	39,955	42,109	44,466	50,662	46,551	51,789	50,778	52,187	46,592	547,043
	FY26	54,175	54,617	52,066	52,375	50,586	53,204	59,296	52,363	57,669				486,351
Totals	FY23	67,502	72,293	65,225	66,010	59,642	55,556	65,463	62,123	72,821	70,634	71,740	73,711	802,720
	FY24	80,964	82,302	76,087	77,602	72,788	71,882	83,052	84,421	89,019	88,063	87,982	94,249	988,411
	FY25	100,221	96,708	93,821	94,050	89,204	92,901	101,187	96,092	104,732	101,665	103,144	104,521	1,178,246
	FY26	115,250	112,174	112,482	109,990	103,030	104,070	113,267	106,177	113,952				990,392

PROGRAMS FY2026	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL FY26	TOTAL FY25
Belmont														
Adult Programs	9	11	9	10	5	11	10	8	14					96
Adult Attend	57	60	75	73	32	51	43	35	58					837
Young Adult Programs	3	0	2	2	2	2	0	3	1					21
Young Adult Attend	3	0	2	4	4	4	0	9	2					35
Juvenile Programs	20	6	17	17	11	11	13	14	15					184
Juvenile Attend	460	132	323	323	208	220	220	222	261					3,710
Total Attend	520	192	400	400	244	275	263	266	321				2,881	4,582
Total Programs	32	17	28	29	18	24	23	25	30				226	301
Broad Rock														
Adult Programs	3	0	6	8	5	4	5	10	13					104
Adult Attend	6	0	18	43	60	17	46	193	100					1,698
Young Adult Programs	3	3	3	3	2	3	3	3	3					36
Young Adult Attend	16	9	11	22	1	4	5	7	25					236
Juvenile Programs	44	24	33	35	24	30	23	28	31					318
Juvenile Attend	242	77	98	131	37	27	36	66	152					2,153
Total Attend	264	86	127	196	98	48	87	266	277				1,449	4,087
Total Programs	50	27	42	46	31	37	31	41	47				352	458
East End														
Adult Programs	24	17	14	5	3	3	3	3	6				78	75
Adult Attend	136	198	159	28	22	22	18	18	65				666	712
Young Adult Programs	12	7	9	9	6	8	6	8	8				73	110
Young Adult Attend	54	30	35	32	11	7	12	21	7				209	456
Juvenile Programs	22	7	17	19	11	16	12	20	20				144	242
Juvenile Attend	191	79	118	143	69	141	46	165	136				1,088	2,793
Total Attend	381	307	312	203	102	170	76	204	208				1,963	3,961
Total Programs	58	31	40	33	20	27	21	31	34				295	427

PROGRAMS FY2026 (CONTINUED)	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL FY26	TOTAL FY25
Ginter Park														
Adult Programs	12	10	13	9	11	11	11	12	18				107	118
Adult Attend	51	40	43	28	27	38	36	38	57				358	433
Young Adult Programs	10	6	3	5	4	2	3	5	5				43	93
Young Adult Attend	44	10	5	0	2	1	1	17	21				101	234
Juvenile Programs	29	18	28	31	23	28	23	28	26				234	275
Juvenile Attend	351	132	195	150	159	148	129	212	175				1,651	1,798
Total Attend	446	182	243	178	188	187	166	267	253				2,110	2,465
Total Programs	51	34	44	45	38	41	37	45	49				384	486
Hull Street														
Adult Programs	7	7	15	14	6	9	10	13	11				92	65
Adult Attend	26	34	71	53	23	74	45	65	56				447	362
Young Adult Programs	4	1	3	1	5	1	3	2	3				23	28
Young Adult Attend	25	2	0	1	25	0	0	0	2				55	83
Juvenile Programs	12	10	19	7	5	9	9	10	14				95	80
Juvenile Attend	174	96	162	48	60	15	36	15	72				678	1,352
Total Attend	225	132	233	102	108	89	81	80	130				1,180	1,797
Total Programs	23	18	37	22	16	19	22	25	28				210	173
Main														
Adult Programs	16	14	25	32	23	14	20	24	19				187	279
Adult Attend	188	278	423	374	332	209	224	525	328				2,881	7,116
Young Adult Programs	20	17	15	15	12	18	14	17	16				144	171
Young Adult Attend	211	115	90	105	91	91	68	100	98				969	1,052
Juvenile Programs	27	19	44	39	32	25	21	49	41				297	344
Juvenile Attend	863	394	389	422	486	285	404	796	625				4,664	6,886
Total Attend	1,262	787	902	901	909	585	696	1,421	1,051				8,514	6,102
Total Programs	63	50	84	86	67	57	55	90	76				628	336

PROGRAMS FY2026 (CONTINUED)	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL FY26	TOTAL FY25
North Avenue														
Adult Programs	9	7	11	10	9	3	6	8	6				69	74
Adult Attend	45	36	84	140	70	58	28	38	42				541	594
Young Adult Programs	2	2	5	5	5	18	5	5	3				50	20
Young Adult Attend	59	40	19	34	15	167	17	19	12				382	208
Juvenile Programs	25	17	22	26	11	2	14	22	24				163	240
Juvenile Attend	342	312	378	402	197	12	180	296	275				2,394	3,396
Total Attend	446	388	481	576	282	237	225	353	329				3,317	4,198
Total Programs	36	26	38	41	25	23	25	35	33				282	334
West End														
Adult Programs	12	10	17	19	18	18	10	15	20				139	154
Adult Attend	48	53	106	142	146	68	55	62	111				791	736
Young Adult Programs	4	2	2	2	2	1	2	2	3				20	18
Young Adult Attend	25	17	5	7	6	1	4	2	3				70	40
Juvenile Programs	29	16	21	27	12	19	14	18	21				177	235
Juvenile Attend	504	194	231	349	140	203	142	233	232				2,228	3,337
Total Attend	577	264	342	498	292	272	201	297	346				3,089	4,113
Total Programs	45	28	40	48	32	38	26	35	44				336	407
Westover Hills														
Adult Programs	6	6	10	7	7	6	8	7	10				67	128
Adult Attend	35	27	35	37	43	48	50	69	107				451	971
Young Adult Programs	3	4	2	2	2	3	2	3	2				23	32
Young Adult Attend	21	38	0	6	0	1	8	6	4				84	98
Juvenile Programs	33	17	32	34	20	23	26	25	29				239	286
Juvenile Attend	739	550	1,618	716	379	605	429	488	610				6,134	5,468
Total Attend	795	615	1,653	759	422	654	487	563	721				6,669	6,537
Total Programs	42	27	44	43	29	32	36	35	41				329	446
Grand Total Attend	4,916	2,953	4,693	3,813	2,645	2,517	2,282	3,717	3,636				31,172	46,794
Grand Total Programs	400	258	397	393	276	298	276	362	382				3,042	3,826

DOOR COUNT FY2026	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL
Belmont	5,000	5,000	5,587	6,420	4,894	4,789	5,281	4,437	5,832				47,240
Broad Rock	5,285	5,381	4,888	5,002	3,569	3,271	3,673	4,189	4,345				39,603
East End	5,175	5,658	5,538	5,783	3,889	3,846	4,096	4,680	4,857				43,522
Ginter Park	4,921	4,820	4,234	4,283	3,563	3,225	3,330	4,734	4,696				37,806
Hull Street	2,646	2,654	3,358	3,759	2,314	2,684	2,658	3,246	3,523				26,842
Main	16,091	18,303	15,550	17,242	13,809	11,051	12,109	15,244	15,538				134,937
North Avenue	3,256	3,380	3,256	3,645	3,141	3,154	3,126	3,543	3,910				30,411
West End	4,638	4,358	4,280	3,720	3,588	2,986	3,504	3,512	4,081				34,667
Westover Hills	6,673	5,865	7,133	6,029	4,628	4,913	5,090	5,059	5,684				51,074
TOTALS FY26:	53,685	55,419	53,824	55,883	43,395	39,919	42,867	48,644	52,466				446,102
TOTALS FY25:	51,117	54,769	46,019	50,443	37,015	41,276	43,168	39,985	48,783	45,396	46,593	51,924	556,488
TOTALS FY24:	39,382	46,969	32,640	45,796	32,816	35,874	42,622	46,082	46,907	56,662	54,040	52,146	531,936

NOTE: July-August 2025: The Belmont door counter was currently out of service and scheduled for replacement.

NEW PATRON CARDS													
FY2026	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Belmont	163	147	145	131	91	101	112	90	112				1,092
Broad Rock	84	101	86	82	35	36	69	59	77				629
East End	60	75	60	57	44	29	56	64	45				490
Ginter Park	83	79	53	49	111	50	59	50	42				576
Hull Street	64	51	49	38	28	23	47	33	33				366
Main	284	392	448	584	425	443	431	329	283				3,619
North Avenue	42	47	55	58	27	32	40	33	18				352
West End	105	87	82	72	56	60	75	62	55				654
Westover Hills	125	79	110	97	47	46	68	62	78				712
Online Reg E-Card	1,061	1,068	1,116	835	813	837	1,275	678	835				8,518
Total FY26:	2,071	2,126	2,204	2,003	1,677	1,657	2,232	1,460	1,578				17,008
Total FY25:	1,545	1,715	2,165	1,743	1,598	1,375	2,020	1,844	1,868	1,745	1,745	1,978	21,341
Total FY24:	1,526	1,689	1,492	1,768	1,668	1,200	1,924	1,581	1,655	1,595	1,510	1,534	19,142

COMPUTER USE FY2026	Jul-25	Aug- 25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May- 26	Jun-26	TOTAL
Belmont Workstation	611	575	468	619	479	513	515	396	639				4,815
WIFI	763	885	901	893	718	490	263	598	640				6,151
Broad Rock Workstation	695	675	734	732	502	514	560	725	745				5,882
WIFI	1,662	1,167	1,107	1,156	511	532	298	1,371	810				8,614
East End Workstation	210	547	530	429	234	-	-	582	612				3,144
WIFI	1,375	1,586	1,319	1,254	664	657	268	1,286	818				9,227
Ginter Park Workstation	719	700	577	571	492	526	549	611	794				5,539
WIFI	895	1,506	1,532	1,087	647	516	260	666	965				8,074
Hull Street Workstation	457	599	662	700	479	511	499	632	550				5,089
WIFI	1,295	1,379	995	911	494	409	270	790	605				7,148
Main Workstation	2,175	2,241	2,244	2,040	1,736	1,745	1,885	1,920	2,202				18,188
WIFI	7,388	8,683	6,996	7,205	4,440	3,285	2,229	5,202	7,295				52,723
North Avenue Workstation	588	617	493	522	322	338	381	413	528				4,202
WIFI	1,411	959	766	621	386	373	173	583	437				5,709
West End Workstation	357	372	331	323	246	267	309	323	318				2,846
WIFI	1,874	1,367	1,681	1,228	849	983	454	1,029	991				10,456
Westover Hills Workstation	587	531	528	510	400	348	452	450	475				4,281
WIFI	744	726	745	671	308	229	155	523	391				4,492
TOTALS FY26:	23,806	25,115	22,609	21,472	13,907	12,236	9,520	18,100	19,815				166,580
TOTALS FY25:	21,187	21,829	20,636	23,149	17,841	19,621	17,496	18,232	21,343	21,448	21,953	23,306	248,041
TOTALS FY24:	16,191	18,566	17,176	18,563	13,735	14,255	16,296	17,267	17,903	18,723	19,691	19,587	207,953
TOTALS FY23:	13,430	14,930	14,136	14,657	11,832	11,834	13,204	13,045	13,988	13,375	15,025	15,034	164,490

Note: Effective December 2025, East End Branch Library's Computer Tracking Workstation was out of service and is scheduled for replacement. January and February 2026 – Server Issues. Missing data.

TECHNICAL SERVICES - FLOATING ITEMS ADDED / DISCARDED				
FY2026	Printed Materials Added (All Branches)	Overdrive Added	Monthly Total Added	Monthly Total Discarded
Jul-25	2,424	787	3,211	785
Aug-25	1,806	335	2,141	420
Sep-25	1,602	427	2,029	709
Oct-25	1,109	339	1,448	635
Nov-25	735	329	1,064	1,223
Dec-25	1,266	373	1,639	7,469
Jan-26	1,086	500	1,586	5,932
Feb-26	1,261	385	1,646	516
Mar-26	1,467	562	2,029	716
Apr-26				
May-26				
Jun-26				
FY26 Totals:	12,756	4,037	16,793	18,405
FY25 Totals:	16,705	4,573	21,278	23,358
FY24 Totals:	14,096	5,041	19,137	43,251

LAPTOP CHECKOUTS FY2026	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL
Belmont	2	3	1	1	2	0	2	1	1				13
Broad Rock	0	1	0	0	0	0	0	1	0				2
East End	0	0	0	2	0	1	1	0	5				9
Ginter Park	1	4	1	3	2	0	1	1	4				17
Hull Street	1	2	0	0	1	0	0	0	2				6
Main Library	1	1	0	0	1	0	0	0	0				3
North Avenue	1	0	0	0	0	0	0	0	0				1
West End	2	8	5	2	7	8	2	6	2				42
Westover Hills	4	6	4	6	7	2	2	2	3				36
TOTALS FY26:	12	25	11	14	20	11	8	11	17	0	0	0	129
TOTALS FY25:	35	20	26	26	22	23	15	14	30	18	13	21	263

External Room Requests FY2026	Jul-25		Aug-25		Sep-25		Oct-25		Nov-25		Dec-25		Jan-26		Feb-26		Mar-26		Apr-26		May-26		Jun-26		Total Requests	Total Attended	
	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended			
Belmont																											
Meeting Room (Capacity 15)	13	71	17	80	16	41	26	63	15	71	5	34	11	54	18	110	17	84								138	608
Broad Rock																											
Meeting Room (Capacity 35)	20	79	3	137	21	283	32	176	23	282	27	498	19	128	28	410	29	280								202	2,273
East End																											
Meeting Room (Capacity 35)	27	98	42	184	34	137	40	129	28	105	28	62	33	76	18	158	30	152								280	1,101
Ginter Park																											
Meeting Room (Capacity 40)	23	116	15	55	16	114	11	77	14	111	8	53	15	38	11	164	21	231								134	959
Hull Street																											
Meeting Room (Capacity 47)	9	107	13	309	13	254	21	363	16	306	10	155	10	160	7	132	17	256								116	2,042
Main																											
Auditorium (Capacity 250)	27	1,776	26	1,637	25	1,406	32	2,807	26	790	19	889	27	1,995	33	770	25	1,346								240	13,416
Annex (Capacity 45)	21	467	14	713	18	452	20	635	16	225	14	207	19	170	26	905	28	985								176	4,759
Activity Room (Capacity 48)	11	364	15	853	17	668	16	744	24	790	10	330	17	430	21	390	20	555								151	5,124
Gellman Room (Capacity 80)	19	843	22	1,145	28	763	29	1,150	19	526	20	435	34	995	29	345	27	1,075								227	7,277
Memory Lab (Capacity 4)	76	76	62	62	83	83	78	78	52	52	84	84	69	69	54	54	81	81								639	639
Innovation Lab (Capacity 12)	12	12	18	18	10	10	5	5	3	3	14	14	9	9	15	15	14	14								100	100
Study Room B (Capacity 6)	109	219	90	222	97	205	99	202	72	147	74	153	96	224	96	172	105	235								838	1,779
Study Room C (Capacity 12)	100	354	81	343	84	321	87	341	66	286	71	254	82	323	101	321	98	409								770	2,952
Study Room D (Capacity 12)	86	326	79	387	78	302	89	359	65	293	66	305	85	370	91	411	73	402								712	3,155
North Avenue																											
Meeting Room (Capacity 47)	15	121	17	85	13	72	11	59	15	45	12	30	8	22	10	31	9	41								110	506
West End																											
Meeting Room (Capacity 44)	7	73	13	146	14	170	8	96	12	211	6	72	6	98	12	140	14	201								92	1,207
Study Room (Capacity 8)	79	145	81	174	75	117	71	129	53	90	47	86	44	107	60	119	65	118								575	1,085
Westover Hills																											
Meeting Room (Capacity 35)	5	15	3	24	10	48	14	120	10	126	6	42	10	215	11	68	11	107								80	765
Total: FY26:	659	5,262	611	6,574	652	5,446	689	7,533	529	4,459	521	3,703	594	5,483	641	4,715	684	6,572	-	-	-	-	-	-	-	5,580	49,747
Total: FY25:	550	3,309	523	4,111	562	4,327	635	5,412	537	3,673	521	4,189	447	4,117	578	5,930	634	6,401	680	6,647	653	6,034	647	6,707	6,967	60,857	

Richmond Public Library
 FY26 Operating Budget
 March 31, 2026

ACCOUNT	DESCRIPTION	Budget	Actual and Encumbered 31-Mar-26	% Spent	Balance Available 31-Mar-26
60000	SALARIES - FULL TIME	\$ 4,733,156	\$ 3,405,050	71.9%	\$ 1,328,106
60001	OVERTIME PERMAN	\$ 19,176	\$ 2,630	13.7%	\$ 16,546
61000	SALARIES - PART TIME	\$ 426,914	\$ 474,277	111.1%	\$ (47,363)
62000	SALARIES - TEMPORARY	\$ 10,000	\$ 43,813	438.1%	\$ (33,813)
63000	FICA	\$ 314,974	\$ 235,015	74.6%	\$ 79,959
63001	RET CON RSRs	\$ 291,626	\$ 222,063	76.1%	\$ 69,563
63002	MEDCARE FICA	\$ 73,674	\$ 55,144	74.8%	\$ 18,530
63003	GROUP LIFE	\$ 28,766	\$ 18,380	63.9%	\$ 10,386
63004	CONSTITUTIONAL	\$ 69,193	\$ 50,674	0.0%	\$ 18,519
63006	H/C ACT TEMP	\$ 958,691	\$ 717,693	74.9%	\$ 240,998
63008	STATE UNEMPLOYMENT	\$ -	\$ 1,512	0.0%	\$ (1,512)
63011	HEALTH SAVINGS	\$ -	\$ 14,000	0.0%	\$ (14,000)
63100	VRS HYBRID DB	\$ 439,381	\$ 269,995	61.4%	\$ 169,386
63105	VRS HYBRID DC	\$ -	\$ 18,608	0.0%	\$ (18,608)
63110	VRS HYBRID VLDP	\$ -	\$ 13,770	0.0%	\$ (13,770)
63115	VRS Hybrid 401a	\$ -	\$ 19,647	0.0%	\$ (19,647)
64103	Educnctv #81	\$ -	\$ 13,151	0.0%	\$ (13,151)
	Personnel Expenses	\$ 7,365,551	\$ 5,575,422	75.7%	\$ 1,790,129
71141	BOOKS	\$ 952,359	\$ 700,045	73.5%	\$ 252,314
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 2,456	\$ -	0.0%	\$ 2,456
72122	MAGS & NEWSPAPER	\$ 29,277	\$ (17,336)	-59.2%	\$ 46,613
	Collection Development	\$ 984,092	\$ 682,709	69.4%	\$ 301,383
70131	ADVERTISING	\$ 2,297	\$ 16,000	696.6%	\$ (13,703)
70161	PLANNING MGMT SERVICES	\$ 483,050	\$ 393,704	81.5%	\$ 89,346
70215	EQUIPMENT REPAIR	\$ 81,200	\$ 32,363	39.9%	\$ 48,837
70218	VEHICLE REPAIR	\$ 2,402	\$ 2,351	97.9%	\$ 51
70412	TRANSPORTATION	\$ -	\$ -	0.0%	\$ -
70416	EMPLOYEE PARKING	\$ 21,600	\$ 23,360	108.1%	\$ (1,760)
70311	PRINTED SUPPLIES	\$ 3,000	\$ -	0.0%	\$ 3,000
70413	MILEAGE ALLOWANCE	\$ 2,263	\$ 727	32.1%	\$ 1,536
70551	SECURITY	\$ 294,543	\$ 53,642	18.2%	\$ 240,901
70552	CONTRACT AND TEMP PERSONNEL	\$ 22,000	\$ 42,350	192.5%	\$ (20,350)
71012	OFFICE STATIONARY SUPPLIES	\$ 3,047	\$ (262)	-8.6%	\$ 3,309
71016	ADVERTISING	\$ -	\$ 10,000	0.0%	\$ (10,000)
71143	LIBRARY OPERATING SUPPLIES	\$ 19,220	\$ (6,229)	-32.4%	\$ 25,449
72113	POSTAGE	\$ 4,456	\$ 356	8.0%	\$ 4,100
72121	CONFERENCES & CON	\$ 1,904	\$ 580	30.5%	\$ 1,324
72123	MEMBERSHIP DUES	\$ 677	\$ 2,745	405.5%	\$ (2,068)
72124	TRAINING	\$ 1,055	\$ -	0.0%	\$ 1,055
72131	COMPUTER SUPPLIES	\$ 25,662	\$ (15,436)	-60.2%	\$ 41,098
72153	EQUIPMENT	\$ 138,341	\$ 74,332	53.7%	\$ 64,009
73104	BANK FEES	\$ -	\$ 8,059	0.0%	\$ (8,059)
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
76652	PAPER PRODUCTS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 1,686	\$ 1,453	86.2%	\$ 233
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ 370	75.0%	\$ 123
77107	AUTO EXPENSES C	\$ -	\$ 7,382	0.0%	\$ (7,382)
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77501	DIT CHARGES	\$ -	\$ 8,096	0.0%	\$ (8,096)
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 31,160	\$ 19,345	62.1%	\$ 11,815
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
95002	OPERATING TRANS	\$ -	\$ -	0.0%	\$ -
	Other Expenses	\$ 1,140,056	\$ 675,288	59.2%	\$ 464,768
	TOTAL GENERAL FUND	\$ 9,489,699	\$ 6,933,419	73.1%	\$ 2,556,280

Richmond Public Library
 Foundation, Friends, Groups and Individuals
 FY2026

Consent Agenda: Deposited Gifts over \$100 Shown as of
 April 22, 2026

Date of Check	Donor Name	Current Month Amount	Purpose/Location	YTD Account Balance		
				Gift	Foundation	Friends
	<i>No Donations</i>	\$ -				
	Monthly Total	\$ -				
	YTD Total	\$ -	Year To Date Total	\$ -	\$ -	\$ -



Bookmark Winners



Winners of the Youth Art Month Bookmark Design Contest:

Jessica, age 5, William Fox Elementary

Lucy, age 11, Orchard House Middle School

Katherine, age 18, Northstar Academy