



RICHMOND PUBLIC LIBRARY

LIBRARY BOARD OF TRUSTEES REGULAR MEETING

July 22, 2026

Ginter Park Branch Library
1200 Westbrook Avenue
Richmond, Virginia 23227
(804) 646-1236

11:45 a.m.



Richmond Public Library
101 E. Franklin Street
Richmond, VA 23219
(804) 646-4256 / fax: (804) 646-7685



Library Board of Trustees Meeting

**Wednesday, July 22, 2026
11:45 a.m.**

A G E N D A

Call to order:	11:45 a.m.	Ms. Peterson
Agenda		Ms. Peterson
Consent Agenda:		Ms. Peterson
• Approval of Minutes-June 24, 2026, Regular Meeting		
• Approval of Statistical Reports		
• Approval of Pending Deposited Gifts Report		
Public Comment Period:		
Reports:		
• Library Friends		Ms. DeBoer/Mr. Dishon
• Library Foundation		Ms. Revere/Mr. Firestine
• Library Administration		Mr. Firestine
◦ Library/Community Services Manager YS		Ms. Beth Morris
• Advocacy Taskforce		Ms. Carter-Gunter/Mr. Green
• Policy Taskforce		Ms. Altman
Board Committee Reports:		
• Chair Report		Ms. Peterson
• Finance Committee		Mr. Firestine
◦ Vote to Accept FY2027 City of Richmond Library Budget		
• Facilities Committee		Ms. Woody
• Governance Committee		Ms. Peterson
Unfinished Business		Ms. Peterson
New Business		Ms. Peterson
Adjourn		Ms. Peterson
Next Meeting:		
Date:	September 23, 2026 (No Meetings in August)	
Time:	11:45 a.m.	
Location:	Main Library 101 E Franklin Street Richmond, Virginia 23219 Phone: 804.646.2547	

Library Board Meeting Minutes - DRAFT
June 24, 2026

PRESENT: Chair Christine Peterson, Vice Chair Sheron Carter-Gunter, Emily Altman, Brent Graves, Antione Green, Cynthia Hinds, Janet Woody

ABSENT: Friends of the Library Chair Ruth DeBoer, Cheryl Clarke

STAFF: Scott Firestine, Clay Dishon, Attorney Shannan Fitzgerald, Gianna Pack, Susan Revere, Phil Shephard

The Richmond Public Library (RPL) Library Board of Trustees (LBOT) meeting was called to order by Chair Christine Peterson at 11:46 a.m. at the West End Branch Library located at 5420 Patterson Avenue, Richmond, Virginia 23226. The meeting was posted, and the public could attend in person or by viewing the Richmond Public Library YouTube channel <https://bit.ly/2VfKL9U>, where it was live streamed. A quorum was established.

Agenda	Approve the June 24, 2026, Agenda as submitted. <i>Motion: <u>Sharon Carter-Gunter</u>, Second by <u>Cynthia Hinds</u></i> <i>AYES: <u>6</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i> <i>Mr. Green was not present for the vote.</i>
Consent Agenda	Approve the May 27, 2026, Meeting Minutes, the Current Financial Reports, Statistical Reports, and Donations Report as Submitted: <i>Motion: <u>Janet Woody</u>, Second by <u>Emily Altman</u></i> <i>AYES: <u>6</u> NOES: <u>0</u> ABSTAIN: <u>0</u> Approved Unanimously.</i> <i>Mr. Green was not present for the vote.</i>
Public Comment Period	None present. Chair Peterson welcomed all guests in attendance.
Reports	
Friends of the Library (FOL) <u>Ruth DeBoer</u> <u>Clay Dishon</u>	Mr. Dishon reported on updated activities of the Friends of the Library for Ruth DeBoer in her absents: • Next Friends Board Meeting: July 8, 2026, at 5:30 p.m., Main Library • Interviewing new members in process • Pursuing a new CRM (customer/client relationship management) system.

Reports (Continued)

Library Foundation <u>Susan Revere</u>	Ms. Revere provided an update on the Foundation's recent activities and developments. <u>Early Learning Lab Update</u> Staff reported on the May 30 Early Learning Lab featuring Dr. Ron Ferguson and <i>The Basics for Children and Their Caregivers</i>. More than 40 parents, caregivers, and children attended the event at the Main Library, which included a presentation, question-and-answer session, and a guided tour of the children's space. The event was well received, and staff expressed appreciation for the strong community participation. <u>Children's Area Upgrades</u> The first Children's Area Open House was held at the Ginter Park Branch, where Ripple joined approximately 10 children and their families for photos and refreshments. Additional Open Houses are scheduled for June 25 at the Westover Hills Branch, July 12 at the North Avenue Branch, and July 29 at the West End Branch. Staff noted that these events highlight the ongoing enhancements to children's spaces and the positive impact of the Library Board of Trustees' continued investment in children's literacy. <u>Partnerships</u> Richmond Public Library will begin a one-year partnership with Junior Achievement (JA) in July. The partnership will provide a one-day Job Shadow program for local high school students and offer access to two interactive digital curriculum tools at no cost to the library: 1. JA Lifestyle Tool, which explores lifestyle choices and financial planning. 2. JA Career Tool, which connects educational pathways with career opportunities and projected earnings. Additional program details will be shared as implementation begins. <u>Grants</u> The Schaberg Foundation awarded Richmond Public Library a \$75,000 grant. The funding will support internships, including a new MLIS internship, expand youth programming across the library system, and assist with renovations to create safe and welcoming branch spaces for all ages. A grant application supporting the Read with Ripple program has been submitted to the REB Foundation, with a funding decision expected in the fall. In addition, staff are preparing a grant request to Dominion Energy.
Administration <u>Scott Firestine</u>	Mr. Firestine highlighted the following items from the Director's Report: • Circulation has surpassed 1.2 million items with one month remaining in the fiscal year. • Another successful RippleCon year. • Received positive publicity surrounding the Free Press donation to the collection along having productive discussions with the Boone family about expanding the collection and strengthening partnerships throughout the City to further preserve and share Richmond's history. • Summer Reading Program continues to perform well, with strong program attendance and steady youth registration.

Reports (Continued)	
West End Branch Library Update <u>Lisa Crisman</u>	Library/Community Services Manager Lisa Crisman reported that the West End Branch continues to be a busy destination for readers, particularly during the summer months. Staff regularly assist patrons with physical collections, digital resources, DVDs, and Kanopy, while supporting families, grandparents, and travelers with their summer reading needs. Ms. Crisman noted that the branch's Crafting Conversations Program has grown into a popular monthly gathering, attracting participants from across the library system. She also highlighted a typical busy day at the branch, which included tutoring, Toddler Storytimes, Summer Reading activities, one-on-one technology assistance, and a local homeowners association meeting. Throughout the day, staff provided readers' advisory, technology support, printing services, and meeting space, demonstrating the branch's role as both a library and a community hub.
Advocacy Task Force <u>Sheron Carter-Gunter</u> <u>Antonie Green</u>	No Formal Report.
Policy Taskforce <u>Emily Altman</u>	Ms. Altman reported that the Richmond Public Library Strategic Plan (2022–2027) continues to be under review. She noted that she and Mr. Firestine are working on revisions and anticipate having a draft document available for discussion at the September 23, 2026, meeting.
Chair Report <u>Christine Peterson, Chair</u>	Chair Peterson provided an update on the Library's facility improvement and expansion strategy, which focuses on three priorities: bringing the Main Library up to code, expanding the system's three smallest, oldest, and highly utilized branch libraries, and constructing a new library south of the river to improve geographic equity, noting that the library system currently has five branches north of the river and three south of the river. Chair Peterson reported that she and Mr. Firestine recently met with Deputy Chief Administrative Officer (DCAO) for Human Services Amy Popovich to discuss the status of the facilities initiative. Ms. Popovich will coordinate a meeting with Mayor Danny Avula and the Chief Administrative Officer (CAO) Odie Donald to prepare for the upcoming Capital Improvement Program (CIP) discussions. Chair Peterson further reported that Ms. Popovich requested that she and Mr. Firestine brief key stakeholders in advance to ensure alignment before the meeting and prepare a concise, practical one-page summary outlining the current status of the initiative. The summary has been shared with the Mayor, the DCAO, the CAO, and City leadership as well as in each Trustees' packet. It includes a request for approximately \$75 million to construct/expand the existing three branch libraries and to build an additional new library in the Commerce Road area as part of the Harper Associates development. A meeting to discuss the proposal has been scheduled for July 24, 2026.
Finance <u>Scott Firestine</u>	Mr. Firestine reported that staff is wrapping up the current fiscal year and preparing for the transition to FY2027. He noted that \$1 million will be transferred into the Capital Improvement Program fund, making those resources available in addition to funds allocated in the last fiscal year. He also reported that the overall FY2027 budget includes a 2% reduction in operating funds while providing an increase in personnel funding, which will start July 1, 2026. Mr. Firestine also mentioned that the bookmobile is moving forward.

Reports (Continued)	
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Facilities

Janet Woody, Chair
Scott Firestine

Ms. Woody reported that the virtual meeting with Dewberry was productive. Branch Managers from the East End, Westover Hills, and Belmont Branches participated, providing feedback, asking questions, and sharing input on the proposed concepts. Following Dewberry's departure from the meeting, attendees continued the discussion, focusing primarily on concerns related to parking.

Mr. Firestine reported that he will work with Dewberry to revise the conceptual drawings to incorporate parking options and illustrate how those changes would affect the building's overall square footage. The updated concepts will allow the Library Board of Trustees (LBOT) to compare designs with and without dedicated parking. He noted that he has a meeting scheduled with Dewberry to establish the scope of work for these revisions, with an updated report or addendum expected within 30 to 60 days.

Governance

Christine Peterson, Chair

Chair Peterson provided an update on the current status of vacancies on the Board and noted that elections for the Chair and Vice Chair would be held later in the meeting under New Business.

She reported that there are currently two vacant trustee positions. Seven applications were received to fill the vacancies, with the appointed trustees serving the remainder of the terms through June 30, 2028. Of the seven applicants, five reside in districts that are not currently represented on the Board.

Chair Peterson outlined the appointment process, explaining that the applications will be reviewed by the Education and Human Services Standing Committee on July 9 at 2:00 p.m. in Council Chambers at City Hall, with a virtual attendance option available. The committee's recommendations are expected to be forwarded to City Council, with final appointments anticipated at the July 27 City Council meeting.

[illegible]

Chair Peterson announced due to an emergency illness of Reagan Thacker, the 3-Board Retreat was postponed. She will follow up with Ms. Thacker in a couple of weeks to see when would be a best time to reschedule.

NEW BUSINESS		
Chronic Disease	1	1

Chair Peterson announced once there is a full board established in September or October timeframe, there will be an opportunity for members to change leadership of committee or taskforce, but not at this meeting.

Members proceeded to vote Chair and Vice Chair positions.

Members proceeded to vote Chair and Vice Chair positions.

1. Is there a motion to re-elect Christine Peterson as Chair to the Library Board of Trustees for a period of one year to start on July 1, 2026, and end on June 30, 2027, at which time her term ends with the Board.

Motion: Antione Green

Second: Sheron Carter-Gunter

2. Is there a motion to elect Brent Graves as Vice Chair to the Library Board of Trustees for a period of two years to start on July 1, 2026, and end on June 30, 2028.

Motion: Antione Green

Second: Sheron Carter-Gunter

There being no further business, the meeting was adjourned at 12:31 p.m. by unanimous consent from the members who were present.

The LBOT's next meeting will be held on Wednesday, July 22, 2026, at the Ginter Park Branch Library located at 1200 Westbrook Avenue, Richmond, Virginia 23227, starting at 11:45 a.m.

Approved: _____
Christine Peterson, Chair

*Recorder: Gianna Pack, CAP
Senior Executive Assistant*

Director's Report

July 2026

Director Activities:

- Jul 3 City Observed Holiday for the 4th of July – Libraries Closed
- Jul 4 Libraries Closed on July 4
- Jul 6 Participated in COR/SEIU Bargaining Meetings – City Hall
- Jul 6 City Council Special Meeting/Organization Development Steering Committee – City Hall
- Jul 8 Friends of the Library Board Meeting – Main Library
- Jul 9 Attended the Education and Human Services Committee Meeting – Virtual
- Jul 13 Participated in COR/SEIU Bargaining Meetings – City Hall
- Jul 14 Attended the Broad Rock Advisory Meeting – Broad Rock Branch Library
- Jul 21 North Avenue Children's Area Open House – North Avenue Branch Library
- Jul 23 Ginter Park Ribbon Cutting for Greening Project – Ginter Park Branch Library
- Jul 27 Informal and Formal Council Meetings – City Hall/Virtual
- Jul 29 West End Children's Area Open House – West End Branch Library
- Jul 29 Meeting/RPL Strategic Plan Overview with Chair Peterson, Vice Chair Bent Graves, Mayor Auvula, CAO Donald, and DCAO Amy Popovich

Hiring:

- **Hiring Update:**
 - 03MTEMP00024 – PT Library Technician, Main Library/Read with Ripple – Requisition Phase
- **Hired/Location:**
 - Gabrielle Knight – 0008 – PT Library Technician, Main Library – June 29, 2026
 - Erik Heimbrook – 00129 – PT Temporary Library Associate, Main Library – June 29, 2026
 - Miranda Holder – 0075 – PT Library Associate/YS, Main Library – July 13, 2026
 - Jennifer LaFreda – 0018 – PT Library Technician, West End Branch Library – July 27, 2026
- **Departures:**
 - Caroline Pence – INTERN011/West End Branch – PT SRP Intern – June 16, 2026

Outreach and Engagement Update: June was a busy month for outreach, with efforts focused on promoting the Summer Reading Program, celebrating Pride Month, and connecting with underserved communities throughout Richmond. Library staff attended a variety of school, neighborhood, and family events, including First Wednesday Food Trucks at Linwood Holton Elementary, the Westover Hills Neighborhood Association meeting, storytime at Lewis Ginter Botanical Garden, the 5th District Ice Cream Social, Tiny Porch Concerts, and the Forest Hill Neighborhood Association meeting. In celebration of Pride Month, staff also participated in the Shelf Life Pride Book Fair and Stonewall on Stonewall.

To expand access to library services and resources, we connected with residents at the VA Hospital Resource Fair, the 4th Annual Shalom Farms Open House, the City of Richmond Health & Wellness Fair, two People's Day events, the Multicultural Fair, and the Birdhouse Farmers Market. Altogether, staff engaged with nearly 1,500 community members throughout the month.

Something Amazing Happened at the Library!

Westover Hills Branch Library – The "Community Starts at the Library" yard signs distributed during National Library Week in April are truly living up to the slogan. A patron recently came in to ask if any signs were left, sharing that a neighbor—who had not spoken to them in years—had complimented the sign and asked how to get one. This initial interaction sparked their very first conversation. Fortunately, the branch had one sign remaining, which the patron took to their neighbor. Later in the month at the Stonewall Parade, the patron ran into library staff and shared a wonderful update: since gifting the sign, the two neighbors have been chatting regularly, practicing their Spanish and English with one another, and building a genuine sense of community.

CIRCULATION FY2026														
LOCATION	FY	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Belmont	FY23	8,400	9,297	8,586	8,967	7,642	6,982	8,312	8,167	9,161	8,345	8,716	9,056	101,631
	FY24	9,417	9,967	9,066	9,340	8,224	7,515	9,085	8,454	8,780	9,182	9,140	9,329	107,499
	FY25	9,655	8,891	9,159	9,439	8,600	9,685	9,164	9,328	9,468	9,614	9,043	9,811	111,857
	FY26	10,213	9,752	11,015	10,166	9,544	9,351	9,291	8,605	9,104	8,976	9,295	10,387	115,699
Broad Rock	FY23	1,886	2,413	2,106	1,977	1,721	1,531	1,758	1,807	2,330	2,290	2,080	1,884	23,783
	FY24	1,897	1,953	1,950	2,106	1,836	1,828	2,008	2,135	2,556	2,417	2,229	2,415	25,330
	FY25	2,543	2,564	2,515	2,701	2,433	2,490	2,515	2,241	2,307	2,148	2,138	2,589	29,184
	FY26	2,507	2,094	2,325	2,122	1,921	1,545	1,630	1,577	1,875	1,932	1,791	2,082	23,401
East End	FY23	2,898	3,313	2,951	2,837	2,246	1,990	2,671	2,600	2,487	2,526	2,519	2,451	31,489
	FY24	2,952	3,044	2,307	2,215	2,041	1,988	2,534	2,742	2,961	2,967	3,003	3,038	31,792
	FY25	3,418	2,890	2,989	3,180	2,661	2,606	2,709	2,690	2,782	2,556	2,571	3,160	34,212
	FY26	3,166	2,922	3,254	3,298	3,043	2,831	2,591	2,868	3,003	2,800	2,818	2,795	35,389
Ginter Park	FY23	4,607	4,802	4,463	4,174	3,610	3,612	4,283	3,728	4,660	4,232	3,889	4,525	50,585
	FY24	4,819	4,795	4,104	3,878	3,733	3,391	4,214	3,947	4,242	3,943	4,241	4,733	50,040
	FY25	5,575	5,005	4,430	4,460	4,045	4,169	4,550	4,683	5,323	5,033	5,169	5,806	58,248
	FY26	6,204	5,920	5,939	5,723	5,385	4,928	5,641	5,616	5,653	5,474	5,416	6,362	68,261
Hull Street	FY23	1,987	2,359	2,346	2,331	1,895	1,822	2,069	2,073	2,049	2,272	2,233	1,930	25,366
	FY24	2,386	2,461	2,030	2,359	2,470	2,137	2,281	2,059	1,870	1,849	1,777	2,036	25,715
	FY25	2,123	2,120	2,146	2,295	1,785	1,847	1,500	1,517	1,709	1,516	1,445	1,503	21,506
	FY26	1,706	1,778	1,827	1,928	1,522	1,540	1,545	1,512	1,709	1,348	1,610	1,930	19,955
Main	FY23	7,932	9,457	8,777	8,957	7,149	6,313	8,304	8,189	9,523	8,891	9,053	8,341	100,886
	FY24	9,347	9,863	9,016	9,344	7,839	7,022	7,933	8,265	9,416	9,041	8,665	8,386	104,137
	FY25	8,724	9,236	8,857	8,888	7,880	7,467	8,022	8,039	9,212	8,823	8,639	9,568	103,355
	FY26	10,102	9,751	10,612	9,629	8,928	8,682	9,108	9,186	9,588	8,252	8,642	9,791	112,271

CIRCULATION FY2026 (CONTINUED)														
LOCATION	FY	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
North Avenue	FY23	2,139	2,118	2,085	2,378	2,367	1,743	949	77	-	-	226	1,005	15,087
	FY24	1,638	2,294	2,259	2,390	1,998	1,943	2,392	2,108	2,011	2,119	2,358	2,748	26,258
	FY25	2,943	2,899	2,907	2,965	2,321	2,375	2,468	2,478	2,843	2,441	2,702	3,318	32,660
	FY26	3,217	3,201	3,530	3,389	3,107	3,326	3,441	3,455	3,514	3,353	3,894	3,942	41,369
West End	FY23	13,150	13,412	10,950	11,072	10,121	8,552	10,395	9,966	10,771	10,338	10,968	11,745	131,440
	FY24	12,573	12,176	10,311	10,507	9,828	8,881	10,400	10,328	10,789	11,027	11,457	12,216	130,493
	FY25	13,977	12,956	11,756	11,346	9,624	9,890	11,234	10,498	10,948	10,547	10,591	12,538	135,905
	FY26	13,404	12,202	12,155	11,749	10,858	10,000	11,533	11,785	11,764	10,387	11,213	12,819	139,869
Westover Hills	FY23	8,424	8,612	8,155	8,407	7,765	6,496	7,540	7,706	8,344	7,423	7,463	8,703	95,038
	FY24	10,057	9,438	8,550	8,313	7,733	7,198	7,721	8,131	8,432	8,196	8,131	9,168	101,068
	FY25	10,085	9,495	8,938	8,821	7,746	7,906	8,363	8,067	8,351	8,209	8,659	9,636	104,276
	FY26	10,556	9,937	9,759	9,611	8,136	8,663	9,191	9,210	10,073	9,330	8,767	10,681	113,914
E-Content	FY23	16,079	16,510	14,806	14,910	15,126	16,515	19,182	17,810	23,496	24,317	24,593	24,071	227,415
	FY24	25,640	27,387	26,401	27,051	26,710	27,809	34,405	35,378	37,274	36,890	37,078	39,698	381,721
	FY25	41,178	40,652	40,124	39,955	42,109	44,466	50,662	46,551	51,789	50,778	52,187	46,592	547,043
	FY26	54,175	54,617	52,066	52,375	50,586	53,204	59,296	52,363	57,669	56,079	59,597	61,463	663,490
Totals	FY23	67,502	72,293	65,225	66,010	59,642	55,556	65,463	62,123	72,821	70,634	71,740	73,711	802,720
	FY24	80,964	82,302	76,087	77,602	72,788	71,882	83,052	84,421	89,019	88,063	87,982	94,249	988,411
	FY25	100,221	96,708	93,821	94,050	89,204	92,901	101,187	96,092	104,732	101,665	103,144	104,521	1,178,246
	FY26	115,250	112,174	112,482	109,990	103,030	104,070	113,267	106,177	113,952	107,931	113,043	122,252	1,333,618

PROGRAMS FY2026	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL FY26	TOTAL FY25
Belmont														
Adult Programs	9	11	9	10	5	11	10	8	14	15	10	11	123	96
Adult Attend	57	60	75	73	32	51	43	35	58	63	76	46	669	837
Young Adult Programs	3	0	2	2	2	2	0	3	1	2	2	3	22	21
Young Adult Attend	3	0	2	4	4	4	0	9	2	8	8	20	64	35
Juvenile Programs	20	6	17	17	11	11	13	14	15	17	15	20	176	184
Juvenile Attend	460	132	323	323	208	220	220	222	261	333	358	466	3,526	3,710
Total Attend	520	192	400	400	244	275	263	266	321	404	442	532	4,259	4,582
Total Programs	32	17	28	29	18	24	23	25	30	34	27	34	321	301
Broad Rock														
Adult Programs	3	0	6	8	5	4	5	10	13	12	6	4	76	104
Adult Attend	6	0	18	43	60	17	46	193	100	81	24	25	613	1,698
Young Adult Programs	3	3	3	3	2	3	3	3	3	3	1	5	35	36
Young Adult Attend	16	9	11	22	1	4	5	7	25	30	27	13	170	236
Juvenile Programs	44	24	33	35	24	30	23	28	31	18	43	17	350	318
Juvenile Attend	242	77	98	131	37	27	36	66	152	459	89	165	1,579	2,153
Total Attend	264	86	127	196	98	48	87	266	277	570	140	203	2,362	4,087
Total Programs	50	27	42	46	31	37	31	41	47	33	50	26	461	458
East End														
Adult Programs	24	17	14	5	3	3	3	3	6	2	4	4	88	75
Adult Attend	136	198	159	28	22	22	18	18	65	14	101	45	826	712
Young Adult Programs	12	7	9	9	6	8	6	8	8	8	5	11	97	110
Young Adult Attend	54	30	35	32	11	7	12	21	7	20	17	50	296	456
Juvenile Programs	22	7	17	19	11	16	12	20	20	20	17	20	201	242
Juvenile Attend	191	79	118	143	69	141	46	165	136	168	260	216	1,732	2,793
Total Attend	381	307	312	203	102	170	76	204	208	202	378	311	2,854	3,961
Total Programs	58	31	40	33	20	27	21	31	34	30	26	35	386	427

PROGRAMS FY2026 (CONTINUED)	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL FY26	TOTAL FY25
Ginter Park														
Adult Programs	12	10	13	9	11	11	11	12	18	13	14	15	149	118
Adult Attend	51	40	43	28	27	38	36	38	57	46	32	47	483	433
Young Adult Programs	10	6	3	5	4	2	3	5	5	4	3	8	58	93
Young Adult Attend	44	10	5	0	2	1	1	17	21	7	6	33	147	234
Juvenile Programs	29	18	28	31	23	28	23	28	26	26	25	29	314	275
Juvenile Attend	351	132	195	150	159	148	129	212	175	208	174	356	2,389	1,798
Total Attend	446	182	243	178	188	187	166	267	253	261	212	436	3,019	2,465
Total Programs	51	34	44	45	38	41	37	45	49	43	42	52	521	486
Hull Street														
Adult Programs	7	7	15	14	6	9	10	13	11	8	10	8	118	65
Adult Attend	26	34	71	53	23	74	45	65	56	29	26	18	520	362
Young Adult Programs	4	1	3	1	5	1	3	2	3	2	2	4	31	28
Young Adult Attend	25	2	0	1	25	0	0	0	2	0	0	22	77	83
Juvenile Programs	12	10	19	7	5	9	9	10	14	14	4	19	132	80
Juvenile Attend	174	96	162	48	60	15	36	15	72	54	4	139	875	1,352
Total Attend	225	132	233	102	108	89	81	80	130	83	30	179	1,472	1,797
Total Programs	23	18	37	22	16	19	22	25	28	24	16	31	281	173
Main														
Adult Programs	16	14	25	32	23	14	20	24	19	17	13	17	234	279
Adult Attend	188	278	423	374	332	209	224	525	328	378	282	419	3,960	7,116
Young Adult Programs	20	17	15	15	12	18	14	17	16	14	16	19	193	171
Young Adult Attend	211	115	90	105	91	91	68	100	98	117	89	163	1,338	1,052
Juvenile Programs	27	19	44	39	32	25	21	49	41	40	44	61	442	344
Juvenile Attend	863	394	389	422	486	285	404	796	625	569	671	1,596	7,500	6,886
Total Attend	1,262	787	902	901	909	585	696	1,421	1,051	1,064	1,042	2,178	12,798	6,102
Total Programs	63	50	84	86	67	57	55	90	76	71	73	97	869	336

PROGRAMS FY2026 (CONTINUED)	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL FY26	TOTAL FY25
North Avenue														
Adult Programs	9	7	11	10	9	3	6	8	6	7	6	2	84	74
Adult Attend	45	36	84	140	70	58	28	38	42	53	32	13	639	594
Young Adult Programs	2	2	5	5	5	18	5	5	3	5	2	2	59	20
Young Adult Attend	59	40	19	34	15	167	17	19	12	17	7	45	451	208
Juvenile Programs	25	17	22	26	11	2	14	22	24	24	24	28	239	240
Juvenile Attend	342	312	378	402	197	12	180	296	275	285	315	395	3,389	3,396
Total Attend	446	388	481	576	282	237	225	353	329	355	354	453	4,479	4,198
Total Programs	36	26	38	41	25	23	25	35	33	36	32	32	382	334
West End														
Adult Programs	12	10	17	19	18	18	10	15	20	17	9	18	183	154
Adult Attend	48	53	106	142	146	68	55	62	111	105	72	74	1,042	736
Young Adult Programs	4	2	2	2	2	1	2	2	3	2	2	5	29	18
Young Adult Attend	25	17	5	7	6	1	4	2	3	0	3	21	94	40
Juvenile Programs	29	16	21	27	12	19	14	18	21	26	21	23	247	235
Juvenile Attend	504	194	231	349	140	203	142	233	232	383	293	424	3,328	3,337
Total Attend	577	264	342	498	292	272	201	297	346	488	368	519	4,464	4,113
Total Programs	45	28	40	48	32	38	26	35	44	45	32	46	459	407
Westover Hills														
Adult Programs	6	6	10	7	7	6	8	7	10	10	11	8	96	128
Adult Attend	35	27	35	37	43	48	50	69	107	154	90	96	791	971
Young Adult Programs	3	4	2	2	2	3	2	3	2	4	2	3	32	32
Young Adult Attend	21	38	0	6	0	1	8	6	4	29	8	33	154	98
Juvenile Programs	33	17	32	34	20	23	26	25	29	32	25	31	327	286
Juvenile Attend	739	550	1,618	716	379	605	429	488	610	802	556	694	8,186	5,468
Total Attend	795	615	1,653	759	422	654	487	563	721	985	654	823	9,131	6,537
Total Programs	42	27	44	43	29	32	36	35	41	46	38	42	455	446
Grand Total Attend	4,916	2,953	4,693	3,813	2,645	2,517	2,282	3,717	3,636	4,412	3,620	5,634	44,838	46,794
Grand Total Programs	400	258	397	393	276	298	276	362	382	362	336	395	4,135	3,826

DOOR COUNT FY2026	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL
Belmont	5,000	5,000	5,587	6,420	4,894	4,789	5,281	4,437	5,832	6,065	5,840	6,047	65,192
Broad Rock	5,285	5,381	4,888	5,002	3,569	3,271	3,673	4,189	4,345	5,029	4,573	4,848	54,053
East End	5,175	5,658	5,538	5,783	3,889	3,846	4,096	4,680	4,857	5,118	4,199	4,997	57,836
Ginter Park	4,921	4,820	4,234	4,283	3,563	3,225	3,330	4,734	4,696	4,602	3,760	4,880	51,048
Hull Street	2,646	2,654	3,358	3,759	2,314	2,684	2,658	3,246	3,523	4,193	3,513	3,867	38,415
Main	16,091	18,303	15,550	17,242	13,809	11,051	12,109	15,244	15,538	15,034	17,471	16,449	183,891
North Avenue	3,256	3,380	3,256	3,645	3,141	3,154	3,126	3,543	3,910	4,125	3,954	4,523	43,013
West End	4,638	4,358	4,280	3,720	3,588	2,986	3,504	3,512	4,081	3,762	3,731	4,680	46,840
Westover Hills	6,673	5,865	7,133	6,029	4,628	4,913	5,090	5,059	5,684	6,090	5,673	6,671	69,508
TOTALS FY26:	53,685	55,419	53,824	55,883	43,395	39,919	42,867	48,644	52,466	54,018	52,714	56,962	609,796
TOTALS FY25:	51,117	54,769	46,019	50,443	37,015	41,276	43,168	39,985	48,783	45,396	46,593	51,924	556,488
TOTALS FY24:	39,382	46,969	32,640	45,796	32,816	35,874	42,622	46,082	46,907	56,662	54,040	52,146	531,936

NEW PATRON CARDS													
FY2026	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Belmont	163	147	145	131	91	101	112	90	112	107	85	148	1,432
Broad Rock	84	101	86	82	35	36	69	59	77	42	43	82	796
East End	60	75	60	57	44	29	56	64	45	53	56	68	667
Ginter Park	83	79	53	49	111	50	59	50	42	57	46	62	741
Hull Street	64	51	49	38	28	23	47	33	33	58	37	50	511
Main	284	392	448	584	425	443	431	329	283	320	341	481	4,761
North Avenue	42	47	55	58	27	32	40	33	18	29	53	51	485
West End	105	87	82	72	56	60	75	62	55	59	73	94	880
Westover Hills	125	79	110	97	47	46	68	62	78	76	62	74	924
Online Reg E-Card	1,061	1,068	1,116	835	813	837	1,275	678	835	861	939	1,030	11,348
Total FY26:	2,071	2,126	2,204	2,003	1,677	1,657	2,232	1,460	1,578	1,662	1,735	2,140	22,545
Total FY25:	1,545	1,715	2,165	1,743	1,598	1,375	2,020	1,844	1,868	1,745	1,745	1,978	21,341
Total FY24:	1,526	1,689	1,492	1,768	1,668	1,200	1,924	1,581	1,655	1,595	1,510	1,534	19,142

COMPUTER USE FY2026	Jul-25	Aug- 25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May- 26	Jun-26	TOTAL
Belmont Workstation	611	575	468	619	479	513	515	396	639	688	588	631	6,722
WIFI	763	885	901	893	718	490	263	598	640	851	952	878	8,832
Broad Rock Workstation	695	675	734	732	502	514	560	725	745	649	654	698	7,883
WIFI	1,662	1,167	1,107	1,156	511	532	298	1,371	810	948	1,122	1,096	11,780
East End Workstation	210	547	530	429	234	-	-	582	612	526	504	535	4,709
WIFI	1,375	1,586	1,319	1,254	664	657	268	1,286	818	1,215	978	1,085	12,505
Ginter Park Workstation	719	700	577	571	492	526	549	611	794	822	694	771	7,826
WIFI	895	1,506	1,532	1,087	647	516	260	666	965	1,048	1,078	1,109	11,309
Hull Street Workstation	457	599	662	700	479	511	499	632	550	528	500	530	6,647
WIFI	1,295	1,379	995	911	494	409	270	790	605	714	880	1,057	9,799
Main Workstation	2,175	2,241	2,244	2,040	1,736	1,745	1,885	1,920	2,202	2,031	2,273	2,509	25,001
WIFI	7,388	8,683	6,996	7,205	4,440	3,285	2,229	5,202	7,295	8,811	9,320	9,163	80,017
North Avenue Workstation	588	617	493	522	322	338	381	413	528	487	424	497	5,610
WIFI	1,411	959	766	621	386	373	173	583	437	573	594	622	7,498
West End Workstation	357	372	331	323	246	267	309	323	318	418	494	483	4,241
WIFI	1,874	1,367	1,681	1,228	849	983	454	1,029	991	1,211	1,381	1,191	14,239
Westover Hills Workstation	587	531	528	510	400	348	452	450	475	520	424	484	5,709
WIFI	744	726		671	308	229	155	523	391	568	582	786	6,428
TOTALS FY26:	23,806	25,115	22,609	21,472	13,907	12,236	9,520	18,100	19,815	22,608	23,442	24,125	236,755
TOTALS FY25:	21,187	21,829	20,636	23,149	17,841	19,621	17,496	18,232	21,343	21,448	21,953	23,306	248,041
TOTALS FY24:	16,191	18,566	17,176	18,563	13,735	14,255	16,296	17,267	17,903	18,723	19,691	19,587	207,953
TOTALS FY23:	13,430	14,930	14,136	14,657	11,832	11,834	13,204	13,045	13,988	13,375	15,025	15,034	164,490

Note: Effective December 2025, East End Branch Library's Computer Tracking Workstation was out of service and is scheduled for replacement.
January and February 2026 – Server Issues. Missing data.

TECHNICAL SERVICES - FLOATING ITEMS ADDED / DISCARDED				
FY2026	Printed Materials Added (All Branches)	Overdrive Added	Monthly Total Added	Monthly Total Discarded
Jul-25	2,424	787	3,211	785
Aug-25	1,806	335	2,141	420
Sep-25	1,602	427	2,029	709
Oct-25	1,109	339	1,448	635
Nov-25	735	329	1,064	1,223
Dec-25	1,266	373	1,639	7,469
Jan-26	1,086	500	1,586	5,932
Feb-26	1,261	385	1,646	516
Mar-26	1,467	562	2,029	716
Apr-26	1,625	402	2,027	893
May-26	1,483	629	2,112	289
Jun-26	1,230	564	1,794	780
FY26 Totals:	17,094	5,632	22,726	20,367
FY25 Totals:	16,705	4,573	21,278	23,358
FY24 Totals:	14,096	5,041	19,137	43,251

LAPTOP CHECKOUTS FY2026	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL
Belmont	2	3	1	1	2	0	2	1	1	1	0	0	14
Broad Rock	0	1	0	0	0	0	0	1	0	0	0	0	2
East End	0	0	0	2	0	1	1	0	5	1	0	0	10
Ginter Park	1	4	1	3	2	0	1	1	4	0	0	0	17
Hull Street	1	2	0	0	1	0	0	0	2	1	0	0	7
Main Library	1	1	0	0	1	0	0	0	0	0	0	0	3
North Avenue	1	0	0	0	0	0	0	0	0	0	0	0	1
West End	2	8	5	2	7	8	2	6	2	1	0	0	43
Westover Hills	4	6	4	6	7	2	2	2	3	2	0	0	38
TOTALS FY26:	12	25	11	14	20	11	8	11	17	6	0	0	135
TOTALS FY25:	35	20	26	26	22	23	15	14	30	18	13	21	263

External Room Requests FY2026	Jul-25		Aug-25		Sep-25		Oct-25		Nov-25		Dec-25		Jan-26		Feb-26		Mar-26		Apr-26		May-26		Jun-26		Total Requests	Total Attended
	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended	Requests	Attended		
Belmont																										
Meeting Room (Capacity 15)	13	71	17	80	16	41	26	63	15	71	5	34	11	54	18	110	17	84	15	62	17	41	11	33	181	744
Broad Rock																										
Meeting Room (Capacity 35)	20	79	3	137	21	283	32	176	23	282	27	498	19	128	28	410	29	280	35	245	31	262	25	303	293	3,083
East End																										
Meeting Room (Capacity 35)	27	98	42	184	34	137	40	129	28	105	28	62	33	76	18	158	30	152	34	140	26	90	25	238	365	1,569
Ginter Park																										
Meeting Room (Capacity 40)	23	116	15	55	16	114	11	77	14	111	8	53	15	38	11	164	21	231	19	179	21	121	22	98	196	1,357
Hull Street																										
Meeting Room (Capacity 47)	9	107	13	309	13	254	21	363	16	306	10	155	10	160	7	132	17	256	10	160	11	146	11	184	148	2,532
Main																										
Auditorium (Capacity 250)	27	1,776	26	1,637	25	1,406	32	2,807	26	790	19	889	27	1,995	33	770	25	1,346	30	2,235	33	3,796	32	2,730	335	22,177
Annex (Capacity 45)	21	467	14	713	18	452	20	635	16	225	14	207	19	170	26	905	28	985	22	735	25	812	27	509	250	6,815
Activity Room (Capacity 48)	11	364	15	853	17	668	16	744	24	790	10	330	17	430	21	390	20	555	13	270	20	830	31	720	215	6,944
Gellman Room (Capacity 80)	19	843	22	1,145	28	763	29	1,150	19	526	20	435	34	995	29	345	27	1,075	22	675	27	911	31	800	307	9,663
Memory Lab (Capacity 4)	76	76	62	62	83	83	78	78	52	52	84	84	69	69	54	54	81	81	75	75	88	88	97	97	899	899
Innovation Lab (Capacity 12)	12	12	18	18	10	10	5	5	3	3	14	14	9	9	15	15	14	14	19	19	20	20	18	18	157	157
Study Room B (Capacity 6)	109	219	90	222	97	205	99	202	72	147	74	153	96	224	96	172	105	235	95	184	96	252	105	229	1,134	2,444
Study Room C (Capacity 12)	100	354	81	343	84	321	87	341	66	286	71	254	82	323	101	321	98	409	84	411	87	422	91	409	1,032	4,194
Study Room D (Capacity 12)	86	326	79	387	78	302	89	359	65	293	66	305	85	370	91	411	73	402	87	474	92	428	78	320	969	4,377
North Avenue																										
Meeting Room (Capacity 47)	15	121	17	85	13	72	11	59	15	45	12	30	8	22	10	31	9	41	13	45	7	36	11	42	141	629
West End																										
Meeting Room (Capacity 44)	7	73	13	146	14	170	8	96	12	211	6	72	6	98	12	140	14	201	14	165	11	201	9	99	126	1,672
Study Room (Capacity 8)	79	145	81	174	75	117	71	129	53	90	47	86	44	107	60	119	65	118	70	121	75	144	57	102	777	1,452
Westover Hills																										
Meeting Room (Capacity 35)	5	15	3	24	10	48	14	120	10	126	6	42	10	215	11	68	11	107	11	102	7	82	5	50	103	999
Total: FY26:	659	5,262	611	6,574	652	5,446	689	7,533	529	4,459	521	3,703	594	5,483	641	4,715	684	6,572	668	6,297	694	8,682	686	6,981	7,628	71,707
Total: FY25:	550	3,309	523	4,111	562	4,327	635	5,412	537	3,673	521	4,189	447	4,117	578	5,930	634	6,401	680	6,647	653	6,034	647	6,707	6,967	60,857

Richmond Public Library
FY27 Operating Budget
July FY27

ACCOUNT	DESCRIPTION	Budget	Actual and Encumbered 1-Jul-26	% Spent	Balance Available 1-Jul-26
60000	SALARIES - FULL TIME	\$ 4,844,052	\$ -	0.0%	\$ 4,844,052
60001	OVERTIME PERMAN	\$ 19,176	\$ -	0.0%	\$ 19,176
61000	SALARIES - PART TIME	\$ 628,722	\$ -	0.0%	\$ 628,722
62000	SALARIES - TEMPORARY	\$ 10,000	\$ -	0.0%	\$ 10,000
63000	FICA	\$ 339,312	\$ -	0.0%	\$ 339,312
63001	RET CON RSRs	\$ 249,093	\$ -	0.0%	\$ 249,093
63002	MEDCARE FICA	\$ 79,355	\$ -	0.0%	\$ 79,355
63003	GROUP LIFE	\$ 22,985	\$ -	0.0%	\$ 22,985
63004	CONSTITUTIONAL	\$ 30,556	\$ -	0.0%	\$ 30,556
63006	H/C ACT TEMP	\$ 1,141,913	\$ -	0.0%	\$ 1,141,913
63008	STATE UNEMPLOYMENT	\$ -	\$ -	0.0%	\$ -
63011	HEALTH SAVINGS	\$ -	\$ -	0.0%	\$ -
63100	VRS HYBRID DB	\$ 168,601	\$ -	0.0%	\$ 168,601
63105	VRS HYBRID DC	\$ 27,376	\$ -	0.0%	\$ 27,376
63110	VRS HYBRID VLDP	\$ 21,623	\$ -	0.0%	\$ 21,623
63115	VRS Hybrid 401a	\$ 35,951	\$ -	0.0%	\$ 35,951
64103	Educncvt #81	\$ -	\$ -	0.0%	\$ -
	Personnel Expenses	\$ 7,618,714	\$ -	0.0%	\$ 7,618,714
71141	BOOKS	\$ 952,359	\$ -	0.0%	\$ 952,359
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 2,456	\$ -	0.0%	\$ 2,456
72122	MAGS & NEWSPAPER	\$ 29,277	\$ -	0.0%	\$ 29,277
	Collection Development	\$ 984,092	\$ -	0.0%	\$ 984,092
70131	ADVERTISING	\$ 2,297	\$ -	0.0%	\$ 2,297
70161	PLANNING MGMT SERVICES	\$ 464,633	\$ 20,608	4.4%	\$ 444,025
70215	EQUIPMENT REPAIR	\$ -	\$ -	0.0%	\$ -
70218	VEHICLE REPAIR	\$ 4,743	\$ -	0.0%	\$ 4,743
70412	TRANSPORTATION	\$ -	\$ -	0.0%	\$ -
70416	EMPLOYEE PARKING	\$ 19,440	\$ 20,000	102.9%	\$ (560)
70311	PRINTED SUPPLIES	\$ 3,000	\$ -	0.0%	\$ 3,000
70413	MILEAGE ALLOWANCE	\$ 2,263	\$ -	0.0%	\$ 2,263
70551	SECURITY	\$ 294,543	\$ -	0.0%	\$ 294,543
70552	CONTRACT AND TEMP PERSONNEL	\$ 22,000	\$ -	0.0%	\$ 22,000
71012	OFFICE STATIONARY SUPPLIES	\$ 3,047	\$ -	0.0%	\$ 3,047
71016	ADVERTISING	\$ -	\$ -	0.0%	\$ -
71143	LIBRARY OPERATING SUPPLIES	\$ 19,220	\$ -	0.0%	\$ 19,220
72113	POSTAGE	\$ 4,456	\$ -	0.0%	\$ 4,456
72121	CONFERENCES & CON	\$ 1,904	\$ -	0.0%	\$ 1,904
72123	MEMBERSHIP DUES	\$ 677	\$ -	0.0%	\$ 677
72124	TRAINING	\$ 1,055	\$ -	0.0%	\$ 1,055
72131	COMPUTER SUPPLIES	\$ 25,662	\$ -	0.0%	\$ 25,662
72153	EQUIPMENT	\$ 138,341	\$ 2,920	2.1%	\$ 135,421
73104	BANK FEES	\$ -	\$ -	0.0%	\$ -
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
76652	PAPER PRODUCTS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 1,686	\$ -	0.0%	\$ 1,686
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ -	0.0%	\$ 493
77107	AUTO EXPENSES C	\$ -	\$ -	0.0%	\$ -
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77401	CLAIMS & SETTLEMENTS	\$ -	\$ -	0.0%	\$ -
77501	DIT CHARGES	\$ -	\$ -	0.0%	\$ -
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 31,160	\$ -	0.0%	\$ 31,160
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
95002	OPERATING TRANS	\$ -	\$ -	0.0%	\$ -
	Other Expenses	\$ 1,040,620	\$ 43,528	4.2%	\$ 997,092
	TOTAL GENERAL FUND	\$ 9,643,426	\$ 43,528	0.5%	\$ 9,599,898

Richmond Public Library
FY26 Operating Budget
June 30, 2026

ACCOUNT	DESCRIPTION	Budget	Actual and Encumbered 30-Jun-26	% Spent	Balance Available 30-Jun-26
60000	SALARIES - FULL TIME	\$ 4,733,156	\$ 4,469,756	94.4%	\$ 263,400
60001	OVERTIME PERMAN	\$ 19,176	\$ 2,816	14.7%	\$ 16,360
61000	SALARIES - PART TIME	\$ 426,914	\$ 608,653	142.6%	\$ (181,739)
62000	SALARIES - TEMPORARY	\$ 10,000	\$ 54,586	545.9%	\$ (44,586)
63000	FICA	\$ 314,974	\$ 307,216	97.5%	\$ 7,758
63001	RET CON RSRs	\$ 291,626	\$ 293,565	100.7%	\$ (1,939)
63002	MEDCARE FICA	\$ 73,674	\$ 72,030	97.8%	\$ 1,644
63003	GROUP LIFE	\$ 28,766	\$ 24,561	85.4%	\$ 4,205
63004	CONSTITUTIONAL	\$ 69,193	\$ 68,204	0.0%	\$ 989
63006	H/C ACT TEMP	\$ 958,691	\$ 988,802	103.1%	\$ (30,111)
63008	STATE UNEMPLOYMENT	\$ -	\$ 6,426	0.0%	\$ (6,426)
63011	HEALTH SAVINGS	\$ -	\$ 14,375	0.0%	\$ (14,375)
63100	VRS HYBRID DB	\$ 439,381	\$ 355,162	80.8%	\$ 84,219
63105	VRS HYBRID DC	\$ -	\$ 24,478	0.0%	\$ (24,478)
63110	VRS HYBRID VLDP	\$ -	\$ 18,113	0.0%	\$ (18,113)
63115	VRS Hybrid 401a	\$ -	\$ 28,026	0.0%	\$ (28,026)
64103	Educnctv #81	\$ -	\$ 18,054	0.0%	\$ (18,054)
	Personnel Expenses	\$ 7,365,551	\$ 7,354,822	99.9%	\$ 10,729
71141	BOOKS	\$ 952,359	\$ 865,655	90.9%	\$ 86,704
71141	DATABASES	\$ -	\$ -	0.0%	\$ -
71142	MULTIMEDIA PRODUCTS	\$ 2,456	\$ -	0.0%	\$ 2,456
72122	MAGS & NEWSPAPER	\$ 29,277	\$ 5,818	19.9%	\$ 23,459
	Collection Development	\$ 984,092	\$ 871,474	88.6%	\$ 112,618
70131	ADVERTISING	\$ 2,297	\$ 7,496	326.4%	\$ (5,199)
70161	PLANNING MGMT SERVICES	\$ 483,050	\$ 424,279	87.8%	\$ 58,771
70215	EQUIPMENT REPAIR	\$ 81,200	\$ 32,363	39.9%	\$ 48,837
70218	VEHICLE REPAIR	\$ 2,402	\$ 2,692	112.1%	\$ (290)
70412	TRANSPORTATION	\$ -	\$ -	0.0%	\$ -
70416	EMPLOYEE PARKING	\$ 21,600	\$ 23,360	108.1%	\$ (1,760)
70311	PRINTED SUPPLIES	\$ 3,000	\$ -	0.0%	\$ 3,000
70413	MILEAGE ALLOWANCE	\$ 2,263	\$ 1,060	46.9%	\$ 1,203
70551	SECURITY	\$ 294,543	\$ 255,702	86.8%	\$ 38,841
70552	CONTRACT AND TEMP PERSONNEL	\$ 22,000	\$ 66,486	302.2%	\$ (44,486)
71012	OFFICE STATIONARY SUPPLIES	\$ 3,047	\$ (238)	-7.8%	\$ 3,285
71016	ADVERTISING	\$ -	\$ 10,000	0.0%	\$ (10,000)
71143	LIBRARY OPERATING SUPPLIES	\$ 19,220	\$ (6,229)	-32.4%	\$ 25,449
72113	POSTAGE	\$ 4,456	\$ (205)	-4.6%	\$ 4,661
72121	CONFERENCES & CON	\$ 1,904	\$ 580	30.5%	\$ 1,324
72123	MEMBERSHIP DUES	\$ 677	\$ 2,745	405.5%	\$ (2,068)
72124	TRAINING	\$ 1,055	\$ -	0.0%	\$ 1,055
72131	COMPUTER SUPPLIES	\$ 25,662	\$ (15,436)	-60.2%	\$ 41,098
72153	EQUIPMENT	\$ 138,341	\$ 77,172	55.8%	\$ 61,169
73104	BANK FEES	\$ -	\$ 11,352	0.0%	\$ (11,352)
76119	PAGERS	\$ -	\$ -	0.0%	\$ -
76652	PAPER PRODUCTS	\$ -	\$ -	0.0%	\$ -
77103	FUEL-D/O VEHICLE	\$ 1,686	\$ 1,971	116.9%	\$ (285)
77104	VEHICLE MONTHLY STANDING	\$ 493	\$ 493	100.1%	\$ (0)
77107	AUTO EXPENSES C	\$ -	\$ 9,843	0.0%	\$ (9,843)
77201	INTERNAL PRINTING	\$ -	\$ -	0.0%	\$ -
77401	CLAIMS & SETTLEMENTS	\$ -	\$ 1,390	0.0%	\$ (1,390)
77501	DIT CHARGES	\$ -	\$ 10,554	0.0%	\$ (10,554)
80001	DEPRECIATION	\$ -	\$ -	0.0%	\$ -
80004	BUILDINGS & STR	\$ -	\$ -	0.0%	\$ -
80006	EQUIPMENT & OFFICE MAINTENANCE	\$ 31,160	\$ 11,586	37.2%	\$ 19,574
80007	VEHICLE EXPENSES	\$ -	\$ -	0.0%	\$ -
95002	OPERATING TRANS	\$ -	\$ -	0.0%	\$ -
	Other Expenses	\$ 1,140,056	\$ 929,018	81.5%	\$ 211,038
	TOTAL GENERAL FUND	\$ 9,489,699	\$ 9,155,314	96.5%	\$ 334,385

RICHMOND PUBLIC LIBRARIES - General Fund Budget

Monthly Budget Report

June 30, 2026

<u>General Fund Revenue</u>	<u>FY2025-26</u> <u>Budget</u>	<u>FY2025-26</u> <u>Actual YTD</u>	<u>%</u> <u>Recognized</u>	<u>Unrecognized</u>
Lost and Damage Books	\$ 21,782	\$ 50,769	233%	\$ (28,987)
Reservation - Book Records	\$ 500	\$ 1,485	297%	\$ (985)
Room Rental Fees	\$ 300	\$ -	0%	\$ 300
Sales Copy Centers	\$ 17,476	\$ 9,225	53%	\$ 8,251
State Library Aide	\$ 293,494	\$ -	0%	\$ 293,494
	\$ 333,552	\$ 61,479	18%	\$ 272,073

General Fund Operating

	<u>FY2025-26</u> <u>Budget</u>	<u>FY2025-26</u> <u>Actual YTD</u>	<u>% Expended</u>	<u>Unobligated</u>
Personnel	\$ 5,189,246	\$ 5,135,811	99%	\$ 53,435
Fringes	\$ 2,176,305	\$ 2,219,011	102%	\$ (42,706)
Books/Materials	\$ 984,092	\$ 871,474	89%	\$ 112,618
Operating Expenses	\$ 1,140,056	\$ 929,018	81%	\$ 211,038
Total	\$ 9,489,699	\$ 9,155,314	96%	\$ 334,385

Encumbrances YTD **\$ 43,528**

RICHMOND PUBLIC LIBRARIES - Special Fund Budget

<u>Special Fund Revenue</u>	<u>FY2025-26</u> <u>Anticipated</u>	<u>FY2025-26</u> <u>Actual YTD</u>	<u>%</u> <u>Recognized</u>	<u>Unrecognized</u>
00314 - Gift to the Library	\$ -	\$ 180,259	0%	\$ (180,259)
00308 - Verizon E-Rate Grant	\$ 69,255	\$ -	0%	\$ 69,255
00309 - Public Law Library	\$ 168,152	\$ 184,085.00	109%	\$ (15,933)
00311 - Gates Foundation	\$ 201,000	\$ 160,934	0%	\$ 40,066
00312 - RPL Foundation	\$ 23,500	\$ 31,632	0%	\$ (8,132)
00313 - Friends of the RPL	\$ 21,500	\$ 36,219	168%	\$ (14,719)
00000 - FNDN Restricted Grant	\$ -	\$ -	0%	\$ -
	\$ 483,407	\$ 573,044	119%	\$ (109,722)

<u>Special Fund Expenditures</u>	<u>FY25 Rollover &</u> <u>FY26 Receipts</u>	<u>FY2025-26</u> <u>Actual YTD</u>	<u>% Expended</u>	<u>Unobligated</u>
00314 - Gift to the Library	\$ 277,021	\$ 207,072	75%	\$ 492,291
00308 - Verizon E-Rate Grant	\$ 180,584	\$ 170,720	95%	\$ 9,864
00309 - Public Law Library	\$ (377,835)	\$ 180,667	-48%	\$ (558,502)
Personnel		\$ 49,413		
Fringes		\$ 26,614		
Books/Materials		\$ 104,640		
Operating Expenses		\$ -		
00311 - Gates Foundation	\$ 75,133	\$ 202,182	269%	\$ (127,049)
00312 - RPL Foundation	\$ (190,094)	\$ 50,307	-26%	\$ (240,401)
00313 - Friends of the RPL	\$ 123,866	\$ 6,391	5%	\$ 117,475
	\$ 88,675	\$ 403,195	455%	\$ (306,322)

Encumbrances YTD **\$ 189,703**

Richmond Public Library
Foundation, Friends, Groups and Individuals
FY2026

Consent Agenda: Deposited Gifts over \$100 Shown as of
July 22, 2026

Date of Check	Donor Name	Current Month Amount	Purpose/Location	YTD Account Balance		
				Gift	Foundation	Friends
	<i>No Donations</i>	\$ -				
	Monthly Total	\$ -				
	YTD Total	\$ -	Year To Date Total	\$ -	\$ -	\$ -

[In-Studio Interviews](#)

8News chats with Richmond Public Library about ‘Libraries with Heart’ program

by: [Julia Broberg](#)

Posted: Jun 30, 2026 / 11:05 AM EDT

Updated: Jun 30, 2026 / 11:05 AM EDT

https://www.wric.com/in-studio-interviews/8news-chats-with-richmond-public-library-about-libraries-with-heart-program/?fbclid=IwY2xjawSwx-9leHRuA2FlbQlzMABicmlkETfjWWU0SWtKYWJnZHFjOHNwc3J0YwZhcHBfaWQQMjlyMDM5MTc4ODIwMDg5MgABHkYadkXfFmrJecQxmQZh ex7gk3aPSuHymekxpvDZ94Y9SIS3tvVPuTZHQBn_aem_QvktGrvIvNoOzUfCgllfjQ

RICHMOND, Va. (WRIC) — 8News got a visit from a special guest with the Richmond Public Library on Tuesday to talk about their “Libraries with Heart” program.



8News anchor Delaney Hall was joined by Danielle Tarullo, library community services manager for the Westover Hills Branch,

“This is the Libraries with Heart blood pressure testing program,” Tarullo said. “We’ve partnered with the Capital Area Health Network, HCA Virginia and Daily Planet with Richmond Public Libraries to provide blood pressure testing kits and blood pressure testing administered through volunteers monthly at various branches.”

Individuals with Richmond Public Library cards can also check out a blood pressure kit to self-monitor at home.

During the live vidoe, Ms. Tarullo shared a story about a woman walking her dogs when she was alerted by the elder, working dog that her blood pressure was getting too high. They had been walking for a long time, and it was hot out. Since they were near our Westover Hills Branch Library, the woman decided to come in and cool off for a while before walking home. Once inside, she noticed the Heart Blood Pressure testing kits. Her dog was right and her blood pressure was quite high. After cooling down and sitting for a while the woman was able to test again. She was able to safely monitor her blood pressure, waiting until it had come down to go back to her walk.

∞ END ∞

NORTH OF THE JAMES®

A regional magazine serving Greater Richmond north of the James

Carla Winston: Librarian

by Charles McGuigan 06.2026

<https://northofthejames.com/carla-winston>

In Virginia when folks talk about the founding of our Republic, they invariably give nod to a sort of laic trinity—Washington, Jefferson, and Madison, roughly corresponding to the Father, the Son, and the Holy Ghost. But in the city of my birth—Philadelphia—the laurels are often laid first before another founder, the bespectacled



Carla Winston. Image by Rebecca D'Angelo.

Ben Franklin. He was a devout scientist, an inventor extraordinaire. Among his inventions were the lightning rod and swim fins, the glass armonica and even the bifocals that rested on the bridge of his nose. He was a writer, a printer, a publisher, and penned America's first political cartoon. The art of his diplomatic skills helped win the American Revolution by gaining the support of France, which nearly bankrupted its own government in order to ensure our independence. This, too: he considered slavery to be inherently evil, wrote many tracts urging its abolition, served as president of the Pennsylvania Society for Promoting the Abolition of Slavery, and in 1790 petitioned Congress to end slavery and the slave trade. Of course, this plea fell on deaf ears. After all, the three persons making up Virginia's sacred triad owned human beings in great abundance. Franklin also create three institutions that helped move us toward being a more perfect union. Old Ben is a kind of patron saint of firefighters having founded the Union Fire Company, America's first volunteer fire company, where he fought flames alongside other firemen. He also helped establish the United States Postal Service and served as our first Postmaster

General. (And by the way, the Post Office was never meant to turn a profit; it was established so that all Americans could have their mail delivered at the same cost.) Then, in 1731 this man did something that would help protect our freedom in untold ways through education and exposure to every conceivable idea in existence. Perhaps the most important bulwark for any democratic republic, our public libraries grew from a seed planted by Ben Franklin, an institution called The Library Company of Philadelphia.

I'm sitting in the conference room of Ginter Park Branch Library, a bastion of freedom, with one of its guardians—Carla Winston.

When I mention some of the books banned in public school libraries across the country, she fairly cringes. Some of the most frequently banned books "Slaughterhouse-Five," "The Handmaid's Tale," "Beloved," and scores of others are vastly important works of the American canon. When I mention Alice Walker, Carla shakes her head. "I can't believe they would take that off the shelves," she says. "I remember when I read 'The Color Purple,' it opened my eyes. It was awesome."



Carla at a table in the kids section.

Carla considers the books she's read over the years, how they've influenced her, instructed her, taught her about other perspectives and experiences. "Reading is so important because it takes you away from your reality," she says. "It helps you to process what's going on in your life and your imagination can run wild and you can live in somebody else's shoes. You embrace people of all colors and from all walks of life because, you know, we all bleed red. We all got to put our pants on one leg at a time. To me it's all about education, and no one can ever take that away from you."

Carla Winston has been a permanent fixture at the library here in Northside for a long time. She began her career in the Richmond public libraries about fifteen years ago when she was working as a contractor at the Hull Street Branch. "I then became a permanent employee and have been here for about ten years," she says. "I believe it was a calling for me to be here."

She remembers applying for the job. "I didn't have a college degree and all that fancy stuff," says Carla. "But my personality overtook everything. I had an interview with three people in administration and they loved me. I was just very real. I wasn't trying to portray an image. I spoke from the heart and they gave me the opportunity. And I've been here ever since."

Back in 2020, Carla lost her former husband to COVID, and within the year her oldest son died. "He had epilepsy, and his death came back to back with my husband's death," she says. "My son had a seizure, hit his head, and passed away. He was just twenty-four."

She remembers how, in her grief, the entire staff of the library came to her support. They even shut the library down for a few hours so everyone there could attend her son's funeral. "I saw them in a different light," says Carla. "I knew they were friends and co-workers before. But this here is family. I'm at the right place I need to be. They are all so supportive of me. That's how we are at the Ginter Park Branch. This is more than a library."

Along with her duties as a librarian, Carla takes it upon herself to help people navigate a world that might be alien to them. "I help people that are older, from a different generation, who don't know about computers," she tells me. "I help them do a resume and apply for a job. They come in and I ask, 'What do you need?' And if I can help, I schedule an appointment for them to help them. I'll help them file for social security if they need that. Because not everybody knows how to read or how to use a computer. And I've had plenty of people come back and thank me for helping them get a job or thank me for just spending time with them. It's not in my job description, but it's something that needed to be done."

During the brutally cold days of winter and the dog days of summer, some folks find refuge in the library just to escape the cruelty of the elements. "They need a place to stay warm, or to stay cool," says Carla. "And they're welcome here. And the majority of these people I know. They live in the neighborhood. I've lived in the Northside all my life, so I've seen them. They're not new to me. I know them from the outside."

Carla remember how her grandmother would invite people into her home and cook a meal for them, and feed them. "We were taught to not pass judgment on anybody because it can happen to any one of us at any time," she says. In her off time, Carla feeds those experiencing homelessness, and she also offers bags containing toiletries for those without these common comforts. "Right now I just go to the Dollar Tree and do it myself," she says. "I'm not the type of person to wait around. If I have an idea, I'm going to make it happen. In the summertime I drive around to where I know they hang out at and give them water, and take them a sandwich."



If you've spent any amount of time at the Ginter Park Branch, you've probably noticed that regardless the season or the holiday there are tastefully placed decorations throughout. This, too, is the handiwork of Carla Winston, who had worked for years as an events coordinator. She takes me to a closet in the rear of the library that is filled with every sort of decoration imaginable.

"It's all my stuff," she says. "And I decorate for every holiday. You name it." There's a plethora of ornaments and spangles for Christmas and Easter, St. Patrick's Day and Halloween.

"I'm not obligated to do this," Carla says. "It's something I love to do. And I get tired of seeing the same stuff over and over, so I keep adding on."

She covers just about any celebratory time you could conceive of. "Breast Cancer Awareness Month, Valentine's Day, Father's Day, Cinco de Mayo, Juneteenth," Carla says. "And I need to do Pride Month."

The Ginter Park Branch Library embraces exactly what Old Ben Franklin had in mind—a place of learning for all people. And Carla Winston, who has an almost palpable radiance, pushes the notion of a free lending library even further along.

∞ END ∞

City of Richmond

Richmond Public Library

Adopted Budget 2027

Richmond Public Libraries

Overview

The Richmond Public Library's facilities provide learning opportunities for all stages of an individual's growth. They provide resources to children, their parents, and caregivers to help children enter school ready to learn and succeed academically. From locations citywide, the facilities and their staff offer public access computers and training to increase technological knowledge, skills, and competencies. Richmond residents of all ages will thrive and realize success in academic, professional, personal, cultural, and economic pursuits, assisted by relevant services and resources at Richmond Public Library facilities.



Mission

To inform, enrich, and empower Richmond's residents to enrich lives and expand opportunities for all residents by promoting reading and the active use of cultural, intellectual, and informational resources through a dedication to excellence and professional service.

Vision

To enhance the Library's role as a destination of choice for citizens, a partner of choice for community groups and other organizations seeking greater impact, and a more active and engaging learning institution for all city residents.

Richmond Public Libraries

🎯 Objectives

- Goal 1: Accessible Libraries: Increase access to library locations and ensure availability of information and resources to residents
- Goal 2: Children's Literacy: Provide services and programs that build and cultivate literacy and a love of reading
- Goal 3: Lifelong Learning: Expand role as the only educational institution that serves the entire community from birth to 100+
- Goal 4: Organizational Strength: Ensure the Library is positioned to anticipate and respond to the changing service needs of the community
- Goal 5: Uniquely Richmond: Connect residents to information and resources that tell a full story of Richmond's past, present and future, and seek untold stories

Fiscal Summary

Budget Summary	FY 2024 Actual	FY 2025 Actual	FY 2026 Adopted	FY 2027 Adopted
Personnel Services	\$ 6,232,416	\$ 7,595,042	\$ 7,365,551	\$ 7,618,708
Operating	\$ 2,266,586	\$ 2,207,417	\$ 2,124,148	\$ 2,028,827
Total General Fund	\$ 8,499,002	\$ 9,802,459	\$ 9,489,699	\$ 9,647,535
Special Fund	\$ 329,714	\$ 184,510	\$ 483,407	\$ 511,941
Capital Improvement Plan	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Total Summary	\$ 8,828,716	\$ 9,986,969	\$ 10,973,106	\$ 11,159,476
Per Capita	\$ 38.90	\$ 43.60	\$ 47.09	\$ 46.21
General Fund Staffing	72.50	83.50	83.50	82.50
Other Funds Staffing	1.00	1.00	1.00	1.00
*Total Staffing	73.50	84.50	84.50	83.50

*See Personnel Complement/Position Control table for detailed personnel including General Fund, Special Fund, Capital Improvement Program, and Other Funds, if applicable to Department.

Richmond Public Libraries

General Fund Personnel Complement/Position Control

The chart below represents the department's General Fund personnel detail by position title. The number of positions account for all General Fund currently filled positions and any funded vacant positions.

Position Title	FY 2026 Adopted	FY 2027 Adopted	Change
Deputy Department Director	1.00	1.00	-
Executive Assistant, Senior	1.00	1.00	-
Grant Writer	1.00	1.00	-
Librarian	8.00	7.00	(1.00)
Librarian, Senior	6.00	6.00	-
Library Associate	9.00	9.00	-
Library/Community Services Manager	12.00	12.00	-
Library Director	1.00	1.00	-
Library Support Supervisor	1.00	1.00	-
Library Technician	24.00	24.00	-
Library Technician, Senior	12.00	12.00	-
Maintenance and Operations Facilities Manager	1.00	1.00	-
Management Analyst, Associate	3.50	3.50	-
Office Assistant	1.00	1.00	-
Technology Coordinator (Agency)	1.00	1.00	-
Technology Specialist (Agency)	1.00	1.00	-
Grand Total	83.50	82.50	(1.00)

Expenditure by Agency and Fund

Richmond Public Libraries

FY 2027 Adopted Budget Adjustments

Update Personnel Expenditures	FTE: 0.00	\$	79,593
Technical adjustment to support personnel costs to include updates for the required contributions to the Richmond Retirement System (RRS), Virginia Retirement System (VRS), FICA, MedFICA, group life, and healthcare premiums. These are routine actions which occur at the beginning of each budget cycle.			
Support Employee Salary Increase	FTE: 0.00	\$	116,255
Provide a three and a quarter (3.25) percent salary increase for general employees in a Collective Bargaining Agreement.			
Support Employee Salary Increase	FTE: 0.00	\$	23,995
Provide a three (3) percent salary increase for general employees not in a Collective Bargaining Agreement to be implemented January 2027.			
Support Employee Parking	FTE: 0.00	\$	(2,160)
Technical adjustment to account for employee parking changes anticipated in fiscal year 2027. Parking is provided by funding the city's Parking Enterprise on behalf of employees. This is a routine adjustment which occurs at the beginning of each budget cycle.			
Support Fleet Management Services	FTE: 0.00	\$	6,456
Technical adjustment to update the funding needed to support expenditures based on an annual cost revision calculation. Fleet Management provides support for vehicle maintenance and repair. This is a routine adjustment which occurs at the beginning of each budget cycle.			
Reduce Citywide Expenditures	FTE: (1.00)	\$	(99,617)
The operational and personnel reductions incorporated in this budget reflect a focused effort to tighten spending while protecting essential services. Departments prioritized vacancy management, internal cost controls, and targeted adjustments to avoid material impacts to core programs, resident-facing services, and key administrative priorities.			

Council Amendments

Support Council Amendment	FTE: 0.00	\$	33,314
Provide remaining dollars needed for a three and a quarter (3.25) percent salary increase for general employees not in a Collective Bargaining Agreement to be implemented in July 2026.			
Total	FTE: (1.00)	\$	157,836